

LAUREL RIDGE COMMUNITY COLLEGE
BOARD MEETING
MINUTES NO. 266
February 1, 2024

CALL TO ORDER		
<p>Board Chair Michael Wenger convened a regular meeting of the Laurel Ridge Community College Board at 12:00 p.m., Thursday, February 1, 2024 in the Student Union Building (Classroom 118/119) at the Middletown campus.</p>		
Members Present	<p>Kimberly P. Blosser Edwin C. Daley Krista G. Farris Benjamin C. Freakley Kimberly M. Jenkins Paul D. Johnson Andrew C. Keller Michael A. Lake Maryam Tabatabai James S. Wells Michael S Wenger</p>	<p>Laurel Ridge Community College Warren County Winchester City Shenandoah County Fauquier County Page County Shenandoah County Frederick County Clarke County Warren County Rappahannock County</p>
Members Attending Virtually	<p>No members attending virtually.</p> <p><i>Members attending virtually have received prior approval from the College Board chair in accordance with Virginia Code § 2.2-3708.2 and the Laurel Ridge Community College Board Policy 60003.</i></p>	
Members Absent	<p>Renard J. Carlos Brad A. Hodgson Brandon H. Monk Brian K. Sours</p>	<p>Fauquier County City of Winchester Frederick County Page County</p>
Others Present	<p>Jeanian Clark, vice president of Workforce Solutions Chris Coutts, vice president of communications and planning; Fauquier campus provost Ashley Hansen, executive assistant to the president Liv Heggoy, associate vice president of development; executive director of Laurel Ridge Educational Foundation Wiley “Bif” Johnson, VCCS State Board member Amy Judd, director of institutional research Cory Thompson, vice president of financial and administrative services Johanna Weiss, vice president of academic and student affairs Caroline Wood, associate vice president of student services and academic support</p>	

<p>Approval of Minutes No. 265</p>	<p>On a motion made by Michael Lake, seconded by James Wells, Minutes No. 265 were unanimously approved.</p>
---	--

<p style="text-align: center;">NEW BUSINESS</p>	
<p>Introduction of Laurel Ridge Vice President of Academic and Student Affairs, Dr. Johanna Weiss (Information Item)</p>	<p>Laurel Ridge President Kim Blosser introduced to board members the college’s new vice president of academic and student affairs, Dr. Johanna Weiss, who began serving in this role on January 25.</p> <p>Johanna formerly served as the associate vice president of academics as well as the associate vice president of enrollment management and student services at Brightpoint Community College. She has served in various roles for the VCCS for nearly 20 years including dean of math, national and behavior sciences; dean of health sciences; biotechnology program coordinator; and assistant professor of biology and biotechnology.</p> <p>This was an information item and required no further action.</p>
<p>Engage 2027 Strategic Plan – Update on Key Progress Indicators, presentation by Amy Judd, Laurel Ridge director of institutional research (Information Item)</p>	<p>Laurel Ridge Community College Director of Institutional Research, Amy Judd, presented an update on key progress indicators of the college’s Engage 2027 Strategic Plan.</p> <p>This was an information item and required no further action.</p> <p>(Attachment pg. 67-94)</p>
<p>VCCS Budget Amendment update (Information Item)</p>	<p>President Kim Blosser reviewed the attached VCCS budget amendment update and legislative funding requests for Go Virginia regions 8 and 9.</p> <p>This was an information item and required no further action.</p> <p>(Attachment pg. 1-7)</p>
<p>Recommendation to approve 2024 College Board Medallion of Recognition nominations (Action Item)</p>	<p>President Kim Blosser reviewed the criteria for medallion recipients and guided board members to review the attached nominations for recipients of the 2024 College Board Medallion of Recognition. Nominees include Alexandra Burton (posthumous), Laurel Ridge administrative assistant to the School of Humanities and Social Sciences; Clay Corbin, superintendent of Northwestern Regional Adult Detention Center; and Paul McCulla, retired county administrator for Fauquier County, Virginia.</p> <p>Medallion recipients will be publicly recognized in the 2024 Laurel Ridge Commencement Ceremonies print program and related press release. Honorees will be presented medallions during a recognition ceremony to be held in May 2024.</p>

	<p>On a motion made by Ed Daley, seconded by Kim Jenkins, the recommendation was unanimously approved.</p> <p>(Attachment pg. 8-15)</p>
<p>Recommendation to approve 2024 Laurel Ridge Professor Emeritus nominations (Action Item)</p>	<p>President Kim Blosser guided board members to review the attached nominations for professor emeritus to be conferred in 2024. Nominees include John Beavers, retired associate professor of accounting; and Margie Harrison, retired associate professor of nursing.</p> <p>Professor emeritus nominations are submitted by Laurel Ridge full-time faculty. Nominees must meet certain criteria including having taught for ten or more years, being retired for at least one year prior to being nominated, and exhibiting exemplary work during their tenure with the College. There is a maximum of two nominees allotted per year.</p> <p>Professor Emeritus honorees will be publicly recognized in the 2024 Laurel Ridge Commencement Ceremonies print program and related press release. Honorees will be recognized in-person during a special ceremony to be held in May 2024.</p> <p>On a motion made by Ed Daley, seconded by Paul Johnson, the recommendation was unanimously approved.</p> <p>(Attachment pg. 16-20)</p>
<p>Recommendation to approve 2024 Laurel Ridge Classified Staff Emeritus nominations (Action Item)</p>	<p>President Kim Blosser guided board members to review the attached nominations for classified staff emeritus to be conferred in 2024. Nominees include Joy Legge, retired information technology specialist (1970-2003); Joyce Earhart, retired library specialist (1995-2017); and Charles Haines, retired building and grounds supervisor (1970-95).</p> <p>Classified staff emeritus nominations are submitted by Laurel Ridge classified staff members. Nominees must meet certain criteria including having been employed full-time by the college or VCCS for ten or more years, being retired for at least one year prior to being nominated, and exhibiting exemplary work during their tenure with the College.</p> <p>Professor Emeritus honorees will be publicly recognized in the 2024 Laurel Ridge Commencement Ceremonies print program and related press release. Honorees will be recognized in-person during a special ceremony to be held in May 2024.</p> <p>On a motion made by Ed Daley, seconded by James Wells, the recommendation was unanimously approved.</p> <p>(Attachment pg. 21-30)</p>

<p>Recommendation to approve 2024 Honorary Associate Degree in Humane Letters (Action Item)</p>	<p>President Kim Blosser guided board members to review the attached recommendation for Honorary Associate Degree in Humane Letters to be conferred in 2024. Per policy in section 5.1.6, Honorary Degrees of the VCCS Policy Manual, the State Board authorizes the individual colleges to award honorary associate degrees of humane letters to individuals who have contributed significantly to the awarding college or the VCCS. Recommendations for such honorary degrees shall be made to the Chancellor and to the State Board and approval granted by the Chancellor and State Board prior to the award being made.</p> <p>President Kim Blosser is recommending Anne C. Hall for honorary associate degree in humane letters to be conferred at commencement exercises in May 2024.</p> <p>On a motion made by Ed Daley, seconded by James Wells, the recommendation was unanimously approved.</p> <p>(Attachment pg. 31-34)</p>
<p>Recommendation to approve 2023-24 President Evaluation Procedures (Action Item)</p>	<p>Board Chair Mike Wenger recommended to board members that the proposed procedure for the President’s evaluation be consistent with years prior. In April, Dr. Kim Blosser will provide board members with a written progress report on the AY 2023-24 Laurel Ridge Institutional Priorities. At the April board meeting, Dr. Blosser will give a verbal progress report on these goals.</p> <p>After the April College Board meeting, board members will complete an anonymous electronic survey evaluating the President’s performance over the 2023-24 academic year. A sample survey was included as an attachment for review. The College Board Chair will review the survey results and draft a letter of evaluation for board review. Upon board member approval, the letter will be sent to the Chancellor in May 2024.</p> <p>On a motion made by Paul Johnson, seconded by Michael Lake, the recommendation was unanimously approved.</p> <p>(Attachment pg. 35-39)</p>
<p>College Board Budget FY2024 quarterly update (Information Item)</p>	<p>Cory Thompson, vice president of financial and administrative services, reviewed with board members the attached College Board Budget quarterly update including local contributions and expenses as of the second quarter of the fiscal year 2024.</p> <p>This was an information item and required no further action.</p> <p>(Attachment pg. 40-41)</p>

<p>Recommendation to approve 2024 Curriculum Advisory Committees (Action Item)</p>	<p>Caroline Wood, associate vice president of student services and academic support, recommended the 2024 Curriculum Advisory Committees for board approval. Board members reviewed the attached proposed committee members.</p> <p>On a motion made by Maryam Tabatabai, seconded by Kim Jenkins, the recommendation was unanimously approved.</p> <p>(Attachment pg. 42-53)</p>
---	---

<p>Recommendation to approve Discontinuance of Science – Cybersecurity Engineering Specialization AS (Action Item)</p>	<p>Caroline Wood recommended the discontinuance of associate of science in science, cybersecurity engineering specialization, for board approval. Board members reviewed the attached curricular proposal.</p> <p>On a motion made by Ed Daley, seconded by Michael Lake, the recommendation was unanimously approved.</p> <p>(Attachment pg. 54-58)</p>
---	--

REPORT OF THE COLLEGE BOARD CHAIR

College Board Chair Mike Wenger welcomed Wiley “Bif” Johnson, VCCS State Board member and liaison to Laurel Ridge, and deferred his report to Mr. Johnson who discussed the importance of local board members’ roles, the VCCS Strategic Plan – Opportunity 2027, Go Virginia regional efforts to meet current needs of business communities, system-wide enrollment trends, impending changes to the landscape of higher education, and the dire need for increased state funding of the VCCS.

REPORT OF THE EDUCATIONAL FOUNDATION BOARD REPRESENTATIVE

Ed Daley, the College Board representative to the Laurel Ridge Educational Foundation Board, reported that the Educational Foundation Board welcomed new member, Sarah Irving. Prior to the close of 2023, the Foundation received a donation of 14 acres of land in Luray near the Luray Page County Center. The Rotary Club of Warrenton is the Laurel Ridge recipient of the VCCS Chancellor’s Award in Philanthropy for 2024.

REPORTS OF THE COLLEGE

(Attachment pg. 59-64)

IMPORTANT DATES


Date	Activity	Time	Location
Thursday, April 4, 2024	College Board meeting	12:00 p.m.; <i>lunch served at 11:30 a.m.</i>	Fauquier Campus, Hazel Hall, Barkman Conference Center
Friday, April 19, 2024	Laurel Ridge Educational Foundation Appreciation Luncheon	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
Wednesday, May 8, 2024	Laurel Ridge Medallion and Emeriti Recognition Ceremony	2:00 p.m.	Thompson Conference Center, Corron Community

			Development Center, Middletown Campus
Thursday, May 9, 2024	Laurel Ridge Health Professions Commencement	2:00 p.m.	Middletown Campus
Friday, May 10, 2024	Laurel Ridge Commencement	2:00 p.m.	Middletown Campus
Monday, May 13, 2024	Laurel Ridge Employee Recognition Program and Luncheon	10:30 a.m. – 12:00 p.m. (program); 12:00 p.m. – 1:00 p.m. (luncheon)	Thompson Conference Center, Corron Community Development Center, Middletown Campus
Thursday, June 6, 2024	College Board meeting	12:00 p.m.; <i>lunch served at 11:30 a.m.</i>	Luray-Page County Center, Room 208/209

ADJOURNMENT

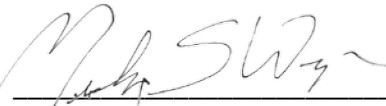
On a motion by Kim Jenkins, seconded by Michael Lake, Board Chair Mike Wenger declared the meeting adjourned at 1:35 p.m.

SUBMITTED BY:



 Kimberly P. Blosser
 President, Laurel Ridge Community College;
 Secretary, Laurel Ridge Community College Board

APPROVED BY:



 Michael S Wenger
 Chair, Laurel Ridge Community College Board

Copy + Attachments to: All College Board Members and College Senior Leadership members.

Copy of Approved MINUTES NO. 265 (November 9, 2023) filed with Dr. David Doré, Chancellor, Virginia Community College System.

VCCS Budget Amendment update

The Governor's Budget did not include any allocation for the community colleges to support capacity building or performance funding. As a result, the VCCS secured two patrons in both the senate and the house to file a bill that provides additional support to the VCCS.

In June, presidents and workforce and academic vice presidents and dean from all GO Virginia regions came together to (1) identify the industry sectors with the greatest workforce demand; (2) review Virginia Office of Education Economics (VOEE) data to determine the potential job demand and growth; and (3) develop a plan for what would be needed to start or expand programs to provide the talent pipeline needed by those industries.

In order to grow and develop career and technical education programs in these industry sectors, the colleges must have additional funding. As a reminder:

- The VCCS receives .57 on the \$1 compared to the 4-year public colleges/universities in Virginia
- Compared to our peers, the VCCS is in the 23rd percentile in the US in terms of community college funding
- 89% of the students in the VCCS are in the ALICE population; the community college is the solution to help bring our community members out of poverty

Attachments

- VCCS Talent Pipeline – Region 8
- Laurel Ridge Funding Request Impact – Region 8
- VCCS Talent Pipeline – Region 9
- Laurel Ridge Funding Request Impact – Region 9

Expanding Virginia's Workforce Talent Pipeline

Our commitment today, tomorrow, and beyond:

- Virginia's Community Colleges are the solution to Virginia's workforce needs.
- Our 23 community colleges across 40 campuses ensure there is a community college within reach.
- With additional funding, we will expand programs to increase the talent pipeline in high-demand sectors.
- We served 230,000 students last year through traditional college programs and short-term workforce programs.

Lowest Funded in Higher Education

Virginia's Community Colleges are the best positioned to train and skill up community members to fill open jobs; even so, our colleges are the lowest-funded higher education institutions in Virginia, while continuing to be one of the most affordable options in higher education.

\$0.57 on the Dollar

Virginia's Community Colleges receive fewer than 57 cents for every one dollar that goes to support a full-time equivalent student at a public Virginia university.

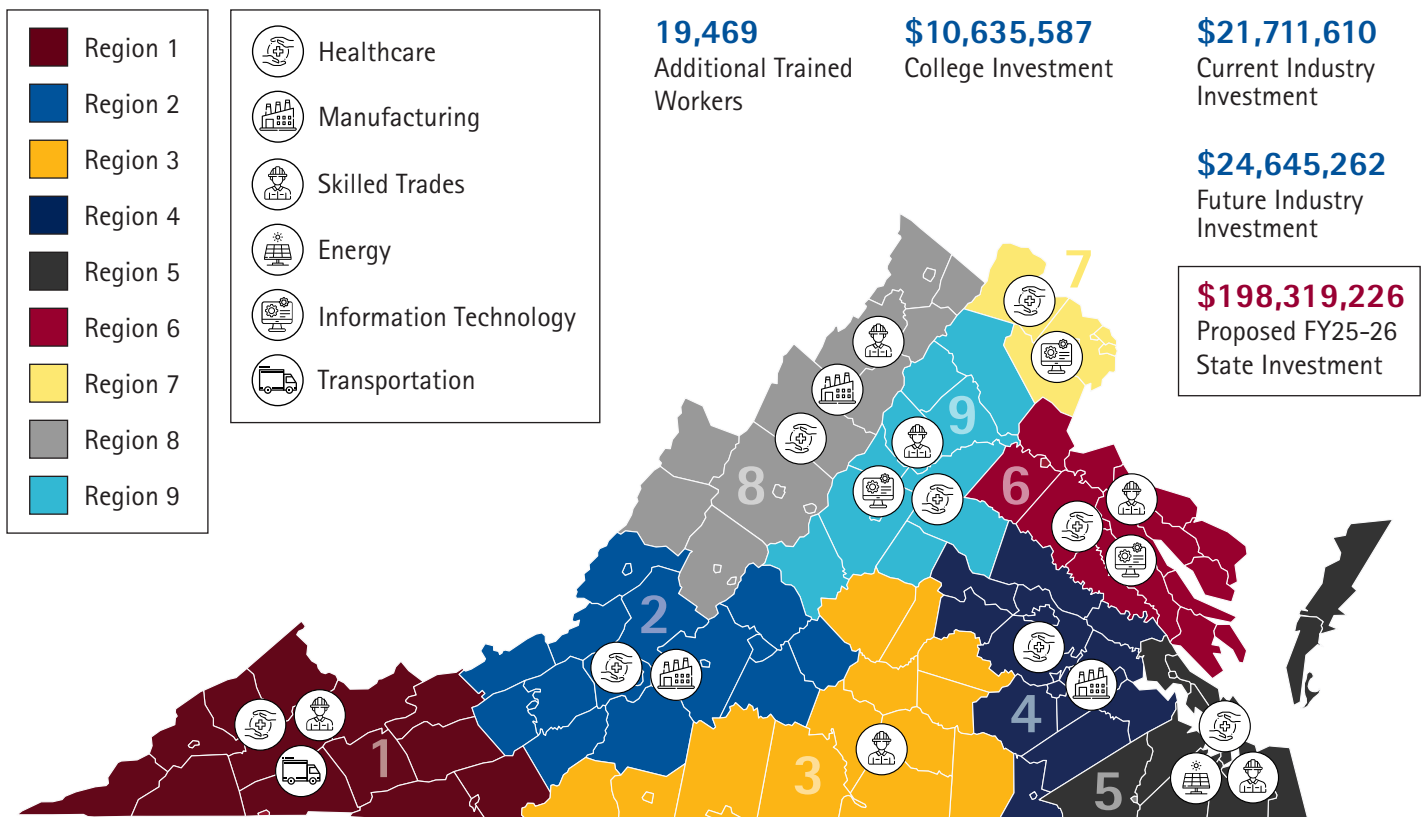
23rd Percentile on Spending

Looking at expenditures per full-time equivalent student, we are in the 23rd percentile in the nation, meaning 77% of community colleges spend more per student.

What We're Doing

- Aligning to the nine GO Virginia Regions
- Convening Industry Summits
- Paying for Performance
- Scaling programs regionally

Our Plan and Our Need



REGION EIGHT:

Talent Pipeline Expansion



Guided by data from the Virginia Office of Education Economics (VOEE), the talent pipeline expansion in Region 8 focuses on the **healthcare**, **skilled trades**, and **manufacturing** industries.

The community colleges in this region include Blue Ridge Community College, Laurel Ridge Community College, and Mountain Gateway Community College.



Mountain Gateway
COMMUNITY COLLEGE



Laurel Ridge
COMMUNITY COLLEGE



\$976,911

College Investment

\$4,711,864

Current Industry Investment

\$909,395

Future Industry Investment

\$18,492,000

Regional Portion of the Proposed
FY25-26 State Investment towards
Virginia's Community Colleges

1,228

Additional Trained Workers

\$57,434

Average Annual Wages

For more information, please contact:

Dr. Ellen Davenport, Associate Vice Chancellor for Government Relations
Edavenport@VCCS.edu | 804-931-4785

Dr. David Doré, Chancellor
Ddore@VCCS.edu | 804-819-4902



Legislative Funding Request

Overall funding request for **GO Virginia Region 8:** \$18,492,000
Targeted Industry Sectors: Healthcare, Skilled Trades, Manufacturing

Impact for Laurel Ridge Community College:

Healthcare:

- Expansion of both the AAS in Nursing and the Practical Nursing Certificate
- Begin work for LR to have the Physical Therapy Assisting degree program as our own; expand to another site in addition to Luray-Page to add additional students
- Re-launch the revised Pharmacy Tech program
- Funding will support:
 - Renovation to add additional laboratory and simulation space at the Middletown campus for Nursing programs
 - Renovation to retrofit pharmacy tech lab to add a sink and the newly required components of the program
 - Curriculum development for the revised Pharmacy Tech curriculum
 - New teaching and clinical faculty positions
 - New laboratory and practicum/clinical staff positions
 - Stipends for students in an earn-to-learn model

Skilled Trades:

- Launch a new Diesel Technology program
- Funding will support:
 - Building or renovating space to house a new diesel technology lab
 - Equipment for the diesel program
 - New faculty to support the program
 - Curriculum development and funding to support training in new certifications

Manufacturing:

- Expansion of advanced manufacturing courses (mechatronics training)
- Funding will support:
 - New faculty member

Expanding Virginia's Workforce Talent Pipeline

Our commitment today, tomorrow, and beyond:

- Virginia's Community Colleges are the solution to Virginia's workforce needs.
- With additional funding, we will expand programs to increase the talent pipeline in high-demand sectors.

- Our 23 community colleges across 40 campuses ensure there is a community college within reach.
- We served 230,000 students last year through traditional college programs and short-term workforce programs.

Lowest Funded in Higher Education

Virginia's Community Colleges are the best positioned to train and skill up community members to fill open jobs; even so, our colleges are the lowest-funded higher education institutions in Virginia, while continuing to be one of the most affordable options in higher education.

\$0.57 on the Dollar

Virginia's Community Colleges receive fewer than 57 cents for every one dollar that goes to support a full-time equivalent student at a public Virginia university.

