



# Federal Direct Student Loan Request Form

2024-25

## CHECKLIST:

- Complete the Free Application for Federal Student Aid (FAFSA) prior to requesting a Federal Direct Student loan. The FAFSA can be filed online by going to <https://studentaid.gov/>.
- A first-time Federal Direct Student loan borrower must complete the Master Promissory Note (MPN). The MPN is signed electronically on the web at <https://studentaid.gov> using your Federal Student Aid (FSA) ID. Be sure to complete all steps. Your FSA ID is the same username and password that you use to sign your FAFSA. If you do not remember or have not created an FSA ID, you can retrieve or create it at <https://studentaid.ed.gov/npas/index.htm>. If you completed these items for a previous college, you will need to log back into <https://studentaid.gov> and select Laurel Ridge to receive notification these items have been completed.
- Undergraduate Entrance Counseling Session. The Direct Loan Undergraduate Entrance Counseling session for subsidized and unsubsidized loans must be completed annually online at <https://studentaid.gov>.
- Submit the completed Direct Student Loan Request Form to the Financial Aid Office. Standard processing time for loan applications is 7 - 14 business days. During peak periods, loan processing takes additional time. Please submit your loan application early to avoid delays.

## IMPORTANT NOTES

1. It is not necessary to select a lender for the Federal Direct Student Loan. Laurel Ridge Community College is a direct lending school and the loan is available through the Federal Direct Loan Program with the U.S. Department of Education. Information regarding the loan will be submitted to the National Student Loan Data System (NSLDS), and will be accessible by guaranty agencies, lenders, and schools determined to be authorized users of the data system.
2. Please note that the Bipartisan Student Loan Certainty Act of 2013 implemented variable-fixed interest rates on newly originated undergraduate subsidized and unsubsidized loans effective July 1, 2013. Interest rates are determined annually based on the Final Auction of the 10-year U.S. Treasury Bill prior to June 1st and are not to exceed 8.25%. For the 2024-25 aid year, the interest rate for subsidized and unsubsidized loans is posted on the Loan Request Form.
3. You may choose to pay interest on your Direct Unsubsidized loan while you are in school. If you choose not to pay the interest while you are in school, the interest will be added to the unpaid principal amount of your loan. This is called "capitalization," and it can substantially increase the total amount you must repay. Paying the interest as it accrues on your loan while you are in school or during the grace period will save you money. This is also true if you pay any interest that accrues during periods of deferment or forbearance.
4. Within the Moving Ahead for Progress in the 21st Century Act (MAP-21) (Public Law 112-141), a new provision was added to the Direct Loan statutory requirements that limits a first-time borrower's eligibility for Direct Subsidized Loans to a period not to exceed 150 percent of the length of the borrower's current educational program. A "first-time borrower" refers to a borrower with no balance on a Federal Family Education Loan (FFEL) or Direct Loan on/after July 1, 2013. Under certain conditions, the provision also causes first-time borrowers who have exceeded the 150 percent limit to lose the interest subsidy on their Direct Subsidized Loans.
5. The Federal Direct Loan MPN must be completed for the initial student loan, but not for subsequent loans. The FAFSA and Student Loan Request Form must be completed each year. You may need to submit notification of the MPN being completed to the college you attend.
6. Approval or denial of the Direct Student Loan is at the discretion of the Financial Aid Office. We reserve the right to deny a loan due to academic deficiency, evidence of improper utilization of the funds, or demonstration of the inability to manage loan debt.
7. Loan application priority dates are as follows: **Fall semester- July 30<sup>th</sup>, Spring semester- November 30<sup>th</sup>, and Summer semester-April 15<sup>th</sup> of every year.** Loan applications will be accepted after these dates, however loan funds may be delayed. Please be prepared to make other arrangements to pay for your institutional charges. Once the loan is approved and awarded, you may be eligible for a refund.
8. Loan funds will not disburse until all requirements are complete. Failure to complete all requirements within 30 days of the beginning of the first term of enrollment will result in the cancellation of your loan and any balance will be immediately due to the college. Students can check for processing requirements through their myLaurelRidge account at <http://lr.my.vccs.edu/>
9. Students have the right to cancel or reduce all or part of the student loan prior to the first day of the semester or within 14 days of notification of disbursement of the loan by submitting a written statement to the Financial Aid Office or by completing a Federal Direct Student Loan Adjustment Form as soon as possible before disbursement. A parent may not decline a student loan.



