



FEDERAL DIRECT STUDENT LOAN REQUEST FORM

2026/27

Phone: 540-868-7130 | Fax: 540-868-7274 | Email: finaid@laurelridge.edu
laurelridge.edu/directloans

Incomplete Forms will not be processed— The Financial Aid Office is not responsible for classes dropped due to processing delays

Section A: Student Information

Last Name	First Name	M.I.
Student ID Number (EMPLID)	Date of Birth	Expected Graduation Date @email.vccs.edu
Phone Number	Student Email Address	

Section B: Intended Enrollment, Loan Period & Amount

Intended Enrollment:	Fall: _____ credits	Spring: _____ credits
Requested Loan Period (Check One) ☐ Fall/Spring ☐ Fall Only ☐ Spring Only	Requested Loan Amount \$ _____	
If you requested the maximum amount of loan for both fall and spring, there will be no aid for summer.		
Interest for Federal Stafford Subsidized Loan is 6.52%. Federal Stafford Unsubsidized Loan is 6.52% 1.057% loan fee with no rebate. This applies to both Subsidized and Unsubsidized loans.		

Section C: Requirements & Understanding

Ensure you have completed the steps below and initial next to them:

- _____ Completed a **2026/27 FAFSA** and provided any required documents to the office.
 - _____ Completed the Undergraduate Master Promissory Note([MPN](#)). **Good for 10 years**
 - _____ Completed the Undergraduate Entrance Counseling ([EC](#)). **Must be completed yearly**
 - _____ I am enrolled in at least **6 financial aid eligible credit hours** for the semester.
 - _____ I understand it is **my responsibility** to submit all required items—including any verification documents.
 - _____ I have read the information about Schedule of Reduction ([SOR](#)) and understand that **changes in my intended enrollment above will impact my loan eligibility for the year.**
- Completing, signing, and returning this form to Financial Aid serves as consent to initiate the loan process.**

Student Signature

Date

Financial Aid Office Use Only:

Dependency Status:	☐ Dependent ☐ Independent ☐ Dependent & requesting additional unsubsidized—PLUS loan denied. PS Award screen – Tab 3.
\$ _____	COA
\$ _____	SAI
\$ _____	Aid
\$ _____	Remaining Sub Elig
\$ _____	Sub Amount
\$ _____	Unsub Amount
Form Complete with Signature	
Verification Complete (if required) PS FA Status	
Compliance with SAP PS FA Status	
Current FAFSA—Lists Official SAI & Semester SAI PS Award– Tab 2	
Enrolled in at least 6 credits. _____ # of credits. PS Inquiry—Enrollment	
Enrollment Level ☐ Freshman ☐ Sophomore PS Award– Tab 3	
In Curriculum— _____	
*Program/CSC <24cr must be prorated	
_____/24* _____ = Sub Elig ____/24* _____ = UnSub Elig=	
Room in Budget: ☐ Yes ☐ No	Entrance Counseling Completed— _____ COD—EC
Prorate Budget: Yes No	MPN Signed— _____ COD—PN
Eligible Sub - \$ _____	1 st Time Borrower with Laurel Ridge? ☐ Yes ☐ No NSLDS
Eligible Unsub - \$ _____	If no, advancing grade level? ☐ Yes ☐ No PS
Checklist Item Completed	In Default ☐ Yes ☐ No NSLDS
Add Approved/Denied Checklist	Grant Overaward ☐ Yes ☐ No
Staff Initials & Date: _____	Attending Other Sch ☐ Yes ☐ No