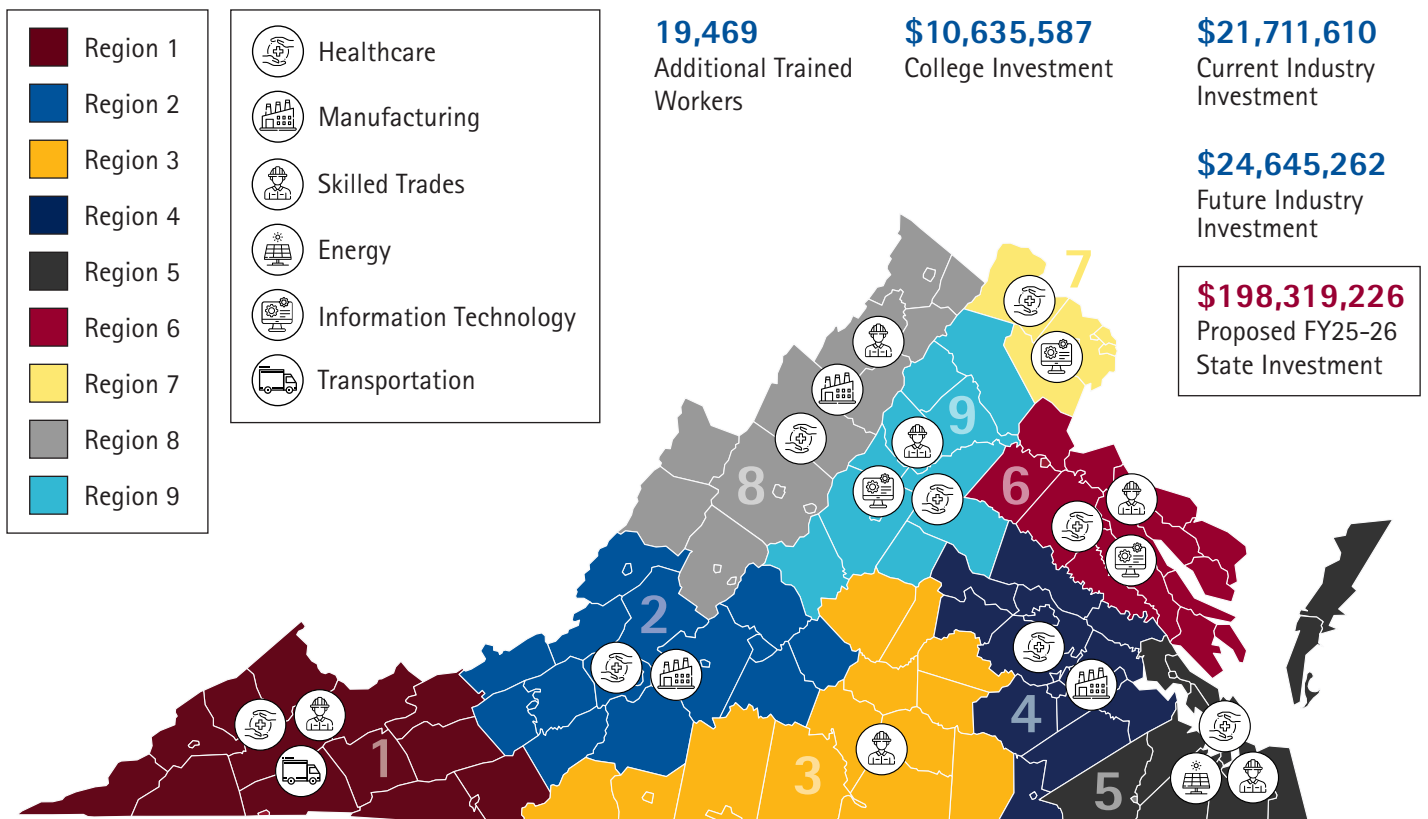
23rd Percentile on Spending

Looking at expenditures per full-time equivalent student, we are in the 23rd percentile in the nation, meaning 77% of community colleges spend more per student.

What We're Doing

- Aligning to the nine GO Virginia Regions
- Convening Industry Summits
- Paying for Performance
- Scaling programs regionally

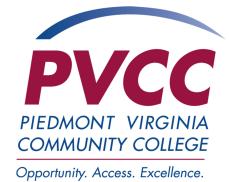
Our Plan and Our Need



Talent Pipeline Expansion

Guided by data from the Virginia Office of Education Economics (VOEE), the talent pipeline expansion in Region 9 focuses on the **healthcare, information technology, and skilled trades** industries.

The community colleges in this region include Germanna Community College, J. Sargeant Reynolds Community College, Laurel Ridge Community College, and Piedmont Virginia Community College.



\$513,313
College Investment

\$250,000
Future Industry Investment

\$11,102,143
Regional Portion of the Proposed
FY25-26 State Investment towards
Virginia's Community Colleges

1,686
Additional Trained Workers

\$54,458
Average Annual Wages

For more information, please contact:

Dr. Ellen Davenport, Associate Vice Chancellor for Government Relations
Edavenport@VCCS.edu | 804-931-4785

Dr. David Doré, Chancellor
Ddore@VCCS.edu | 804-819-4902



Legislative Funding Request

Overall funding request for **GO Virginia Region 9:** \$11,102,143

Targeted Industry Sectors: Skilled Trades (Infrastructure), Information Technology, Healthcare

Impact for Laurel Ridge Community College:

Skilled Trades (Infrastructure):

- Launch a new Diesel Technology program
- Launch the Virginia Infrastructure Academy Welding Specialization Program, which will include credentials for:
 - Welding Erectors
 - Pipefitters
- Funding will support:
 - Building or renovating space to house a new diesel technology lab
 - Equipment for the diesel and welding programs
 - New faculty to support program
 - Curriculum development and funding to support training in new certifications

Information Technology:

- Expansion of AAS in Cybersecurity program
- Launch Artificial Intelligence and Machine Learning certificate
- Funding will support:
 - Equipment for new curriculum
 - New faculty member
 - Additional staff support for instructional labs
 - Additional training and professional development for faculty

Healthcare:

- Expansion of AAS in Nursing degree
- Funding will support:
 - Additional instructional equipment
 - New teaching and clinical faculty positions

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Laurel Ridge Community College Board
FROM: Office of the President
DATE: January 2024
SUBJECT: Recommended Item for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: or Action Item:

Item Title for Agenda (be specific): **Recommendation to approve 2024 College Board Medallion of Recognition nominations**

Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):

It is recommended that the College Board approve the following nominees as honorees of the 2024 Laurel Ridge Community College Board Medallion of Recognition:

1. Alexandra Burton (posthumous), Laurel Ridge administrative assistant to the School of Humanities and Social Sciences (2010-2022); Laurel Ridge alumna (2012)
2. Clay Corbin, superintendent, Northwestern Regional Adult Detention Center
3. Paul McCulla, retired county administrator for Fauquier County, VA

Attachments (List supporting documents.): College Board Medallion of Recognition Criteria; Supporting narratives for abovementioned nominees

**LAUREL RIDGE COMMUNITY COLLEGE
CRITERIA FOR THE
COLLEGE BOARD MEDALLION OF RECOGNITION**

1. National, State, or local leaders of business, education, or government. Elected officials currently holding office are not eligible for nomination.
2. Persons from the College's service area who have made significant contributions to the College.
3. Retiring Laurel Ridge employees in good standing employed by the College for at least 10 years who made significant contributions during their employment.
4. Others as may be determined by the College Board.

A listing of all Medallion of Recognition recipients to date is located on the Laurel Ridge website at www.laurelridge.edu/about-us/college-awards/medallion-of-recognition

Written nominations should be submitted to Ashley Hansen, executive assistant to the president, at ahansen@laurelridge.edu by January 10, 2024.



Laurel Ridge Community College Board Medallion of Recognition Nomination 2024

Nominee: **Alexandra Burton** (posthumous); former Laurel Ridge employee, administrative office specialist for the School of Humanities and Social Sciences (2010-2022); Laurel Ridge alumna (Class of 2012)

It is my distinct privilege to nominate my late colleague and friend Alexandra “Alex” Burton for the college’s medallion of recognition. In doing so I will share the words of just a few of the many people she impacted in addition to my own.

Alex became part of the college family in 2010 when she started as a work-study student while completing her degree. Alex graduated Magna Cum Laude with an Associate of Arts and Sciences in Liberal Arts in December 2012.

In 2012, Alex was hired as a part-time Administrative Assistant to Dr. Richard Elam, who was then the associate dean of instruction. Alex remained in that role until 2015, when she was hired as a full-time Administrative Assistant to Instruction reporting to Brenda Byard, then the Dean of Business & Technologies and High School Outreach. In 2016, Alex then transferred to the Humanities and Social Sciences division with Dr. Jay Gillispie, where she remained.

During her time at the college Alex became close friends with Whitney Miller, who now serves as chief facilities officer. “If anyone embodied the spirit and mission of the college, it was Alex. She was front and center the first day of classes welcoming students and answering questions” Miller said” “She loved graduation and being there to applaud our students as they achieved their goals. She cheered the loudest for coworkers who were retiring, marking employment milestones, or being recognized for their hard work. Alex believed what we did mattered and that we were changing lives. She knew what it was like to need folks to believe in you and support you, and she gave that energy back every day. “

Alex overcame a battle with addiction earlier in her life. She was a crusader of truth and transparency in how she lived her life with the belief that telling her story would help others along their journeys. She regularly volunteered at the Edgehill Recovery Retreat Center in Winchester and led activities with clients including ‘Art with Alex’. She also helped with college outreach by meeting with women groups at Edgehill, sharing her experience and path into higher education and informing them of the many opportunities the college provided to them.

Alex had a goal of promoting care, health and sustainability for employees and was a champion of helping any employee who had a need.

In accomplishing this, Alex worked closely with health, recreation, and wellness faculty member Stacey Ellis. “As the lead for the Care committee and later as a co-founder of the CHASE, Care, Health, and Sustainability for Employees committee, Alex was a strong proponent for her fellow colleagues. Whether sending cards to those overcoming illness, sending flowers to those who lost a loved one, or creating opportunities for colleagues to gather in fellowship, Alex cared passionately for everyone at the college” Ellis said. “She helped lead events such as the CHASE Breast Cancer Awareness

Month, Angel Tree Project, "Soup"er Bowl and much more. These were opportunities for employees to gather to enhance social connections and overall well-being. Her passion for her fellow colleagues positively contributed to the culture of the institution. She was a true pioneer in the work of employee engagement, happiness, and satisfaction at Laurel Ridge."

In 2017, Alex and her husband, Rick, found out they were expecting their first child, Hunter. Those who were at the college can remember her excitement. However, in October just before her 32nd birthday, very unexpectedly, Alex discovered a lump in her breast, which led to more tests and a biopsy. On November 10, 2017, it was discovered she had Stage 3 Triple Negative breast cancer.

That day, Alex's cancer journey began. She was determined to be strong and stay positive and to live her life on her own terms. In one quote, she said: "So, I always do what I've always done, which is put a smile on, go to work, continue living my life. Because cancer is not going to tell me how to live my life, because I like to do what I want, not what cancer wants."

"Alex's vibrant enthusiasm for embracing every moment serves as a valuable lesson for everyone. With unwavering determination and a distinctive "Alex" flair, every endeavor was pursued wholeheartedly. The moments documented by Alex remain a source of fond recollection for us all" said fellow Administrative Assistant Christine Barb.

Michelle Cummins worked in financial aid and now is Alex's successor in the School of Humanities and Social Science. She remains impacted by her friend and colleague. "Alex tackled whatever was thrown her way, both professionally and personally, with a grace, dignity, and bravery that I find inspiring to this day. There will never be another like her and she is so greatly missed" Cummins said.

Alex underwent four rounds of chemotherapy while pregnant with her son, Hunter, who was born healthy and happy in 2018. After giving birth, she completed an additional 12 rounds of chemotherapy, 32 rounds of radiation, had a bilateral double mastectomy, and hysterectomy. After this arduous battle, Alex was declared cancer free.

Dr. Ia Gomez, Dean of Science, Integrated Technology, Engineering and Math shared a special bond with Alex. "I met Alex on April 25, 2018. It was my first day at the college, and her first day back from maternity leave after having Hunter. We connected immediately. Alex was a remarkable soul, a cherished coworker, and a dear friend" Dr. Gomez said. "Since we were both born in November, we called one another Scorpio sisters. Alex was the heart of any celebration, a vibrant presence, and the life of every party. Her kindness, humor, and unfiltered honesty endeared her to us all. Beautiful inside and out, she selflessly extended her hand to help anyone, even when at times when she was the one that needed it most."

In 2020, during a global pandemic, Alex received the unfortunate news that her cancer had returned and metastasized to her brain and lungs. In typical Alex fashion, she kept on stepping, continuing to work while undergoing every possible treatment.

"Alex's impact was visible during the pandemic when a car parade of Laurel Ridge employees was organized in her honor" Stacey Ellis said. So many cars and colleagues showed up for the surprise parade. Everyone wanted to show Alex the same level of support, care, and love that she had shown to each one of them. It was truly amazing to see the support as Alex, Rick, and her son Hunter stood on the lawn waving to all the honks and cheers as everyone drove by.

Alex continued on. She excelled in her role of supporting instruction while also raising awareness of breast cancer through fundraisers and education. She was our rock. Alex had overcome so much and inspired so many, that the thought of her not being here was simply unimaginable. Unfortunately, that day came, and we lost our shining star in May of 2022. Alex infused energy, positivity and togetherness into every room and interaction she walked into. She was loyal, driven, and compassionate. She was grit and grace. She was continually thankful and grateful for each day she was given and refused to yield to any obstacle or struggle.

Dr. Gomez shared "I miss Alex every day, but like many others, it is during any of our college celebrations when her absence is deeply felt. Having Alex around made work so much fun. She also made it so much easier since she was always willing to help. She often jokingly said "I am just a humble servant!". She made me laugh so much. Her passion for the college was evident in every act of support, fostering a sense of belonging among us. Alex made everyone feel special, and her memory remains an integral part of our college's spirit. We miss her dearly, her laughter, her spirit, and her unwavering love for this place. If she was here today, she'd glide in like a queen, radiating grace and charisma, to proudly accept the medallion she so deserves."

"Her welcoming smile and "hey friend" are still felt by many and will have a lasting impact on the college for years to come," said Whitney Miller. "With a little bit of "rough around the edges" and a lot of heart, Alex was a true friend and dedicated colleague to many at Laurel Ridge. The Medallion of Recognition would be an honor for Rick and Hunter and would show Hunter what a positive impact his mom made on the college and everyone who had the pleasure of working with her" Stacey Ellis added.

With appreciation for the legacy she has left for our institution and the communities we serve, I humbly submit Alexandra Burton for nomination for the medallion of recognition.

Nomination submitted by:

John Owens

Laurel Ridge Library Archivist and Classified Staff Council Chair
January 2024



Laurel Ridge Community College Board Medallion of Recognition Nomination 2024

Nominee: **Clay Corbin**; superintendent, Northwestern Regional Adult Detention Center

The Northwestern Regional Adult Detention Center (NRADC) is one of our outstanding partners in adult education programming. They systemically support programming in GED and workforce skills to upskill and prepare their inmates for release. Superintendent Clay Corbin has a heartfelt belief that those he serves can and will succeed after their stay, Superintendent Corbin has partnered extensively with Laurel Ridge Community College to support inmates as they begin their journey back into the community. A full-time adult education instructor is at the detention center, and Superintendent Corbin has been supportive all the way to maintain and grow programming for inmates.

Virginia has 22 designated adult education regions, and providers are selected through an application process currently administered through the Virginia Department of Education. Since 2012, Laurel Ridge Community College has been the northern Shenandoah Valley's regional provider of adult education services. The Northern Shenandoah Valley Adult Education region includes the City of Winchester and the counties of Clarke, Frederick, Page, Shenandoah, and Warren.

As the chosen regional provider, Laurel Ridge implements state and federal grant programming in accordance with the federal Workforce Innovation and Opportunity Act (WIOA), Title II Adult Education and Family Literacy Act (AEFLA). Those funds allow us to provide the following FREE adult education services: adult literacy, English language acquisition, workforce preparation, integrated education and training (IET), and integrated English literacy and civics education. Classes are held at our Middletown and Luray-Page locations, at local schools, churches, libraries, and the NRADC. Without the support of our local partners, we would not be able to provide the classes in places that are accessible for many of our students.

Superintendent Corbin has been with the NRADC for over 20 years and was appointed as Superintendent in 2020. His leadership demonstrates his commitment to rehabilitation, and the value of the time spent in detention for inmates to grow and learn. The partnership with Laurel Ridge Adult Education highlights his steadfast belief in inmate programming as a tool for successful rehabilitation. A full-time adult education instructor is at the detention center, and Superintendent Corbin has been supportive all the way to maintain and grow programming for inmates. GED is core programming at NRADC and Corbin ensures that he participates fully as a partner and this includes coordinating jail staff to provide escorts to align with class schedules, attending to IT needs, allowing the instructor to visit inmate pods, and providing luncheon celebrations for GED recipients.

Superintendent Corbin wants programming to go beyond GED and has been on the forefront of offering certification programs for qualified inmates. These efforts require coordinating new class schedules, arranging transportation, and assisting inmates in securing the documentation needed for financial aid. When an inmate is not eligible for financial aid, he arranged for NRADC to pay for the training. He believes in providing inmates with what they need to come out of jail and reenter the community as prepared citizens.

Encouraging forward thinking on his team, Superintendent Corbin enthusiastically supported a master gardener program with inmates leading to an industry-recognized certification. He sees the value in training that will lead to future meaningful work as well as a healthy outlet for the inmates. In addition, Workforce Solutions partnered with NRADC and Adult Ed to help upskill 6 individuals participating in a workforce re-entry program by way of a Heavy Equipment Operator (HEO) class. Laurel Ridge and Superintendent Corbin's team worked together to provide tutoring, transportation, and employment opportunities for these students. The Workforce Solutions HEO class is no easy course! There is a lot of construction math and blueprint reading. At the end of the class, Instructor Ken Torian, says the students were engaging, smart, and all have bright futures ahead of them. Each student interviewed with four area companies who will all be hiring at the conclusion of the class.

We are proud to partner with Superintendent Corbin and the team at NRADC. They truly represent the Laurel Ridge commitment to community education. His innovative approach recognizes the transformative power of education in breaking the cycle of incarceration and helping individuals reintegrate into society successfully. We believe this commitment to rehabilitation and education is, in part, why the Commonwealth of Virginia has one of the lowest recidivism rates in the nation.

Nomination submitted by:

Caroline Wood, Laurel Ridge AVP Student Services and Academic Support

Sharon Hetland, Laurel Ridge Director of Adult Education

Jeanian Clark, Laurel Ridge VP Workforce Solutions



Laurel Ridge Community College Board Medallion of Recognition Nomination 2024

Nominee: **Paul McCulla**, retired Fauquier County administrator

Paul McCulla served the citizens of Fauquier County for 35 years, starting as acting county attorney in 1989. In 1991, he was appointed as Fauquier County attorney, a position he would hold for more than 14 years, until he became county administrator.

A proclamation issued by the Fauquier County Board of Supervisors in June 2023 to commend and honor McCulla upon his retirement, states he was an “exceptional county administrator and leader [who guided] the county government through the historical Great Recession and Covid-19 pandemic.” Additionally, McCulla advocated for county employees through “the creation of a county employee wellness center, enhanced pay and retirement structures for public safety personnel and [the] creation of leadership and training programs for all staff.”

Fauquier County residents benefited from McCulla’s leadership with the opening of the Northern Sports and Central Sports complexes, the Catlett-Calverton Sewer System and the upgrade of all county fire and rescue companies to a minimum of 12-hour staffing seven days a week. His service to the county extended into his off-duty hours – McCulla served as a director for Hospice Support of Fauquier County, director and member of the Local Government Attorneys of Virginia, member of the Knights of Columbus and chair and member of the Fauquier County Working Together Committee.

Laurel Ridge has benefited from McCulla’s forward thinking and high regard for the college’s impact on county residents. Several years ago, he approached Laurel Ridge administrators about how Fauquier County could support further growth of the Fauquier Campus. This solicitation led to the donation of 62 acres of adjacent land from the county to the Laurel Ridge Educational Foundation.

In fall 2023, the college’s Skilled Trades Center, custom built to be the first permanent home for trades education on the campus, opened. The STC is now a hive of activity, offering plumbing, HVAC, heavy equipment operator, electrical and welding programs to students who no longer have to drive to Middletown or to Northern Virginia to get the training that will help put them into well-paying, in-demand jobs.

Nomination submitted by:

Chris Coutts

Laurel Ridge Fauquier Campus Provost and Vice President of Communications and Planning
January 2024

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Laurel Ridge Community College Board
FROM: Laurel Ridge Faculty Senate
DATE: January 2024
SUBJECT: Recommended Item for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: or Action Item:

Item Title for Agenda (be specific): **Recommendation to approve 2024 Laurel Ridge Community College Professor Emeritus nominations**

Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):

It is recommended that the College Board approve the following nominees as awardees of the 2024 Laurel Ridge Community College Professor Emeritus:

1. John Beavers, retired Laurel Ridge associate professor of accounting
2. Margie Harrison, retired Laurel Ridge associate professor of nursing

Attachments (List supporting documents.): VCCS Professor Emeritus Selection Policy; Supporting narratives for abovementioned nominees

Lord Fairfax Community College Professor Emeritus Selection Policy

I. Background:

The establishment of the status of Professor Emeritus is authorized in paragraph 3.4.1.2 of the VCCS Policy Manual. It is intended to be granted to a retired person of faculty rank (usually Associate Professor or Professor) who has a minimum of ten years VCCS service. The purpose of the award is to honor meritorious and significant contributions to the college.

II. Procedures:

- A. Faculty can recommend retired colleagues at any time to the Faculty Council. Nominees must have been full-time faculty members for at least ten years. At least one full semester must have lapsed since the potential nominee held a full-time teaching position at the institution. If the next Spring Commencement ceremonies are the desired recognition time, the written recommendation should be submitted no later than the Council's October meeting.
- B. The Faculty Council will announce in the minutes of the October meeting the names of the nominee(s) and invite faculty comment to be received by the November meeting.
- C. The nomination(s) will be discussed and voted on by the Faculty Council by November 30. The results will be forwarded to the College President by December 7.
- D. The President will review the recommendation(s) and, if favorable, forward them to the College Board for its action. The President can ask a nominator or a Faculty Council member to present the nomination(s) to the Board.
- E. The number of nominations per year will not exceed two persons or 2% of the faculty strength whichever is greater.
- F. If the College Board approves the nomination, public acknowledgement will be made at the next scheduled Commencement. If the Board disapproves, the nomination will be returned to the Faculty Council.

III. Benefits:

All persons granted Professor Emeritus shall be extended the following considerations:

- A. Listing in the College catalog and other appropriate publications as professors emeriti.
- B. March at the head of the faculty in academic processions.
- C. Be included in all social and professional activities of the active faculty.

Revision: 12/99

Professor Emeritus Nominations Fall 2023

John Beavers

John Beavers was an Associate Professor for Accounting and the Accounting Program Lead at LFCC for 32 years. He taught ACC 211 and 212, which are a part of the business administration and management programs, along with the 2-year accounting program requirements. John was often here late into the evening, teaching night courses. In his spare time, he also worked as a CPA and did an outstanding job helping students locate employment opportunities in the local community upon graduation.

Students had this to say about Professor Beavers...

“He was a cream of the crop type of instructor. He knew the subject, was engaging, and really cared for the student. He was always willing to assist where help is needed. He made a difficult subject easy to understand.”

“Prof Beavers is the best! He's a little dry, but once you get to know him, he's actually quite funny! He is very willing to work with you after class if you need extra help.”