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## 2024-25

(This is **only** an application. Federal Direct Loan Program is responsible for final credit approval.)

### Section A: Student Information

Last Name	First Name	M.I.
Student ID Number (EMPLID)	Date of Birth	Expected Graduation Date
Phone Number	Student Email Address <span style="float:right">@email.vccs.edu</span>	

CLASSIFICATION	DEPENDENT STUDENT (as defined by the FAFSA) MAXIMUM ANNUAL LOAN AMOUNTS			INDEPENDENT STUDENT (as defined by the FAFSA) MAXIMUM ANNUAL LOAN AMOUNTS		
	SUBSIDIZED	UNSUBSIDIZED	TOTAL ANNUAL LOAN LIMIT	SUBSIDIZED	UNSUBSIDIZED	TOTAL ANNUAL LOAN LIMIT
	<b>FRESHMAN</b> <small>Less than 30 credits earned/transferred at Laurel Ridge CC</small>	\$3,500	\$2,000	\$5,500	\$3,500	\$6,000
<b>SOPHMORE</b> <small>30 credits or more earned/transferred at Laurel Ridge CC</small>	\$4,500	\$2,000	\$6,500	\$4,500	\$6,000	\$10,500

**Note:** The more loan funds you borrow during the Fall/Spring semesters, the less loan funds you will have available for the following Summer semester.  
**One term loans (i.e. Fall Only, Spring Only) and loans for new borrowers to Laurel Ridge CC will be disbursed in two installments during the entire aid year.**

### Section B: Please complete the information below.

<b>Requested Loan Period</b> (Check One) <input type="checkbox"/> Fall/Spring <input type="checkbox"/> Fall Only <input type="checkbox"/> Spring Only	<b>Requested Loan Amount</b> (See eligibility chart above) \$ _____
<b>Federal Stafford Subsidized Loan (6.53 % Interest) Federal Stafford Unsubsidized Loan (6.53 % Interest).          1.057% loan fee with no rebate. This applies to both Subsidized and Unsubsidized loans.</b>	
If you cannot be awarded the full subsidized amount you are requesting or if you do not qualify for a Subsidized loan, do you want us to process this amount as an Unsubsidized loan? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Be sure to complete the following steps:**

- Complete Loan Undergraduate Entrance Counseling and sign Master Promissory Note at <https://studentaid.gov>. For the MPN, click Master Promissory Note then click Undergraduate loans. If you completed these options for a previous college, you will need to sign back into <https://studentaid.gov> to select Laurel Ridge CC to receive the notifications.
- Complete & Return the Federal Direct Student Loan Request Form to the Financial Aid Office.

I understand that to have my loan processed and awarded, I must complete and return this form to the Financial Aid Office, have completed the Master Promissory Note(MPN), and have completed the online Undergraduate Entrance Counseling Sessions with the Department of Education. By signing this Loan Request Form, I give consent to initiate the loan process for the requested loan period. **I understand that I must be enrolled at least half-time (a minimum of 6 active, financial aid eligible credit hours) at the time of disbursement to receive my loan funds.**

**NOTE:** Incomplete applications, including fields left blank, will not be processed. The Financial Aid Office is not responsible for classes being dropped due to loans not being processed on time. It is my responsibility to ensure I have completed all requested items, submitted my completed loan request form by the priority due date, and completed verification, if selected.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only**

COA	\$ _____
EFC	_____
Aid	_____
Rem. Sub Elig.	_____
SUB Amt.	\$ _____
UNSUB Amt.	\$ _____
Verification Complete _____	
FA Staff Initials _____	
Date _____	