LAUREL RIDGE COMMUNITY COLLEGE BOARD
MEETING AGENDA

Thursday, November 9, 2023; 12:00 p.m.
Middletown Campus, Student Union Building, Classroom 118/119

Call to Order

Approval of Minutes
Minutes No. 264, meeting of September 7, 2023

New Business

1. Nomination process and criteria for recipients of the Laurel Ridge Community College Board Medallion of Recognition. **(INFORMATION)** (Attachment pg. 1)

2. State budget update. **(INFORMATION)** (Attachment pg. 2-3)

3. VCCS Strategic Priorities. **(INFORMATION)** (Attachment pg. 4-8)

4. Laurel Ridge Institutional Priorities AY2023-24. **(INFORMATION)** (Attachment pg. 9-17)

5. Recommendation to approve *College Board Reserve Policy*. **(ACTION)** (Attachment pg. 18-19)

6. College Board Budget FY2024 quarterly update. **(INFORMATION)** (Attachment pg. 20-21)

7. Recommendation to approve the following curriculum proposals: **(ACTION)** (Attachment pg. 22-30)
   a. *Discontinuance of AA&S, Business Administration*; and
      New AS, Business Administration

8. Recommendation to approve the following curriculum proposals: **(ACTION)** (Attachment pg. 31-39)
   a. *Discontinuance of AA&S, Education*; and
      New AS, Education

9. Recommendation to approve the following curriculum proposals: **(ACTION)** (Attachment pg. 40-57)
   a. *Discontinuance of AA&S, Liberal Arts*; and
      New AA, Liberal Arts
   b. *Discontinuance of AA&S, Liberal Arts, Fine Arts Specialization*; and
      New AA, Liberal Arts, Fine Arts Major

10. Recommendation to approve the following curriculum proposals: **(ACTION)** (Attachment pg. 58-98)
    a. *Discontinuance of AS, Science, Computational and Data Science Specialization*; and
       New AS, Science, Computational and Data Science Major
    b. *Discontinuance of AS, Science, Computer Science Specialization*; and
       New AS, Computer Science

     c. *Discontinuance of AS, Science, Health Professions Specialization*; and
       New AS, Health Sciences
     d. *New AS, Science, Mathematics Major*
     e. *Discontinuance of AS, Science, Agriculture Science Specialization*
     f. *Discontinuance of AS, Science, Forensic Science Specialization*

11. Recommendation to approve the following curriculum proposals: **(ACTION)** (Attachment pg. 99-147)
     a. *Discontinuance of AA&S, General Studies*; and
       New AS, General Studies
     b. *New AS, Social Sciences*
     c. *Discontinuance of AA&S, General Studies, Administration of Justice Specialization*; and
       New AS, Social Sciences, Administration of Justice Major
     d. *Discontinuance of AA&S, General Studies, Communications Specialization*; and
       New AS, Social Sciences, Communication Major
     e. *Discontinuance of AA&S, General Studies, Human Services Specialization*; and
       New AS, Social Sciences, Human Services Major
     f. *Discontinuance of AA&S, General Studies, Recreation and Outdoor Leadership Specialization*
     g. *Discontinuance of AA&S, General Studies, Recreation and Outdoor Leadership Specialization with Therapeutic Recreation Focus*

Report of the College Board Chair
- Mike Wenger

Report of the Laurel Ridge Educational Foundation Representative
- Ed Daley

Reports of the College (Attachment pg. 148-153)
     a. Kim Blosser, president
     b. Jeanian Clark, vice president of Workforce Solutions (Attachment pg. 154)
     c. Chris Coutts, vice president of communications and planning; provost, Fauquier campus
     d. Caroline Wood, interim vice president of academic and student affairs
     e. Cory Thompson, vice president of financial and administrative services
     f. Liv Heggoy, associate vice president of development; executive director of Laurel Ridge Educational Foundation

Important Dates

Date	Activity	Time	Location
Thursday, February 1, 2024	**College Board meeting**	12:00 p.m.; *lunch served at 11:30 a.m.*	Middletown Campus, Student Union Building, Room 118/119
Thursday, April 4, 2024	**College Board meeting**	12:00 p.m.; *lunch served at 11:30 a.m.*	Fauquier Campus, Hazel Hall, Barkman Conference Center

Adjournment

LAUREL RIDGE COMMUNITY COLLEGE
CRITERIA FOR THE
COLLEGE BOARD MEDALLION OF RECOGNITION

1. National, State, or local leaders of business, education, or government. Elected officials currently holding office are not eligible for nomination.
2. Persons from the College's service area who have made significant contributions to the College.
3. Retiring Laurel Ridge employees in good standing employed by the College for at least 10 years who made significant contributions during their employment.
4. Others as may be determined by the College Board.

A listing of all Medallion of Recognition recipients to date is located on the Laurel Ridge website at www.laurelridge.edu/about-us/college-awards/medallion-of-recognition

Written nominations should be submitted to Ashley Hansen, executive assistant to the president, at ahansen@laurelridge.edu by January 10, 2024.

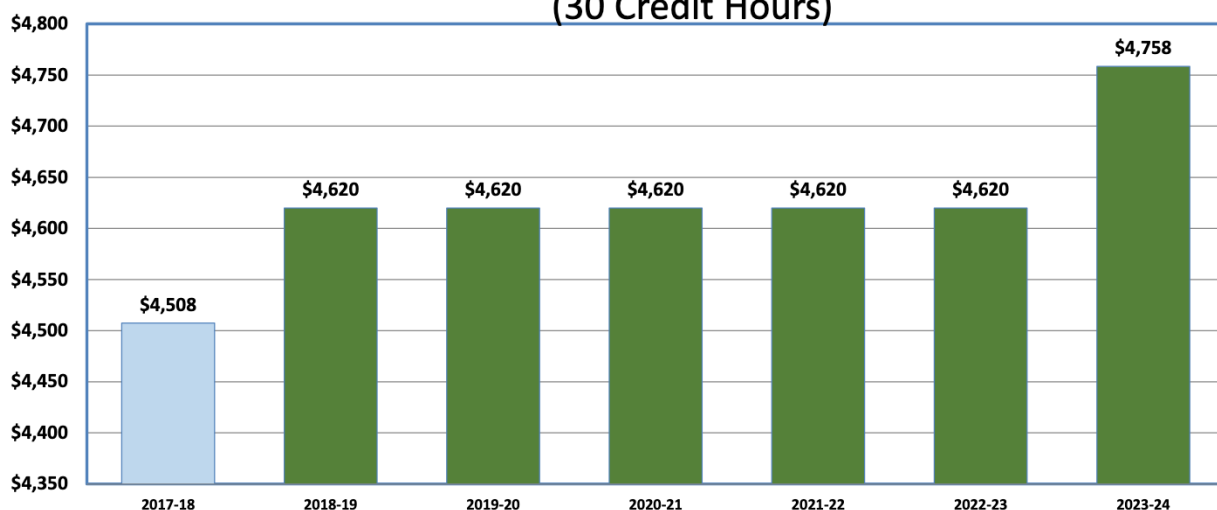Criteria Revised by the College Board March 2006

State Budget Update

- No budget amendments were passed before the beginning of the 2023-24 fiscal year (FY24) for the first time since 2001
- At the end of July, Virginia had a budget surplus of more than $5.1 billion
- On August 25, conferees announced that an agreement had been reached on changes to the budget bill; details about the agreement have not been released.

State Budget Implications

- Based on the 2022 Budget Appropriations Act (that we're now operating under), the VCCS has approximately $32.7 million in mandatory costs:
    - 5% salary increase for all full-time employees and adjunct faculty
        - Individual colleges have to cover the cost of the 5% increase for part-time / wage staff
    - 2% increase in health insurance premium
        - There was a 4% increase in health insurance premiums; the employee pays ½ and the college covers the other ½
    - Increases in yearly technology fees for platforms we use (HR, payroll, etc)
    - The $32.7 million does not include increases in lease payments, utility costs, etc.
- Colleges are expected to cover 45% of the $32.7 million = $13.6 million
    - The $13.6 million that colleges are required to cover equates to a 4.3% tuition increase or $6.60/credit hour
    - Prior to the May State Board for Community Colleges meeting, the Governor's Office issued a communication to all higher education governing boards asking that tuition increases not exceed 3% more than 2022-23; the State Board deferred action on tuition at their May meeting
- State Board voted on July 20, 2023, to raise tuition 3% effective fall 2023

VCCS Tuition and Mandatory E&G Fees
Annual Rate for Full-Time Student
(30 Credit Hours)

Year	Amount
2017-18	$4,508
2018-19	$4,620
2019-20	$4,620
2020-21	$4,620
2021-22	$4,620
2022-23	$4,620
2023-24	$4,758

- The VCCS and Colleges are still waiting to see if there is funding in the budget amendment recently agreed upon

College Budget News

Laurel Ridge is #1 again in Outcomes Based Funding metrics!!!!! (3rd year in a row)
- This will result in $579,064 more funding than if it was based solely on FTE
- Cory has finalized the College's 23-24 budget, now that we know the tuition rates for this academic year
- This current fiscal year, all non-personnel budgets were funded at the same level as last year

Strategic Priorities

The Virginia Community College System is better positioned than any other college network to lead the Commonwealth, and the nation, in nurturing a model that addresses today's industry and educational challenges head on to develop the pipeline that leads to the best workforce in the world.

Now is the time for the Virginia Community College System and the Commonwealth to transform higher education and make revolutionary change. Together, lines can be blurred between secondary and postsecondary education, between academic and workforce education, and between colleges and businesses. Through these three strategic priorities, the Virginia Community College System can provide access to meaningful postsecondary credentials for all Virginians, from high school and beyond. The goal line will shift from simply finishing a program and earning a credential to obtaining a good job in a high-demand sector that provides upward mobility and keeps Virginia's most critical industries up and running.

Here are the priorities that will help keep the Virginia Community College System at the forefront of disruption in higher education and workforce development:

STRATEGY 1: Increasing Capacity Regionally

- Build state-of-the-art career and technical programs and laboratory spaces.
- Expand FastForward to keep pace with industry demands.
- Establish career placement centers to serve every college.
- Expand access to online learning for adults and high school students, creating faster high-quality educational pathways to in-demand jobs with little or no college debt.
- Invest in marketing efforts statewide to promote the affordable educational opportunities available.
- Make career coaches available at every public high school.

STRATEGY 2: Providing Every High School Student with a Meaningful Postsecondary Credential

- Blur the lines between the K–12 system and higher education institutions.

STRATEGY 3: Funding What Works

- Scale outcomes-based funding to sustain high-value, high-demand programs.

The community college system has the potential to be the standard-bearer of the future of higher education, but to keep momentum and allow for the scalability of programming, regional curriculum development, and industry alignment, we must strategically invest in a best-in-class community college system that provides world-class talent.

Strategic Priorities

The Virginia Community College System is working with state leaders and policymakers to invest in transformation of our colleges. Our leadership is continuing to work in collaboration with the Virginia Department of Education, SCHEV, and the administration to further identify opportunities for alignment and growth. The details below expand upon the vision for the Virginia Community College System.

STRATEGY 1 — INCREASING CAPACITY REGIONALLY:

- The Virginia Community College System needs to develop state-of-the-art career and technical programs and laboratories. Relevant career and technical education requires more investment in equipment, simulators, and specialized spaces. With the addition of qualified faculty and existing spaces reimagined, our colleges will be better positioned to continue to serve students and industry. **Investment: $291,213,852**

- Within the first couple of weeks of FY24, over half of the Workforce Credential Grant funds, which support FastForward, had been encumbered. To help increase capacity regionally, FastForward needs to be expanded to keep pace with the demand of student interest as well as the hiring demand of Virginia's industry. Without additional funding, the program will have to be paused around midway through the year. **Investment: $15,000,000**

- Helping students move from completion to job attainment, the Virginia Community College System seeks to establish career placement centers housed in each of the 23 community colleges that would help students find jobs and get placed into a new career. **Investment: $21,400,000**

- To meet more learners where they are, expanding access to online learning will help the Virginia Community College System continue to build capacity by disrupting the current service delivery models and optimizing physical facility space and its usage. **Investment: $10,600,000**

- To help ensure Virginians are aware of the affordable high-quality educational opportunities offered through the Virginia Community College System, there needs to be an investment in statewide marketing efforts that strengthen our presence in digital and broadcast media while adding previously cost-prohibitive strategies such as print media, direct mail, and other tactics. **Investment: $30,000,000**

- Last year, over 48,000 students received coaching from a high school career coach, but not every high school has an in-house resource. By scaling the career coaching program to all public high schools, our colleges can fundamentally alter who and how they recruit. **Investment: $53,400,000**

STRATEGY 2 — PROVIDING EVERY HIGH SCHOOL STUDENT WITH A MEANINGFUL POSTSECONDARY CREDENTIAL:

Last year, our colleges awarded college credit to 51,077 high school students. The system has a goal to provide every high school student with a meaningful postsecondary credential before they graduate. In partnership with the Virginia Department of Education, our colleges are poised to equip Virginia's high school students with the skills and experiences they need to thrive in postsecondary education and to enter directly into the workforce. **Investment will be coordinated with the Virginia Department of Education.**

STRATEGY 3 — FUNDING WHAT WORKS:
Pay-for-performance models incentivize colleges to further help students pursue high-demand career fields and create pathways to assist them in staying in the program from start to finish. By scaling outcomes-based funding, the Virginia Community College System would be able to accelerate desirable outcomes and sustain high-value, high-demand programs that strengthen pathways to jobs across the Commonwealth. **Investment: $200,000,000**
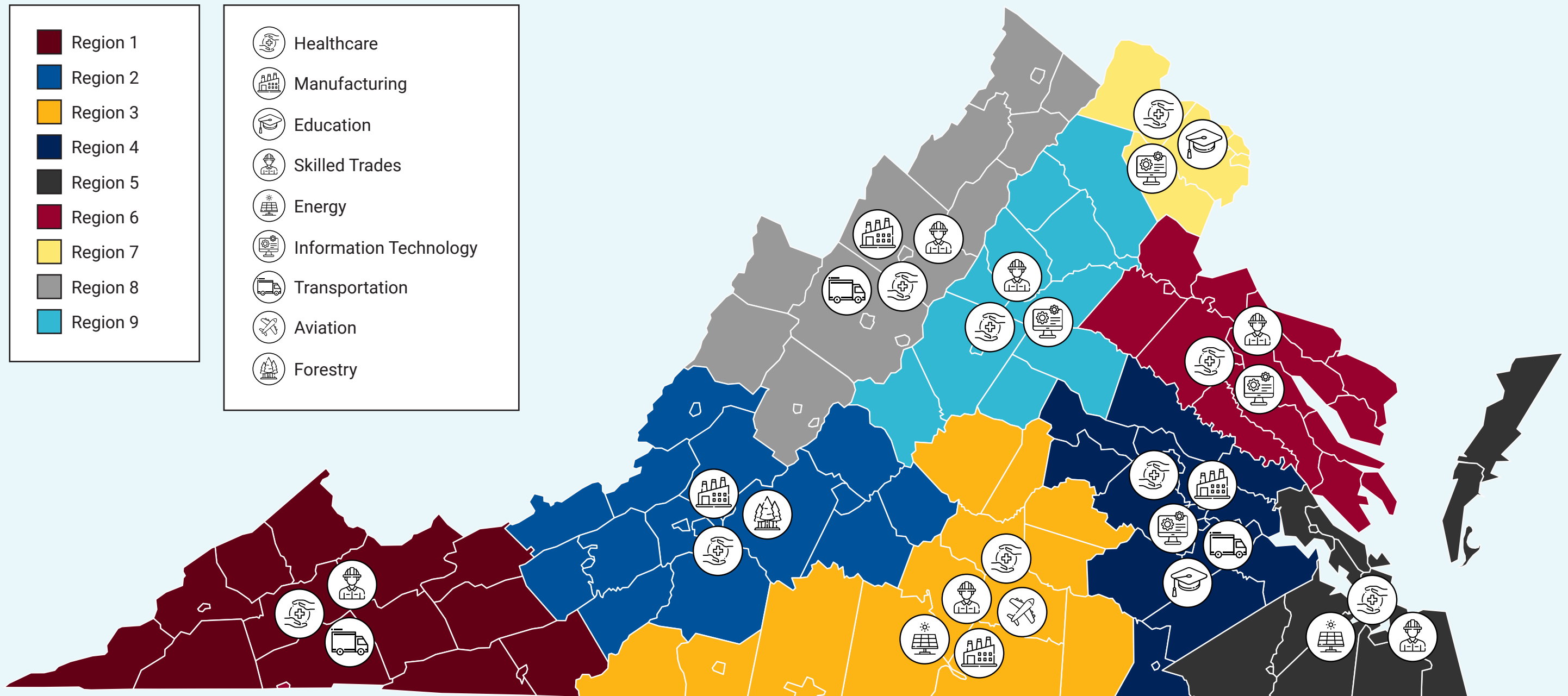
For more information contact:

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Dr. David Doré
Chancellor
Ddore@VCCS.edu
804-819-4902

Last revised: Sept. 27, 2023

Regional Education & Workforce Needs

Find your Answer by contacting the chief workforce officer at your local community college.