Another student fondly remembers Professor Beavers working with her before and after the birth of her son (during the middle of the semester). Professor Beavers allowed her to bring the child to class and even held him during her final exam.

Professor Beavers was also instrumental in the Virginia Community College System implementation of a system-wide revision to the ACC 211 and 212 course content. A new set of Articulated Learning Outcomes (ALO's) was formulated by a state-wide faculty committee. Professor Beavers was the representative on this committee. The revision was sparked by requests from four-year Virginia colleges and universities to include a greater volume of Financial Accounting topics in the community college accounting and business administration programs. Thus, community college transfer students would be better prepared for higher level accounting courses at the four-year institution. Lord Fairfax served as a pilot site for the revised curriculum in 2013, hosting course sections covering the expanded course content. These pilot courses were designed for and delivered online.

LFCC was also awarded a state grant to assist with the implementation at the college levels. The net effect of the revision for Lord Fairfax, and all colleges in the Virginia Community College System, was the nearly doubling of topics taught in ACC 211 and 212. The revision impacted many areas including textbook and related resources selection, syllabi preparation, scheduling of tests and other graded assignments, and the role of technology within the course.

Professor Beavers was also instrumental in another grant award received, in partnership with Tidewater Community College, to develop Open Educational Resources (OER) assessments and test-bank questions to help to fill a nation-wide void which existed for such material. A significant amount of OER material was developed and made available to all Virginia Community College Accounting Faculty through the Blackboard learning management system. Plans were also formulated to make the material available nationwide.

For this reason and many more, Professor Beavers is well deserving of the Professor Emeritus recognition.

Margie Harrison

Oftentimes our nursing instructors are the unsung heroes of college faculty. You may not see them as often, their work may not always be on campus, but no program has a more immediate impact on the communities we serve than our nursing program. Yet, there has never been a faculty member representing the health professions given the distinction of professor emeritus. Let's change that.

Margie Harrison came to the college in 2003 as a full-time instructor of Nursing at the Fauquier campus after a stellar career in emergency nursing. She had previously worked with instructors Jane Lambert and Betty Ward to provide clinical assistance at the Middletown campus. After earning her master's in nursing from George Mason University, Margie applied for and was selected for her position at Fauquier. The nursing program at Fauquier was relatively new, so she had her work cut out for her. Margie had yet to teach in a classroom, so there was a lot of trial by fire, but she never doubted her clinical skills. Her first graduating class thought so highly of her and her instruction that they presented her with a handmade quilt during their pinning ceremony, embroidered with some of her favorite sayings such as "if you snooze, you lose" and "keep on trucking".

Margie had a special bond with her students built on mutual trust and accountability. One student came to call Margie his "American mother." After graduating from the program, Margie was one of the first calls he made to share the news that he and his wife had welcomed a child into the world. One successful graduate went on to work in a triage setting in Alaska. One day, she called Margie to thank her. In an emergency, they had no option but to work the IV manually. No one had done this before, but Margie's student spoke up and said, "I know how to do it, my professor taught me." These anecdotes show the impact Margie, ten years after retirement, is still having.

One innovation Margie helped bring to the nursing program was organizing preceptorships, which had not been done before. Nursing students were placed in medical settings for a period of weeks to shadow a senior nurse and assist them as asked. Students were placed everywhere from ERs to doctor's offices, and the practical experience gained was invaluable. One manager always made sure not to schedule her vacations for when the college students were there, because she wanted to see firsthand the quality of nurses being turned out. As a result of our quality program, she made numerous hires based on her interactions during a student's preceptorship.

While at the college, Margie organized potlucks, delighting her colleagues with her downhome cooking. Margie helped the nurses organize breakfast fundraisers where she would hop behind the griddle to serve up pancakes. You could always find Margie at every campus get together, a welcoming face for new employees and an encouraging friend to retiring ones. Margie faced her share of health challenges during her career, but she never let them stop her. During her career, Margie dealt with the amputation of one leg, and then another, but she "kept on trucking" until the situation became untenable, and she retired in 2015. For the last two years of her career, Margie worked at both campuses, an amazing feat with all she had undergone.

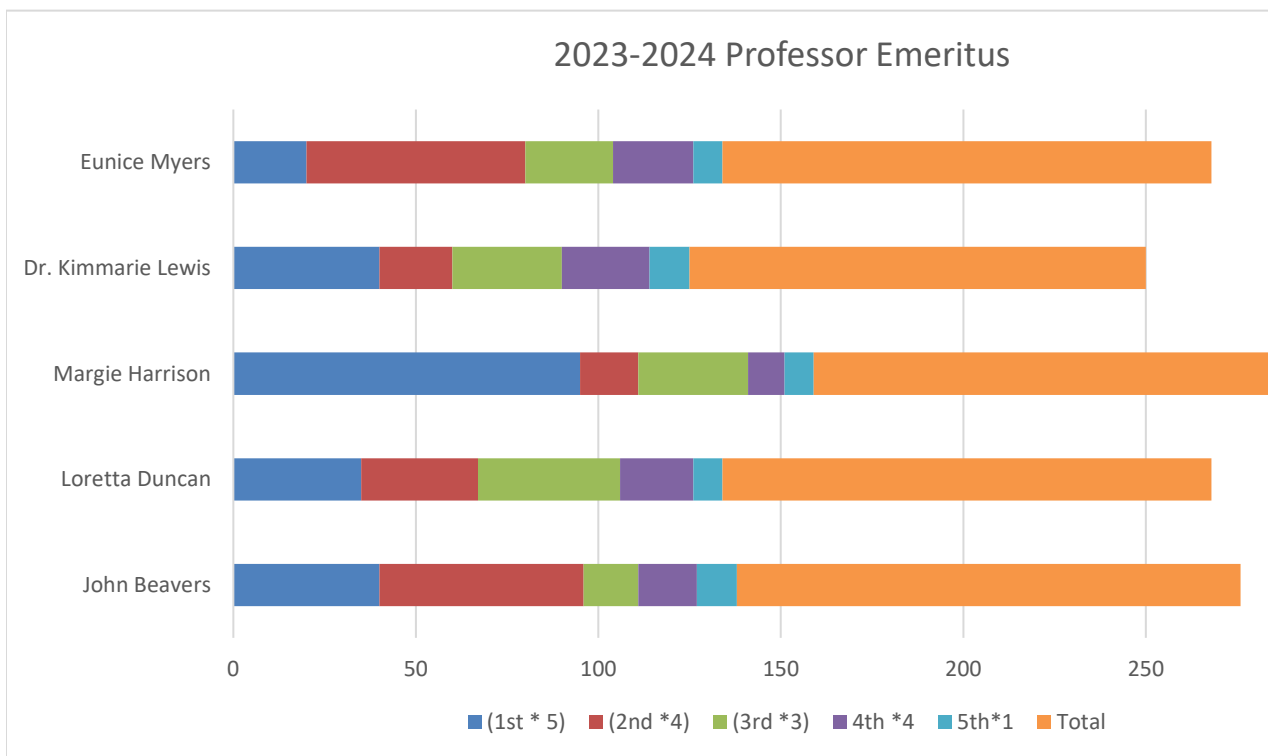
In her retirement, Margie has not slowed down. Just this year she was named the Winchester Area Temporary Transitional Shelter (WATTS) Volunteer of the year at their award ceremony. Margie regularly cooks and provides meals for all the individuals WATTS serves. This is in addition to helping with events at her church and staying active among the community of college retirees. Margie's career and her life have been one of service. Being recognized with the distinction of professor emeritus would not only be deserved for Margie, it would truly be meaningful, as the time she spent training future nurses is immeasurably important to her.

Professor Emeritus 2023-24

Please mark the order of your choices for each nominations:

	1st choice	2nd	3rd	4th	5th	Total
John Beavers	8	14	5	8	11	46
Loretta Duncan	7	8	13	10	8	46
Margie Harrison	19	4	10	5	8	46
Dr. Kimmarie Lewis	8	5	10	12	11	46
Eunice Myers	4	15	8	11	8	46

Vote Points	(1st * 5)	(2nd *4)	(3rd *3)	4th *4	5th*1	Total
John Beavers	40	56	15	16	11	138
Loretta Duncan	35	32	39	20	8	134
Margie Harrison	95	16	30	10	8	159
Dr. Kimmarie Lewis	40	20	30	24	11	125
Eunice Myers	20	60	24	22	8	134



LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Laurel Ridge Community College Board
FROM: Laurel Ridge Classified Staff Council
DATE: January 2024
SUBJECT: Recommended Item for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: or Action Item:

Item Title for Agenda (be specific): **Recommendation to approve 2024 Laurel Ridge Community College Classified Staff Emeritus nominations**

Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):

It is recommended that the College Board approve the following nominees as awardees of the 2024 Laurel Ridge Community College Classified Staff Emeritus:

1. Joy D. Legge, retired Laurel Ridge information technology specialist (1970-2003)
2. Joyce Earhart, retired Laurel Ridge library specialist (1995-2017)
3. Charles Haines, retired Laurel Ridge building and grounds supervisor (1970-95)

Attachments (List supporting documents.): Laurel Ridge Classified Staff Emeritus Selection Policy; Supporting narratives for abovementioned nominees

**CLASSIFIED STAFF EMERITUS SELECTION
Policy Statement**

In accordance with VCCS Policy 3.1.3.e, which states: “The establishment of the status of Classified Employee Emeritus is recommended as a method of honoring staff members for meritorious service to the college. The President of the college shall establish a procedure for selecting individuals for appointment as Classified Employee Emeritus with all the rights and privileges established by the college. To be eligible the person must be retired, have a minimum of ten years of service in the VCCS, and have made a significant, meritorious contribution to the college or the VCCS.”:

Laurel Ridge Community College (the college) recognizes that classified staff perform exemplary service over the course of their careers. Such service is generally rewarded through annual awards and other methods of recognition. In those cases where the individual’s service and contributions to the college have been particularly meritorious and significant, upon retirement, a classified staff member shall be eligible for appointment to Classified Staff Emeritus status.

This policy addresses the appointment of retiring/retired full-time classified staff to status of Classified Staff Emeritus and the rights and privileges accompanying such appointments. The following criteria must be met to be eligible for appointment to Classified Staff Emeritus status:

- The nominee must be retiring/have retired from the college with more than ten years of service in the VCCS.
- The individual must be a full-time classified staff member.
- The individual must have made meritorious and significant contributions to the college.

The following rights and privileges shall accompany appointment to Emeritus status:

- Listing in the college’s Catalog with identification as Classified Staff Emeritus.
- Full use of the facilities of the college’s Learning Resources Centers.
- Employee parking privileges.
- College ID.
- A standing invitation to attend/be included in all social and professional activities of the Classified Staff of the college.
- The employee discount at the college bookstore.
- A college e-mail account.
- Invitation to the college Service Awards event the year the award is received.

1. Definitions

Meritorious: May reflect, but not limited to, exemplary performance on behalf of the college through campus, college, and system activities, outstanding community service as an extension of college employment.

2. Procedures

The following procedures apply for the nomination of full-time classified employees who retire from the college for appointment to Classified Staff Emeritus status. Deadline dates specified in this procedure shall be incorporated in the college's working calendar.

1. Classified staff (or anyone) recommend retired/retiring colleagues at any time to the Classified Staff Council. Nominees must have been a full-time, classified staff member for no less than ten years.
2. The Classified Staff Council will announce in the minutes of the October meeting the names of the nominee(s) and invite classified staff comments to be received by the November meeting.
3. The nomination(s) will be discussed and voted on by the Classified Staff Council by the last Friday in November. The results will be forwarded to the college President by the first Friday in December.
4. The President will review the recommendation(s) and, if favorable, forward them to the College Board for its action. The President can ask a nominator or a Classified Staff Council member to present the nomination(s) to the Board.
5. The number of nominations per year will not exceed 2% (rounded up to the nearest whole number) of the collective Full-time Classified Staff.
6. If the College Board approves the nomination, public acknowledgement will be made at the next scheduled Commencement. If the Board disapproves, the nomination will be returned to the Classified Staff Council.

3. Responsible Office:

Authority for interpretation of this policy rests with the Associate Vice President of Human Resources. This policy complies with applicable policies of the Virginia Community College System as outlined in [Section 3.1.3](#) of the VCCS Policy Manual.

4. Other Information:

The Human Resource Policy Committee recommended this policy in November 2021. The President's Advisory Team reviewed the recommendation and provided feedback in March 2022.

Document History:

Approved: Kim Blosser, April 2022

2024 Classified Staff Emeritus Balloting Results

	1	2	3	4	5	6	7	TOTAL	SCORE
▼ Jan Brown	23.81% 10	14.29% 6	28.57% 12	21.43% 9	4.76% 2	4.76% 2	2.38% 1	42	5.07
▼ Joy Legge	19.05% 8	19.05% 8	11.90% 5	19.05% 8	9.52% 4	21.43% 9	0.00% 0	42	4.55
▼ Joyce Earhart	11.90% 5	7.14% 3	28.57% 12	28.57% 12	14.29% 6	7.14% 3	2.38% 1	42	4.43
▼ Charlie Haines	14.29% 6	21.43% 9	14.29% 6	7.14% 3	30.95% 13	7.14% 3	4.76% 2	42	4.40
▼ PJ LoPresti	16.67% 7	26.19% 11	4.76% 2	7.14% 3	21.43% 9	11.90% 5	11.90% 5	42	4.26
▼ Elizabeth Martini	14.29% 6	9.52% 4	7.14% 3	9.52% 4	7.14% 3	28.57% 12	23.81% 10	42	3.33
▼ Alice Seabright	0.00% 0	2.38% 1	4.76% 2	7.14% 3	11.90% 5	19.05% 8	54.76% 23	42	1.95

*Please note, nominee Jan Brown requested that her name not move any further in the nomination process.

Laurel Ridge Classified Staff Emeritus Nomination *(to be conferred 2024)*

Nominee: Joy D. Legge

Retired, Information Technology Specialist, 1970 – 2003

It is my privilege to nominate Joy Legge for Classified Staff Emeritus. Joy retired from the college after just under 34 years of dedicated service in 2004. She was an initial 1970 hire, working out of a local Middletown hotel while waiting for construction to finish on the campus. Joy began her career with the title of punch card operator and finished as an IT Specialist, that is how much the world of Technology changed during her time of service. Joy had to constantly train and further her knowledge to stay sharp in her field.

When there wasn't a pressing tech need Joy would fill in wherever needed, you might find her in financial aid, the registrar's office, or advising, and even giving tours to new students. She fully embraced the college mission and looked to help wherever she could. Joy participated in the Follies Spring Show for over a decade doing a little bit of everything, from playing a clown to serving as stage manager. She was an integral part in helping to organize the college's first women's fair. In the 80s, when a colleague was diagnosed with Breast Cancer, Joy organized the college's first breast cancer awareness drive, raising funds from employees donating \$5 to wear jeans at work. She participated in the annual Lip Sync battles on campus bringing students and staff together in fun.

Joy was always an eager college representative whenever an event was happening in her hometown of Middletown. In many ways, Joy was the CHASE committee on campus before such a thing existed. Perhaps Joy's biggest contribution to Laurel Ridge came long after her retirement, as she has been a vital part of helping the organization of the college archives. I can tell you firsthand that our archives would not exist in the fashion they are today without the invaluable assistance of Joy Legge. Joy has been a wealth of information from identifying people I did not know in photographs to giving me background on events. Joy has shared so many

stories behind photos in our archives that at times I feel I know those pictured, even if I have never met them. Joy has connected me with people and helped me form relationships. Our institutional history owes a great deal of thanks to Joy. From a constantly evolving employee to a champion for equity and compassion on campus to a keeper of our history, I can think of no more fitting honor than to grant Joy Legge Staff Emeritus.

Nomination submitted by:

John Owens

Library Archivist, Classified Staff Council Chair
November 2023

Laurel Ridge Classified Staff Emeritus Nomination *(to be conferred 2024)*

Nominee: Joyce Earhart

Retired, Library Specialist, 1995 - 2017

I am proud to nominate Joyce Earhart for Classified Staff Emeritus. Although Joyce began full-time employment at the college in 1995, her time in the library began in the early 1970s. First, as a student assistant, and then as a part time staff member. Joyce was a staff member who really did the work of an administrative faculty member. Although she had a library degree, it was not an accredited MSLS degree, and therefore she never held the title of "Librarian." But Joyce functioned as a de facto librarian at the college for many years, performing the duties of a librarian without the recognition or compensation of the librarian title. She selected materials for purchase, taught library instruction sessions for classes, and was a bulldog of a reference librarian. If anyone had a question, or needed help with research in any way, Joyce was tireless in tracking down answers - whether it was for a student, a staff or faculty member, a community member, or the President of the college. She would search for hours or days until she found an answer or a way to help.

In the days before the college archives were organized, she also served an important function of being the best steward of the history of the college - she was the institutional memory bank for the college and was the go-to person for those who had a question about the college's past. And frankly, she was the go-to person for anyone at the college who needed anything from the library. Joyce was engaged in the life of the college, serving on committees, and volunteering her time to assist in events. I know she loved the college and was very proud of the work that we do. Joyce remains an engaged member of the college community and can often be seen at college events. I can't think of anyone who would be more deserving of recognition than Joyce.

Nomination submitted by:

David Gray

Director of Learning Resources

November 2023

Laurel Ridge Classified Staff Emeritus Nomination *(to be conferred 2024)*

Nominee: Charles Haines

Retired, Building and Grounds Supervisor, 1970 – 1995

It is my honor to nominate Charles “Charlie” Haines for Classified Staff Emeritus. Charlie was one of the college's first staff members hired. Professor Pat Duffey (Faculty Emeritus, 1990) recommended he apply for the job. To say that Charlie took on an arduous task would be an understatement. As opening day for the college approached, supply chain issues left the college short of desks and other needed items. Charlie worked with other VCCS schools and John Handley High School to borrow what was needed for classes to begin on time. As construction remained ongoing, Charlie worked to ensure everyone's safety while keeping contactors on task. Overseeing Building and Grounds in the 1970s and 1980s was bit more complicated than it is today. Charlie was also responsible for overseeing security, housekeeping, and fleet management. He also acted as personal driver for Presidents McCoy and Beck. When dignitaries were visiting, Charlie would be their driver, oftentimes picking them up at the airport for their trip to the college.

Charlie exemplified dedication. He was known to stay the night when snow was expected. It was a very rare day that the college did not open on time. He provided exemplary project management for facility usage during commencement, the Follies, and other campus productions. Before there was an official college Safety Committee, Charlie alone was the committee. It wasn't all business with Charlie; however, he was also known for his humor and comedic timing. Charlie and his crew even created a temporary ice-skating rink on campus that numerous students and employees fell for.

Charlie supported more than just the college's physical spaces; he supported its core mission.

Charlie attended and participated in numerous Foundation events such as the Shrimpeast and Cashbash. Charlie seemed to know everyone in Winchester and the surrounding service region

and consistently spread the word about the college's good works. Many of Charlie's acquaintances would heed his words and go on to support the college, some even serving on the Foundation Board.

After retirement, Charlie remained a presence around campus, where his wife Carolyn was still employed as a HR Analyst. Charlie could be seen at special events cutting up with old friends and making new ones. Nine years after his retirement, former President John Sygielski even sought Charlie's advice on occasional facilities matters; a sign of the respect his years of service had earned. Charlie still makes it a point to attend college events with his wife when his time permits. There are so many deserving staff members that should receive this honor and, I humbly submit, Charlie Haines is one of them.

Nomination submitted by:

John Owens

Library Archivist, Classified Staff Council Chair
November 2023

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Laurel Ridge Community College Board
FROM: Office of the President
DATE: January 2024
SUBJECT: Recommended Item for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: or Action Item:

Item Title for Agenda (be specific): **Recommendation to approve 2024 Honorary Associate Degree of Human Letters nomination**

Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):

It is recommended that the College Board approve the following nominee as a recipient of a 2024 Laurel Ridge Community College Honorary Associate Degree of Human Letters:

1. Anne C. Hall

Attachments (List supporting documents.): Guidelines for Recommendation to Confer Honorary Degrees; Supporting narrative for abovementioned nominee

January 4, 2024

MEMORANDUM

TO: Advisory Council of Presidents

FROM: Dan Lewis, Director of Academic Programs and Policy

RE: **Guidelines for Recommendation to Confer Honorary Degrees in 2024**

Guidelines are included below regarding the submission of recommendations for honorary degrees by your college. Policy in Section 5.1.6, Honorary Degrees (SB) of the *VCCS Policy Manual*, the State Board authorizes the individual colleges to award honorary associate degrees of humane letters to individuals who have contributed significantly to the awarding college or the VCCS. Individuals are not eligible for this award if they are currently employed by the college, serving on the local College Board, or serving on the State Board for Community Colleges at any time between the date of the local College Board approval and the actual receipt of this award. A separation from such employment or service of at least one month is a prerequisite for eligibility. Recommendations for such honorary degrees shall be made to the Chancellor and to the State Board and approval granted by the Chancellor and State Board prior to the award being made.

Description:

The purpose of awarding honorary degrees is to recognize individuals who have contributed significantly to the awarding college or the VCCS. Honorary degrees are awarded to individuals in the following categories:

- 1) Alumni who have achieved significant success in their personal and public lives;
- 2) Individuals from within the college's service area who have contributed significantly to the progress and development of the college; and
- 3) Citizens of the Commonwealth who have contributed significantly to the progress and development of the Virginia Community College System.

Deadline:

Wednesday, February 15, 2024 – Names of nominees and backup materials due to Dan Lewis, Director of Academic Programs and Policy, dlewis@vccs.edu

Recommendation for an Honorary Associate Degree of Human Letters in 2024

Anne C. Hall

There is an art and science to raising money, and Anne Hall, 88, could teach a master class in fundraising. Many nonprofit organizations in Fauquier County have benefitted from her fundraising talents, arguably none more than Laurel Ridge Community College and its educational foundation.

Anne has been a visible and vocal supporter of the community college mission for more than 30 years. She is fiercely devoted to the Fauquier Campus. It is estimated that her efforts have resulted in more than \$3 million in gifts to support scholarships and facilities at the Fauquier Campus, most recently the new academic building for science, engineering, and health professions (Hazel Hall) and the new Skilled Trades Center.

The Fauquier Campus has grown tremendously since 1988, when the college began offering classes in a converted barn. In 1997, Anne provided leadership for the most successful fundraising event in the college's history. "Dollars for Scholars" raised \$250,000 to support and endowed fund for Fauquier County residents attending the college. (Adjusted for inflation, that equals \$482,000 today.)

