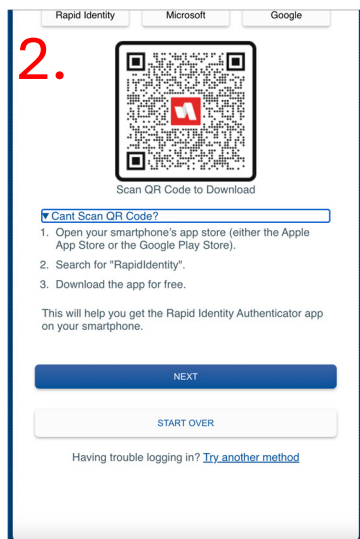


When signing into your VCCS account for the first time, you will be prompted to download the authenticator of your choice to enroll your account in multifactor authentication (MFA).

If you already have your desired authenticator application installed on the phone, please skip this step by clicking the blue Next button.



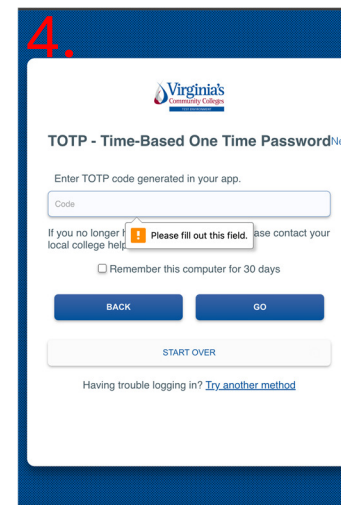
In the event that your device is unable to scan the first QR code, selecting “Can’t Scan QR Code?” will guide you to download the app manually.



On the following screen, you will be prompted to scan the second QR code with the authentication app of your choice using the “+” button in the upper right hand corner.

As a note, it is critical that this QR code is scanned from within the authenticator app, not from the device’s Camera or Photos app.

Once the account has been added to the authenticator app, please select Next.



The authenticator app should now be providing a 6 digit code that changes every 30 seconds. The final step of the setup process will ask you to type in the six digit code provided by the application.

All further sign ins to the VCCS portal will use this same authentication app to generate a new six digit code for you.