Virginia's Community Colleges

Legend — Regions
- Region 1
- Region 2
- Region 3
- Region 4
- Region 5
- Region 6
- Region 7
- Region 8
- Region 9

Legend — Needs
- Healthcare
- Manufacturing
- Education
- Skilled Trades
- Energy
- Information Technology
- Transportation
- Aviation
- Forestry

6

Addressing Virginia's Regional Education & Workforce Needs

A Detailed Overview

The nine GO Virginia regions were created in 2016 by Virginia's senior business leaders to encourage regional collaboration, stimulate economic development, and foster job creation.

The six-year plan for the Virginia Community College System recognizes the need for our 23 colleges to closely collaborate along these regional lines to better address economic development and workforce needs.

Since 81% of graduates from Virginia's Community Colleges stay in Virginia, we need an intentional, strategic alignment between business and industry in each region. This convergence will allow for accelerated training and credentialing, while placing more students directly into open jobs with family-sustaining wages.

With a total investment of $291,213,852 by 2026, Virginia's Community Colleges can scale its workforce training offerings - resulting in renovations, modernizations, and new equipment to prepare, upskill, and reskill 35,662 additional learners across Virginia by 2030.

SOURCE: VCCS Six-Year Plan: FY 2024-2030, Approved by State Board for Community Colleges, September, 2023

	Localities	Regional Needs	Community Colleges	Est. Regional Investment	Addt'l New Credentialers Employed	Avg. Est. Annual Wages per Employed Credentialer
1	Cities of Bristol, Galax, and Norton; and the counties of Bland, Buchanan, Carroll, Dickenson, Grayson, Lee, Russell, Scott, Smyth, Tazewell, Washington, Wise, and Wythe.	Healthcare Skilled Trades Transportation	Mountain Empire Southwest Virginia Virginia Highlands Wytheville	$31,665,019	4,291	$41,230
2	Cities of Covington, Lynchburg, Radford, Roanoke, and Salem; and the counties of Alleghany, Amherst, Appomattox, Bedford, Botetourt, Campbell, Craig, Floyd, Franklin, Giles, Montgomery, Pulaski, and Roanoke.	Healthcare Manufacturing Forestry	Central Virginia Mountain Gateway New River Patrick & Henry Virginia Western	$48,818,929	1,324	$47,755
3	Cities of Danville and Martinsville; and the counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Henry, Lunenburg, Mecklenburg, Nottoway, Patrick, Pittsylvania, and Prince Edward.	Healthcare Skilled Trades Manufacturing Aviation Energy	Brightpoint Danville Patrick & Henry Piedmont Virginia Southside Virginia	$35,483,026	3,878	$49,531
4	Cities of Colonial Heights, Emporia, Hopewell, Petersburg, and Richmond; and the counties of Charles City, Chesterfield, Dinwiddie, Goochland, Greensville, Hanover, Henrico, New Kent, Powhatan, Prince George, Surry, and Sussex.	Healthcare Manufacturing IT Transportation Education	Brightpoint J. Sargeant Reynolds Rappahannock Southside Virginia	$52,794,077	15,140	$57,749
5	Cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg; and the counties of Accomack, Isle of Wight, James City, Northampton, Southampton, and York.	Healthcare Skilled Trades Energy	Eastern Shore Paul D. Camp Tidewater Virginia Peninsula	$47,960,840	3,307	$42,670
6	City of Fredericksburg; and the counties of Caroline, Essex, Gloucester, King and Queen, King George, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, Spotsylvania, Stafford, and Westmoreland.	Healthcare Skilled Trades IT	Germanna Rappahannock	$27,008,180	2,363	$63,818
7	Cities of Alexandria, Fairfax, Falls Church, Manassas, and Manassas Park; and the counties of Arlington, Fairfax, Loudoun, and Prince William.	Healthcare Education IT	Northern Virginia	$5,847,648	1,783	$58,612
8	Cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro, Winchester; and the counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham, Shenandoah, and Warren.	Healthcare Manufacturing Transportation Skilled Trades	Blue Ridge Laurel Ridge Mountain Gateway	$25,455,300	1,858	$60,921
9	City of Charlottesville; and the counties of Albemarle, Culpeper, Fauquier, Fluvanna, Greene, Louisa, Madison, Nelson, Orange, and Rappahannock.	Healthcare IT Skilled Trades	Germanna J. Sargeant Reynolds Laurel Ridge Piedmont Virginia	$16,180,833	1,718	$54,093
TOTAL				**$291,213,852**	**35,662**	**$53,312 (avg.)**

Legislative Priorities

The chancellor, college presidents, and VCCS leadership have been meeting to finalize the system's legislative priorities and the funding requests needed to move our colleges' forward. Since we now know who our legislators are, we need everyone's help!

Our commitment:
- Community colleges are the solution to Virginia's workforce needs.
- The greatest demand in the labor market in our region is in several sectors: IT, Healthcare, Skilled Trades, and Manufacturing.
- With additional funding, we will expand programs to increase the supply of trained workers to meet business and industry demand in these sectors.

Why we need additional funding:
- Programs focused on the in-demand sectors are the most expensive to expand (including personnel, equipment, and supply costs).
- Funding is only provided for credit students; the VCCS receives no state funding for workforce/non-credit students.
- The VCCS is the lowest funded higher education institution in Virginia.
- The VCCS receives less than 57 cents for every one dollar that goes to support a full-time equivalent student at a public Virginia university.
- The per FTE expenditure at VCCS is in the lowest 23rd percentile when compared to all other community colleges in the nation. This means that 77 percent of all community colleges spend more per student than the VCCS.

Institutional Priorities

For the past several years, the previous Chancellor provided guidance on how each college should develop its Institutional Priorities. At times, that has included a template for how we will identify the priorities and then report our results, while at other times, colleges have had more flexibility. In all years, there has been a review of college level data, a review of the letter sent from the college board, and an assessment of institutional priorities.

Since Dr. Doré just began on April 1, he was not prepared to provide specific guidance on the format or structure of our Institutional Priorities. He has shared with presidents that he expects our goals to align with our college's Strategic Plan, Engage 2027, and with the VCCS Strategic Plan, Opportunity 2027. Dr. Doré also shared with presidents that he has specific expectations for presidents, and our future evaluations will be a combination of both institutional priorities and presidential expectations.

As a result, this year's Presidential Evaluation will be conducted in the same manner as it has been the last several years (status report of our Institutional Priorities, evaluation by college board, etc.). The 2023-24 Laurel Ridge Institutional Priorities document is attached.

Additionally, the Chancellor will ask each president to report on the following areas:

- Student Success Metrics
    - Examples of how our strategic goals align with Opportunity 2027
- Advocacy for our legislative priorities
    - Documentation related to community presentations; meetings with legislators, etc.
- Evaluation of college costs
    - What does dual enrollment cost? What does it cost to offer a nursing degree program? Etc.

Over the spring semester, an Ad Hoc group of presidents will work with the chancellor to develop a revised presidential evaluation plan, which is expected to be finalized by June 30, 2024, for implementation in 2024-25.

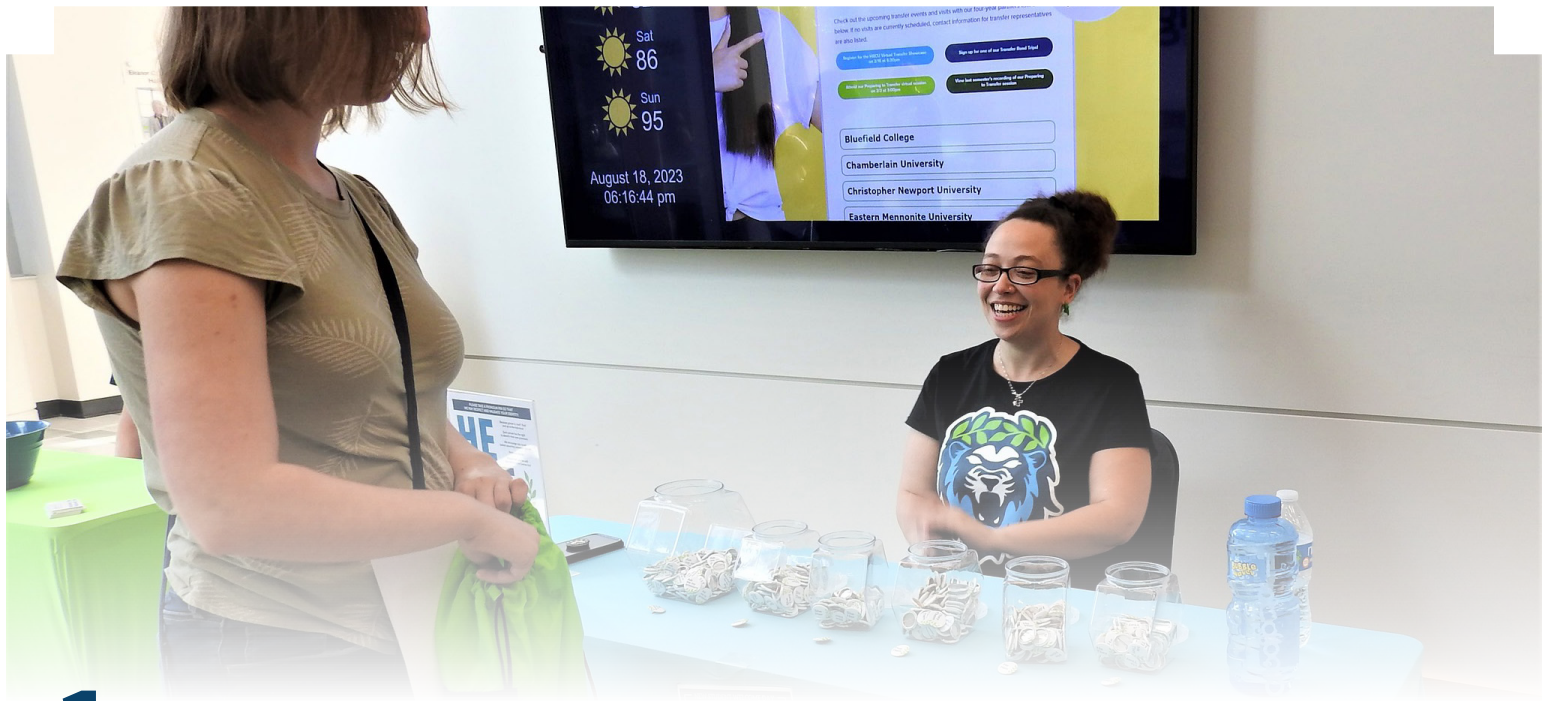# INSTITUTIONAL PRIORITIES

— 2023-24 —

PEOPLE

PLACES

PROCESSES

1

◉ PEOPLE

Investing in our Human Capital

Why is this a priority?

Laurel Ridge has remained #1 in student success measures for the last three years. Student success is dependent on our employees. Since the pandemic and with changes to telework, the turnover rate at the college has increased and employees are often asked to pick up extra work while positions are being re-filled. Overall, our priority is our employees and there's a need to engage in a more in-depth look at employee classification and compensation with the goal of ensuring Laurel Ridge remains the best place to work and learn.

Strategies to address this priority

- ○ Review job duties, the titles and classification of employee jobs, and related compensation
- ○ Evaluate internal equity by analyzing pay by job responsibilities and minimum job requirements
- ○ Determine the level of competitiveness of compensation with the external market
- ○ Identify short-term solutions and best practices to streamline human resource processes

Outcomes expected

- ⟳ A sustainable compensation philosophy and plan that will grow with Laurel Ridge

- ⟳ Recommendations for any compensation adjustments based on market data
- ⟳ Best practices to streamline HR processes
- ⟳ Recommendations for complementary tools to support the effectiveness of HR services and programs with consideration to the enterprise technology provided by the system and state

Aligns with

- ☑ Engage 2027 – Goal 9: Promote a positive organizational culture that values employees' lived experiences and contributions

![People icon] PEOPLE

2

Workplace Culture

Why is this a priority?

Workplace culture is the set of shared rules, beliefs, and attitudes that formally and informally direct how things are done and how people interact at work. Workplace culture is the sum of employees' experiences and a pivotal driver of organizational success, impacting success in recruitment, engagement, and retention. As a result of the myriad of changes in the workplace since the move to all virtual in 2020, a hybrid environment through 2021, a mix of telework in 2022 and 2023, the workplace culture has been constantly changing leaving employees feeling a sense of uncertainty and some level of dissatisfaction. In order to understand "why" employees may be feeling this way, and to focus on how the workplace is changing and must adapt for new employees entering the workforce, the college will focus on the climate of our workplace culture.

Strategies to address this priority

- Present national research and workforce trends at All College Day
- Gather feedback from college community related to workplace trends
- Conduct one-on-one interviews with senior leadership team
- Conduct one-on-one interviews with 10-12 thought leaders at the college
- Host several round-table discussions with employees to assess the overage job satisfaction and engagement
- Develop and administer a college-wide survey based on feedback from discussions with employees

Outcomes expected

- Key expectations of the optimal workplace culture of a 'best' place to work will be identified
- Performance gaps will be identified between the best and the current state
- Characteristics of the optimal workplace and how to measure those will be identified
- Demographic and attitudinal breakouts of data will be shared
- A research-based, comprehensive workplace culture development plan will be the final product

Aligns with

- ☑ Engage 2027 – Goal 9: Promote a positive organizational culture that values employees' lived experiences and contributions

3

⊠ PLACES

Comprehensive Space Study

Why is this a priority?

The college needs to identify the current space opportunities, determine our future space needs, and then develop a plan to address each of these areas. As we seek to begin new programs, additional or renovated space may be needed, which requires a comprehensive look at our current spaces to determine utilization and opportunities for expansion.