Anne served on the board of the Laurel Ridge Educational Foundation from 2003-2009 and enthusiastically joined again in 2022. In addition to her fundraising talents, she has provided the educational foundation sage advice, tough love, and professional expertise. The college has made so many valuable connections in Fauquier County through Anne.

Anne loves Fauquier County, where she has lived since 1964. She and her late husband John raised and educated their children in Warrenton. Dr. William A. Hazel, Jr. describes Anne as a "fixture of the community and a good friend to many." He adds: "Her tireless efforts in support of Fauquier Hospital and Laurel Ridge reflect her commitment and love for this community."

Indeed, one of Anne's core beliefs is that the quality of a community is measured by the quality of its health care and educational resources. In addition to her decades of service to the community college and the hospital, Anne's other community service activities include the Free Medical Clinic and Highland School in Warrenton.

Anne's career as a real estate broker with Long & Foster began in 1975, where she continues to work. She is described by colleagues as a "legend" in real estate. Anne has helped many of her clients not only buy a house in Fauquier County, but also get involved in the community, volunteer with a local nonprofit, join a board, and, inevitably, make a donation to a good cause.

Without question, Anne has helped make Fauquier County a great place to live, learn, work, and heal. In 2010, she was selected as one of the recipients of the Fauquier County Citizen of the Year Award.

According to a Laurel Ridge employee who attended the event, Anne turned her acceptance speech into a pitch to the Board of Supervisors to fund a scholarship for a high school student who enrolls at Laurel Ridge Community College and makes a commitment to a career in a health-related field, preferably at Fauquier Hospital. When she sat down, the chair of the board of supervisors said: "Every time I am around Anne, it costs me!"

Although many people in Fauquier County joke about guarding their wallets around Anne, it is said with love and admiration. As Laurel Ridge Foundation board member Kellie Post explains: “There is no one who is more committed to fundraising not only for Laurel Ridge, but for our entire community. She quickly recognizes the need and then gets to work. I’m always impressed by her dedication and ability to get us across the finish line. She has a heart of gold!”

Anne C. Hall

- Mt. Vernon High School, Alexandria, Virginia
- B.A. in Sociology, Mary Washington College
- Resident of Warrenton, Virginia since 1964
- Real estate broker associate with Long & Foster Real Estate, 1975-present
- Board Member, Laurel Ridge Community College Educational Foundation (2003-2009, 2022-present)
- Fauquier County Citizen of the Year Award, 2010
- Some of Anne's community activities have been: Board member – Fauquier Free Clinic, Board member - Fauquier Health System, Board member - Fauquier Health Foundation, Board member - Fauquier Health Senior Living, Board member – Laurel Ridge Community College Foundation, Board member - The Highland School, Member - Warrenton Rotary Club, Member - Fauquier Chamber of Commerce, Member - Fauquier Historical Society, Member - Virginia Gold Cup Association Committee, Regional Board Member - Middleburg Bank, Member - 7th District Committee of Virginia State Bar, Member - St James Church and Handbell Choir

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Laurel Ridge Community College Board
FROM: Office of the President
DATE: January 2024
SUBJECT: Recommended Item for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: or Action Item:

Item Title for Agenda (be specific): Procedures for President's Evaluation

Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):

The proposal is that the President's evaluation process will be conducted the same as years prior. At the April 2024 College Board meeting, President Dr. Kim Blosser will give a verbal progress report on the 2023-24 Institutional Priorities. An electronic survey (sample survey is attached) will be made available to all board members to provide feedback on the President's performance for the 2023-24 academic year. Board Chair Mike Wenger will review survey results and draft a letter of evaluation to the Chancellor for board member review. Upon board member consensus, the letter of evaluation will be sent to the Chancellor by the conclusion of May 2024. This proposal requires the College Board's approval.

Attachments (List supporting documents.): Sample of President's Evaluation Electronic Survey



Laurel Ridge Board Presidential Evaluation 2023

Please take a moment to fill out this evaluation of Dr. Kim Blosser. Your contribution is very important. Please complete by 11:59 p.m. on Monday, April 19, 2021.

1. GENERAL ADMINISTRATION

	Excellent	Very Good	Good	Fair	No opportunity to observe
Management techniques and style	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Involvement in day-to-day operations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Institutional leadership	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. RELATIONSHIPS: Builds and maintains positive relationships with the College Board

	Excellent	Very Good	Good	Fair	No opportunity to observe
Builds and maintains positive relationships with the College	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fosters board teamwork and common purpose	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates an open mind to suggestions for improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. RELATIONSHIPS: Encourages Positive Relationships with Others

	Excellent	Very Good	Good	Fair	No opportunity to observe
Exhibits concern for the welfare of students and employees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Works with business community in order to understand workforce development employment requirements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Advocates the needs of the College to appropriate local and state officials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Works with educational groups (public schools, universities, etc) to understand their needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. PERSONAL ATTRIBUTES: The President exhibits

	Excellent	Very Good	Good	Fair	No opportunity to observe
Communication Skills (defines problems and provides possible solutions)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enthusiasm for College, mission and position	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Integrity and maintains a high standard of honesty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creativity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Personal growth and development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sound and timely decision making skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A positive and professional image in the community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A good work ethic and stamina to meet demands of the job	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. PERSONNEL ADMINISTRATION

	Excellent	Very Good	Good	Fair	No opportunity to observe
Ensures the selection of high quality employees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develops leadership skills in employees and encourages leadership development among employees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively evaluates employee performance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. FISCAL AND FACILITIES ADMINISTRATION

	Excellent	Very Good	Good	Fair	No opportunity to observe
Develops sound budget and operates within it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides appropriate oversight on College assets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintains the buildings and grounds at all three Laurel Ridge locations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides appropriate information to the College Board on fiscal and facility issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develops new funding sources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. INSTRUCTIONAL LEADERSHIP

	Excellent	Very Good	Good	Fair	No opportunity to observe
Ensures educational programs meet the needs of the community, students, businesses and industries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensures that qualified individuals are in key academic leadership positions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides for the development and improvement of academic and student success programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. GOALS

	Excellent	Very Good	Good	Fair	No opportunity to observe
Enrollment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Student Success	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Workforce	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Overall Evaluation: Areas of strengths:

10. Overall Evaluation: Recommendations for Improvement:

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

TO: Kimberly Blosser, President
FROM: Cory Thompson,
Vice President of Financial and Administrative Services
DATE: February 1, 2024
SUBJECT: College Board Budget - Fiscal Year 2024 Quarterly Update

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: X

Action Item:

Agenda Item Title: College Board Budget - Fiscal Year 2024 Quarterly Update

Background:

This information item provides an overview of local contributions and expenses as of the 2nd quarter of Fiscal Year 2024. Through Q2 of the fiscal year, contributions received total \$80,733 and expenses total \$153,400.

Attachments (List supporting documents):

1. College Board Budget - Fiscal Year 2024 Quarterly Update

**Laurel Ridge Community College
College Board Budget
Fiscal Year 2024 Quarterly Update**

	2nd Quarter FY2023 Actuals	Amended FY2024 Budget	2nd Quarter FY2024 Actuals
<u>Contributions</u>			
Clarke	8,264	16,921	8,461
Fauquier	38,314	83,265	41,632
Frederick	-	-	-
Page	17,345	19,211	-
Rappahannock	7,774	7,372	-
Shenandoah	45,598	43,950	-
Warren	40,176	41,326	1,126
Winchester	31,063	59,028	29,514
Total	\$ 188,534	\$ 271,073	\$ 80,733
<u>Expense</u>			
<u>Student Scholarships</u>	118,793	142,000	98,597
<u>Governance Support</u>			
Advisory Committees	-	1,500	-
Board Activities	680	5,000	638
President's Office	2,041	9,000	4,303
<u>Student & Institutional Support</u>			
Commencement	-	5,000	1,890
Orientation	2,422	8,000	6,783
Professional Development	33,793	50,000	30,439
Student Competitions	-	2,500	-
Student Outreach	3,167	21,000	7,750
Student Success Initiatives	-	50,000	-
Student Wellness Support	-	2,000	-
Theatrical Productions	-	2,000	-
TRIO Discretionary/Crisis Funds	4,500	13,000	3,000
Violence Prevention Education	762	5,000	-
Total	\$ 166,158	\$ 316,000	\$ 153,400

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President
FROM: Christine Barb on behalf of Caroline Wood, Interim VP of ASA
DATE: 01/22/2024
SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: or Action Item:

Item Title for Agenda (be specific):
2024 Curriculum Advisory Committee (CAC) Lists Board of Approval

Attachments (List supporting documents): [Click or tap here to enter text.](#)

Recommend approval of the 2024 Curriculum Advisory Committee (CAC) Lists.

Curriculum Advisory Committee

Program Name: Accounting & Business

Program Lead: Rachel Dodson

Contact Info: rdodson@laurelridge.edu

2024 Membership Roster

Alec Burnett
President /CEO
Fauquier Chamber of Commerce

Michelle Coe
President/Creative Director
BlueSkyPhoenix LLC

Jason Corron
Vice President/Loan Officer
Bank of Clarke

Karen Foreman
Previous Title: Associate Vice
President of Human Resources
Laurel Ridge Community College

Andy Gail
Executive Director
Literacy Volunteers Winchester
Area

Charles Harbaugh
Mayor of Middletown, VA & CEO
Access Independence, Inc.
Town of Middletown & Access
Independence, Inc.

Bill Huffman
Director of Marketing and PR
Luray Caverns Corporation

Pamela Kendrick
Learning Solutions Architect,
Learning and Talent Development
Navy Federal Credit Union

Lisa Lambert
Adjunct Instructor
Laurel Ridge Community College

Denis Leite
Chief Financial Officer
BPG USA

Shane McGivern
Plant Manager
Kingspan

J. Ann Rodgers, CPA, MHA, CHFP
Director of Financial Operations
Compliance & Tax
Valley Health

Crystel Smith
High-Performance Business Coach
Crystal Clear Business Strategies

James Stewart
Career and Technical Education,
Business and Accounting
James Wood High School

Jorge Velasco
Chief Operating Officer
BPG

Curriculum Advisory Committee

Program Name: Administration of Justice & Legal Administration

Program Lead: Lisa Kara and Carrie Hodges

Contact Info: lkara@laurelridge.edu and chodges@laurelridge.edu

2024 Membership Roster

Tommie Bower
Executive Director
Skyline Regional Criminal Justice
Academy

Avnel Coates
Chief Magistrate, 16th Judicial
District
Department of Magistrate Services

Bruce Coor
Chief of Police
Laurel Ridge Community College
Police Department

Lauren Jones
Clerk
Warren County General District
Court

Brandon Keller
Attorney
Brandon G. Keller, PLC

Bryan Layton
Assistant Commonwealth's
Attorney
City of Winchester

Rachel Logan
Attorney
Logan and Logan, PLC

Monica Martin
Chief Magistrate
Supreme Court of Virginia Dept. of
Magistrate Services

David Sobonya
Adjunct/Retired Police Captain
Laurel Ridge Community College

Mandy Vecero
Assistant Director
Winchester Victim Witness
Program

Neal White
Chief of Police
Town of Berryville

Curriculum Advisory Committee

Program Name: Autonomous and Uncrewed Systems

Program Lead: Melissa Stange

Contact Info: mstange@laurelridge.edu

2024 Membership Roster

Grant Bishop
CEO
Silent Falcon UAS Technologies

Grant Brewer
UAS Collegiate Liaison
DroneUp

Daniel Canary
Account Executive
Skydio

John S Eberhardt III
Chief Technology Officer
ATA, LLC

Brian Gern
UMS Alumni Representative

Scott Kensinger
Emergency Management
Coordinator
City of Winchester

Ethan Longenecker
Deputy Emergency Management
Coordinator
City of Winchester

Mizuho Nita
Associate Professor
Virginia Polytechnic Institute and
State University

Nick Sabo
Executive Director
Winchester Regional Airport
Authority

Kyle Schwizer
GIS Manager
City of Winchester

Amber Wilson
Graduate Chair & Associate
Professor, School of Aeronautics
Liberty University

George Yergey
Mission Utility Lead and
Warfighter Liaison
Aviation Systems Engineering
Company

Curriculum Advisory Committee

Program Name: Education

Program Lead: Lori Killough

Contact Info: killough@laurel.ridge.edu

2024 Membership Roster

Stacey Bosserman
Mixed Delivery Coordinator
James Madison University

Blair Davis
VQB5 Coordinator
James Madison University

Dawn Devine
Executive Director
Shenandoah Valley Discovery
Museum

Mary Beth Echeverria
Supervisor of CTE
Frederick County Public Schools

Andy Gail
Executive Director
Literacy Volunteers Winchester
Area

Barbara Hutchinson
Vice President
United Way of Greater
Charlottesville & Ready Region
Blue Ridge

Dr. Christen Johnson
Adjunct
Laurel Ridge Community College

Meredith Locascio
Director of Ready Region Blue
Ridge
United Way of Greater
Charlottesville

Jamie Morris
Infant and Toddler Specialist
VIRGINIA Infant and Toddler
Specialist Network

Stacey Park
Early Childhood Education Program
Coordinator
Blue Ridge Community College

Matthew Peterson
Executive Director
J2W Foundation

Maryam Sharifian
Assistant Professor/Director of ECE
Initiatives
James Madison University

Jennifer Strickler
Executive Director
Grace Lutheran Preschool

Angela (Angie) White
Supervisor of Early Childhood
Programs
Frederick County Public Schools,
VA

Lorraine Zelaski
Director
Valley Health Child Care Center

Curriculum Advisory Committee

Program Name: Emergency Medical Services

Program Lead: Paul Cissel

Contact Info: pcissel@laurelridge.edu

2024 Membership Roster

Jen Boyd
Adjunct Faculty
Laurel Ridge Community College

Matt DeHaven
Deputy Chief
Winchester Fire & Rescue
Department
Scott Fink
Town Manager
Town of Middletown

Donald Goff
Adjunct Faculty
Laurel Ridge Community College

Clay Knick
Civilian Member
Retired

Darren Stevens
Fire Chief
Fauquier County Fire Rescue

Jillian Call
Operations Medical Director
Laurel Ridge Community College

Mary Beth Echeverria
Supervisor of CTE
Frederick County Public Schools

Adam Galton
Adjunct Faculty
Laurel Ridge Community College

Preston Grubbs, Chair
Civilian Member
Retired

JD Orndorff
Assistant Chief
Winchester Fire & Rescue

Amy Strickler-Priddy
EMS Instructor
Laurel Ridge Community College

Matt Cronin
Fire Officer
Page County Fire

Andrew Feldhauser
Fire Officer
Warren County Fire

Carole Garrett
Administrative Assistant
Laurel Ridge Community College

Ashley Jenkins
Nursing
Fauquier Hospital

Kristina Simpson
Director of Health Professions
Laurel Ridge Community College

Robin Tusing
RN Educator, student liaison
Valley Health/Shenandoah
Memorial

Curriculum Advisory Committee

Program Name: Engineering & Engineering Technology

Program Lead: Serdar Durdyev

Contact Info: sdurdyev@laurelridge.edu

2024 Membership Roster

Chris Blair
Vice President/ Director of Land
Surveying
Greenway Engineering

Bill Davidson
CTE Instructor
Fauquier County Public Schools-
Kettle Run High School

Serdar Durdyev
Engineering Program Lead
Laurel Ridge Community College

Mary Beth Echeverria
Supervisor of CTE
Frederick County Public Schools

Kevin Edwards
Chief Diversity & Inclusion Officer
Bechtel Corporation

Sarah Frye
Career & Technical Education,
Supervisor
Fauquier County Public Schools

Ia Gomez
Dean of STEM
Laurel Ridge Community College

Michael Guttman
Strategic Talent and Retention
Program Manager
Micron Technology, Inc.

Amy Henecke
Workforce Development
Micron Technology

Frank Jenkins
Director of Land Surveying/Vice
President
Vika Virginia, LLC

Lisa Lampe
Director of Undergraduate
Education
The University of Virginia

Sarah Perry
Alumni
Laurel Ridge Community College

Will Perry
Vice President
Perry Engineering Company
Incorporated

David N. Rackmales, P.E.
Chief, Technical Services Branch
CETAM-DP-ET
US Army Corps of Engineers

Michael Seek
Associate Professor
Old Dominion University-
Department of Engineering
Technology

Rob Wagoner
VP of Operations
The Shockley Companies

Curriculum Advisory Committee

Program Name: Health Information Management & Medical Billing and Coding

Program Lead: Kathy Ware

Contact Info: kware@laurelridge.edu

2024 Membership Roster

Tiffany DeNeale
HIM Director & Privacy Officer
Fauquier Health

Mary Beth Echeverria
Supervisor of CTE
Frederick County Public Schools

Stephanie Fletcher
HIM Instructor
Laurel Ridge Community College

Robert Gehringer
Adjunct Instructor
Laurel Ridge Community College

Jennifer Haley
Coding Quality Coordinator
Inova

Tara McCormick
Adjunct Instructor
Laurel Ridge Community College

Heather Pierce
Coder
INOVA

Debbie Thomas
HIM Director & Privacy Officer
Grafton Integrated Health Network

Kathy Ware
Program Lead
Laurel Ridge Community College

Mary Zirkle
Clinical Director
Winchester Community Mental
Health Centers

Curriculum Advisory Committee

Program Name: Information Systems Technology & Cybersecurity

Program Lead: Art Lee

Contact Info: alee@laurelridge.edu

2024 Membership Roster

Paul Crosen
Director of IT
The Shockey Companies

Krystal Dains
Director, Bachelor of Applied
Science
George Mason University

Mary Beth Echeverria
Supervisor of CTE
Frederick County Public Schools

Tim Grant
Director of Technology
Frederick County Public Schools

Josh Keiter
Manager - Network & Telecom
American Woodmark

Aaron McBride
Director of Technology
Winchester Public Schools

Gary McGraw
CEO and Founder
Berryville Institute of Machine
Learning

Isaac Richards
Software Engineer, Laurel Ridge
Community College Alumni
Probitry Inc.

Rebecca Smith-Terry
Co-Owner
Knight's Armor Security Training
LLC.

Doug Stefnoski
Director of Technology
Warren County Public Schools

Marshall Stickley
Technical Manager, Solutions
Development & Integration –
Commercial
American Woodmark

Mark Sunderlin
Principal Data Engineer
Yahoo, Inc.

Dave Tong
President & CEO
Premier Technical Services
Corporation

Cooper Varela
President
Cyber Security Club

Curriculum Advisory Committee

Program Name: Medical Laboratory Technician

Program Lead: Kate Gochenour

Contact Info: kgochenour@laurelridge.edu

2024 Membership Roster

Shannon Bowen
Adjunct
Laurel Ridge Community College

Heather Burton
Associate Dean of Instruction
Laurel Ridge Community College

Natasha Cortez-Caja
Laboratory Administrative Director
Berkeley Medical Center, Jefferson
Medical Center

Megan Devaux
Clinical Microbiology Specialist
Fauquier Hospital Laboratory

Liz Dingess
Professor of Biology
Laurel Ridge College Community

Tammy Landes
Vice President of Shenandoah
Memorial Hospital
Valley Health

Joseph Litten
Corporate Technical and
Development Manager
Winchester Medical Center

Robert Pyle
Adjunct
Laurel Ridge Community College

Kristina Simpson
Director of Health Professions
Laurel Ridge Community College

Lisa Tacha
Laboratory Manager
Fauquier Health

Curriculum Advisory Committee

Program Name: Registered Nursing, Practical Nursing, & Nurse Aide

Program Lead: Mary Catts, Cassandra Scott, & Terry Shanks

Contact Info: mcatts@laurelridge.edu, cscott@laurelridge.edu, & tshanks@laurelridge.edu

2024 Membership Roster

Heather Burton
Associate Dean of Instruction
Laurel Ridge Community College

Vickie Davies
Executive Director
St. Luke's Community Clinic

Caitlin Girten
School Nurse Supervisor
Culpeper County Public Schools

Kristin Klutz
Nurse Residency Program
Coordinator/ WMC Academic
Liaison
Valley Health

Katrina McClure
Liaison
Sinclair Clinic

Ashley Napear
RN
Former Student

Silvia Restrepo
Liaison
Winchester City Public Schools

Kristina Simpson
Director of Health Professions
Laurel Ridge Community College

Robin Tusing
RN Educator, student liaison
Valley Health/Shenandoah
Memorial

Ivy Tyson
Director of Nursing
Lynncare Center

Pamela Unhoch
Liaison
Frederick County Public Schools

Curriculum Advisory Committee

Program Name: Surgical Technology

Program Lead: Tina Putman

Contact Info: tputman@laurelridge.edu

2024 Membership Roster

Dr. Kemp Berkley
Surgeon/Physician
West Virginia University

Alicia Frazier
CRST
Valley Health - Warren

Bridget Keffer
Broker
Integrity Mortgage Broker

Shelia Orndorff
Past Director of Alliance of Shelter

Amiee Scott
Operating Room Educator
Mary Washington Hospital

Amy Lee Sine
CST
Valley Health - Manager

Dr. Paul Ulich
Surgeon/Physician
Winchester Medical Center

Autumn Bettis
CST
Valley Health

Dr. Troy Glembot
Surgeon/Physician
Winchester Medical Center

Kelly Kramer
Operating Room Educator
Winchester Medical Center

Rachel Phillips
Student
Laurel Ridge Community College

Ashley Seabolt
Clinical Coordinator
Laurel Ridge Community College

LyTasha Rojas-Smith
Student
Laurel Ridge Community College

Teresa Ward
Student
Laurel Ridge Community College

Shannon Corbin
Clinical Instructor
Laurel Ridge Community College

Megan Hamm
CST
Valley Health

Heather Morrison
Operating Room
Winchester Medical Center

Tina Putman
Director of Surgical Technology
Laurel Ridge Community College

Kristina Simpson
Director of Health Professions
Laurel Ridge Community College

Anne Sullivan
INOVA Periop Education
Coordinator
INOVA
Annie Waters
INOVA Fairfax Tower
INOVA

Laurel Ridge Community College
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President
FROM: Christine Barb on behalf of Caroline Wood, Interim VP of Acad & Stud Affairs
DATE: 01/22/2024
SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: or Action Item:

Item Title for Agenda (be specific): Science – Cybersecurity Engineering Specialization, AS
Program Discontinuation

Initiating Administrator’s Recommendation (If funding is involved, please indicate appropriate budget line item number and title.) Approved C&I proposal to discontinue the above referenced program as part of the VCCS Transfer Framework Transition plan.

