



# APPEAL TO APPLY FOR FEDERAL LOANS WITHOUT PARENT INFORMATION

Phone: 540-868-7130 | Fax: 540-868-7274 | Email: [finaid@laurelridge.edu](mailto:finaid@laurelridge.edu)

You have indicated **your parent(s) cannot and/or will not provide their financial information** for completion of your Free Application for Federal Student Aid (FAFSA). Although the U.S. Department of Education allows a student to indicate a parent's refusal to provide this information, the student can only exercise this option if supporting documentation is submitted to substantiate this claim.

This appeal form provides guidelines for the process of requesting a review of your situation. The burden of collecting, reviewing, and making a ruling on the claim is placed on each individual student aid office. All appeals will be considered on a case-by-case basis, and the reason for the decision must be documented in the students' file. **The decision of the financial aid office is final and cannot be appealed to the U.S. Department of Education.**

**Aid Year:** \_\_\_\_\_ / \_\_\_\_\_

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**Section A: Student Information**

Last Name	First Name	M.I.	Student ID# @email.vccs.edu
Phone Number	Student Email Address		

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**Section B: Parent Information**

<i>MOTHER</i>		<i>FATHER</i>	
Full Name		Full Name	
Mailing Address		Mailing Address	
City, State, & Zip Code ( )		City, State, & Zip Code ( )	
Phone Number	Occupation	Phone Number	Occupation
<input type="checkbox"/> If not provided, give reason: _____		<input type="checkbox"/> If not provided, give reason: _____	

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**Section C: Supporting Documentation**

- A **statement signed and dated from one or both of the student's parents** specifically stating that the parent(s):
  - Have ended financial support to the student, and;
  - They refuse to provide financial support to the student during the award year; and
  - They refuse to complete the parent section of the student's FAFSA. (*Parents are not required to provide a reason for refusing to complete the FAFSA.*)
  - The student's name, date of birth and student ID number must be provided in the statement.

**NOTE:** If the parent refuses to provide the above statement, then the student must get documentation from a third party (the student's documentation alone is not sufficient) such as a teacher, counselor, cleric, or court.

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**Section D: Requirements & Understanding**

Ensure you have completed the steps below and initial next to them:

- \_\_\_\_\_ **Completed** the FAFSA for the above aid year.
- \_\_\_\_\_ **Attached** the Loan Request Form and Supporting Documentation.
- \_\_\_\_\_ Certify all information provided is **complete & correct**. *False or misleading information subject to \$20,000 fine and /or prison.*

**Completing, signing, and returning this form to Financial Aid serves as consent to initiate the loan application.**

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<b>Student Signature</b>	<b>Date</b>
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<b>Financial Aid Office Use Only:</b>	
<input type="checkbox"/> Approved – Unsub Loan Amount: \$ _____	Signature: _____
<input type="checkbox"/> Denied – Reason: _____	Date: _____