Strategies to address this priority

- Conduct a current space utilization study
- Administer a survey on space needs sent to all employees
- Meetings will be held with all departments to discuss identified space needs

Outcomes expected

- A full analysis of space utilization will be provided
- Functional improvements to instructional and non-instructional spaces will be identified
- Space inventory and floor plans will be updated
- A full listing of all requested space needs will be development

- Prioritization of space needs will be established and tied to college budget
- A timeline will be developed to address approved space needs

Aligns with

- ☑ Engage 2027 – Goal 5: Collaborate college-wide to achieve welcoming and functional campuses
- ☑ Engage 2027 – Goal 11: Seek innovative and inclusive approaches to scale facilities to meet the needs of instructional programs and student support services

⚙ PROCESSES

4

Greater Efficiency and Effectiveness

Why is this a priority?

Across all of higher education, a common theme post-pandemic is employee burnout and a sense of being asked to do more and more. While Laurel Ridge is not unique, it is important to fully understand how inefficient and ineffective processes and systems are adding to this burden.

Strategies to address this priority

- Create a project plan to ensure feedback from units and departments, from governance committees, and from standing committees
- Determine process champions to gather the feedback from various constituency groups
- Develop a process survey
- Conduct "5 Why's" conversations to identify concerning processes

Outcomes expected

- A listing of all inefficient and/or ineffective processes will be identified and prioritized
- Process owners will be assigned to prioritized processes

- A timeline will be established to begin addressing key areas of process improvement

Aligns with

- ☑ Engage 2027 – Goal 5: Collaborate college-wide to achieve welcoming and functional campuses
- ☑ Engage 2027 – Goal 13: Employ best practices for engaging and communicating with employees in an expanding virtual work environment

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

TO: Kimberly Blosser, President

FROM: Cory Thompson,
           Vice President of Financial and Administrative Services

DATE: November 9, 2023

SUBJECT: Recommended Item for College Board Agenda

_____

The following item is recommended for the Agenda of the next College Board meeting:

   Information Item: _____

   Action Item: __X__

   Agenda Item Title: College Board Reserve Policy

   Initiating Administrator's Recommendation (If funding is involved, please
   indicate appropriate budget line item number and title.):

Recommend approval:

1. Recommend approval of the College Board Reserve Policy.

   The Laurel Ridge Community College Board has reviewed and approved the College
   Board Reserve Policy, as proposed.

Background:

1. The Laurel Ridge Community College Board reviewed and approved establishing a
    College Board Reserve in the amount of $500,000 on September 7th. Per the proposed
    policy, all disbursement for the use of the College Board Reserve funds must receive
    prior approval by the College Board; approval for use of the College Board Reserve
    shall be facilitated through the annual College Board Budget review and approval
    process or a direct request, submitted and reviewed as an action-item to the College
    Board.

Attachments (List supporting documents.):
    1. Proposed College Board Reserve Policy

Laurel Ridge Community College
College Board Reserve Policy

Board Actions

College Board Reserve adopted: September 7, 2023
College Board Reserve policy established: November 9, 2023

Policy Statement

This policy applies to the use of the Laurel Ridge Community College's Board Reserve (College Board Reserve), a fund that serves as an emergency reserve for the College Board Budget and, contingent upon prior approval by the College Board, may support student focused initiatives or projects where alternative funding is insufficient or unavailable. In accordance with VCCS Policy 4.2.2, the Laurel Ridge Community College's Board Reserve Fund shall be the responsibility of the local board and college administration.

Use of Funds

All disbursement for use of the College Board Reserve funds must receive prior approval by the College Board. Approval for use of the College Board Reserve shall be facilitated through the annual College Board Budget review and approval process or a direct request, submitted and reviewed as an action-item, to the College Board. Requests for funding student initiative or project shall include justification on how it will benefit students, directly or indirectly.

Any surplus budget of the College Board Budget remaining at the end of each fiscal year shall be transferred to the College Board Reserve with the stipulation that any year-end balance of the College Board Reserve in excess of $500,000 shall be allocated to the next fiscal year's scholarship fund.

The Board authorizes the College to utilize the College Board Reserve to fund discrepancies between contribution amounts approved by the College Board and actual contributions received from the localities, with the stipulation that such adjustments will be reflected in subsequent Quarterly Reports submitted to the Board.

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

TO: Kimberly Blosser, President

FROM: Cory Thompson,
              Vice President of Financial and Administrative Services

DATE: November 9, 2023

SUBJECT: College Board Budget - Fiscal Year 2024 Quarterly Update

_____

The following item is recommended for the Agenda of the next College Board meeting:

    Information Item: **X**

    Action Item: _____

    Agenda Item Title: College Board Budget - Fiscal Year 2024 Quarterly Update

    Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):

Background:

This information item provides an overview of local contributions and expenses as of the 1st quarter of Fiscal Year 2024. Through Q1 of the fiscal year, contributions received total $61,746 and expenses total $48,227.

Attachments (List supporting documents):
  1. College Board Budget - Fiscal Year 2024 Quarterly Update

Laurel Ridge Community College
College Board Budget
Fiscal Year 2024 Quarterly Update

	1st Quarter FY2023 Actuals	Approved FY2024 Budget	1st Quarter FY2024 Actuals	% Received/ Expensed
Contributions				
Clarke	4,132	16,921	4,230	25%
Fauquier	-	83,265	41,633	50%
Frederick	-	-	-	
Page	-	19,211	-	
Rappahannock	-	7,372	-	
Shenandoah	-	43,950	-	
Warren	40,176	41,326	1,126	3%
Winchester	15,532	59,028	14,757	25%
Total	**$ 59,840**	**$ 271,073**	**$ 61,746**	**23%**
Expense				
Student Scholarships	1,214	142,000	22,620	16%
Governance Support				
Advisory Committees	-	1,500	-	
Board Activities	-	5,000	223	4%
President's Office	526	9,000	-	0%
Student & Institutional Support				
Commencement	-	5,000	95	2%
Orientation	-	8,000	-	
Professional Development	10,004	50,000	17,689	35%
Student Competitions	-	2,500	-	
Student Outreach	464	21,000	7,600	36%
Student Success Initiatives	-	50,000	-	
Student Wellness Support	-	2,000	-	
Theatrical Productions	-	2,000	-	
TRIO Discretionary/Crisis Funds	-	13,000	-	
Violence Prevention Education	-	5,000	-	
Total	**$ 12,208**	**$ 316,000**	**$ 48,227**	**15%**

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific):
Program Discontinuance – Business Administration, AA&S

Initiating Administrator's Recommendation Click or tap here to enter text.
Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by
Associate of Science in Business Administration Degree

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Business Administration, AA&S

2024-25 Program Discontinuation

General Catalog Information

School* Professional Programs

Type of Program*
- (•) Program
- ( ) Shared Core

Transfer
- [ ] Associate of Arts (AA)
- [ ] Associate of Science (AS)
- [✓] Associate of Arts and Science (AA&S)

Occupational/Technical/Applied
- [ ] Associate of Applied Science (AAS)
- [ ] Associate of Applied Arts (AAA)
- [ ] Certificate
- [ ] Career Studies Certificate (CSC)

Other
- [ ] Specialization

Program Title* Business Administration, AA&S

VCCS Program Code 216   **CIP Code** 52.0201

Program Start Date TBD

Description* **Program Description/Purpose:** Designed for students who plan to transfer to a four-year college or university to complete a baccalaureate degree in accounting, business administration, economics, finance, management, or marketing.

Program Student Learning Outcomes

1. Students will interpret scenarios and mathematical models describing price, cost, or quantity relationships in a business environment and use problem-solving skills to prescribe appropriate economic policy.
2. Apply basic rules of financial accounting to business transactions. Apply principles and practices of accounting to analyze and interpret general-purpose financial statements.
3. Apply basic rules of managerial accounting to business decision-making.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by:

Business Administration AS

Have you contacted the program lead in impacted areas?* (•) Yes   ( ) No

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Program Course List *

Program Curriculum

24

Fall Semester

BUS 100 Introduction to Business
ELECTIVES History (excluding Liberal Arts Degrees)
ENG 111 College Composition I
ITE 152 Introduction to Digital Literacy and Computer Applications
[Before]
MTH 161 Precalculus I
[Right] OR
MTH 167 Precalculus with Trigonometry
[Right] OR
MTH 261 Applied Calculus I
[Right] OR
MTH 263 Calculus I
[Before]
SDV 100 College Success Skills

Spring Semester

CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[Before]
ENG 112 College Composition II
[After]
MTH 261 Applied Calculus I
[Right] OR
MTH 263 Calculus I
[After] BUS - Approved Business Elective **(if MTH 261 or MTH 263 has already been completed)** 3 cr.1

[Right] OR
[Before]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)

Fall Semester

ACC 211 Principles of Accounting I
ECO 201 Principles of Macroeconomics
BUS 240 Introduction to Business Law
ELECTIVES Literature (excluding Liberal Arts Degrees)
[After] BUS - Approved Business Elective 3 cr.1

Spring Semester

ACC 212 Principles of Accounting II
ECO 202 Principles of Microeconomics
BUS 224 Business Statistics
[After] BUS - Approved Business Elective 3 cr.1
BUS - Approved Business Elective 3 cr.1

Program Total: 62 - 65 Credits

[1] **Students will choose one course from the following: BUS 200, MKT 201, BUS 270, and BUS 280 depending on the transfer institution of their choice.**

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Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Arts and Sciences

Program Type   Business and Hospitality

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status   ◯ Active-Visible   ◯ Inactive-Hidden

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific):
New Degree Proposed – Associate of Science in Business Administration Degree

Initiating Administrator's Recommendation Click or tap here to enter text.
This new program is part of the VCCS Transfer Framework transition, with this AS degree
replacing the Business Administration AA&S.

Attachments (List supporting documents): Click or tap here to enter text.
- C&I Approved Curricular Proposal

Associate of Science in Business Administration Degree

2024-25 Program New

General Catalog Information

School* [Professional Programs]

Type of Program* ⦿ Program
    ○ Shared Core

Transfer ☐ Associate of Arts (AA)
☑ Associate of Science (AS)

Occupational/Technical/Applied ☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other ☐ Specialization (only available for AAS or AAA degrees)
☐ Major - Transfer Virginia Pathway
☐ Major - Institutional Pathway

Purpose and Rationale* New program is part of the VCCS Transfer Framework transition, with this AS degree replacing the Busines Administration AA&S.

Program Title* Associate of Science in Business Administration Degree

Catalog Description* **Program Description/Purpose:** Designed for students who plan to transfer to a four-year college or university to complete a baccalaureate degree in accounting, business administration, economics, finance, management, or marketing.

Program Student Learning Outcomes

1. Students will interpret scenarios and mathematical models describing price, cost, or quantity relationships in a business environment and use problem-solving skills to prescribe appropriate economic policy.
2. Apply basic rules of financial accounting to business transactions. Apply principles and practices of accounting to analyze and interpret general-purpose financial statements.
3. Apply basic rules of managerial accounting to business decision-making.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Program Student Learning Outcomes* **Program Student Learning Outcomes**

1. Students will interpret scenarios and mathematical models describing price, cost, or quantity relationships in a business environment and use problem-solving skills to prescribe appropriate economic policy.
2. Apply basic rules of financial accounting to business transactions. Apply principles and practices of accounting to analyze and interpret general-purpose financial statements.
3. Apply basic rules of managerial accounting to business decision-making.

Program Curriculum

Fall Semester

BUS 100 Introduction to Business
ELECTIVES History (excluding Liberal Arts Degrees)
ENG 111 College Composition I
ITE 152 Introduction to Digital Literacy and Computer Applications
[Before]
MTH 161 Precalculus I
[Right] OR
MTH 167 Precalculus with Trigonometry
[Right] OR
MTH 261 Applied Calculus I
[Right] OR
MTH 263 Calculus I
[Before]
SDV 100 College Success Skills

Spring Semester

CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[Before]
ENG 112 College Composition II
[After]
MTH 261 Applied Calculus I
[Right] OR
MTH 263 Calculus I
[After] BUS - Approved Business Elective **(if MTH 261 or MTH 263 has already been completed)** 3 cr.1

[Right] OR
[Before]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)

Fall Semester

ACC 211 Principles of Accounting I
ECO 201 Principles of Macroeconomics
BUS 240 Introduction to Business Law
ELECTIVES Literature (excluding Liberal Arts Degrees)
[After] BUS - Approved Business Elective 3 cr.1

Spring Semester

ACC 212 Principles of Accounting II
ECO 202 Principles of Microeconomics
BUS 224 Business Statistics
[After] BUS - Approved Business Elective 3 cr.1
BUS - Approved Business Elective 3 cr.1

Program Total: 62 - 65 Credits

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1 **Students will choose one course from the following: BUS 200, MKT 201, BUS 270, and BUS 280 depending on the transfer institution of their choice.**

Program New to VCCS?* ○ Yes ● No

Program will be delivered in the following modes (select all that apply):* ☑ Face-to-Face
☑ Virtual/Online
☑ Hybrid

Have you contacted the program lead in impacted areas?* ● Yes ○ No

Attachments* ○ Attachments Included
● No Attachments

College Code:* LF298

FICE Code:* 008659

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2026

Costs to be funded by: (check all that apply) ☐ Increased enrollments in existing courses taught at the college
☐ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain: NA

Additional Funding Required?* ○ Yes ● No

Additional Funding: Facilities 0

Additional Funding: Equipment 0

Additional Funding: Operations 0

Additional Funding: Other 0

Additional Faculty Required?* ○ Yes ● No

Additional Faculty: First Year Full Time 0

Additional Faculty: First Year Adjunct 0

Additional Faculty: Second Year Full Time 0

Additional Faculty: Second Year Adjunct 0

FTES Enrollment Projection: First Year* 225

FTES Enrollment Projection: Second Year* 255

FTES Enrollment Projection: Third Year* 279

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 30

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LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

         Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Discontinuation of Program Proposal – Education, AA&S

Initiating Administrator's Recommendation Click or tap here to enter text.
Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced

by: AS Education

Attachments (List supporting documents): C&I Approved Curricular Proposal

Education, AA&S

2024-25 Program Discontinuation

General Catalog Information

School* Humanities, Social Sciences and Student Development

Type of Program*
- ( ) Program
- ( ) Shared Core

Transfer
- [ ] Associate of Arts (AA)
- [ ] Associate of Science (AS)
- [x] Associate of Arts and Science (AA&S)

Occupational/Technical/Applied
- [ ] Associate of Applied Science (AAS)
- [ ] Associate of Applied Arts (AAA)
- [ ] Certificate
- [ ] Career Studies Certificate (CSC)

Other
- [ ] Specialization

Program Title* Education, AA&S

VCCS Program Code 624   **CIP Code** 24.0101

Program Start Date

Description* **Program Description/Purpose:** The education degree is designed for students who plan to transfer to a four-year college or university to complete their education in preparation for teacher licensure and employment as a teacher in a public or private school setting.