Attachments (List supporting documents): Approved C&I proposal.

Science - Cybersecurity Engineering Specialization, AS

2024-25 Program Discontinuation

General Catalog Information

Proposal Originator Instructions

FILL IN all fields required marked with an *.

ATTACH any supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are adding new courses to this new program, please ensure a Course New Proposal has also been submitted.

School*

Science, Integrated Technologies, Engineering and Math

Type of Program

Select *Program* below as the Type of Program.

- Type of Program* Program
 Shared Core

Program Level

- Transfer Associate of Arts (AA)
 Associate of Science (AS)
 Associate of Arts and Science (AA&S)

- Occupational/Technical Associate of Applied Science (AAS)
 Associate of Applied Arts (AAA)
 Certificate 55
 Career Studies Certificate (CSC)

Career Studies Certificate (CSC)

Other Specialization

Program Title* Science - Cybersecurity Engineering Specialization, AS

VCCS Program Code 880-06

CIP Code 30.0101

Program Start Date Fall 2019

Description* **Program Description/Purpose:** Designed for those who plan to transfer to a four-year college or university to complete a baccalaureate or higher degree program in cybersecurity engineering.

Program Student Learning Outcomes

1. Students will analyze a problem, and identify and define the cybersecurity requirements appropriate to its solution.
2. Students will apply cybersecurity tools to demonstrate proper methodologies in resolving engineering-based problems.
3. Students will apply fundamental principles of engineering, cybersecurity, computer science, and mathematics to the framework of the operating systems that support engineering industries.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Specialization discontinued as part of the VCCS Transfer Framework Transition plan.

Have you contacted the program lead in impacted areas?* Yes No

Program Course List*

Fall Semester

CST 110 Introduction to Human Communication
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
EGR 121 Foundations of Engineering
ENG 111 College Composition I
MTH 263 Calculus I
SDV 101 Orientation to IT Professions

Spring Semester

ECO 202 Principles of Microeconomics
[After] Elective - Cybersecurity Engineering 3 cr.1
[After]
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
MTH 264 Calculus II
PHY 241 University Physics I

Fall Semester

CSC 221 Introduction to Problem Solving and Programming
ELECTIVES Literature (excluding Liberal Arts Degrees)
[After] Elective - Cybersecurity Engineering 3 cr.1
MTH 265 Calculus III
PHY 242 University Physics II

Spring Semester

CSC 222 Object-Oriented Programming
ELECTIVES History (excluding Liberal Arts Degrees)
[After] Elective - Cybersecurity Engineering 3 cr.1

MTH 266 Linear Algebra

MTH 267 Differential Equations

Program Total: 66 Credits

¹ Students may only select from [ITN 100](#), [ITN 170](#), [ITN 260](#), and [ITE 221](#). Transfer to George Mason University (GMU) under the Patriot Transfer Advantage Program (PTAP) requires co-enrollment with GMU and completion of three of the following GMU courses CYSE 101, CYSE 130, CYSE 211, CYSE 230 or SYST 205 to fulfill Cybersecurity Engineering electives.

Attachment Instructions

Please attach any required files by navigating to the right side menu and clicking “Files”.

Attached* Enrollment Data

Attached* List of Program Placed Students

Attached* Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type

Program Type

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status Active-Visible Inactive-Hidden

Reports of the College

Laurel Ridge Community College Board Meeting No. 266

February 1, 2024

President, Kim Blosser

College Updates

- Future Educators Academy Lab School
 - Met with all superintendents about the approved Future Educators Academy Lab School.
 - Currently determining how many of our public schools are interested in participating and how many potential slots they'd like available for their students.
 - College will re-hire Brenda Byard as our temporary director of the lab school (Ms. Byard retired last year as the Dean of Early College / High School Outreach). Ms. Byard will take us through implementation in Spring 2025, and then the college will hire a permanent director.
 - Funding for the lab school also includes funding for a new Education faculty and a part-time administrative assistant.
 - The FEA lab school will launch in Fall 2025.
- Culture Climate Study
 - SIR concluded the qualitative part of the overall study in December
 - They conducted:
 - (12) 60-minute one-on-one interviews with leadership
 - (10) 60-minute one-on-one interviews with college thought-leaders (mix of faculty and staff)
 - (6) 90-minute focus groups with 8-10 participants per group. Included 3 staff groups, 2 faculty groups, and 1 administrators group
 - The findings from the qualitative study will inform the quantitative survey that will be administered to all employees
- Laurel Ridge may be part of a pilot program with the Virginia Department of Medical Assistance Services and Valley Health to expand health care programs in our region. A draft agreement is being developed that will be reviewed by the VCCS and our system attorney.
- Spring enrollment is currently up 1%; however, dual enrollment students are still registering.
- President Blosser held a virtual open forum for all college employees on January 10, 2024, and will hold two additional virtual open forums during the Spring 2024 semester: February 27 at 2:30 p.m. and April 11 at 10 a.m. via Zoom.

VCCS Updates

- Governor's budget did not include funding to support capacity building or performance funding.
- A budget amendment has been submitted on our behalf – on both senate and house sides – in the amount of \$198.3M for the entire system.
- Details regarding the targeted industry sectors and the funding that will support programs at Laurel Ridge are included in the Information Item.
- President Blosser is currently co-chairing a workgroup to look at the Faculty Evaluation process.

- President Blosser is serving as a member of the Presidential Evaluation workgroup
- President Blosser led the taskforce to determine how to administer the additional salary increase included in the fall state budget amendment that was specifically targeted for nursing faculty.
- President Blosser attended the VCCS Legislative Reception on Tuesday, January 23, in Richmond. She is also contacting all legislators and senators to advocate for the VCCS budget amendment.

President Updates

- President Blosser is currently serving as the Chair of the Impact Grants committee and on the Executive Committee for the Northern Shenandoah Valley United Way.
- President Blosser has been appointed to the Executive Committee of the GO Virginia Region 8 Council, and continues to serve as the Vice Chair of the Grants Committee.

Workforce Solutions, Jeanian Clark, vice president of Workforce Solutions

Workforce Solutions Quarterly Performance Update FY24 Q2 October – December 2023
(Attachment pg. 65)

Communications and Planning; Fauquier Campus; Chris Coutts, vice president of communications and planning, Fauquier campus provost

Grants

- It is the beginning of the busy season for grant applications. Recently we submitted an application to the VCCS for FY24 Workforce Program Funding in the amount of \$435,393 to build capacity for several credit-based health professions programs and the relaunch of the Workforce-based PharmTech program. This is actually a non-competitive grant with the funds coming out of appropriations, so it is expected to come in at full funding.
- We submitted a Letter of Intent to United Way, which has been accepted. The full application, to be submitted next month, will request support (\$10,000) for AIM Software and Access to Assessment Services for Students with Disabilities. We also submitted a Letter of Inquiry to the Northern Piedmont Community Foundation Community Assistance Grant for \$5,000 to support the Student Success Fund (wraparound services and emergency financial support).
- We received word that our Congressionally Directed Spending Request is delayed until at least February due to delays in Congress. This request was for \$305,000 to purchase laproscopy simulation equipment at both campuses.
- We participated in a Grants Benchmarking Survey from Northeast State Community College which asked us about our grants office infrastructure and processes at the college. The results of this will be shared and give us insight into what others are doing.
- The Grants Office has an intern this semester. Samantha Rohner is also a tutor at the college and pursuing a Professional Writing degree through ODU. She is currently learning grant systems and helping to assess grant search engines and prospect grant opportunities.

Marketing

- Our marketing strategy for this year will focus on new students and will support efforts to move interested students from application to enrollment. The goal is to increase inquiries from adults over the age of 25 who are considering “helping professions,” as well as to increase interest in transfer programs. Specific campaigns include:
 - Videos distributed through online/ social media ([click here](#) for an example of a video)
 - College Viewbook distribution and mailing on April 1 and May 1
 - Postcards on Transfer and Saving with Laurel Ridge mailed April 15 and May 15
 - WSCE Course Catalog mailing on May 1 and June 1
 - Targeted Fast-Track Program Information Sessions on IT Certifications, Healthcare, Trades, and Project Management

Public Relations

- Director of public relations Brandy Boies, with the president’s office and institutional advancement, is involved in the planning legislative visits on February 7. Students from Middletown and Fauquier Campuses will meet local legislators.

Academic and Student Affairs, Caroline Wood, interim vice president of academic and student affairs

Academic Affairs

- The final 2023 AAS Nursing Program NCLEX Pass Rate was 85.19% for first-time test takers. This is an increase over last year & can be attributed to Kristina Simpson & the nursing faculty team who have done a fantastic job providing students with the support they need to be successful.
- We have been named a 2023-2024 STEM School of Excellence by ITEEA (International Technology & Engineering Educators Association). While the submission was through the School of Professional Programs there were activities from around the college. Melissa Stange and Craig Santicola will be attending the ITEEA conference in Memphis to accept the award.
- The School of Humanities and Social Sciences celebrates the role it plays in contributing to students’ degree progression in pre-professional programs, such as in health professions and education. HSS has made recent improvements in offering increased course availability. For example, this spring we are offering an additional section of Philosophy 227: Bio-Medical Ethics, which is an important course for students earning degrees in health professions, and an additional section of English 250: Children’s Literature, which is an important course for students pursuing careers in Elementary Education. These additional sections have drawn strong enrollment this spring, and we expect to continue our expanded course-offering strategy next academic year, too.

Student Services and Academic Support

- The new simplified FAFSA is now open and Financial Aid says the new timeline will not negatively impact our students and families. The expectation is the new formulas will expand pell grants for our students
- Freshman Focus, our high school early registration program, begins in March. We will host sessions at all our public high schools, Triplett Tech, and host on-site events at Middletown and Fauquier to get high school seniors registered for their freshman year at Laurel Ridge. This year we include Workforce Solutions students. We will celebrate all students in our service region seeking a post-secondary credential or degree.

- Foundation Scholarships are open for the 24/25 academic year.
- Registration begins in March, a thank you to the Business Office for opening payment plans and taking payment at the start of the registration period. This is a new feature that our students will be enjoying this year.
- All employees at our Luray-Page County Center have all been CPR Certified and Narcan trained; they are ready to deal with emergencies with the hopes that they never have to.
- Our library is a model in archiving. With John Owens' hard work and dedication, we now have over 20,000 photos archived.
- With a generous grant from PATH we have been able to expand our Timely Care services to students to include six counseling sessions and Psychiatric care.

Development; Laurel Ridge Foundation; Liv Heggoy, associate vice president of development

- Our first new scholarship of 2024 is made possible thanks to the generosity of BPG USA – Berryville Graphics.

The company has made a 3-year pledge of \$37,500 to support residents of Winchester, Frederick County, or Clarke County enrolled in academic and workforce training programs. Preference will be given to students in skilled trades (mechatronics, electrical, HVAC, Heavy Equipment, or CDL) or students pursuing a degree or career in business, finance or administration.

The company is a leading book print service provider, with facilities in Martinsburg WV and Berryville, VA. For more information about this international company Bertelsman Printing Group: www.bpg-usa.com

- One of the Foundation's top fundraising priorities for 2024 remains the Building the Future Fund – to maintain and expand career and technical education programs at all locations.

We received three generous year-end gifts to support the fund:

- \$25,000 from a private donor to support the Fauquier Campus
 - \$28,000 from a private donor to support the Middletown Campus
 - An in-kind donation by BPG-USA of a Mimaki CF2 series flatbed cutting plotter to assist with computer aided design (CAD). It is located in the Stofan Engineering Lab in Hazel Hall (Fauquier Campus).
- At the beginning of each semester, the Foundation sees an increase in student requests for financial assistance from our Helping Hand Fund. The spring semester has just begun, and we have received 10 requests.
 - The Foundation participated in Giving Tuesday on November 28 and encouraged support for the Laurel Ridge food pantry. We received \$2,600 in donations – from a gift of \$25 to a gift of \$1,000. A gift of any size makes a big difference.

- The Irmengard Lewis Art Sale and Reception was a success! The opening reception at Barns of Rose Hill in Clarke County was well attended. Total sales during the month of December were \$5,500, and the Laurel Ridge Foundation received \$3,800 of the proceeds.
- In late December, the Laurel Ridge Foundation accepted a gift from Baker Development Partnership, LLC of 14 acres of property adjacent to the Luray-Page County Center and the existing 8-acre parcel.
- The Foundation welcomes Sarah Irving to the board of directors this year. The Frederick County resident is a senior financial advisor with Meridian Financial Partners in Warrenton and will serve on our investment committee.
- The Rotary Club of Warrenton has been selected as Laurel Ridge's recipient of the Chancellor's Award for Leadership in Philanthropy. Since 2007, the club has generously provided more than \$70,000 in funding to support scholarships for students enrolled in our academic and workforce training programs at the Fauquier Campus. This is a considerable investment for a small club.

For the past 18 years, each of the 23 community colleges has had the opportunity to select a recipient to be honored at a reception in Richmond in April. Below is a list of philanthropists who have been honored by our college:

2006	Alfred Kumpli
2007	William Hazel
2008	Beverly Shoemaker
2009	Bob Sowder
2010	Byron Brill
2011	The Dalke Family
2012	Clifton and Sandra Good
2013	White House Foods (David and Paige Gum)
2014	William Holtzman
2015	Morgan Phenix
2016	Luray Caverns Corporation
2017	PATH Foundation in Warrenton
2018	Nick and Kathy Nerangis
2019	The Jenkins Family of Luray, Virginia (Russell, Elta Rae, Rodney and Karen)
2020	The Jesse & Rose Loeb Foundation
2021	Postponed
2022	Claude Moore Charitable Foundation
2023	Steve and Reta Rodgers

Financial and Administrative Services, Cory Thompson, vice president of financial and administrative services

Public Safety

- Installation of rifle boxes continues.
- Work to acquire and implement body camera technology for officers continues.

- Fire Drill held at MC campus covering all buildings

Finance

- Working to allow early access for payments and payment plans for fall semester enrollment.
- Continue work to send jurisdictional contribution requests to all localities.

Business Operations

- The College's bookstore contract is set to expire this year. Work is being done to review and plan for the next iteration of the college's bookstore services contract.
- Working continues with SSC to confirm current AP procedures to prevent double payments for purchase orders being paid through p-card. Currently, eVA receiving is not performed for p-card orders to prevent SSC from making a double payment. Once SSC AP procedures are outlined, Mary Ong will work with the Business Office to develop standard communication to perform eVA receiving in these instances; this will significantly reduce the number of open encumbrances at the College.
- Finalizing workflows for fixed asset and property control procedures. Once finalized, the College will develop and roll out new inventory management forms and work with departments to identify inventory liaisons that will help bring the college into compliance with the Commonwealth's fixed asset control requirements.

Facilities

- The major interior lighting upgrade project at the Middletown Campus continues.
- Cornerstone food kiosk upgrade are in progress.
- Significant progress being made with HVAC at MC and Luray. Systems at the Student Union are being assessed for major repair/replacement.

Information Technology

- IT is installing a version of Hyflex in 14 rooms in Cornerstone throughout January.
- Continued work With Accommodations and Disability to create an internal process to replace their AIM software that is expiring in July.
- IT is working with HR to test functional versions of the HR dashboard that will help streamline and improve transparency/efficiency of multiple college-wide HR processes.
- Continuing - Work with HR to clean up data that ITS can use to help automate more processes
- Continuing - cleaning up Network Racks and server/network closets in preparation for new hardware installs.
- Continuing - working to surplus old equipment and straightening up storage closets

QUARTERLY PERFORMANCE UPDATE

FY24Q2: OCTOBER - DECEMBER 2023

New Skilled Trades Center Opens at the Fauquier Campus

The Skilled Trades Center, with its six integrated, hands-on learning labs, is the first permanent home for trades education on the campus and will allow the college to offer welding classes for the first time in Fauquier County. It also is home to Heavy Equipment Operator, HVAC, Plumbing, and Electrical education. The STC is built on part of 62 acres donated by Fauquier County to the Laurel Ridge Educational Foundation.



The Skilled Trades Center, with its six integrated, hands-on learning labs, is the first permanent home for trades education on the campus and will allow the college to offer welding classes for the first time in Fauquier County. It also is home to Heavy Equipment Operator, HVAC, Plumbing, and Electrical education. The STC is built on part of 62 acres donated by Fauquier County to the Laurel Ridge Educational Foundation.

HIGHLIGHTS

Workforce Solutions Awarded Mike Rowe Foundation Grant!

Laurel Ridge is one of three community colleges in Virginia to receive \$85,500 in grant funding to infuse the mikeroweWORKS (MRW) Work Ethic Certification curriculum into various trades programs. The grant will fund two instructors who will dedicate part of their time to teach the MRW certification curriculum. Mike Rowe gained fame through his TV show, "Dirty Jobs," in which he worked with people in a variety of trades professions. He later started his foundation to advocate for the trades and came up with the S.W.E.A.T. (Skills and Work Ethic Aren't Taboo) Pledge, focusing on 12 statements centered on the principles of hard work, determination, and respect for others.

At Laurel Ridge, the Work Ethic curriculum will be embedded into Electrical, HVAC, Plumbing, and Heavy Equipment Operator courses offered through Workforce Solutions. The instructors who will be delivering the curriculum have received

training and support through a partnership with Wichita State University Tech. Students will participate in 12 one-hour workshops related to the S.W.E.A.T. Pledge.



Four New Fast Forward & G3 Programs Added to the Workforce Programs for Employers and Students

Workforce Solutions added three new industry credentials in Mechatronics and another new IT credential to the lineup of career training programs in the second quarter. Fundamentals of Sensors and Controls, Applied Smart Sensors, and Applied Industrial Motor Controls have all now been approved for both Fast Forward and G3 funding. These credentials support the large presence of advanced manufacturing and mechatronics career opportunities in our regional economy. The CompTIA Server + credential was added to our ever-growing IT career pathways. This will support the new career training program launched in Workforce this past Fall to align with the growing opportunities for Data Center Technicians.



Bill Pence recognized by the VCCS with the Expanding Opportunities Award

For his pioneering work developing systems that have connected students and multiple programs statewide, Laurel Ridge Operations Director Bill Pence received the VCCS's highest honor in Workforce, the **Expanding Opportunities Award**. Pence was praised for having "an exceptional heart for serving our customers, the students, and removing all barriers and obstacles impeding prospective students from engaging with the community colleges."

ADDITIONAL UPDATES & INITIATIVES

Page County K-12 HVAC Cohort Launches

This Fall, Laurel Ridge Workforce Solutions launched its first K-12 HVAC Level 1 cohort in partnership with Page County Technical Center (PCTC). This unique cohort was comprised of a combination of PCTC high school students and adult learners from the local community. The cohort met Monday-Thursday mornings from September to November at Laurel Ridge's Luray-Page County Center. All 7 students enrolled successfully completed the class and received their NCCER (National Center for Construction Education & Research) HVAC Level 1 and Core Craft Skills Credentials. Several of the adult learners received job offers with a local HVAC company upon completion of the class and the high school students were encouraged to apply for positions following their high school graduation. This cohort not only marked the first K-12 HVAC cohort for Laurel Ridge Workforce Solutions, but also the first HVAC class to be run in Jenkins Hall at the Luray-Page County Center.

ENGAGE 2027

Laurel Ridge Community College Strategic Plan



Assessing Strategic Plan Progress

2/1/24

 INVITE  INCLUDE  INNOVATE  IMPACT

Laurel Ridge
COMMUNITY COLLEGE
INSTITUTIONAL
RESEARCH

Assessing Strategic Plan Progress – Context

In Fall 2021, one year after the college board's endorsement of the Engage 2027 Strategic Plan, we collected and shared data that broadly spoke to the plan's 18 goals.

- A year and a half into the COVID-19 pandemic, with no clear picture of the pandemic's long-term impacts on higher education.
- Alignment with the VCCS strategic plan, Opportunity 2027. The VCCS data dashboard is no longer being updated.
- Opportunity to reassess our progress in the context of that unprecedented time in our history, using our data and that of peers.

