



Non-Monetary (In-Kind) Donation Form

Donor/Organization			
Address			
City, State, Zip			
Phone			
Email			
Affiliation to College	<input type="checkbox"/> Alumni <input type="checkbox"/> Student <input type="checkbox"/> Employee	<input type="checkbox"/> Board Member <input type="checkbox"/> Corporate Partner <input type="checkbox"/> Community Supporter	<input type="checkbox"/> Other:
Donated Item(s) – Description & Quantity			
Donor Valuation*	\$ While not required, the donor may indicate an approximate value. Determining the value of the donation is the responsibility of the donor. Charitable organizations are advised not to provide a value for in-kind gifts. However, the Laurel Ridge Foundation may estimate a value for inclusion in our gift records.		
Public Recognition	May the Laurel Ridge Foundation publicly acknowledge this donation? By checking "yes," you are permitting the Foundation to include your name in donor lists and other print or electronic public relations materials. <input type="checkbox"/> Yes <input type="checkbox"/> No (anonymous gift)		

The Laurel Ridge Foundation is responsible for the acceptance of gifts to the college. The Foundation will accept in-kind donations that are in good condition and can benefit the college. The Foundation reserves the right to sell in-kind donations. A letter confirming the gift will be mailed to the donor and will include the date the gift was received and a description of the donation. An estimated value will not be included.

Per IRS Form 8283, a valuation of more than \$5,000 may require the donor to obtain a qualified, written appraisal. The donation of services is generally not considered tax deductible by the IRS. Please consult your tax advisor to determine the tax implications of your gift.

I agree with the terms of the Laurel Ridge Foundation's gift acceptance policy. The donation information provided is accurate to the best of my knowledge. No goods or services were provided in exchange for this in-kind gift.

Signature of Donor

Date

Please retain a copy of this receipt for tax purposes.

The Laurel Ridge Educational Foundation, Inc. is a 501(c)(3) nonprofit organization (EIN # 51-0247624).

Mailing address: 173 Skirmisher Lane, Middletown, VA 22645; Phone: 540-868-4089

For College Use

Gift received by (print name): _____

Date: _____