Program Student Learning Outcomes

1. Students will identify and explain the criteria required for teacher licensure in the Commonwealth of Virginia.
2. Students will analyze learning environments, instruction, and assessments for cultural responsiveness and inclusivity.
3. Students will analyze the influence of key events in U.S. educational history and educational court cases which have helped define and regulate the educational system.
4. Students will explain the role and fiscal responsibilities of the federal, state, and local governments in education.
5. Students will describe the special education referral process, the individuals involved, and their roles.
6. Students will demonstrate the ability to design differentiated lesson plans for learners with diverse skills and needs.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by:

Education AS

Have you contacted the program lead in impacted areas?*
- ( ) Yes
- ( ) No

Program Course List*

Program Curriculum

Fall Semester

ART 101 History of Art: Prehistoric to Gothic
[Right] OR
ART 102 History of Art: Renaissance to Modern
[Right] OR
MUS 121 Music in Society
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
ENG 111 College Composition I
[After]
HIS 121 United States History to 1877
[Right] OR
HIS 122 United States History Since 1865
[After]
MTH 154 Quantitative Reasoning
[Right] OR
MTH 161 Precalculus I
[Right] OR
MTH 167 Precalculus with Trigonometry
[After]
SDV 101 Orientation to Education Professions
[Right] OR
SDV 100 College Success Skills

Spring Semester

ECO 150 Economic Essentials: Theory and Application
[Right] OR
ECO 201 Principles of Macroeconomics
[Right] OR
ECO 202 Principles of Microeconomics
[Right] OR
GEO 210 People & the Land: Introduction to Cultural Geography
[Right] OR
GEO 220 World Regional Geography
[Right] OR
PLS 135 U.S. Government and Politics
[After]
EDU 200 Foundations of Education
[Right] 1
[After]
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
MTH 155 Statistical Reasoning
[Right] OR
MTH 245 Statistics I
[After]
GOL 105 Physical Geology
[Right] OR
GOL 106 Historical Geology
[Right] OR
GOL 110 Earth Systems: An Environmental Geology Perspective

Fall Semester

BIO 101 General Biology I
[After]

EDU 207 Human Growth and Development
[Right] OR

PSY 230 Developmental Psychology
[After]
EDU 250 Foundations of Exceptional Children
EDU 293 Studies in Foundations of Exceptional Education
ELECTIVES Literature (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Spring Semester

EDU 204 Teaching in a Diverse Society
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[After]   ELECTIVES Transfer Electives (excluding Liberal Arts Degrees) 3 - 5 cr.
          ELECTIVES Transfer Electives (excluding Liberal Arts Degrees) 3 - 5 cr.
          ELECTIVES Transfer Electives (excluding Liberal Arts Degrees) 3 - 5 cr.

Program Total: 63 - 66 Credits

[1] This course requires a 20-hour practicum experience in a local public school. A background check, TB screening, fingerprinting and/or drug screening may be require at the expense of the student.

[2] **ENG 250** is preferred for Elementary Education endorsement.

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Arts and Sciences

Program Type   Education

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status   ◯ Active-Visible   ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – Associate of Science in Education Degree

Initiating Administrator's Recommendation   Click or tap here to enter text.
The AA&S degrees have to be discontinued per VCCS policy, and this new AS degree
program replaces the former AA&S degree. This new program is part of the VCCS Transfer
Framework transition.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in Education Degree

2024-25 Program New

General Catalog Information

School*
> Humanities, Social Sciences and Student Development

Type of Program*
- ⦿ Program
- ◯ Shared Core

Transfer
- ☐ Associate of Arts (AA)
- ☑ Associate of Science (AS)

Occupational/Technical/Applied
- ☐ Associate of Applied Science (AAS)
- ☐ Associate of Applied Arts (AAA)
- ☐ Certificate
- ☐ Career Studies Certificate (CSC)

Other
- ☐ Specialization (only available for AAS or AAA degrees)
- ☑ Major - Transfer Virginia Pathway
- ☐ Major - Institutional Pathway

Purpose and Rationale*
The AA&S degrees have to be discontinued per VCCS policy, and this new AS degree program replaces the former AA&S degree.

New program is part of the VCCS Transfer Framework transition.

Program Title * Associate of Science in Education Degree

Catalog Description*
Program Description/Purpose: The education degree is designed for students who plan to transfer to a four-year college or university to complete their education in preparation for teacher licensure and employment as a teacher in a public or private school setting.

Program Student Learning Outcomes

1. Students will identify and explain the criteria required for teacher licensure in the Commonwealth of Virginia.
2. Students will analyze learning environments, instruction, and assessments for cultural responsiveness and inclusivity.
3. Students will analyze the influence of key events in U.S. educational history and educational court cases which have helped define and regulate the educational system.
4. Students will explain the role and fiscal responsibilities of the federal, state, and local governments in education.
5. Students will describe the special education referral process, the individuals involved, and their roles.
6. Students will demonstrate the ability to design differentiated lesson plans for learners with diverse skills and needs.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Program Student Learning Outcomes*
Program Student Learning Outcomes

1. Students will identify and explain the criteria required for teacher licensure in the Commonwealth of Virginia.
2. Students will analyze learning environments, instruction, and assessments for cultural responsiveness and inclusivity.
3. Students will analyze the influence of key events in U.S. educational history and educational court cases which have helped define and regulate the educational system.
4. Students will explain the role and fiscal responsibilities of the federal, state, and local governments in education.
5. Students will describe the special education referral process, the individuals involved, and their roles.
6. Students will demonstrate the ability to design differentiated lesson plans for learners with diverse skills and needs.

Prospective Curriculum*

Program Curriculum

37

Fall Semester

ELECTIVES UCGS Art
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
ENG 111 College Composition I
[After]
HIS 121 United States History to 1877
[Right] OR
HIS 122 United States History Since 1865
[After]
MTH 154 Quantitative Reasoning
[Right] OR
MTH 161 Precalculus I
[Right] OR
MTH XXX Mathematics for Elementary Teachers
[Right] 1
[After]
SDV 101 Orientation to Education Professions
[Right] OR
SDV 100 College Success Skills

Spring Semester

ECO 150 Economic Essentials: Theory and Application
[Right] OR
ECO 201 Principles of Macroeconomics
[Right] OR
ECO 202 Principles of Microeconomics
[Right] OR
GEO 210 People & the Land: Introduction to Cultural Geography
[Right] OR
GEO 220 World Regional Geography
[Right] OR
PLS 135 U.S. Government and Politics
[After]
EDU 200 Foundations of Education
[Right] 2
[After]
ENG 112 College Composition II
[After]
MTH 155 Statistical Reasoning
[Right] OR
MTH 245 Statistics I
[Right] 1
[After]
GOL 105 Physical Geology
[Right] OR
GOL 106 Historical Geology
[Right] OR
GOL 110 Earth Systems: An Environmental Geology Perspective

Fall Semester

BIO 101 General Biology I
[After]
EDU 207 Human Growth and Development
[Right] OR
PSY 230 Developmental Psychology
[After]

37

EDU 250 Foundations of Exceptional Education
ENG 246 American Literature

[Right] OR
ENG 250 Children's Literature
[Right] 3
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees) 3 - 4 cr.
[Right] 4

Spring Semester

EDU 204 Teaching in a Diverse Society
EDU 205 Curriculum and Instructional Procedures
[Right] OR
EDU 206 Classroom and Behavioral Management
[Right] OR
EDU 280 Introduction to Instructional Technologies
EDU 205 Curriculum and Instructional Procedures
[Right] OR
EDU 206 Classroom and Behavioral Management
[Right] OR
EDU 280 Introduction to Instructional Technologies
[Right] OR
ELECTIVES UCGS Any UCGS
[Right] 4
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[Right] OR
CHD 120 Introduction to Early Childhood Education
[Right] 4

Program Total: 60-63 Credits

[1]Students should discuss with their advisor about choosing the appropriate math classes due to variance in transfer institution requirements. Students who choose MTH XXX must also choose MTH 155 as their second math in the course sequence.

[2] This course requires a 20-hour practicum experience in a local public school. A background check, TB screening, fingerprinting and/or drug screening may be required at the expense of the student.

[3] **ENG 250** is preferred for Elementary Education endorsement.

[4] Students should discuss with their advisor about choosing the appropriate class.

Program New to VCCS?* ○ Yes ● No

Program will be delivered in the following modes (select all that apply):* ☑ Face-to-Face ☑ Virtual/Online ☐ Hybrid

Have you contacted the program lead in impacted areas?* ● Yes ○ No

Attachments* ● Attachments Included ○ No Attachments

College Code:* LF298

FICE Code:* 008659

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2026

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☐ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required?* ○ Yes ● No

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Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ○ Yes ◉ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 124

FTES Enrollment Projection: Second Year* 124

FTES Enrollment Projection: Third Year* 124

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 40

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ○ Yes ◉ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?* ○ Yes ◉ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ○ Yes ◉ No

Acalog Catalog Administrator - Do Not Modify

Degree Type Associate of Science

Program Type Education

Acalog Catalog Owner

Acalog Catalog Status ○ Active-Visible ○ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/23/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuation Proposal – Liberal Arts AA&S

Initiating Administrator's Recommendation Click or tap here to enter text.
The discontinuation of AA&S degrees and Specializations has been mandated by the VCCS..

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Liberal Arts, AA&S

2024-25 Program Discontinuation

General Catalog Information

School*   Humanities, Social Sciences and Student Development

Type of Program*   ● Program
   ○ Shared Core

Transfer   ☐ Associate of Arts (AA)
   ☐ Associate of Science (AS)
   ☑ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
   ☐ Associate of Applied Arts (AAA)
   ☐ Certificate
   ☐ Career Studies Certificate (CSC)

Other   ☐ Specialization

Program Title*   Liberal Arts, AA&S

VCCS Program Code   **CIP Code**

Program Start Date

Description*   **Program Description Purpose:** Designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree program, usually the Bachelor of Arts degree, in the liberal arts or social sciences.

Program Student Learning Outcomes

1. Communicate effectively in oral form.
2. Communicate effectively in written form.
3. Use quantitative reasoning, including numerical and geometric concepts, to draw logical conclusions.
4. Use empirical evidence and the scientific method to understand natural phenomena.
5. Recognize when information is needed, and locate, evaluate, and use information effectively.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridgedu/transfer

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments*   Fall 2024

Term and Year program deactivated for data submission/closed*   Summer 2026

Reason(s) for Discontinuance*   Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by: AA Liberal Arts

Have you contacted the program lead in impacted areas?*   ● Yes   ○ No

Program Course List*

Program Curriculum

Fall Semester

CSC 110 Principles of Computer Science
[Right] OR
ITE 152 Introduction to Digital Literacy and Computer Applications
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
ELECTIVES Liberal Arts Degrees Mathematics
ENG 111 College Composition I
SDV 100 College Success Skills

Spring Semester

ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
HIS 111 World Civilizations Pre-1500 CE
[Right] OR
HIS 112 World Civilizations Post-1500 CE
[Right] OR
HIS 121 United States History to 1877
[Right] OR
HIS 122 United States History Since 1865
[After]
ELECTIVES Liberal Arts Degrees Humanities
ELECTIVES Liberal Arts Degrees Social Sciences

[After] ELECTIVES Liberal Arts Degrees - Social Sciences 3 cr.

Fall Semester

ELECTIVES Liberal Arts Degrees Fine Arts
ELECTIVES Liberal Arts Degrees Foreign Language
ELECTIVES Liberal Arts Degrees Humanities
ELECTIVES Liberal Arts Degrees Literature
ELECTIVES Liberal Arts Degrees Science with Labs

Spring Semester

ELECTIVES Liberal Arts Degrees Foreign Language
ELECTIVES Liberal Arts Degrees Global Studies
ELECTIVES Liberal Arts Degrees Science with Labs
ELECTIVES Liberal Arts Degrees Transfer Electives

[After] ELECTIVES Liberal Arts Degrees - Transfer Electives 3 - 5 cr.

Program Total: 60 - 62 Credits

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

42

Attached * ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Arts and Sciences

Program Type   Arts and Communication

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status   ⚪ Active-Visible   ⚪ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

          Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – Associate of Arts in Liberal Arts Degree

Initiating Administrator's Recommendation   Click or tap here to enter text.

To transition the current AA&S in Liberal Arts to an AA in Liberal Arts in accordance with

VCCS requirements.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Arts in Liberal Arts Degree

2024-25 Program New

General Catalog Information

School*   Humanities, Social Sciences and Student Development

Type of Program*   ● Program
             ○ Shared Core

Transfer   ☑ Associate of Arts (AA)
             ☐ Associate of Science (AS)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
             ☐ Associate of Applied Arts (AAA)
             ☐ Certificate
             ☐ Career Studies Certificate (CSC)

Other   ☐ Specialization (only available for AAS or AAA degrees)
             ☐ Major - Transfer Virginia Pathway
             ☐ Major - Institutional Pathway

Purpose and Rationale*   **To transition the current AA&S in Liberal Arts to an AA in Liberal Arts in accordance with VCCS requirements.**

Program Title *   Associate of Arts in Liberal Arts Degree

Catalog Description*   **Program Description Purpose:** Designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree program, usually the Bachelor of Arts degree, in the liberal arts or social sciences.

Program Student Learning Outcomes*

1. Communicate effectively in oral form.

2. Communicate effectively in written form.

3. Recognize when information is needed and locate, evaluate, and use information effectively.

4. Use empirical evidence and the scientific method to understand natural phenomena.

5. Use quantitative reasoning, including numerical and geometric concepts, to draw logical conclusions.

Prospective Curriculum *

Program Curriculum

46

Fall Semester

CSC 110 Principles of Computer Science
[Right] OR
ITE 152 Introduction to Digital Literacy and Computer Applications
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
ENG 111 College Composition I
SDV 100 College Success Skills
ELECTIVES UCGS Math

Spring Semester

ENG 112 College Composition II
ELECTIVES UCGS History
ELECTIVES UCGS Art
[Right] OR
ELECTIVES UCGS Humanities
ELECTIVES UCGS Social and Behavioral Science
ELECTIVES Liberal Arts Degrees Humanities and Fine Arts

Fall Semester

ELECTIVES Liberal Arts Degrees Foreign Language
ELECTIVES UCGS Lab Science
ELECTIVES UCGS Literature
ELECTIVES Liberal Arts Degrees Fine Arts
ELECTIVES Liberal Arts Degrees Humanities and Fine Arts

Spring Semester

ELECTIVES Liberal Arts Degrees Foreign Language
ELECTIVES Liberal Arts Degrees Global Studies
ELECTIVES Liberal Arts Degrees Science with Labs
ELECTIVES Liberal Arts Degrees Transfer Electives
[After] ELECTIVES Liberal Arts Degrees - Transfer Electives 3 - 5 cr.

Program Total: 60 - 62 Credits

Program New to VCCS? *   ◉ Yes   ○ No

Program will be delivered in the following modes (select all that apply): *   ☑ Face-to-Face   ☑ Virtual/Online   ☑ Hybrid

Have you contacted the program lead in impacted areas? *   ◉ Yes   ○ No

Attachments *   ◉ Attachments Included   ○ No Attachments

College Code:*	LF298		FICE Code:*	008659

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2025

Costs to be funded by: (check all that apply)
- ☐ Increased enrollments in existing courses taught at the college
- ☐ Savings through program restructuring or discontinuances
- ☐ Savings through attrition from other programs
- ☐ Enrollments in new courses
- ☐ Other

If other, please explain:

Additional Funding Required?* ◯ Yes ⦿ No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ◯ Yes ⦿ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 60

FTES Enrollment Projection: Second Year* 60

FTES Enrollment Projection: Third Year* 60

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 50

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ◯ Yes ⦿ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?* ◯ Yes ⦿ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ◯ Yes ⦿ No

Acalog Catalog Administrator - Do Not Modify

Degree Type

Program Type

Acalog Catalog Owner

Acalog Catalog Status ◉ Active-Visible   ○ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – Liberal Arts – Fine Arts Specialization, AA&S

Initiating Administrator's Recommendation   Click or tap here to enter text.
Discontinued as part of the VCCS Transfer Framework Transition Plan. Will be replaced
with new AA, Liberal Arts, Fine Arts Major

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

C&I Approved Curricular Proposal pending

C&I Approved Curricular Proposal pending

C&I Approved Curricular Proposal pending

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/25/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – Associate of Arts in Liberal Arts Degree Fine Arts Major

Initiating Administrator's Recommendation   Click or tap here to enter text.
The discontinuation of all Associate of Arts and Sciences Degrees and specializations, including the Fine Arts Specialization, mandated by the VCCS is an important justification for proposing the Associate of Arts in Liberal Arts Fine Arts Major. The Associate of Arts in Liberal Arts Fine Arts Major will provide students interested in creative careers a pathway towards transfer and completion of the terminal degree, the Bachelor of Fine Arts or even on towards an MFA. The selection of courses will provide a broad and strong foundation in the Visual Arts and create an opportunity for the creation of a portfolio. The portfolio is a necessary piece of transfer application to a Fine Arts school or BFA program such as Virginia Commonwealth University.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Arts in Liberal Arts Degree Fine Arts Major

2024-25 Program New

General Catalog Information

School*
Humanities, Social Sciences and Student Development

Type of Program*
◉ Program
○ Shared Core

Transfer
☑ Associate of Arts (AA)
☐ Associate of Science (AS)

Occupational/Technical/Applied
☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other
☐ Specialization (only available for AAS or AAA degrees)
☐ Major - Transfer Virginia Pathway
☑ Major - Institutional Pathway

Purpose and Rationale*

The discontinuation of all Associates of Arts and Sciences Degrees and specializations, including the Fine Arts Specialization, mandated by the VCCS is an important justification for proposing the Associate of Arts in Liberal Arts Fine Arts Major. The Associate of Arts in Liberal Arts Fine Arts Major will provide students interested in creative careers a pathway towards transfer and completion of the terminal degree, the Bachelor of Fine Arts or even on towards an MFA. The selection of courses will provide a broad and strong foundation in the Visual Arts and create an opportunity for the creation of a portfolio. The portfolio is a necessary piece of transfer application to a Fine Arts school or BFA program such as Virginia Commonwealth University.