Assessing Strategic Plan Metrics – Context

- Application Yield Percentage
- Annual Student Headcount
- Student Retention
- Student Completion
- Employee Demographics

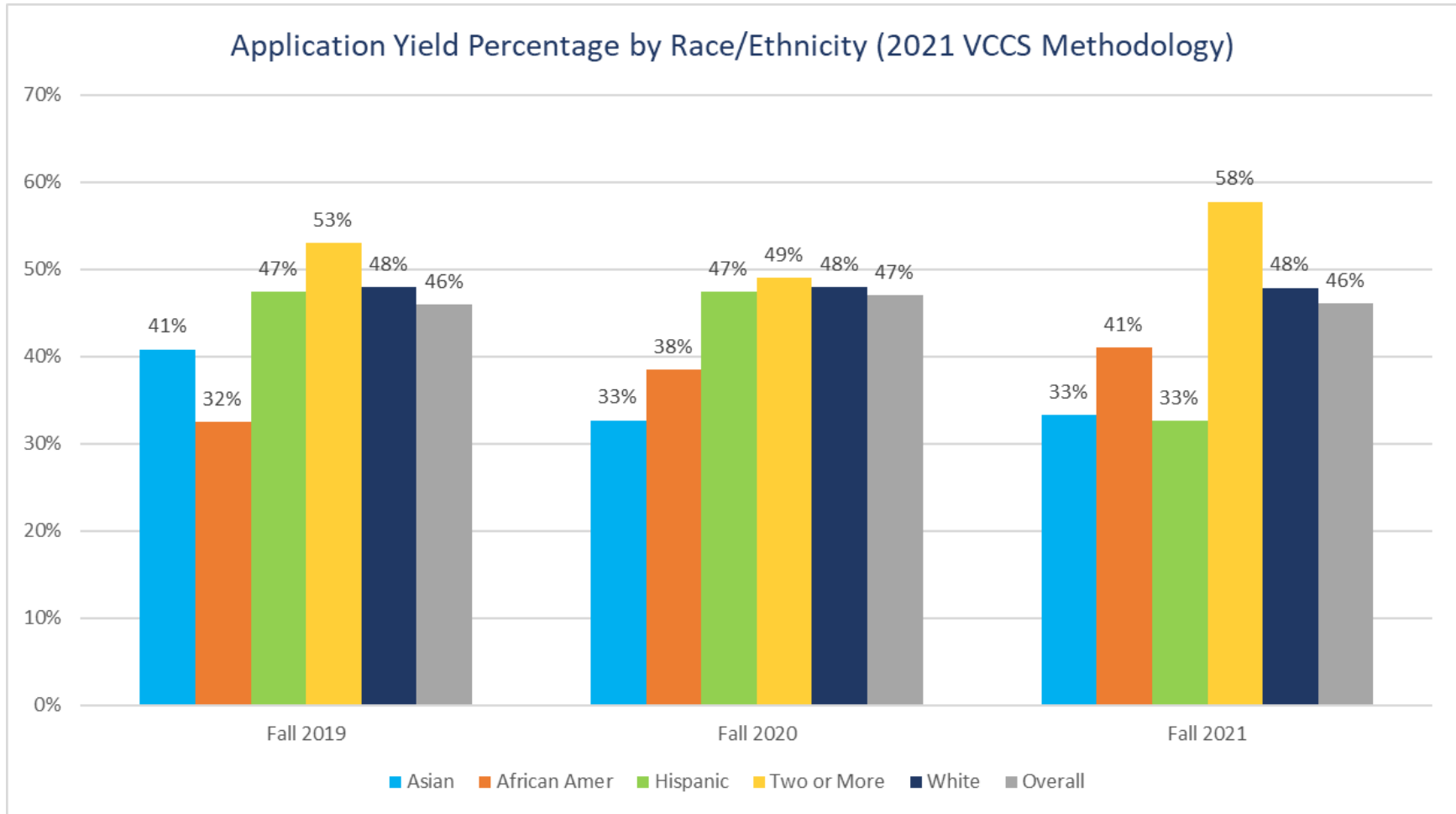


Image credit: Northern Virginia Community College, Office of College Planning and Evaluation

Application Yield Percentage



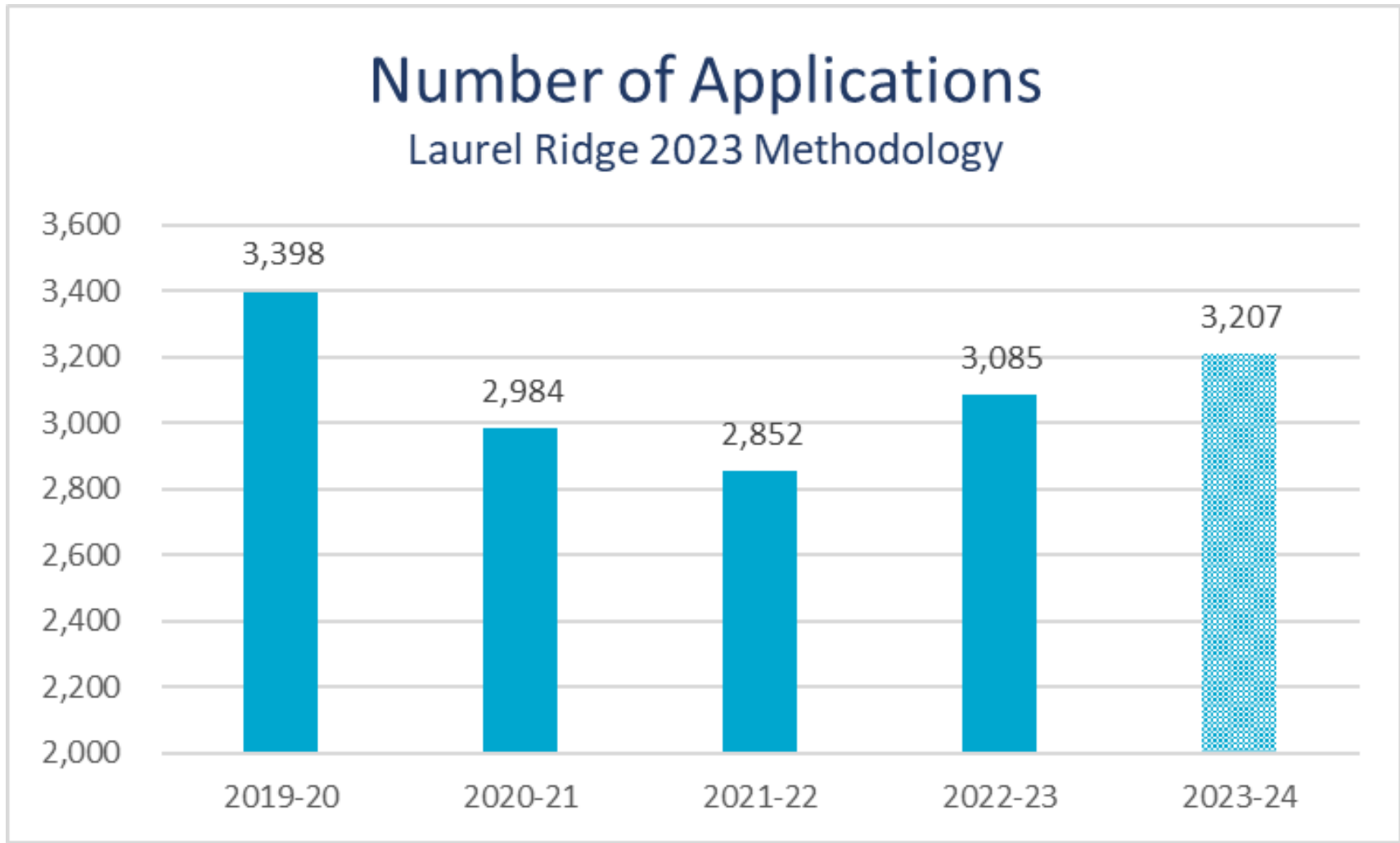
Goal 2: Increase inquiries/applications to the college and net enrollment yield.



Source: VCCS Pyramid Reporting System - Report: Application Demographics, Non-Dual Enrollment



Goal 2: *Increase inquiries/applications to the college and net enrollment yield.*

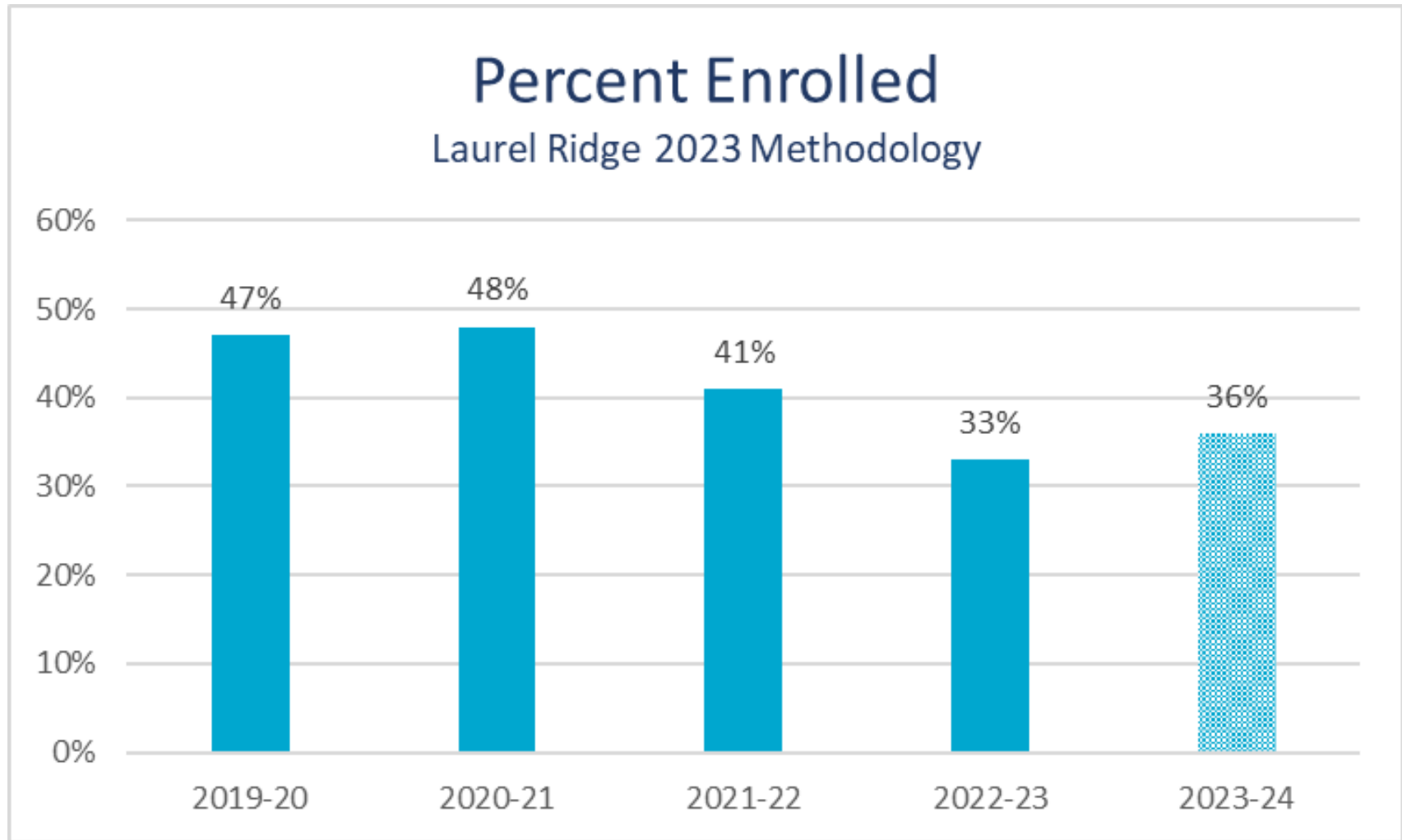


Source: *Laurel Ridge Office of Institutional Research*

Note: Analysis was of non-Dual Enrollment, non-F1, degree-seeking applicants.



Goal 2: Increase inquiries/applications to the college and net enrollment yield.

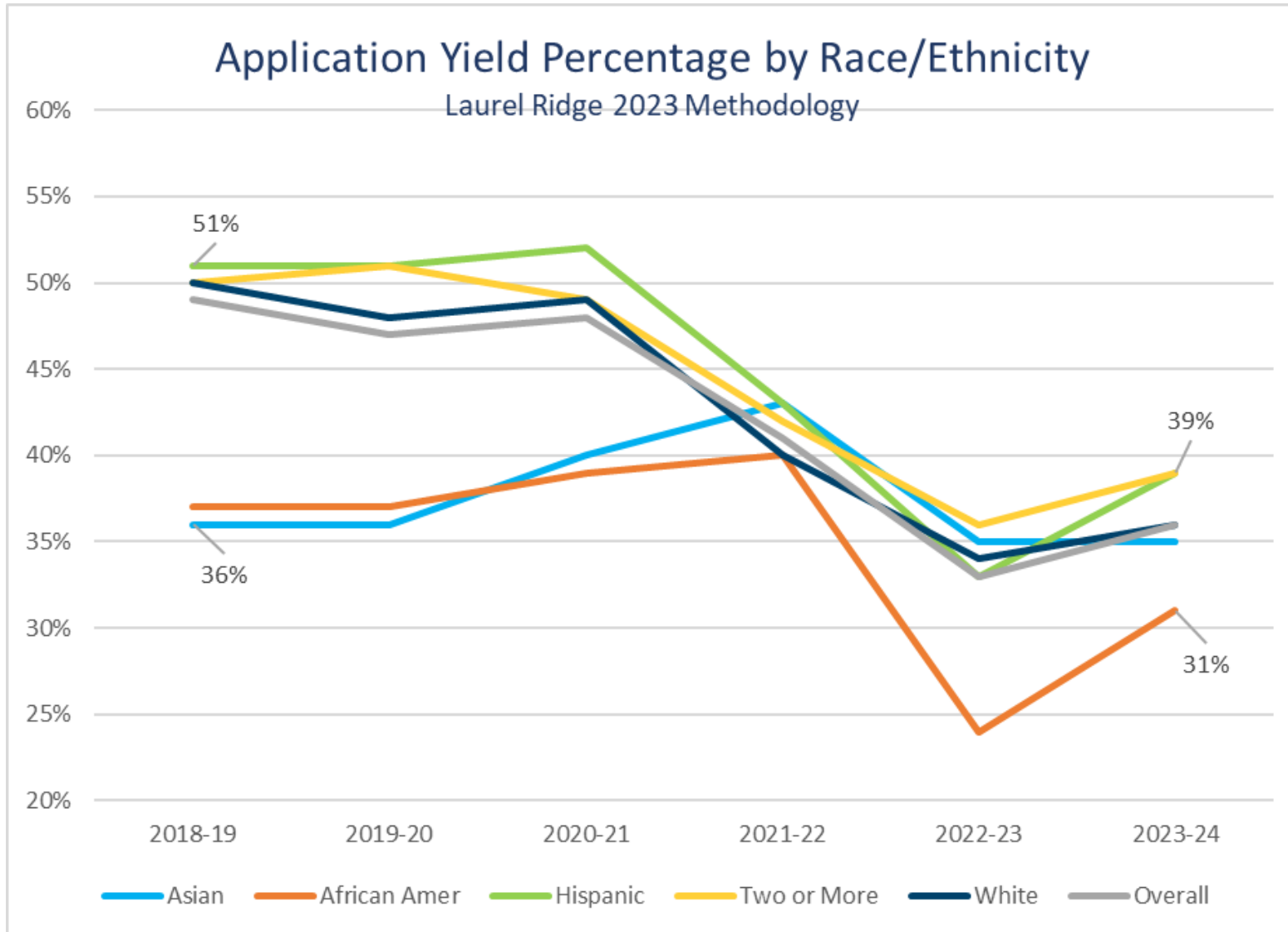


Source: Laurel Ridge Office of Institutional Research

Note: Analysis was of non-Dual Enrollment, non-F1, degree-seeking applicants.



Goal 2: Increase inquiries/applications to the college and net enrollment yield.

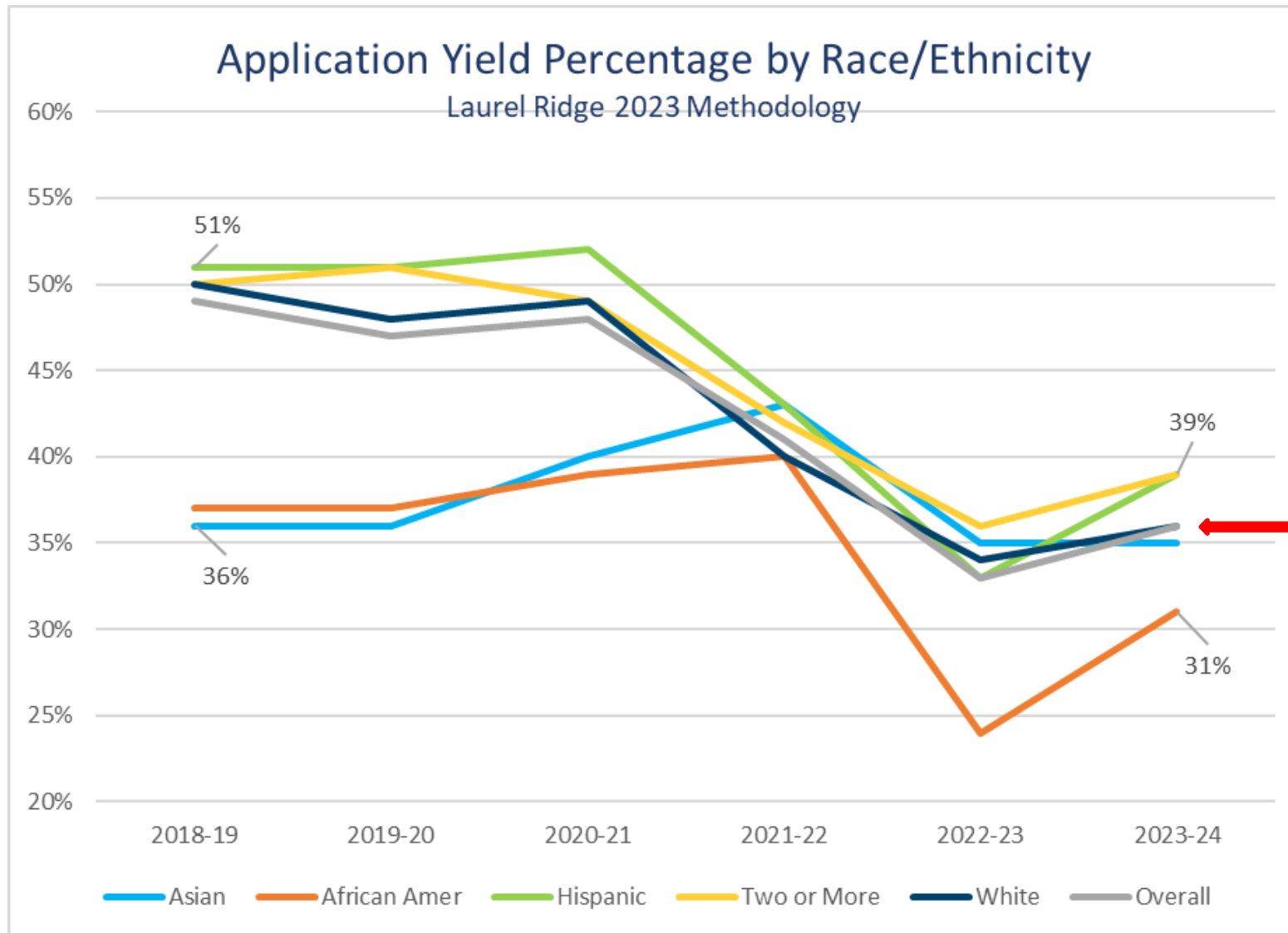


Source: Laurel Ridge Office of Institutional Research

Note: Analysis was of non-Dual Enrollment, non-F1, degree-seeking applicants.



Goal 2: Increase inquiries/applications to the college and net enrollment yield.



Leveling the playing field – White and Non-White both at 36%

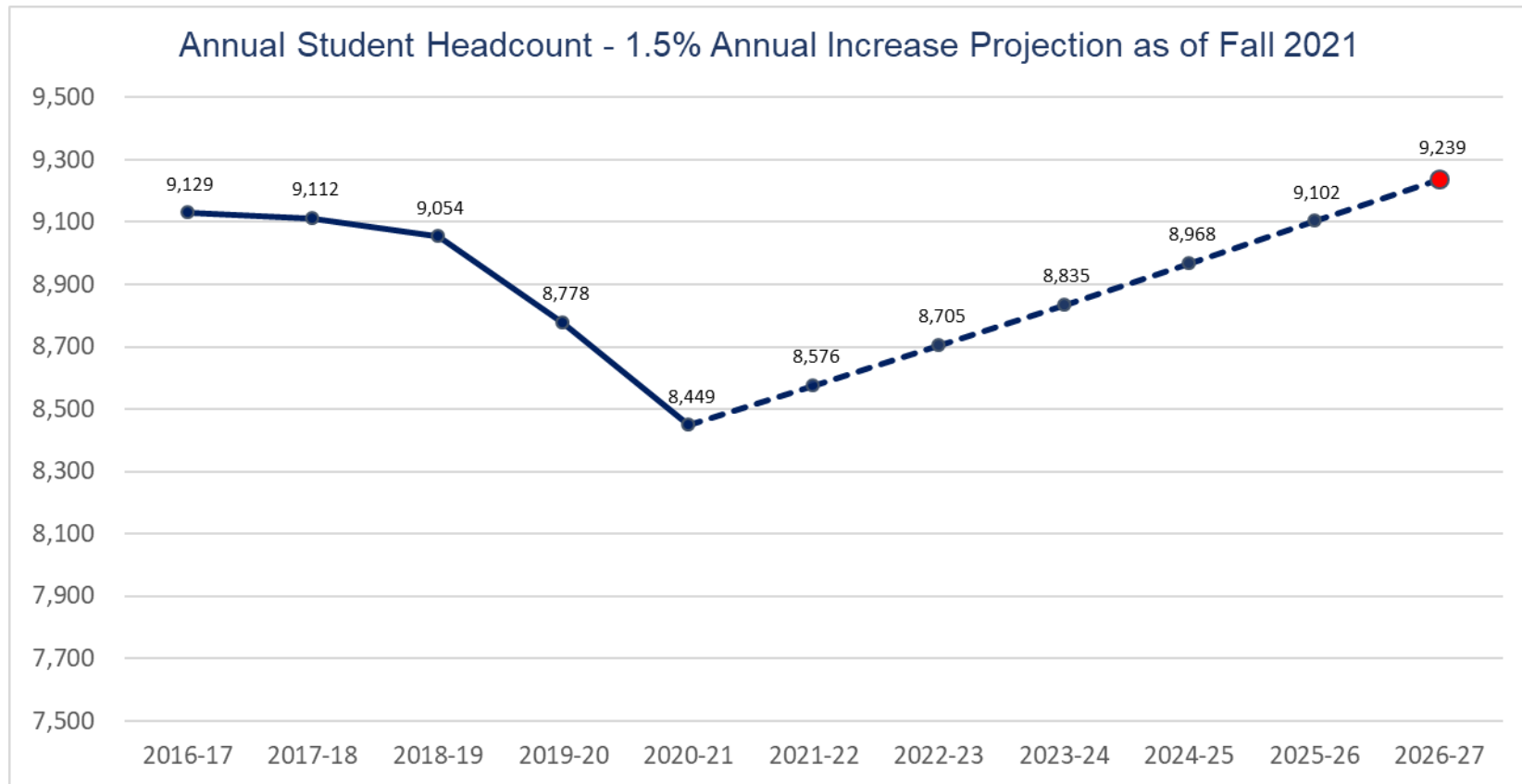
Source: Laurel Ridge Office of Institutional Research

Note: Analysis was of non-Dual Enrollment, non-F1, degree-seeking applicants.