The foundations courses selected are flexible enough to transition into multiple creative career pathways such as Graphic Design, Web Design, Arts Education, Commercial and Fine Arts, Photography, Art Therapy, and many more. The addition of more studio course offerings and the ART 287 Portfolio class provides a sequence that will help students prepare for a competitive career. The curriculum will develop both the technical proficiency in the visual arts and the innovative critical thinking that are needed to achieve success.

Enrollment in the Fine Arts Specialization remains strong and developing a major is an opportunity to create and enhance opportunities for student success. The Fine Arts Major offers students interested in these career paths opportunities to clarify interests and develop technical and critical thinking skills. The new major is also closely aligned with the previous discontinues Fine arts Specialization and will assist in transitioning the current students to complete a pathway towards the arts.

The VCCS Common Curriculum for the Liberal Arts parent degree (see attached) was used to develop this Associate of Arts in Liberal Arts Fine Arts Major. Future alignment through the Virginia Transfer curriculum development in Art history and Studio Arts were analyzed in the development of the course offerings. Adjustments in credit hours and balancing the lecture and lab times with the VCCS Common Curriculum will prepare Laurel Ridge Community College for future changes that are coming through the state. This alignment will help students transfer and retain the maximum number of credits and improve completion.

Program Title* Associate of Arts in Liberal Arts Degree Fine Arts Major

Catalog Description*

The Fine Arts Major degree is designed to provide students with a comprehensive foundations in the visual arts. This two-year program is ideal for students who are passionate about art and seek to develop their creative skills, critical thinking abilities, and a strong portfolio for further studies or careers in the visual arts. The Fine Arts Major is designed for transfer to a four-year institution for completion of a baccalaureate degree program, usually the bachelor of arts degree, the terminal degree for creative careers.

Program Student Learning Outcomes*

1. Develop proficiency in a variety of media through exploration of a wide range of art materials, tools, and techniques.
2. Create works of art that express a unique, creative voice utilizing various visual arts media.
3. Analyze critically works of art and solve creative design problems through the lens of historical, cultural, and conceptual contexts.
4. Create a diverse and professional portfolio showcasing artistic range, technical mastery, and innovation.
5. Cultivate marketable career skills relevant to the arts.

Prospective Curriculum*

Program Curriculum

55

Fall Semester

CSC 110 Principles of Computer Science
[Right] OR
ITE 152 Introduction to Digital Literacy and Computer Applications
[Before]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
ELECTIVES UCGS Math
ENG 111 College Composition I
SDV 100 College Success Skills

Spring Semester

ART 121 Foundations of Drawing
ENG 112 College Composition II
ELECTIVES UCGS History
ELECTIVES UCGS Social and Behavioral Science
ELECTIVES UCGS Lab Science
[Right] 1

Fall Semester

ART 131 Two-Dimensional Design
ELECTIVES Liberal Arts Degrees Foreign Language
ART 101 History of Art: Prehistoric to Gothic
ELECTIVES UCGS Literature
ELECTIVES Liberal Arts Degrees Science with Labs
[Right] 1

Spring Semester

ELECTIVES Liberal Arts Degrees Foreign Language
ELECTIVES Liberal Arts Degrees Global Studies
ART 102 History of Art: Renaissance to Modern
ART 132 Three-Dimensional Design
ART 241 Painting I
[Right] OR
ART 287 Portfolio and Resume Preparation

Program Total: 60-63 Credits

[1] A one-year sequence of biology, chemistry, geology or physics is recommended; however, depending on the requirements of four-year institutions, two one-semester courses in different sciences may be substituted with advisor approval.

Program New to VCCS?* ○ Yes ◉ No

Program will be delivered in the following modes (select all that apply):* ☑ Face-to-Face ☑ Virtual/Online ☑ Hybrid

Have you contacted the program lead in impacted areas?* ◉ Yes ○ No

Attachments*	⦿ Attachments Included
	○ No Attachments
College Code:*	LF298
FICE Code:*	008659
Anticipated FALL Start Year:*	2024
Proposed 1st Degree Conferral:*	Spring 2026
Costs to be funded by: (check all that apply)	☐ Increased enrollments in existing courses taught at the college
	☐ Savings through program restructuring or discontinuances
	☐ Savings through attrition from other programs
	☐ Enrollments in new courses
	☐ Other
If other, please explain:	
Additional Funding Required?*	○ Yes ⦿ No
Additional Funding: Facilities	
Additional Funding: Equipment	
Additional Funding: Operations	
Additional Funding: Other	
Additional Faculty Required?*	○ Yes ⦿ No
Additional Faculty: First Year Full Time	
Additional Faculty: First Year Adjunct	
Additional Faculty: Second Year Full Time	
Additional Faculty: Second Year Adjunct	
FTES Enrollment Projection: First Year*	17
FTES Enrollment Projection: Second Year*	17
FTES Enrollment Projection: Third Year*	17
If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.*	17
Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?*	○ Yes ⦿ No
Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?*	○ Yes ⦿ No
Estimated Annual Job Openings Local	
Source and Date of Data	
Is the program eligible for Title IV support?	⦿ Yes ○ No

Degree Type

Program Type   57

Acalog Catalog Owner

Acalog Catalog Status ◯ Active-Visible   ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – Science – Computational and Data Science Specialization, AS

Initiating Administrator's Recommendation   Click or tap here to enter text.
Specializations will no longer be offered, according to the SHCEV transfer framework. This specialization will be replaced with a new AS, Science, Computational and Data Science Major.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Science - Computational & Data Science Specialization, AS

2024-25 Program Discontinuation

General Catalog Information

School*   Science, Integrated Technologies, Engineering and Math

Type of Program*   ◯ Program
         ⦿ Shared Core

Transfer   ☐ Associate of Arts (AA)
         ☑ Associate of Science (AS)
         ☐ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
         ☐ Associate of Applied Arts (AAA)
         ☐ Certificate
         ☐ Career Studies Certificate (CSC)

Other   ☑ Specialization

Program Title*   Science - Computational & Data Science Specialization, AS

VCCS Program Code   880-07   **CIP Code**   30.0101

Program Start Date

Description*   **Program Description/Purpose:** The computational and data science specialization is designed for students who wish to pursue a four-year degree in mathematics, statistical research, decision science, data analytics, or data science. The specialization prepares students with the core knowledge and skills needed for entry into baccalaureate schools of education programs in mathematics or data science.

Occupational Outcomes: Students who complete the program specialization can apply for roles at the junior/entry level such as research analysts, data technicians, healthcare analysts, research statisticians, and other data science-related roles. Many employers will hire students at the junior level who have completed their associate degree with the understanding that candidates will complete additional study through the pursuit of a 4-year degree.

Program Student Learning Outcomes

1. Students will apply the properties of graph theory to model and gather insights for an authentic (real-world) situation or problem.
2. Students will acquire proficiency in the use of transformations of matrices in solving a variety of abstract and applied problems.
3. Students will manipulate data, make inferences, and summarize findings of analysis concisely in both graphical and written format.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments*   Fall 2024

Term and Year program deactivated for data submission/closed*   Summer 2026

Reason(s) for Discontinuance*   Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by: Associate of Science in Science - Computational Data Science Major.

Have you contacted the program lead in impacted areas?*   ⦿ Yes   ◯ No

Program Course List *

Fall Semester

CSC 221 Introduction to Problem Solving and Programming
[After] ELECTIVES Science with Labs (excluding Liberal Arts Degrees) 4 cr.2

ENG 111 College Composition I
[After]
MTH 167 Precalculus with Trigonometry
[Right] 1 OR
MTH 245 Statistics I
[After]
[Right] 1
SDV 100 College Success Skills

Spring Semester

ELECTIVES History (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Before]
ENG 112 College Composition II
MTH 263 Calculus I
[Right] 1

Fall Semester

CSC 222 Object-Oriented Programming
MTH 264 Calculus II
[After]
[Right] 1
MTH 245 Statistics I
[Right] 1 OR
MTH 266 Linear Algebra
[After]
[Right] 1
ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)

Spring Semester

CSC 223 Data Structures and Analysis of Algorithms
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[Before]
MTH 266 Linear Algebra
[Right] 1 OR
MTH 288 Discrete Mathematics
[After]
[Right] 1
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)

Program Total: 61-63

[1]There are two tracks in this program based on math placement:

	1st Semester	2nd Semester	3rd Semester	4th Semester
TRACK ONE	MTH 167	MTH 263	MTH 264 & MTH 245	MTH 266
TRACK TWO	MTH 263	MTH 264	MTH 266 & MTH 245	MTH 288

[2]A full-year sequence of science with lab is recommended. Chemistry (CHM 111/CHM 112) or Physics are required.

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type [Associate of Science]

Program Type [Science, Math, and Engineering]

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status ○ Active-Visible   ○ Inactive-Hidden

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific):
New Program Proposed – Associate of Science in Science Degree Computational and Data Science Major

Initiating Administrator's Recommendation Click or tap here to enter text.
This new program is part of the VCCS Transfer Framework transition.

Attachments (List supporting documents): Click or tap here to enter text.

- Fully approved curricular proposal

Associate of Science in Science Degree Computational & Data Science Major

2024-25 Program New

General Catalog Information

School*   Science, Integrated Technologies, Engineering and Math

Type of Program*   ⦿ Program
      ◯ Shared Core

Transfer   ☐ Associate of Arts (AA)
      ☑ Associate of Science (AS)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
      ☐ Associate of Applied Arts (AAA)
      ☐ Certificate
      ☐ Career Studies Certificate (CSC)

Other   ☐ Specialization (only available for AAS or AAA degrees)
      ☐ Major - Transfer Virginia Pathway
      ☑ Major - Institutional Pathway

Purpose and Rationale*   This program is being created to replace the Computational and Data Science Specialization as part of the Transfer Virginia initiative. SCHEV transfer framework will discontinue all specializations.

Program Title *   Associate of Science in Science Degree Computational & Data Science Major

Catalog Description*   **Program Description/Purpose:** The computational and data science specialization is designed for students who wish to pursue a four-year degree in mathematics, statistical research, decision science, data analytics, or data science. The specialization prepares students with the core knowledge and skills needed for entry into baccalaureate schools of education programs in mathematics or data science.

Occupational Outcomes: Students who complete the program specialization can apply for roles at the junior/entry level such as research analysts, data technicians, healthcare analysts, research statisticians, and other data science-related roles. Many employers will hire students at the junior level who have completed their associate degree with the understanding that candidates will complete additional study through the pursuit of a 4-year degree.

Program Student Learning Outcomes

1. Students will apply the properties of graph theory to model and gather insights for an authentic (real-world) situation or problem.
2. Students will acquire proficiency in the use of transformations of matrices in solving a variety of abstract and applied problems.
3. Students will manipulate data, make inferences, and summarize findings of analysis concisely in both graphical and written format.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Program Student Learning Outcomes*   **Program Student Learning Outcomes**

1. Students will apply the properties of graph theory to model and gather insights for an authentic (real-world) situation or problem.
2. Students will acquire proficiency in the use of transformations of matrices in solving a variety of abstract and applied problems.
3. Students will manipulate data, make inferences, and summarize findings of analysis concisely in both graphical and written format.

Prospective Curriculum*

Fall Semester

MTH 245 Statistics I
[After]
[Right] 1
CSC 221 Introduction to Problem Solving and Programming
[After] ELECTIVES Science with Labs (excluding Liberal Arts Degrees) 4 cr.2

ENG 111 College Composition I
SDV 100 College Success Skills
[Right] OR
SDV 101 Orientation to Data Science as a Profession

Spring Semester

ELECTIVES History (excluding Liberal Arts Degrees)
ELECTIVES Transfer Elective (Consult Transfer Guide)
[After]
[Right] 3
ELECTIVES Transfer Electives (Consult Transfer Guide)
[After]
[Right] 3
[After]
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
MTH 263 Calculus I
[Right] 1

Fall Semester

ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
MTH 246 Statistics II
MTH 288 Discrete Mathematics
ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Transfer Elective (Consult Transfer Guide)
[After]
[Right] 3

Spring Semester

MTH 266 Linear Algebra
MTH 298 Seminar and Project
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)

Program Total: 60-62

[1] Students who have not met the requirements for enrollment into MTH 245 or MTH 263 will need to complete the prerequisite for those courses. It is recommended that students complete MTH 167 to fulfill both prerequisite requirements if needed.

[2] PHY 201 or 241 required by some 4-year schools

[3] World Languages (if required), or other college requirements. Recommend: CSC 222 Object-Oriented Programming, CSC 223 Data Structures and Analysis of Algorithms, or additional Lab Science.

65

Program New to VCCS?*	● Yes ○ No	
Program will be delivered in the following modes (select all that apply):*	☑ Face-to-Face ☑ Virtual/Online ☑ Hybrid	
Have you contacted the program lead in impacted areas?*	● Yes ○ No	
Attachments*	● Attachments Included ○ No Attachments	

College Code:*	LF298	**FICE Code:***	008659

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2026

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☐ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required?* ○ Yes ● No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ○ Yes ● No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 5

FTES Enrollment Projection: Second Year* 8

FTES Enrollment Projection: Third Year* 12

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 5

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ○ Yes ● No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry ○ Yes ● No

66

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

    Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – Science – Computer Science Specialization AS

Initiating Administrator's Recommendation Click or tap here to enter text.
Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by:
Computer Science AS.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Science - Computer Science Specialization, AS

2024-25 Program Discontinuation

General Catalog Information

School*
Professional Programs

Type of Program*
- ( ) Program
- ( ) Shared Core

Transfer
- [ ] Associate of Arts (AA)
- [x] Associate of Science (AS)
- [ ] Associate of Arts and Science (AA&S)

Occupational/Technical/Applied
- [ ] Associate of Applied Science (AAS)
- [ ] Associate of Applied Arts (AAA)
- [ ] Certificate
- [ ] Career Studies Certificate (CSC)

Other
- [x] Specialization

Program Title* Science - Computer Science Specialization, AS

VCCS Program Code 880-04   **CIP Code** 30.0101

Program Start Date 2015-2016

Description*

Program Description/Purpose: The associate of science degree program with a major in Science and a Computer Science specialization is designed for students who wish to pursue a four-year degree in Computer Science. The curriculum is mapped to Association for Computing Machinery (ACM), CSTransfer curriculum, which has Cybersecurity infusion. The specialization in Computer Science prepares students with core knowledge and skills needed for entry into baccalaureate schools of education programs in computer science. Students should be knowledgeable about the specific requirements of the four-year school to which they wish to transfer so that they make appropriate course choices. The degree falls is transferable under TransferVA articulation agreements.