Enrollment



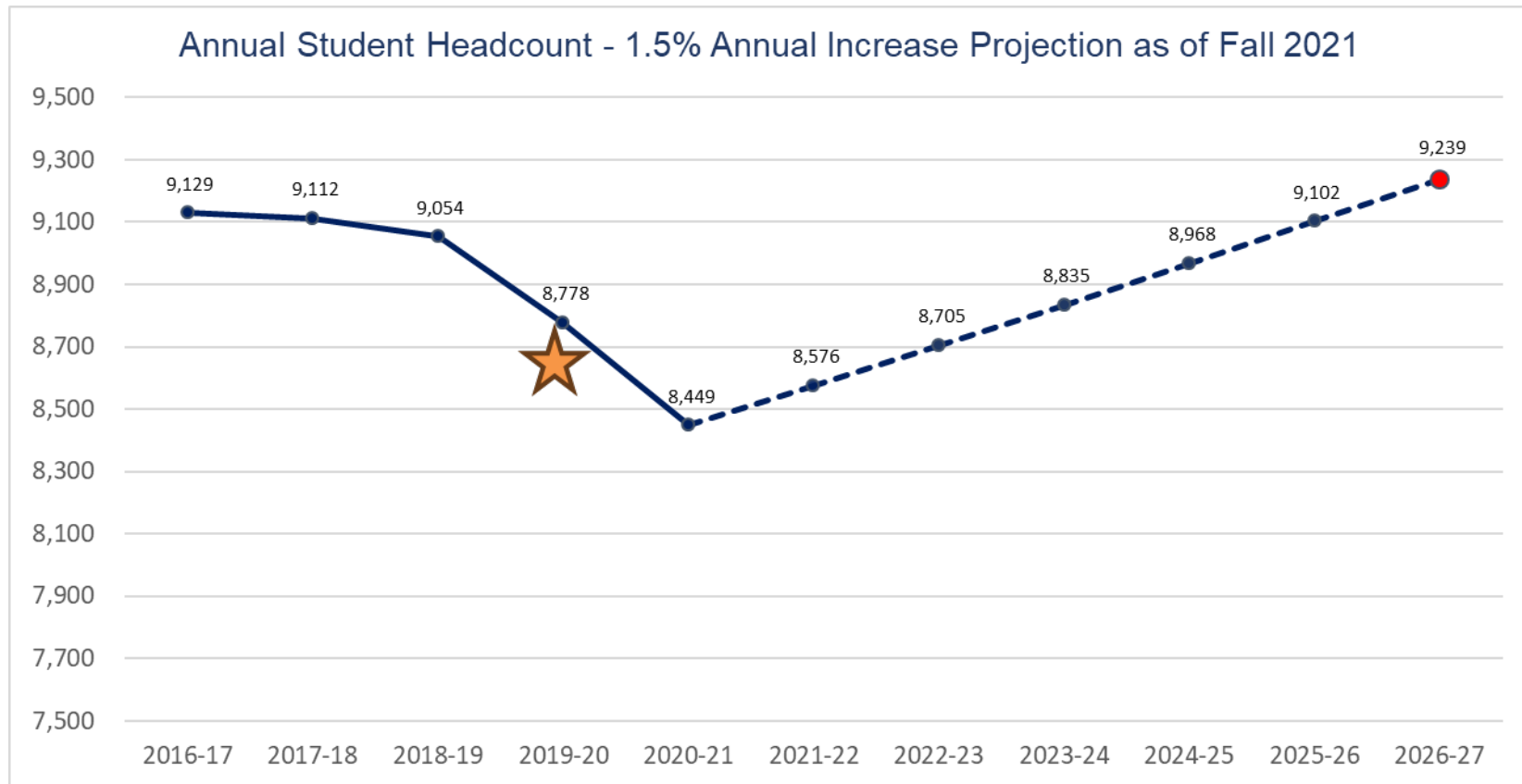
Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, and socioeconomic group.



Source: VCCS Annual Student Enrollment Reports 2016-17 through 2022-23



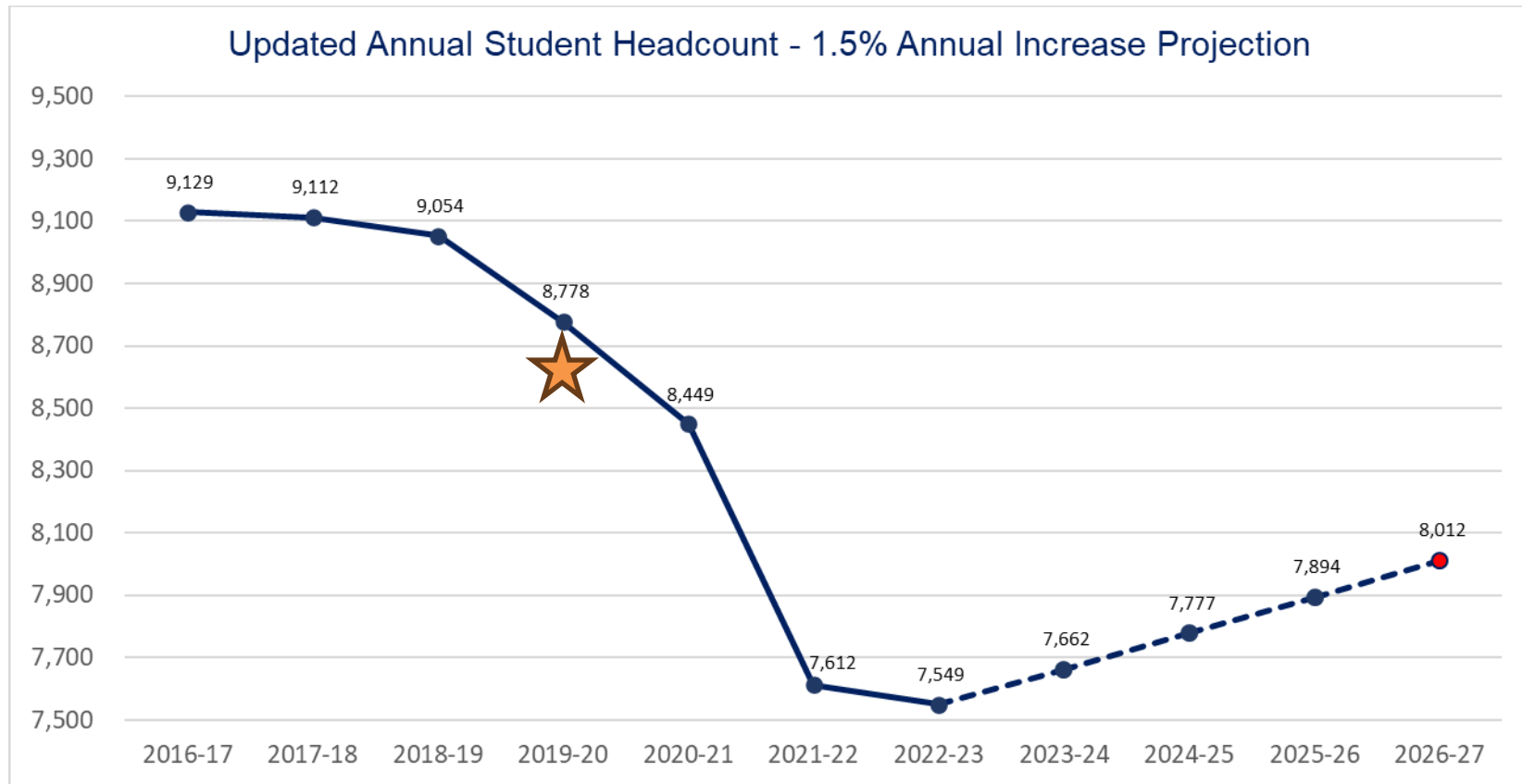
Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, and socioeconomic group.



Source: VCCS Annual Student Enrollment Reports 2016-17 through 2022-23



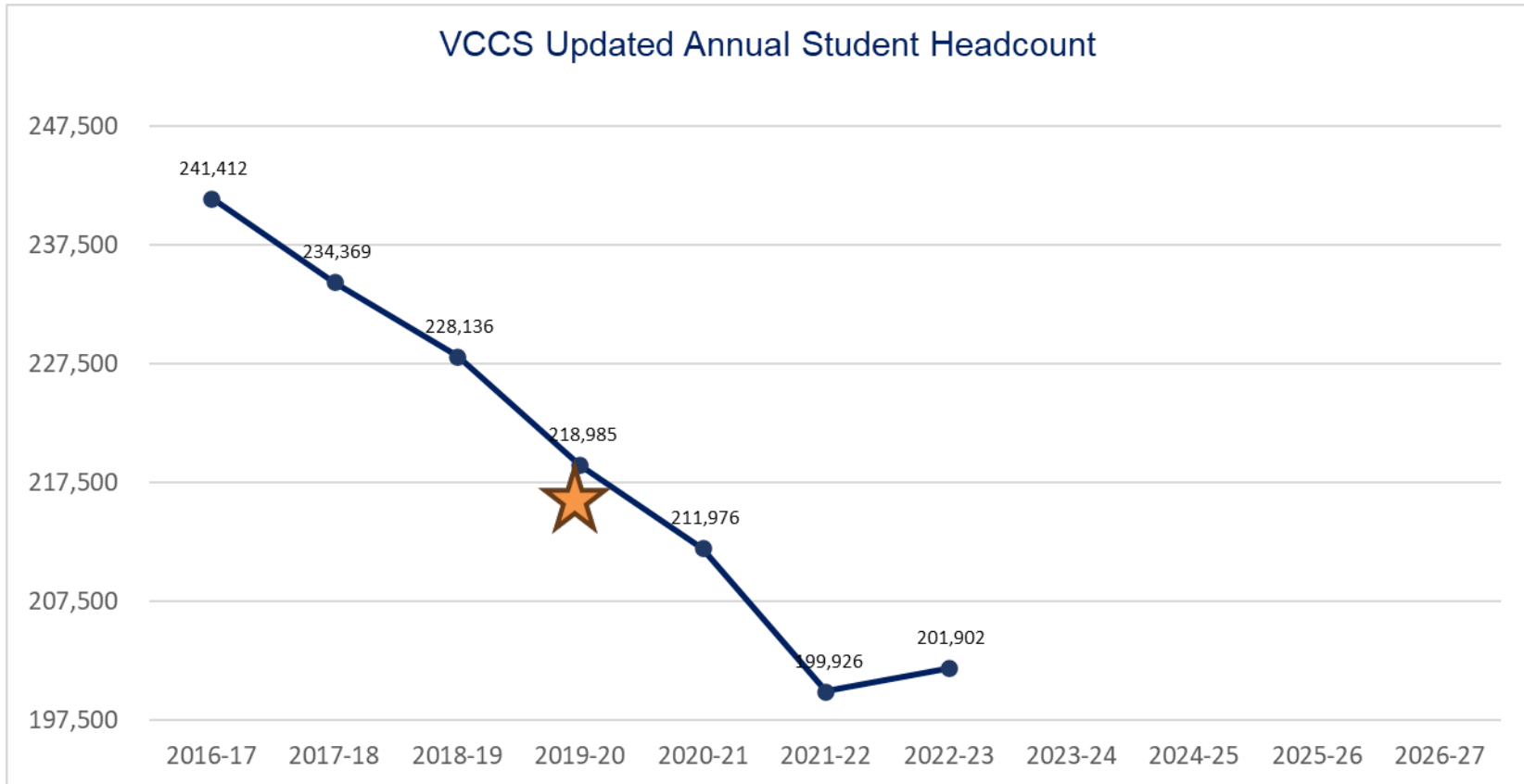
Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, and socioeconomic group.



Source: VCCS Annual Student Enrollment Reports 2016-17 through 2022-23



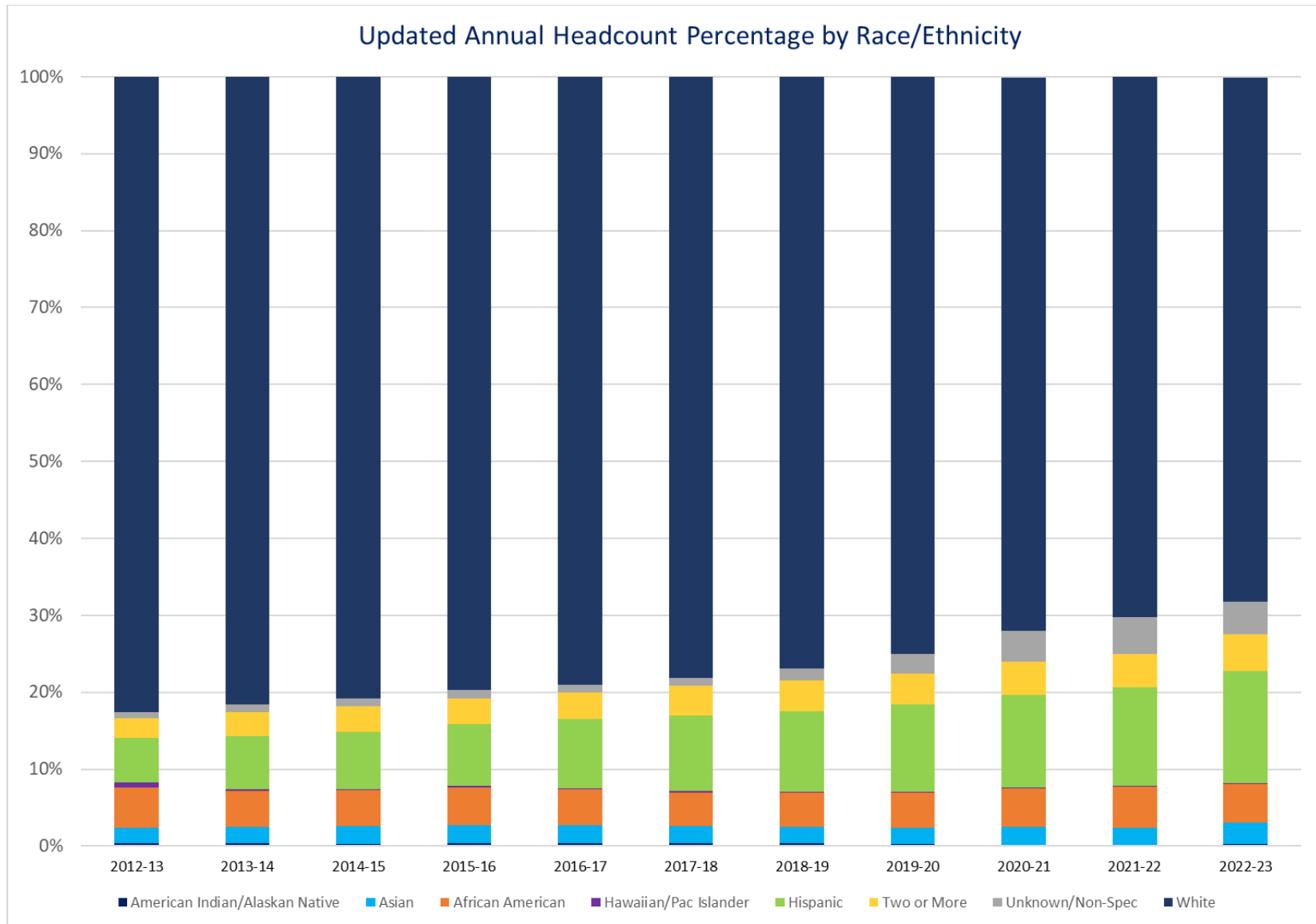
Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, and socioeconomic group.



Source: VCCS Annual Student Enrollment Reports 2016-17 through 2022-23



Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, & socioeconomic group.



Source: VCCS Annual Student Enrollment Reports 2012-13 through 2022-23



Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, & socioeconomic group.

Academic Year	American Indian / Alaskan Native	Asian	African American	Hawaiian / Pacific Islander	Hispanic	Two or More Races	Unknown / Non-Specified	White
2012-13	0%	2%	5%	1%	6%	3%	1%	83%
2013-14	0%	2%	5%	0%	7%	3%	1%	82%
2014-15	0%	2%	5%	0%	7%	3%	1%	81%
2015-16	0%	2%	5%	0%	8%	3%	1%	80%
2016-17	0%	2%	5%	0%	9%	3%	1%	79%
2017-18	0%	2%	4%	0%	10%	4%	1%	78%
2018-19	0%	2%	4%	0%	10%	4%	2%	77%
2019-20	0%	2%	4%	0%	11%	4%	3%	75%
2020-21	0%	2%	5%	0%	12%	4%	4%	72%
2021-22	0%	2%	5%	0%	13%	4%	5%	70%
2022-23	0%	3%	5%	0%	15%	5%	4%	68%

Source: VCCS Annual Student Enrollment Reports 2012-13 through 2022-23



Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, & socioeconomic group.

Academic Year	American Indian / Alaskan Native	Asian	African American	Hawaiian / Pacific Islander	Hispanic	Two or More Races	Unknown / Non-Specified	White
2012-13	0%	2%	5%	1%	6%	3%	1%	83%
2013-14	0%	2%	5%	0%	7%	3%	1%	82%
2014-15	0%	2%	5%	0%	7%	3%	1%	81%
2015-16	0%	2%	5%	0%	8%	3%	1%	80%
2016-17	0%	2%	5%	0%	9%	3%	1%	79%
2017-18	0%	2%	4%	0%	10%	4%	1%	78%
2018-19	0%	2%	4%	0%	10%	4%	2%	77%
2019-20	0%	2%	4%	0%	11%	4%	3%	75%
2020-21	0%	2%	5%	0%	12%	4%	4%	72%
2021-22	0%	2%	5%	0%	13%	4%	5%	70%
2022-23	0%	3%	5%	0%	15%	5%	4%	68%

Source: VCCS Annual Student Enrollment Reports 2012-13 through 2022-23



Goal 6: Achieve equity in access and success for students from every race, ethnicity, gender, & socioeconomic group.

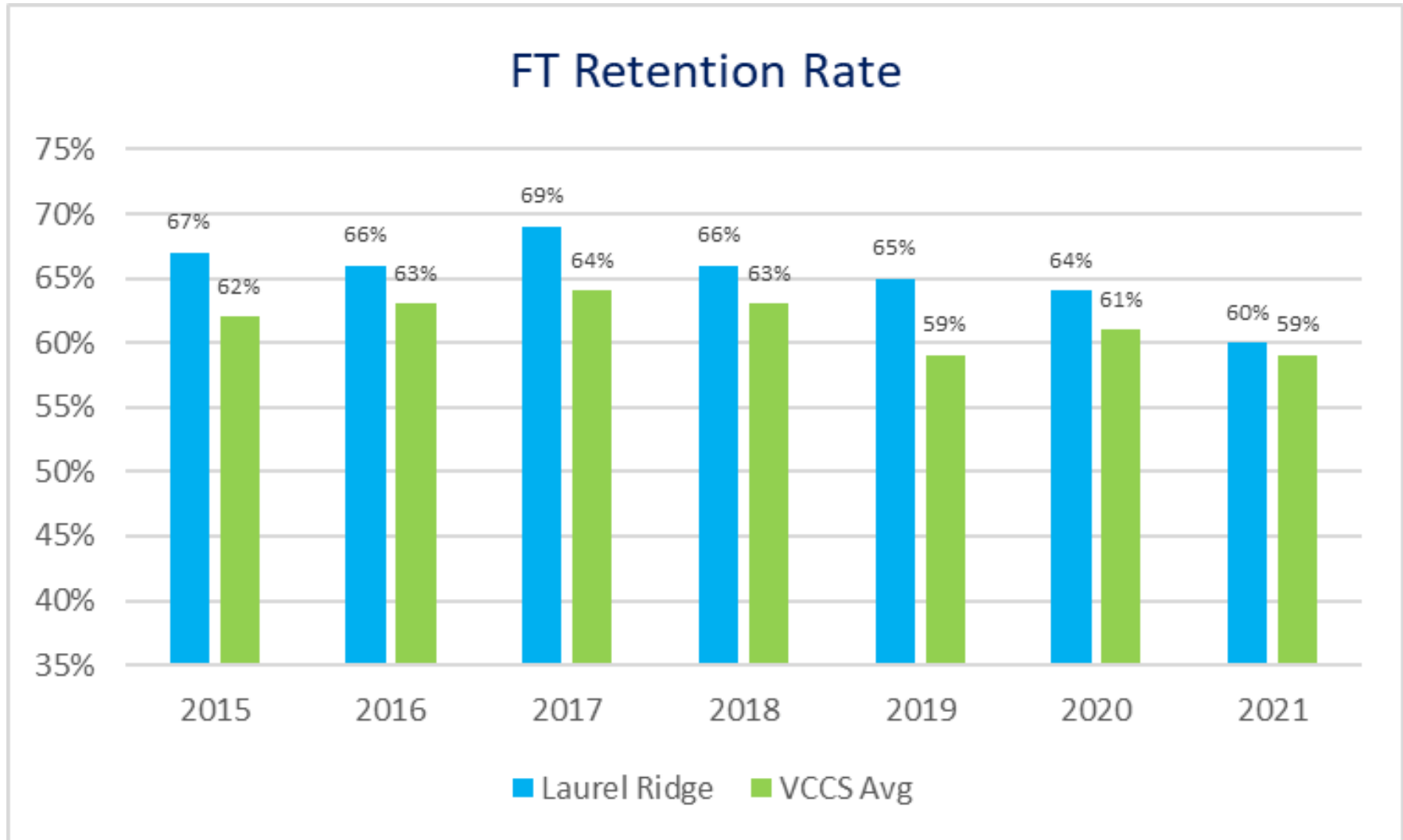
Academic Year	American Indian / Alaskan Native	Asian	African American	Hawaiian / Pacific Islander	Hispanic	Two or More Races	Unknown / Non-Specified	White
2012-13	0%	2%	5%	1%	6%	3%	1%	83%
2013-14	0%	2%	5%	0%	7%	3%	1%	82%
2014-15	0%	2%	5%	0%	7%	3%	1%	81%
2015-16	0%	2%	5%	0%	8%	3%	1%	80%
2016-17	0%	2%	5%	0%	9%	3%	1%	79%
2017-18	0%	2%	4%	0%	10%	4%	1%	78%
2018-19	0%	2%	4%	0%	10%	4%	2%	77%
2019-20	0%	2%	4%	0%	11%	4%	3%	75%
2020-21	0%	2%	5%	0%	12%	4%	4%	72%
2021-22	0%	2%	5%	0%	13%	4%	5%	70%
2022-23	0%	3%	5%	0%	15%	5%	4%	68%

VCCS Annual Student Enrollment Reports 2012-13 through 2022-23

Retention and Completion



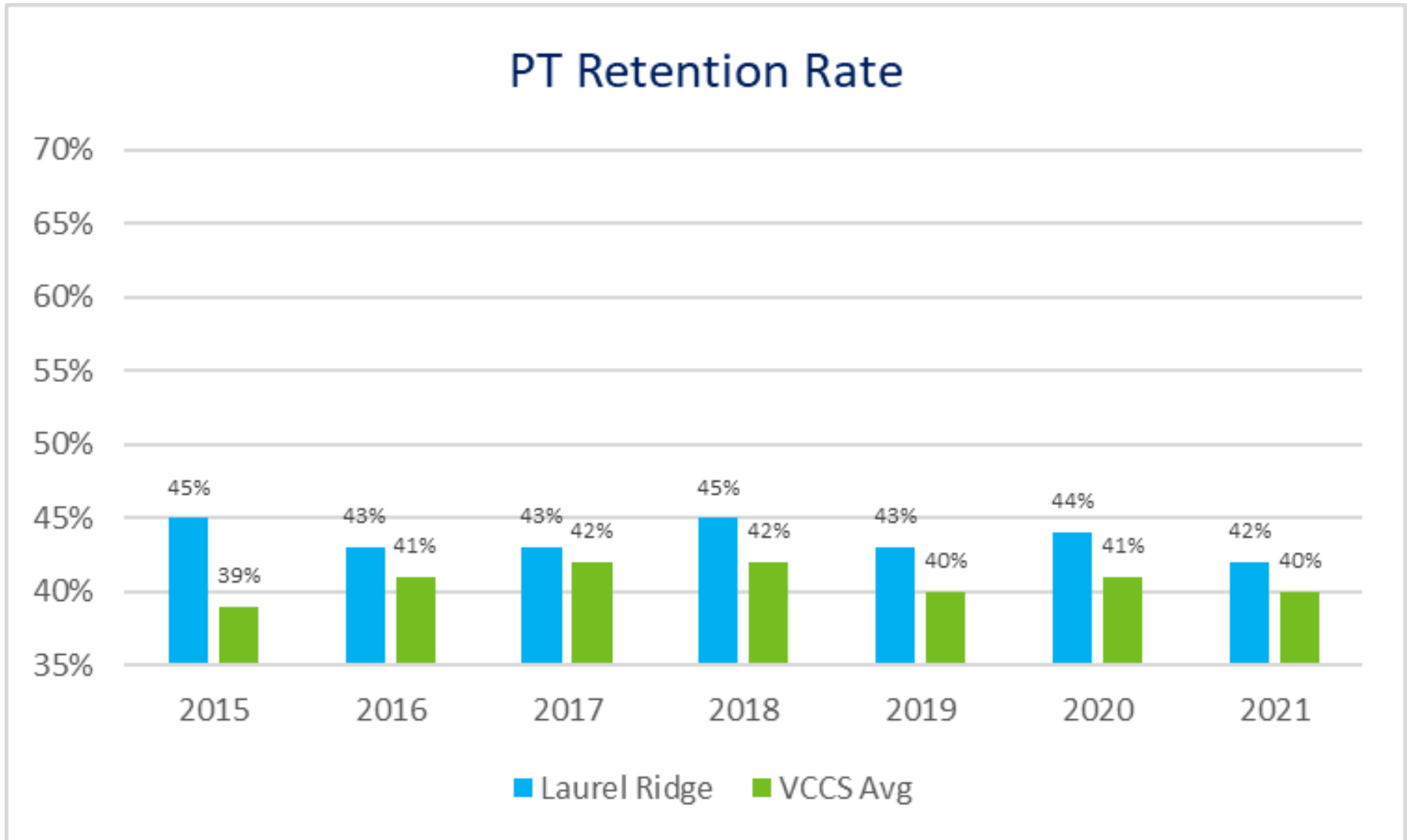
Goal 14: Increase persistence and completion and ensure students are successfully entering the workplace or earning a bachelor's degree.



Sources: VCCS Performance Funding Metrics / Integrated Post-Secondary Education Data System (IPEDS)



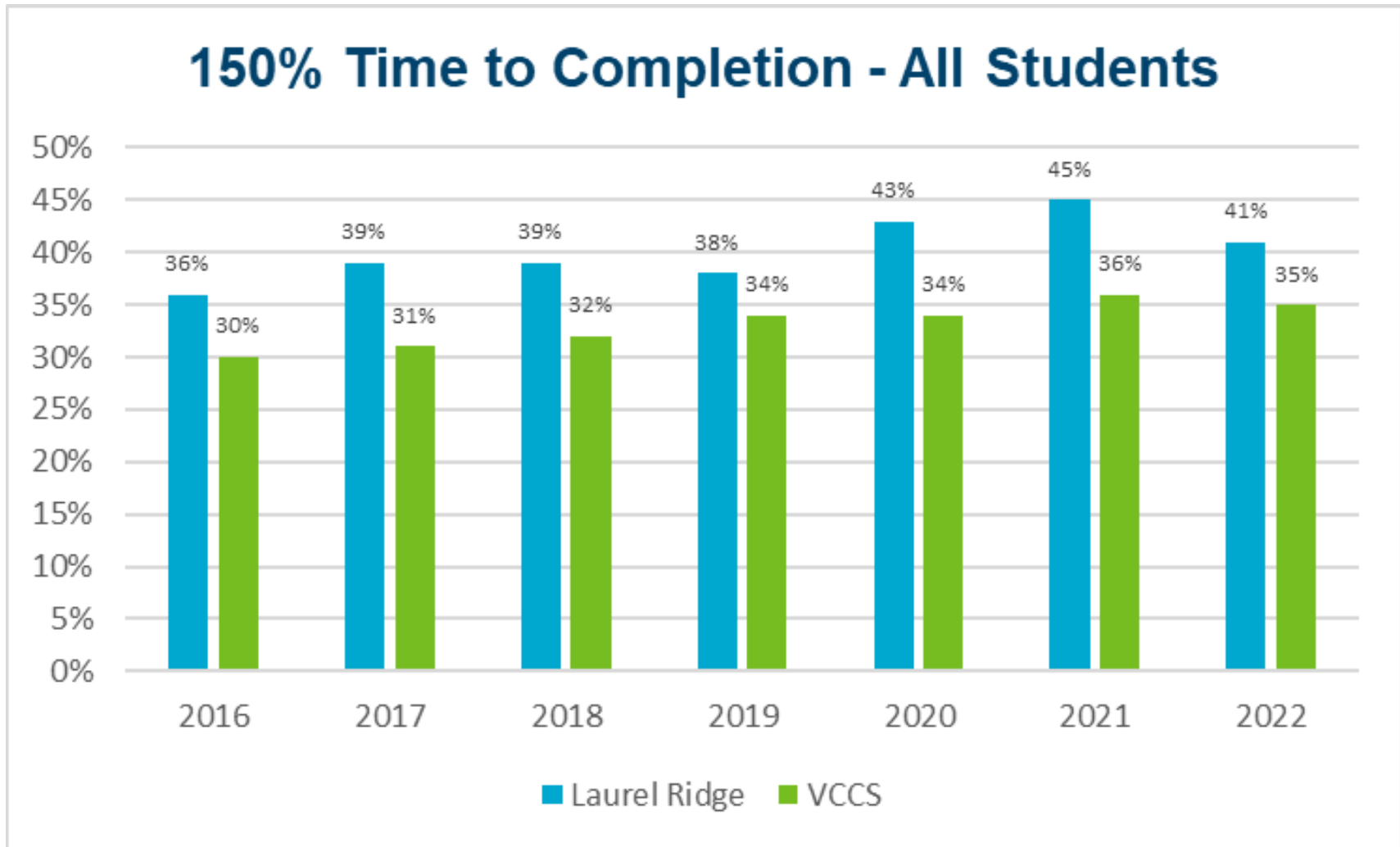
Goal 14: Increase persistence and completion and ensure students are successfully entering the workplace or earning a bachelor's degree.



Sources: VCCS Performance Funding Metrics / Integrated Post-Secondary Education Data System (IPEDS)



Goal 14: Increase persistence and completion and ensure students are successfully entering the workplace or earning a bachelor's degree.



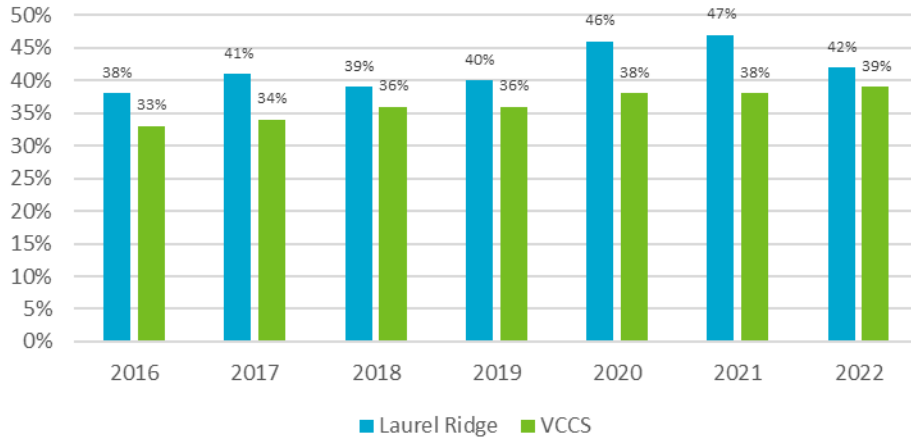
Source: Integrated Post-Secondary Education Data System (IPEDS) Data Feedback Report

Note: Entering cohorts include all first-time students with no college enrollment in the previous four years who have not previously completed a degree. Previously dual enrolled students are included. Retention is defined as Fall-to-Fall enrollment or completion at the same institution.

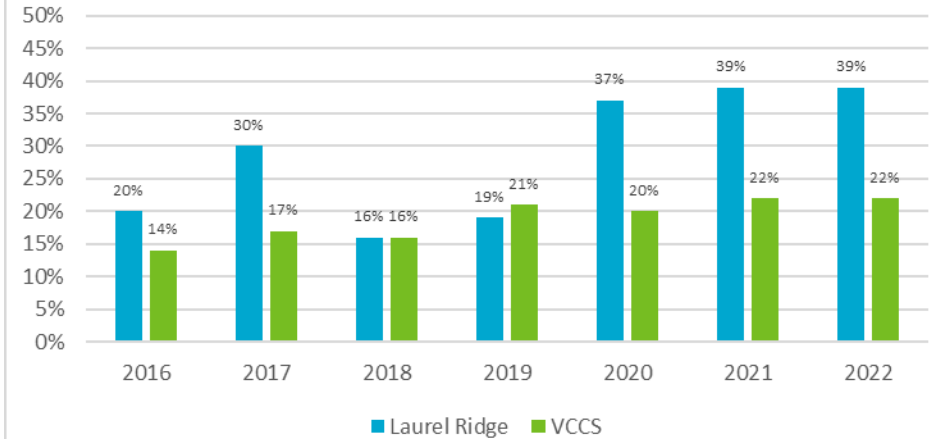


Goal 14: Increase persistence and completion and ensure students are successfully entering the workplace or earning a bachelor's degree.

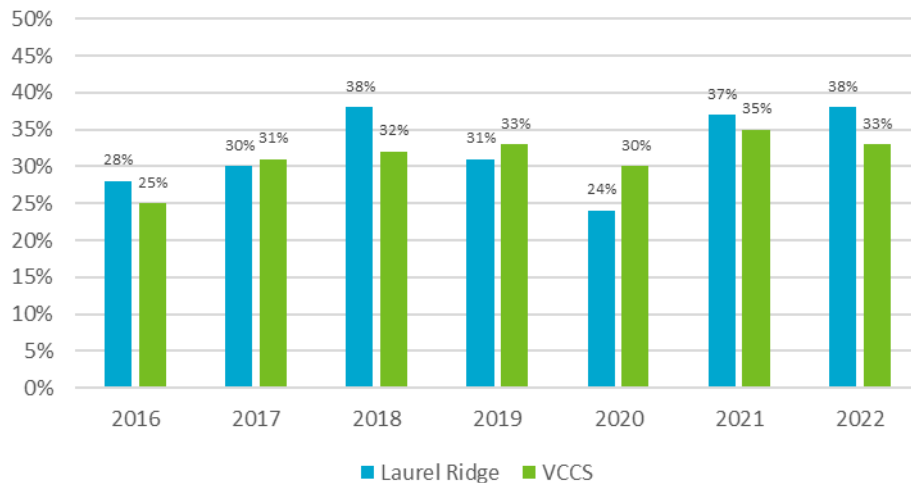
150% Completion - White



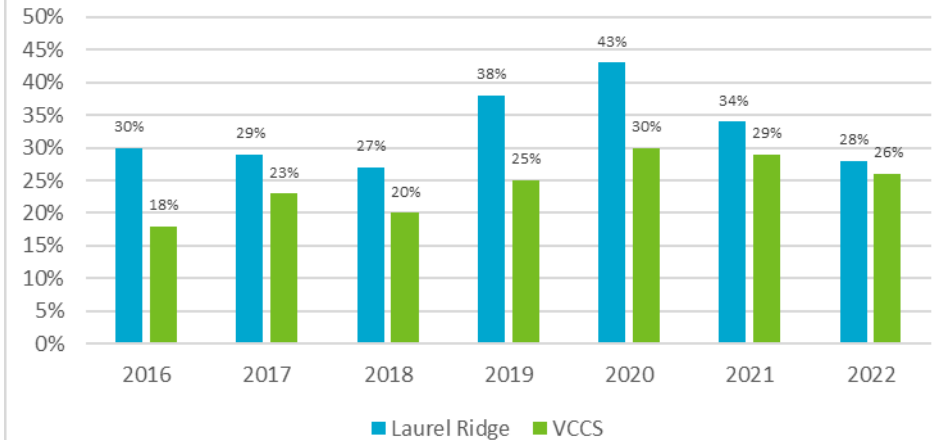
150% Completion - African Amer Students



150% Completion - Hispanic Students

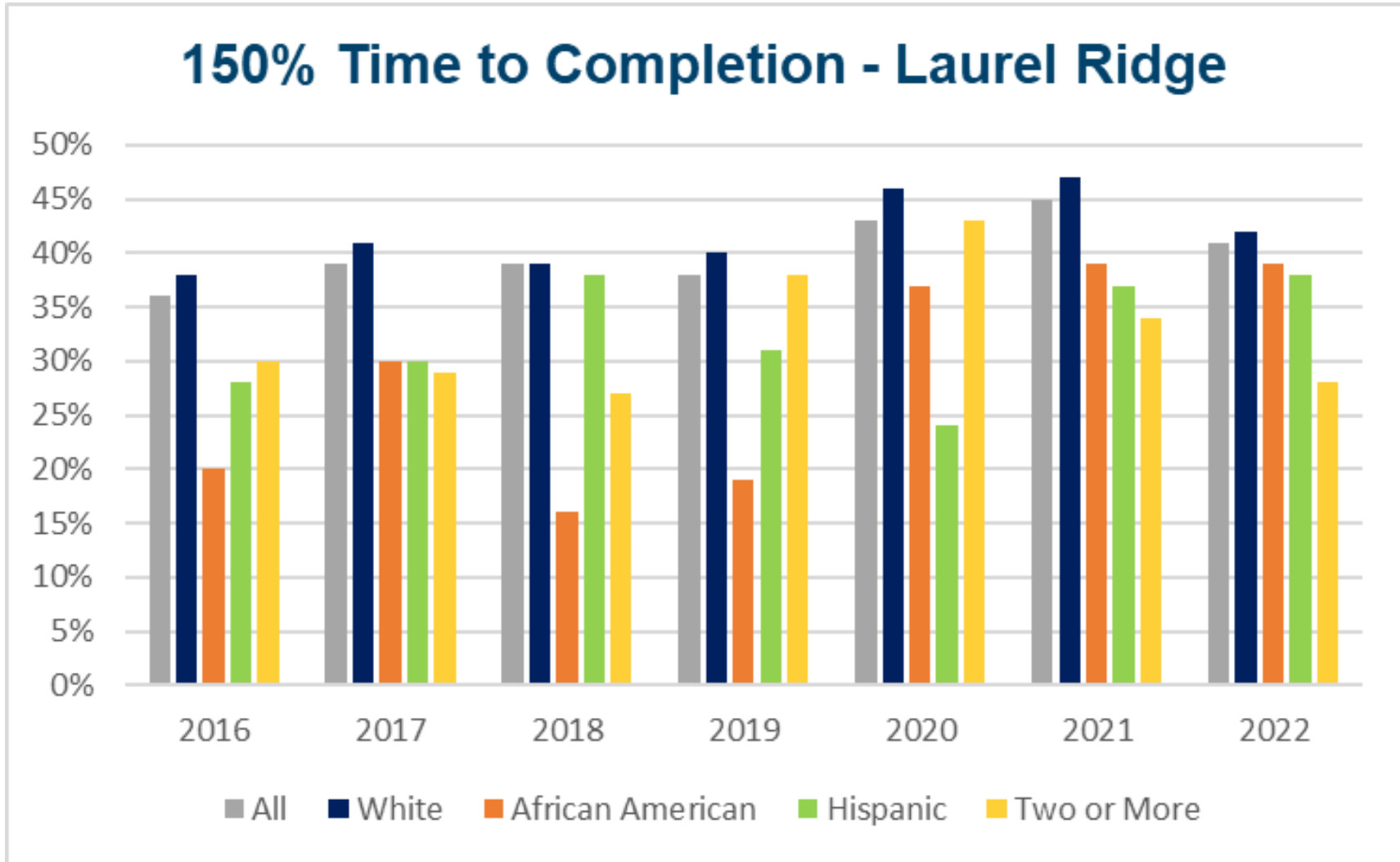


150% Completion - Two or More





Goal 14: Increase persistence and completion and ensure students are successfully entering the workplace or earning a bachelor's degree.

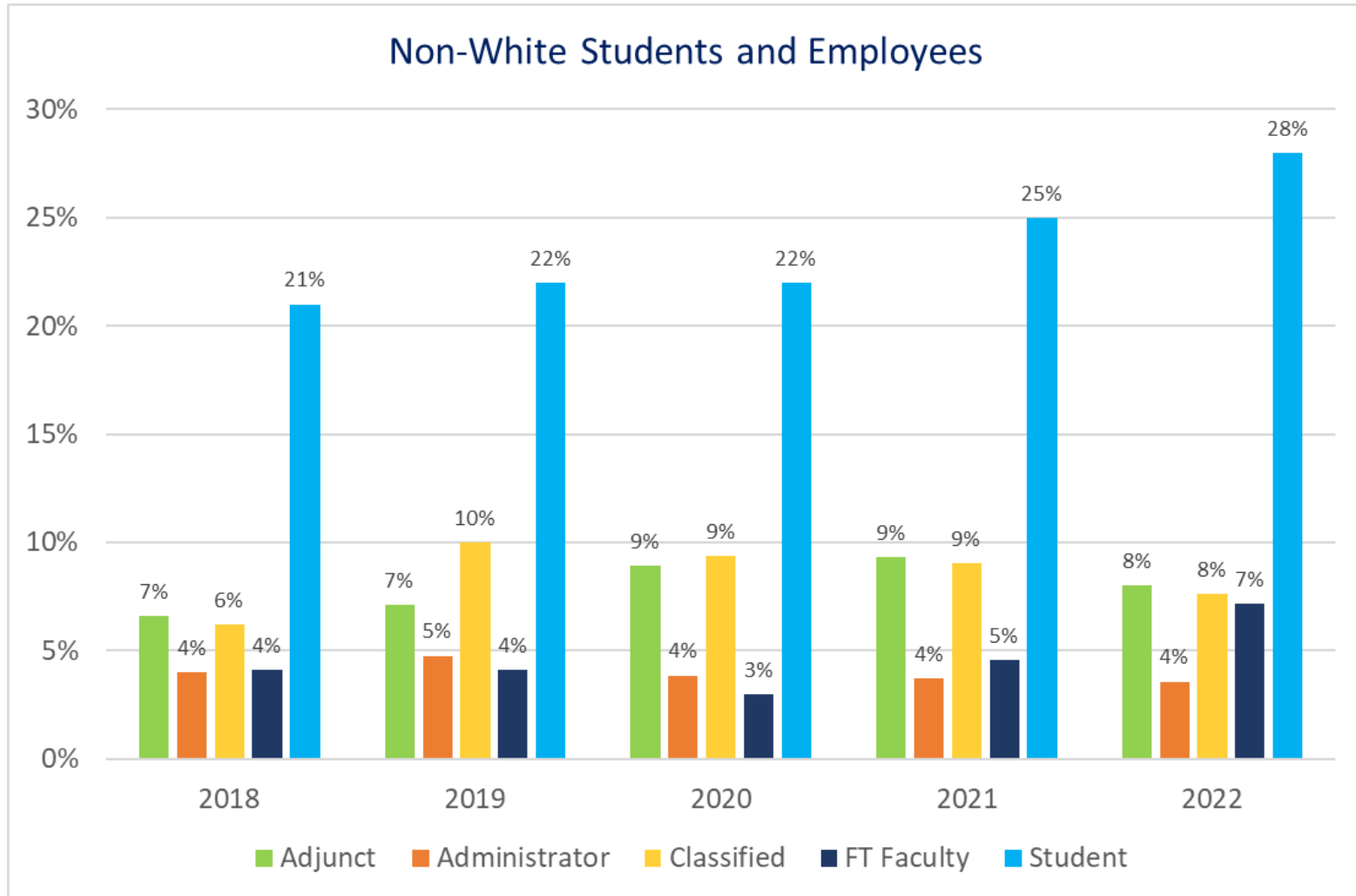


Source: Integrated Post-Secondary Education Data System (IPEDS) Data Feedback Report

Employee Diversity



Goal 8: Develop inclusive recruitment and onboarding processes that result in employee demographics reflective of student demographics



Source: IPEDS data analyzed by Office of Institutional Research

Note: Non-White category does not include individuals whose race is unspecified or unknown. This category only appears in student data, not employee data, and has ranged from 2% to 5% in the past five years.

Key Takeaways...

- The impact of the pandemic complicates data forecasting
- Application numbers have risen to pre-pandemic level
- Application yield is increasing and showing racial/ethnic parity
- The enrollment bust seems to be over and we're now slowly increasing
- Student body increasingly more diverse
- Retention and completion rates consistently exceeding VCCS averages
- Increased completion rates for Hispanic and African American students
- Employee diversity slowly increasing for FT faculty, adjuncts, and classified staff

Coming Soon...

- Strategic Planning Data Report Card – Spring 2024
- Annual Student Survey Alignment to Strategic Planning Metrics – March 2024
- Update to SACSCOC Student Achievement Metrics, which are published on the Laurel Ridge website – August 2024

Amy Judd
Director of Institutional Research
ajudd@laurelridge.edu