Occupational Outcomes: Junior Developer/Analyst

Program Student Learning Outcomes

1. Students will estimate time and space complexities for a given algorithm using Big-O notation.
2. Students will investigate factors other than computational efficiency that influence the choice of algorithms.
3. Students will compare different methods for converting numerical data from one format to another.
4. Students will illustrate the concepts of modeling and abstraction with respect to problem-solving.
5. Students will illustrate the security implications of reliance on open design vs. the secrecy of design.
6. Students will compare practical examples to the appropriate set, function, or relation model, and interpret the associated operations and terminology in context.
7. Students will use at least one national or international user interface design standard in a simple application.
8. Students will explain the characteristics that distinguish the database approach from the approach of programming with data files.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridg.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by: Computer Science AS.

Have you contacted the program ( ) Yes   ( ) No

lead in impacted areas? *

Program Course List *

Program Curriculum

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Fall Semester

CSC 221 Introduction to Problem Solving and Programming
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 1
ENG 111 College Composition I
MTH 263 Calculus I
[After]
SDV 100 College Success Skills
[Right] OR
SDV 101 Orientation to IT Professions
[After]

Spring Semester

CSC 222 Object-Oriented Programming
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[After]
[Right] 1
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
MTH 264 Calculus II
[Right] OR
MTH 245 Statistics I
[After]

Fall Semester

CSC 223 Data Structures and Analysis of Algorithms
[After]
CSC 208 Introduction to Discrete Structures
[Right] OR
MTH 288 Discrete Mathematics
[After]
ELECTIVES History (excluding Liberal Arts Degrees)
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)

Spring Semester

CSC 205 Computer Organization
[Right] OR
CSC 215 Computer Systems
[Right] OR
EGR 270 Fundamentals of Computer Engineering
[After]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
[After] Elective - Computer Science 3 cr.2
　　　　　Elective - Computer Science 3 cr.2
　　　　　Elective - Computer Science 3 cr.2

Program Total: 60-63 Credits

[1] A two-course sequence of laboratory science is required - **BIO 101**/**BIO 102**, **CHM 111**/**CHM 112**, **PHY 241**/**PHY 242**.

[2] CS approved electives include any CSC course not otherwise used in a program of study, MTH 161 or higher, or any ELECTIVES

Science with Labs, CST 100, CST 110, or EGR 270. Students should consult with the institution to which they are transferring to determine the most appropriate elective courses to take.

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Attached * ☑ Enrollment Data

Attached * ☑ List of Program Placed Students

Attached * ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type Associate of Science

Program Type Computer and Information Technology

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status ◯ Active-Visible   ◯ Inactive-Hidden

LAUREL RIDGE COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific):
New Program Proposed – Associate of Science in Computer Science Degree

Initiating Administrator's Recommendation Click or tap here to enter text.
This new program is part of the VCCS Transfer Framework transition. The new program is part of the VCCS Transfer Framework transition.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Associate of Science in Computer Science Degree

2024-25 Program New

General Catalog Information

Proposal Originator Instructions

FILL IN all fields required marked with an *.

ATTACH any supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are adding new courses to this new program, please ensure a Course New Proposal has also been submitted.

School*   Professional Programs

Type of Program

Select *Program* below as the Type of Program.

Type of Program*   ● Program
           ○ Shared Core

Program Level

Transfer   ☐ Associate of Arts (AA)
         ☑ Associate of Science (AS)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
         ☐ Associate of Applied Arts (AAA)
         ☐ Certificate
         ☐ Career Studies Certificate (CSC)

Other   ☐ Specialization (only available for AAS or AAA degrees)
         ☐ Major - Transfer Virginia Pathway
         ☐ Major - Institutional Pathway

Purpose and Rationale*   New program is part of the VCCS Transfer Framework transition. New program is part of the VCCS Transfer Framework transition.

Program Title *   Associate of Science in Computer Science Degree

Catalog Description*   **Program Description/Purpose**: The associate of science degree in Computer Science is designed for students who wish to pursue a four-year degree in Computer Science. The curriculum is mapped to the Association for Computing Machinery (ACM) CSTransfer curriculum, which has Cybersecurity infusion. The degree in Computer Science prepares students with core knowledge and skills needed for entry into baccalaureate schools of education programs in computer science. Students should be knowledgeable about the specific requirements of the four-year school to which they wish to transfer so that they make appropriate course choices. The degree is transferable under TransferVA articulation agreements, as long as common curriculum is followed.

Occupational Outcomes: Computer Science Generalist, Junior Developer/Analyst

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridg.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Program Student Learning Outcomes*

1. Students will estimate time and space complexities for a given algorithm using Big-O notation.
2. Students will investigate factors other than computational efficiency that influence the choice of algorithms.
3. Students will compare different methods for converting numerical data from one format to another.
4. Students will illustrate the concepts of modeling and abstraction with respect to problem-solving.
5. Students will illustrate the security implications of reliance on open design vs. the secrecy of design.
6. Students will compare practical examples to the appropriate set, function, or relation model, and interpret the associated operations and terminology in context.
7. Students will use at least one national or international user interface design standard in a simple application.
8. Students will explain the characteristics that distinguish the database approach from the approach of programming with data files.

Prospective Curriculum Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select "Add Core". When the New Core appears, expand the Core and enter the Core Title. Next, click on "Add Courses" to access the list of courses from Step 1. Then select the courses you wish to add.

For removing courses click on the "Delete" and proceed.

Program Curriculum

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Fall Semester

CSC 221 Introduction to Problem Solving and Programming
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 1
ENG 111 College Composition I
MTH 263 Calculus I
[After]
SDV 100 College Success Skills
[Right] OR
SDV 101 Orientation to IT Professions
[After]

Spring Semester

CSC 222 Object-Oriented Programming
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[After]
[Right] 1
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
MTH 264 Calculus II
[Right] OR
MTH 245 Statistics I
[After]

Fall Semester

CSC 223 Data Structures and Analysis of Algorithms
[After]
CSC 208 Introduction to Discrete Structures
[Right] OR
MTH 288 Discrete Mathematics
[After]
ELECTIVES History (excluding Liberal Arts Degrees)
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)

Spring Semester

CSC 205 Computer Organization
[Right] OR
CSC 215 Computer Systems
[Right] OR
EGR 270 Fundamentals of Computer Engineering
[After]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
[After] Elective - Computer Science 3 cr.2
       Elective - Computer Science 3 cr.2
       Elective - Computer Science 3 cr.2

Program Total: 60-63 Credits

[1] A two-course sequence of laboratory science is required - **BIO 101**/**BIO 102**, **CHM 111**/**CHM 112**, **PHY 241**/**PHY 242**.

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

    Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – Science – Health Professions Specialization, AS

Initiating Administrator's Recommendation   Click or tap here to enter text.
Specializations will no longer be offered, according to the SHCEV transfer
framework. Health Professions will become a new Health Science Associates degree.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Science - Health Professions Specialization, AS

2024-25 Program Discontinuation

General Catalog Information

School* Science, Integrated Technologies, Engineering and Math

Type of Program*
- ⦿ Program
- ○ Shared Core

Transfer
- ☐ Associate of Arts (AA)
- ☑ Associate of Science (AS)
- ☐ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied
- ☐ Associate of Applied Science (AAS)
- ☐ Associate of Applied Arts (AAA)
- ☐ Certificate
- ☐ Career Studies Certificate (CSC)

Other
- ☑ Specialization

Program Title* Science - Health Professions Specialization, AS

VCCS Program Code   **CIP Code**

Program Start Date

Description*

Program Description/Purpose: The associate of science degree program with a major in Science and a Health Professions specialization is designed for students who are interested in health professions programs who plan to transfer to a health profession such as dental hygiene, occupational therapy, nursing, physical therapy, respiratory therapy, radiation technology, or other allied health programs. Students should be knowledgeable about the specific requirements of the four-year school to which they wish to transfer so that they make appropriate course choices.

Program Student Learning Outcomes

1. Students will critically interpret scientific data in various formats.
2. Students will demonstrate proficiency in scientific problem-solving.
3. Students will recognize methods of inquiry that lead to scientific knowledge.
4. Students will identify scientific principles.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Specilizations will be no longer be offered, according to the SHCEV transfer framework. Health Professions will be become a new Health Science Associates degree.

Have you contacted the program lead in impacted areas?* ⦿ Yes ○ No

Program Course List*

Program Curriculum

Fall Semester

ELECTIVES Math (excluding Liberal Arts Degrees)
[Right] 1
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2, 3
ENG 111 College Composition I
[After]
CSC 110 Principles of Computer Science
[Right] OR
ITE 152 Introduction to Digital Literacy and Computer Applications
[After]
SDV 101 Orientation to Health Professions
[Right] OR
SDV 100 College Success Skills

Spring Semester

ELECTIVES History (excluding Liberal Arts Degrees)
ELECTIVES Math (excluding Liberal Arts Degrees)
[Right] 1
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES STEM Science/Technology/Engineering/Math
[Before]
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing

Fall Semester

BIO 150 Microbiology for Health Science
ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2
HLT 130 Nutrition and Diet Therapy
[Right] 3
PSY 230 Developmental Psychology

Spring Semester

CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[Before]
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[After]
PHI 227 Bio-Medical Ethics
[Right] OR
PHI 220 Ethics and Society
[After]
SOC 200 Introduction to Sociology

Program Total: 62 Credits

[1] **MTH 245 - Statistics I** should be taken prior to transferring.

[2] **One full sequence of science with a lab is required. BIO 141 and BIO 142 are the recommended sequence.**

[3] **HLT 230 - Principles of Nutrition (3 credits) may be required for transfer.**

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Science

Program Type   Healthcare

Acalog Catalog Owner   Science and Agriculture

Acalog Item Id

Acalog Catalog Status   ○ Active-Visible   ○ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – Associate of Science in Health Sciences Degree

Initiating Administrator's Recommendation   Click or tap here to enter text.

This program was developed as a result of TVA at the VCCS. All Specializations are being

discontinued through the SCHEV transfer framework changes. There is only one of three

AS Science specializations that has a large enough enrollment and graduation rate to

constitute its own degree. Data supports the creation of this degree at our institution.

The Health Professions specialization has constantly carried a large number of students

and has grown since its formation a few years ago.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in Health Sciences Degree

2024-25 Program New

General Catalog Information

School* | Science, Integrated Technologies, Engineering and Math

Type of Program*
- ● Program
- ○ Shared Core

Transfer
- ☐ Associate of Arts (AA)
- ☑ Associate of Science (AS)

Occupational/Technical/Applied
- ☐ Associate of Applied Science (AAS)
- ☐ Associate of Applied Arts (AAA)
- ☐ Certificate
- ☐ Career Studies Certificate (CSC)

Other
- ☐ Specialization (only available for AAS or AAA degrees)
- ☐ Major - Transfer Virginia Pathway
- ☐ Major - Institutional Pathway

Purpose and Rationale*

This program was developed as a result of TVA at the VCCS.

All Specializations are being discontinued through the SCHEV transfer framework changes. There is only one of three AS Science specializations that has a large enough enrollment and graduation rate to constitute its own degree. Data supports the creation of this degree at our institution. The Health Professions specialization has constantly carried a large number of students and has grown since its formation a few years ago.

Program Title * Associate of Science in Health Sciences Degree

Catalog Description*

This program can provide a community college career pathway for students seeking health careers requiring a bachelor's degree or higher. This curriculum requires 20-21 general and specialized courses in the social sciences, the humanities, written and oral communication, as well as health and science. Students should work closely with an advisor to choose the best transfer degree and ensure credits transfer successfully.

Program Student Learning Outcomes*

1. Students will critically interpret scientific data in various formats.
2. Students will demonstrate proficiency in scientific problem-solving.
3. Students will recognize methods of inquiry that lead to scientific knowledge.
4. Students will identify scientific principles.

Prospective Curriculum*

Program Curriculum

Fall Semester

SDV 100 College Success Skills
[Right] OR
SDV 101 Orientation to Health Professions
ENG 111 College Composition I
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
MTH 154 Quantitative Reasoning
[Right] OR
MTH 161 Precalculus I
[Right] or Higher
[Right] 1
BIO 101 General Biology I
[Right] OR
CHM 111 General Chemistry I
[Right] 1

Spring Semester

ENG 112 College Composition II
MTH 155 Statistical Reasoning
[Right] OR
MTH 245 Statistics I
[After] 1
ELECTIVES UCGS History
BIO 101 General Biology I
[Right] OR
BIO 102 General Biology II
[Right] OR
CHM 111 General Chemistry I
[Right] OR
CHM 112 General Chemistry II
[Right] OR
PHY 100 Elements of Physics
[After] 1
PHI 227 Bio-Medical Ethics
[Right] OR
PHI 220 Ethics and Society

Fall Semester

BIO 141 Human Anatomy & Physiology I
ELECTIVES UCGS Social or Behavioral Science
[Right] 2
ELECTIVES UCGS Art
[Right] OR
ELECTIVES UCGS Literature
HIM 111 Medical Terminology I
CST 100 Principles of Public Speaking
[After] OR
CST 110 Introduction to Human Communication

Spring Semester

BIO 142 Human Anatomy & Physiology II
HIM 112 Medical Terminology II

[After] OR
HLT 230 Principles of Nutrition

[After] 3
BIO 150 Microbiology for Health Science
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[After] 1

Program Total: 60-62 Credits

[1] **Students should discuss with their advisor about choosing the appropriate class.**

[2] **PSY 200, PSY 230, SOC 200, or ECO 201 are recommended.**

[3] **Students may enroll in HLT 130 or SUR 100 but they may have to take an additional course to meet the minimum 60 credits degree requirements. Students should discuss with their advisor about choosing the appropriate class.**

Program New to VCCS?* ○ Yes ◉ No

Program will be delivered in the following modes (select all that apply):* ☑ Face-to-Face ☑ Virtual/Online ☑ Hybrid

Have you contacted the program lead in impacted areas?* ◉ Yes ○ No

Attachments* ◉ Attachments Included ○ No Attachments

College Code:* `LF298`   **FICE Code:*** `008659`

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2026

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☐ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required?* ○ Yes ◉ No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ○ Yes ◉ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 40

FTES Enrollment Projection: Second Year* 40

FTES Enrollment Projection: Third Year* 40

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 30

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ○ Yes ● No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?* ○ Yes ● No

Estimated Annual Job Openings Local

Potential Hourly Salary: $12-21

Career Opportunities: Health Educator, Health Educator, Community Health Worker, Health Specialist, Nutritionist, Health Educator, Community Health Manager, Athletic Trainer, Dietician

Job Titles

- Health Educator
- Patient Representative

Source and Date of Data https://www.vccs.edu/ovn/health-science-as/

Is the program eligible for Title IV support? ● Yes ○ No

Acalog Catalog Administrator - Do Not Modify

Degree Type Associate of Science

Program Type Healthcare

Acalog Catalog Owner

Acalog Catalog Status ○ Active-Visible ○ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – Associate of Science in Science Degree Mathematics Major

Initiating Administrator's Recommendation Click or tap here to enter text.
The curriculum is designed for individuals who plan to transfer to a four-year college or university to complete a baccalaureate degree. This curriculum is designed to prepare students to major in one of the following fields: mathematics, mathematics education, statistics, operations research, applied mathematics, or computer science.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in Science Degree Mathematics Major

2024-25 Program New

General Catalog Information

School*   Science, Integrated Technologies, Engineering and Math

Type of Program*   ⦿ Program
   ○ Shared Core

Transfer   ☐ Associate of Arts (AA)
   ☑ Associate of Science (AS)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
   ☐ Associate of Applied Arts (AAA)
   ☐ Certificate
   ☐ Career Studies Certificate (CSC)

Other   ☐ Specialization (only available for AAS or AAA degrees)
   ☑ Major - Transfer Virginia Pathway
   ☐ Major - Institutional Pathway

Purpose and Rationale*   The curriculum is designed for individuals who plan to transfer to a four-year college or university to complete a baccalaureate degree. This curriculum is designed to prepare students to major in one of the following fields: mathematics, mathematics education, statistics, operations research, applied mathematics, or computer science.

Program Title *   Associate of Science in Science Degree Mathematics Major

Catalog Description*   The math degree is designed for individuals who plan to transfer to a four-year college or university to complete a baccalaureate degree. This curriculum is designed to prepare students to major in one of the following fields: mathematics, mathematics education, statistics, operations research, applied mathematics, or computer science.

Many potential career opportunities exist for Mathematics majors, including careers in actuarial sciences, aerospace, business, economics and finance, engineering, insurance, medical sciences, education, computer science and the physical sciences. Potential careers include:

- Actuary
- Data Analyst
- Data Scientist
- Forecast Analyst
- Game Designer
- Researcher
- Statistician
- Sales Analyst
- Consultant
- Systems Analyst
- Logistics
- Investment Analytics
- Educator
- Operations Research
- Computer Programming and Development

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Program Student Learning Outcomes*

1. Students will demonstrate the ability to apply quantitative skills to synthesize, analyze and evaluate mathematical equations.

2. Students will be able to read and construct mathematical arguments and proofs.

3. Students will recognize and use appropriate methods to identify, formulate and analyze real-world problems with quantitative and statistical reasoning or mathematical techniques.

4. Student will be able to utilize technological and computer skills appropriately as an effective tool in investigating, analyzing and solving problems.

5. Students demonstrate the skills required to clearly communicate mathematical ideas in appropriate contexts visually, orally and in writing to a range of audiences.

Prospective Curriculum*

Fall Semester

SDV 100 College Success Skills
ENG 111 College Composition I
CSC 110 Principles of Computer Science
[After] OR
ITE 152 Introduction to Digital Literacy and Computer Applications
MTH 263 Calculus I
[Right] See note 1
[Left] Any UCGS Natural Science (PHY 201 or 241 required by some 4-year schools)

Spring Semester

ENG 112 College Composition II
MTH 264 Calculus II
[Left] Any UCGS History
MTH MTH ELECTIVES Math - MTH Electives
[Right] See Note 2
MTH MTH ELECTIVES Math - MTH Electives
[Right] See Note 3

Fall Semester

MTH 265 Calculus III
[Left] Any UCGS Social & Behavioral Science (not History)
MTH MTH ELECTIVES Math - MTH Electives
[Right] See Note 2
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[Right] See Note 4

Spring Semester

CST 110 Introduction to Human Communication
[After] OR
CST 100 Principles of Public Speaking
[Left] Any UCGS Arts, Humanities, or Literature
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[Right] See Note 4
MTH MTH ELECTIVES Math - MTH Electives
[Right] See Note 3
[Left] Any UCGS Arts or Humanities

Program Total: 60-62 Credits

Note 1: Students who have not met the requirements for enrollment into MTH 263 will need to complete the prerequisite for that course.

Note 2: Students should select 2 courses, one in the 2nd semester and one in the 3rd semester, totalling 6 credits from this list of courses: MTH 266, MTH 267, MTH 288, CSC 208. Students cannot receive credit for both CSC 208 and MTH 288.

Note 3: Students should select 2 additional electives (one in the 3rd semester, one in the 4th semester), totaling 6 - 8 credits, from this list based on track and transfer institution requirements.
CSC 221 Intro to Problem Solving & Programming
MTH 245 Statistics (For students on a statistics track, an elective or module
in statistical computing may be required after transfer.)
MTH 283 Probability & Statistics
PHY 201 General College Physics I
PHY 202 General College Physics II
PHY 241 University Physics I
PHY 242 University Physics II
Additional Math course from previous block

Note 4: Students should consult transfer guide and select 2 additional electives, one in the 3rd semester, one in the 4th semester. These might include any Math prerequisites (MTH 161 PreCalculus I / MTH 162 PreCalculus II, MTH 167 PreCalculus with Trigonometry), World Languages (if required), or other college requirements.

Program New to VCCS?* ● Yes ○ No

Program will be delivered in the following modes (select all that apply):* ☑ Face-to-Face ☑ Virtual/Online ☑ Hybrid

Have you contacted the program lead in impacted areas?* ● Yes ○ No

Attachments* ● Attachments Included ○ No Attachments

College Code:* `LF298`   **FICE Code:*** `008659`

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2026

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☐ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required?* ○ Yes ● No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ○ Yes ● No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 3

FTES Enrollment Projection: Second Year* 5

FTES Enrollment Projection: Third Year* 10

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 5

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ◯ Yes ⦿ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?* ◯ Yes ⦿ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ◯ Yes ⦿ No

Acalog Catalog Administrator - Do Not Modify

Degree Type [Associate of Science]

Program Type [Science, Math, and Engineering]

Acalog Catalog Owner [Mathematics]

Acalog Catalog Status ◯ Active-Visible ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – Science – Agriculture Science Specialization AS

Initiating Administrator's Recommendation   Click or tap here to enter text.
The SCHEV transfer framework requires the discontinuance of all specializations.
This will become an advising pathway, due to low enrollment, and lack of qualified
program lead.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Science - Agriculture Science Specialization, AS

2024-25 Program Discontinuation

General Catalog Information

School*   Science, Integrated Technologies, Engineering and Math

Type of Program*   ◉ Program
                  ○ Shared Core

Transfer   ☐ Associate of Arts (AA)
            ☑ Associate of Science (AS)
            ☐ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
            ☐ Associate of Applied Arts (AAA)
            ☐ Certificate
            ☐ Career Studies Certificate (CSC)

Other   ☑ Specialization

Program Title*   Science - Agriculture Science Specialization, AS

VCCS Program Code   **CIP Code**

Program Start Date

Description*   **Program Description/Purpose:** Designed for persons interested in agriculture programs who plan to transfer to an agriculture program such as nutritionist, pre-veterinary, agricultural scientist, agroecologist, biotechnologist, or other agriculture and life science programs.

Program Student Learning Outcomes

1. Students will critically interpret scientific data in various formats.
2. Students will demonstrate proficiency in scientific problem-solving.
3. Students will recognize methods of inquiry that lead to scientific knowledge.
4. Students will identify scientific principles.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments*   Fall 2024

Term and Year program deactivated for data submission/closed*   Summer 2026

Reason(s) for Discontinuance*   The SCHEV transfer framework requires discontinuance of all specializations.

This will become an advising pathway, due to low enrollemnt, and lack of qualified program lead.

Have you contacted the program lead in impacted areas?*   ◉ Yes   ○ No

Program Course List*

Program Curriculum

Fall Semester

ENG 111 College Composition I
ELECTIVES Math (excluding Liberal Arts Degrees)
[Right] 1
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2
[Before]
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
[After]
SDV 100 College Success Skills

Spring Semester

AGR 141 Introduction to Animal Science and Technology
[After]
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
ELECTIVES History (excluding Liberal Arts Degrees)
ELECTIVES Math (excluding Liberal Arts Degrees)
[Right] 1
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2

Summer Semester

AGR 142 Introduction to Plant Science and Technology

Fall Semester

ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 3

Spring Semester

AGR 143 Introduction to Agribusiness and Financial Management
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 3

Program Total: 60 Credits

93

[1] Must be **MTH 161** or higher.

[2] A full sequence of science with lab is required each year, one of which must be chemistry or physics.

[3] Students should check with their transfer institution as Economics may be required.

Attached * ☑ Enrollment Data

Attached * ☑ List of Program Placed Students

Attached * ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Science

Program Type   Agriculture

Acalog Catalog Owner   Science and Agriculture

Acalog Item Id

Acalog Catalog Status   ⚪ Active-Visible   ⚪ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – Science – Forensic Science Specialization AS

Initiating Administrator's Recommendation   Click or tap here to enter text.
Specializations will not be offered, according to the SCHEV transfer
framework. Agriculture and Forensic Science specializations will become an advising
pathway under the Science degree due to lower enrollment and lack of qualified faculty to
lead a program.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

Science - Forensic Science Specialization, AS

2024-25 Program Discontinuation

General Catalog Information

School * Science, Integrated Technologies, Engineering and Math

Type of Program * ● Program
○ Shared Core

Transfer ☐ Associate of Arts (AA)
☑ Associate of Science (AS)
☐ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied ☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other ☑ Specialization

Program Title * Science - Forensic Science Specialization, AS

VCCS Program Code   **CIP Code**

Program Start Date

Description * **Program Description/Purpose:** Designed to introduce students to the many disciplines available within the field while providing a basic foundation to pursue specific areas of interest at a four-year college or university.

Occupational Outcomes: Upon graduation with a forensic science specialization associate degree, students can obtain employment as a forensic science technician or a records officer.

Program Student Learning Outcomes

1. Students will critically interpret scientific data in various formats.
2. Students will demonstrate proficiency in scientific problem-solving.
3. Students will recognize methods of inquiry that lead to scientific knowledge.
4. Students will identify scientific principles.

Transfer Information: students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure graduation in two years. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments * Fall 2024

Term and Year program deactivated for data submission/closed * Summer 2026

Reason(s) for Discontinuance * Specializations will not be offered, according to the SCHEV transfer framework. Agriculture and Forensic Science specializations will become an advising pathway under the Science degree due to lower enrollment and lack of qualified faculty to lead a program.

Have you contacted the program lead in impacted areas? * ● Yes   ○ No

Program Course List*

Program Curriculum

Fall Semester

ADJ 171 Forensic Science I
[After]
CSC 110 Principles of Computer Science
[Right] OR
ITE 152 Introduction to Digital Literacy and Computer Applications
[After]
ENG 111 College Composition I
SDV 100 College Success Skills
ELECTIVES Math Electives
[Right] 1

Spring Semester

ADJ 172 Forensic Science II
ELECTIVES History (excluding Liberal Arts Degrees)
ELECTIVES Math Electives
[Right] 1
[Before]
ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing

Fall Semester

ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 3
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 4
[After] Forensic Science Elective 3-4 cr.2

Spring Semester

CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[Before]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 3
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[After] Elective - STEM 4 cr. 5

[Right] 4

Program Total: 60-62 Credits

[1] **MTH 245 - Statistics I** should be taken prior to transferring.

[2] It is recommended that students choose from the following electives: **ADJ 228**, **ADJ 236**, **ADJ 278**, **CHM 111**, **CHM 112**, **PHY 201**, **PHY 202**, **BIO 101**, or **BIO 102**.

[3] A full-year sequence of BIO, CHM, or PHY with lab is required.

[4] It is recommended that students choose from the following: **SOC 200**, **PSY 200**, or **PSY 230**.

Attached * ☑ Enrollment Data

Attached * ☑ List of Program Placed Students

Attached * ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type
| Associate of Science |

Program Type
| Science, Math, and Engineering |

Acalog Catalog Owner
| Science and Agriculture |

Acalog Item Id

Acalog Catalog Status ◯ Active-Visible   ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/23/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

     Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuation Proposal – General Studies AA&S

Initiating Administrator's Recommendation Click or tap here to enter text.
The discontinuation of AA&S degrees and Specializations has been mandated by the VCCS..

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

General Studies, AA&S

2024-25 Program Discontinuation

General Catalog Information

School*   Humanities, Social Sciences and Student Development

Type of Program*   ⦿ Program
                  ◯ Shared Core

Transfer   ☐ Associate of Arts (AA)
           ☐ Associate of Science (AS)
           ☑ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
           ☐ Associate of Applied Arts (AAA)
           ☐ Certificate
           ☐ Career Studies Certificate (CSC)

Other   ☐ Specialization

Program Title*   General Studies, AA&S

VCCS Program Code   **CIP Code**

Program Start Date

Description*   **Program Description/Purpose:** No declaration of a specialized major subject field in the general studies curriculum is required. The general studies curriculum is flexible. Some graduates satisfy their goals by completing the two-year program of general academic studies. Most general studies students plan to transfer to a four-year college or university as more specialized academic interests and aptitudes develop during the program of studies. The framework of academic standards for the associate of arts and sciences degree makes this possible.

Program Student Learning Outcomes

1. Students will communicate effectively in oral form.
2. Students will communicate effectively in written form.
3. Students will use empirical evidence and the scientific method to understand natural phenomena.
4. Students will use quantitative reasoning, including numerical and geometric concepts, to draw logical conclusions.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments*   Fall 2024

Term and Year program deactivated for data submission/closed*   Summer 2026

Reason(s) for Discontinuance*   Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by: AS General Studies.

Have you contacted the program lead in impacted areas?*   ⦿ Yes   ◯ No

Program Course List *

Program Curriculum

Fall Semester

SDV 100 College Success Skills
ENG 111 College Composition I
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
[After]
ELECTIVES Math (excluding Liberal Arts Degrees)

Spring Semester

ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
HIS 111 World Civilizations Pre-1500 CE
[Right] OR
HIS 112 World Civilizations Post-1500 CE
[Right] OR
HIS 121 United States History to 1877
[Right] OR
HIS 122 United States History Since 1865
[After]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)

[Before] ELECTIVES Math (excluding Liberal Arts Degrees)/or Social Science Elective 3 cr.

ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)

Fall Semester

ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

[After] ELECTIVES Transfer Electives - (excluding Liberal Arts Degrees) 3 - 5 cr.1

[Right] 1

Spring Semester

ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

[After] ELECTIVES Transfer Electives - (excluding Liberal Arts Degrees) 3 - 5 cr.1
ELECTIVES Transfer Electives - (excluding Liberal Arts Degrees) 3 - 5 cr.1
ELECTIVES Transfer Electives - (excluding Liberal Arts Degrees) / HLT Elective 3 cr.1

Program Total: 60 Credits

[1] **Students seeking a Bachelor of Arts degree are advised that a Philosophy course is recommended.**

Attached * ☑ Enrollment Data

Attached * ☑ List of Program Placed Students

Attached * ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type | Associate of Arts and Sciences

Program Type | College and University Transfer

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status ◯ Active-Visible   ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – Associate of Science in General Studies Degree

Initiating Administrator's Recommendation   Click or tap here to enter text.
To transition the current AA&S in General Studies to an AS in General Studies in

accordance with VCCS requirements.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in General Studies Degree

2024-25 Program New

General Catalog Information

School* Humanities, Social Sciences and Student Development

Type of Program*
- ⦿ Program
- ◯ Shared Core

Transfer
- ☐ Associate of Arts (AA)
- ☑ Associate of Science (AS)

Occupational/Technical/Applied
- ☐ Associate of Applied Science (AAS)
- ☐ Associate of Applied Arts (AAA)
- ☐ Certificate
- ☐ Career Studies Certificate (CSC)

Other
- ☐ Specialization (only available for AAS or AAA degrees)
- ☐ Major - Transfer Virginia Pathway
- ☐ Major - Institutional Pathway

Purpose and Rationale* **To transition the current AA&S in General Studies to an AS in General Studies in accordance with VCCS requirements.**

Program Title* Associate of Science in General Studies Degree

Catalog Description* No declaration of a specialized major subject field in the general studies curriculum is required. The general studies curriculum is flexible. Some graduates satisfy their goals by completing the two-year program of general academic studies. Most general studies students plan to transfer to a four-year college or university as more specialized academic interests and aptitudes develop during the program of studies. The framework of academic standards for the associate of sciences degree makes this possible.

Program Student Learning Outcomes*

1. Communicate effectively in oral form.

2. Communicate effectively in written form.

3. Recognize when information is needed and locate, evaluate, and use information effectively.

4. Use empirical evidence and the scientific method to understand natural phenomena.

5. Use quantitative reasoning, including numerical and geometric concepts, to draw logical conclusions.

Prospective Curriculum*

Program Curriculum

Fall Semester

SDV 100 College Success Skills
ENG 111 College Composition I
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
[After]
ELECTIVES UCGS Math

Spring Semester

ENG 112 College Composition II
ELECTIVES UCGS Humanities
[Right] OR
ELECTIVES UCGS Art
ELECTIVES UCGS History
ELECTIVES UCGS Math
[Right] OR
ELECTIVES UCGS Social and Behavioral Science
[After]
ELECTIVES UCGS Social and Behavioral Science

Fall Semester

ELECTIVES UCGS Literature
ELECTIVES UCGS Lab Science
ELECTIVES UCGS Social and Behavioral Science
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Spring Semester

ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)

Program Total: 60 Credits

[1] **Students seeking a Bachelor of Arts degree are advised that a Philosophy course is recommended.**

Program New to VCCS?*   ◉ Yes   ○ No

Program will be delivered in the following modes (select all that apply):*
☑ Face-to-Face
☑ Virtual/Online
☑ Hybrid

Have you contacted the program lead in impacted areas? * ⦿ Yes   ◯ No

Attachments * ⦿ Attachments Included
◯ No Attachments

College Code: * `LF298`

FICE Code: * `008659`

Anticipated FALL Start Year: * 2024

Proposed 1st Degree Conferral: * Spring 2025

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☐ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required? * ◯ Yes   ⦿ No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required? * ◯ Yes   ⦿ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year * 600

FTES Enrollment Projection: Second Year * 600

FTES Enrollment Projection: Third Year * 600

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued. * N/A

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness? * ◯ Yes   ⦿ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors? * ◯ Yes   ⦿ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ◯ Yes   ⦿ No

Acalog Catalog Administrator - Do Not Modify

Degree Type
Associate of Science

Program Type
College and University Transfer

Acalog Catalog Owner
Undecided, Exploratory

Acalog Catalog Status   ⦿ Active-Visible   ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.
New Program Proposal – Associate of Science in Social Sciences Degree

Initiating Administrator's Recommendation Click or tap here to enter text.
The rationale for proposing the Associate of Science Degree in Social Sciences (AS Social
Sciences) is to replace the Associate of Arts and Sciences Degree and Specializations
which will be discontinued after the 2023-2024 academic year. The discontinuation of
AA&S degrees has been mandated by the VCCS.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in Social Sciences Degree

2024-25 Program New

General Catalog Information

School*
Humanities, Social Sciences and Student Development

Type of Program*
(•) Program
( ) Shared Core

Transfer
☐ Associate of Arts (AA)
☑ Associate of Science (AS)

Occupational/Technical/Applied
☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other
☐ Specialization (only available for AAS or AAA degrees)
☐ Major - Transfer Virginia Pathway
☐ Major - Institutional Pathway

Purpose and Rationale*

The rationale for proposing the Associate of Science Degree in Social Sciences (AS Social Sciences) is to replace the Associate of Arts and Sciences Degree and Specializations which will be discontinued after the 2023-2024 academic year. The discontinuation of AA&S degrees has been mandated by the VCCS.

Social sciences are focused on the study of human interactions and society, emphasizing analysis, critical thinking, and qualitative and quantitative methods of research. Social scientists seek understanding of the complex ways humans relate to themselves and groups through beliefs, values, organizations, systems, and social institutions. The AS Social Sciences degree provides a framework for students planning to transfer to a four-year college or university to complete a bachelor's degree in any number of social sciences. The AS Social Sciences degree allows students to take courses typically taught during the Freshman and Sophomore years at 4-year colleges or universities. Students may be interested in careers like Psychology, Law, Social Work, Human Services, Sociology, Communications, History, Economics, Political Science, or Government.

Transfer students will want to determine four-year requirements, including World Language requirements. These specifics are available in transfer guides that have been and continue to be, developed. Additionally, transfer and social science electives may be chosen from courses not yet meeting TransferVA requirements. This does not impact transfer agreements but courses not a part of TransferVA may not have specific course equivalencies at all four-year institutions.

Program Title * Associate of Science in Social Sciences Degree

Catalog Description*

The AS Social Sciences degree creates the foundation for a bachelor of science degree in majors like administration of justice, communications, history, economics, political science, pre-law, psychology, and sociology. The Social Sciences program is designed to provide transfer paths that will match the general education requirements of four-year colleges and universities; however, institutions often differ in their requirements, so students are strongly encouraged to work with their academic advisor and to familiarize themselves with the requirements of the major department in the college or university to which they plan to transfer.

Students should understand that the line between the humanities and social sciences is not always clear and that some colleges and universities award BA degrees in what are usually considered the social sciences. Each student admitted to the program is assigned an academic advisor to help plan the appropriate course of studies to transfer to the student's choice of a four-year college or university. Students who complete the program generally transfer as juniors.

Program Student Learning Outcomes*

1. Students will gather, evaluate, interpret, and integrate information to reach well-reasoned and well-informed conclusions or solutions.
2. Students will demonstrate the knowledge and civic values necessary to become informed and contributing participants in a democratic society.
3. Students will develop, convey, and exchange ideas, orally and in writing, as appropriate to a given context and audience.
4. Students will recognize and know how to apply social science research methods to evaluate empirical information.
5. Students will access, interpret, and communicate social science data.
6. Students will use technology to conduct social science research.

Prospective Curriculum*

Fall Semester

CST 100 Principles of Public Speaking
ENG 111 College Composition I
SOC 200 Introduction to Sociology
SDV 100 College Success Skills
ELECTIVES UCGS Math
[Right] 1

Spring Semester

ENG 112 College Composition II
ITE 152 Introduction to Digital Literacy and Computer Applications
PSY 200 Principles of Psychology
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
ELECTIVES UCGS History

Fall Semester

ELECTIVES UCGS Lab Science
ELECTIVES UCGS Art
[Right] OR
ELECTIVES UCGS Humanities
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[After] ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Spring Semester

ELECTIVES UCGS Literature
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[After] ELECTIVES - Transfer Electives (excluding Liberal Arts Degrees)

Notes

[1]Check with transfer institutions regarding Math requirements. MTH 155 or MTH 245 may be recommended.

Program New to VCCS?* ○ Yes ● No

Program will be delivered in the following modes (select all that apply):* ☑ Face-to-Face ☑ Virtual/Online ☑ Hybrid

Have you contacted the program lead in impacted areas?* ● Yes ○ No

Attachments* ● Attachments Included ○ No Attachments

College Code:* LF298

FICE Code:* 008659

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2025

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☑ Savings through program restructuring or discontinuances
☑ Savings through attrition from other programs
☑ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required?* ○ Yes ◉ No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ○ Yes ◉ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 50

FTES Enrollment Projection: Second Year* 100

FTES Enrollment Projection: Third Year* 150

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 50

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ○ Yes ◉ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?* ○ Yes ◉ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ○ Yes ○ No

Acalog Catalog Administrator - Do Not Modify

Degree Type

Program Type

Acalog Catalog Owner

111

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – General Studies - Administration of Justice Specialization, AA&S

Initiating Administrator's Recommendation Click or tap here to enter text.
Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced

by: AS Social Science Administration of Justice Major

Attachments (List supporting documents): C&I Approved Curricular Proposal

General Studies - Administration of Justice Specialization, AA&S

2024-25 Program Discontinuation

General Catalog Information

School* Professional Programs

Type of Program* ⦿ Program
　　　　　　　　　　○ Shared Core

Transfer ☐ Associate of Arts (AA)
　　　　　　☐ Associate of Science (AS)
　　　　　　☑ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied ☐ Associate of Applied Science (AAS)
　　　　　　☐ Associate of Applied Arts (AAA)
　　　　　　☐ Certificate
　　　　　　☐ Career Studies Certificate (CSC)

Other ☑ Specialization

Program Title* General Studies - Administration of Justice Specialization, AA&S

VCCS Program Code　　　　　　　　　　　　　　**CIP Code**

Program Start Date

Description* **Program Description/Purpose:** Completing this program will help prepare students to transfer to programs related to criminology, criminal justice, legal studies, and sociology.

Program Student Learning Outcomes:

1. Students will describe the relationship between the public, the media, and the criminal justice system.
2. Students will identify criminal laws and procedures.
3. Students will identify the relationship between the U.S. Constitution and the criminal justice system.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by:

AS Social Science Administration of Justice Major

Have you contacted the program lead in impacted areas?* ⦿ Yes　　○ No

Program Course List *

Program Curriculum

115

Fall Semester

ADJ 100 Survey of Criminal Justice
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[Before]
ENG 111 College Composition I
ITE 152 Introduction to Digital Literacy and Computer Applications
SDV 100 College Success Skills

Spring Semester

ADJ 107 Survey of Criminology
ELECTIVES History (excluding Liberal Arts Degrees)
ENG 112 College Composition II
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 1
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Fall Semester

ADJ 105 The Juvenile Justice System
ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Math (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 1

Spring Semester

ADJ 140 Introduction to Corrections
ELECTIVES Administration of Justice
[After] ELECTIVES Administration of Justice 3-4 cr.

ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Program Total: 60 Credits

[1] It is strongly encouraged that students take **PSY 200** or **SOC 200**.

[2] **ADJ 171** and **ADJ 172** may be used if the student does not plan on transferring to a four-year institution. **ADJ 171** and **ADJ 172** will **not** satisfy general education lab science requirements at those institutions.

Attached * ☑ Enrollment Data

115

Attached * ☑ List of Program Placed Students

Attached * ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type Associate of Arts and Sciences

Program Type Public Service and Safety

Acalog Catalog Owner

Acalog Item Id lkara@laurelridge.edu

Acalog Catalog Status ◯ Active-Visible   ◯ Inactive-Hidden

116

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

New Program Proposal – Associate of Science in Social Sciences Degree Administration of

Justice Major

Initiating Administrator's Recommendation   Click or tap here to enter text.
This program is being created to replace the AA&S General Studies - Administration of

Justice Specialization that will be discontinued based on the VCCS Transfer Framework.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in Social Sciences Degree Administration of Justice Major

2024-25 Program New

General Catalog Information

School*
[Professional Programs]

Type of Program* ⦿ Program
○ Shared Core

Transfer ☐ Associate of Arts (AA)
☑ Associate of Science (AS)

Occupational/Technical/Applied ☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other ☐ Specialization (only available for AAS or AAA degrees)
☑ Major - Transfer Virginia Pathway
☑ Major - Institutional Pathway

Purpose and Rationale* This program is being created to replace the AA&S General Studies - Administration of Justice Specialization that will be discontinued based on the VCCS Transfer Framework.

Program Title * Associate of Science in Social Sciences Degree Administration of Justice Major

Catalog Description* The Administration of Justice Major is designed to prepare students to transfer to a four-year college or university to complete a bachelor's degree in criminal justice, criminology, or related fields through required courses in topics like terrorism, criminal law, juvenile justice, ethics and other general education courses. Occupational titles of administration of justice professionals may include, depending on educational attainment and experience, Police Officer, Deputy Sheriff, Dispatcher, Crime Scene Technician, Investigator, Corrections Officer, Probation/Parole Officer, and Deputy Court Clerk.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Program Student Learning Outcomes* 1. Students will describe the structure and function of the U.S. criminal justice system.

2. Students will explain substantive and procedural criminal law.

3. Students will identify the relationships between the U.S. Constitution and the criminal justice system.

Prospective Curriculum*

Fall Semester

Fall Semester

SDV 100 College Success Skills
ENG 111 College Composition I
MTH 154 Quantitative Reasoning
[Before]OR
MTH 155 Statistical Reasoning
[Before]OR
MTH 245 Statistics I
ADJ 100 Survey of Criminal Justice
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication

Spring Semester

Spring Semester

ENG 112 College Composition II
SOC 200 Introduction to Sociology
ELECTIVES UCGS History
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
ADJ 107 Survey of Criminology

Fall Semester

Fall Semester

ELECTIVES UCGS Lab Science
ELECTIVES UCGS Social or Behavioral Science
ELECTIVES UCGS Humanities
[Right] OR
ELECTIVES UCGS Art
PSY 200 Principles of Psychology
ADJ 105 The Juvenile Justice System

Spring Semester

Spring Semester

ELECTIVES UCGS Lab Science
ELECTIVES UCGS Social or Behavioral Science
ELECTIVES UCGS Literature
ADJ 140 Introduction to Corrections
ELECTIVES ADJ Administration of Justice

Program Total: 60-62 credits

Program Total: 60-62 credits

Program New to VCCS?* ● Yes ○ No

Program will be delivered in the following modes (select all that apply):* ☑ Face-to-Face
☑ Virtual/Online
☑ Hybrid

Have you contacted the program lead in impacted areas?* ● Yes ○ No

Attachments* ● Attachments Included
○ No Attachment

○ No Attachments

College Code: * [LF298]   **FICE Code:** * [008659]

Anticipated FALL Start Year: * Fall

Proposed 1st Degree Conferral: * Spring 2025

Costs to be funded by: (check all that apply)
- ☐ Increased enrollments in existing courses taught at the college
- ☑ Savings through program restructuring or discontinuances
- ☐ Savings through attrition from other programs
- ☐ Enrollments in new courses
- ☐ Other

If other, please explain:

Additional Funding Required? * ○ Yes   ⦿ No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required? * ○ Yes   ⦿ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year * 25

FTES Enrollment Projection: Second Year * 45

FTES Enrollment Projection: Third Year * 65

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued. * 30

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness? * ○ Yes   ⦿ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors? * ○ Yes   ⦿ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ○ Yes   ○ No

Acalog Catalog Administrator - Do Not Modify

120

Degree Type

Program Type

Acalog Catalog Owner

Acalog Catalog Status ○ Active-Visible   ○ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/23/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuation Proposal – General Studies – Communications Specialization AA&S

Initiating Administrator's Recommendation Click or tap here to enter text.
The discontinuation of AA&S degrees and Specializations has been mandated by the VCCS.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

General Studies - Communications Specialization, AA&S

2024-25 Program Discontinuation

General Catalog Information

School* Humanities, Social Sciences and Student Development

Type of Program* ● Program
○ Shared Core

Transfer ☐ Associate of Arts (AA)
☐ Associate of Science (AS)
☑ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied ☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other ☑ Specialization

Program Title* General Studies - Communications Specialization, AA&S

VCCS Program Code   **CIP Code**

Program Start Date

Description* **Program Description/Purpose:** Designed for students who plan to transfer to a four-year institution to complete a degree in communications or related fields. Students in the communications specialization may wish to major in the following fields: communication, mass media, radio, telecommunications, or speech.

Program Student Learning Outcomes

1. Students will produce oral messages in personal, social, academic, and business situations appropriate to the audience, occasion, context, and topic.
2. Students will use critical thinking skills to demonstrate information literacy in the areas of finding, understanding, and evaluating information and applying, integrating, creating, and sharing information.
3. Students will analyze how individual and cultural similarities and differences impact the way we create and present messages.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* The discontinuation of AA&S degrees and Specializations has been mandated by the VCCS.

Have you contacted the program lead in impacted areas?* ● Yes   ○ No

Program Course List*

Program Curriculum

124

Fall Semester

SDV 100 College Success Skills
ENG 111 College Composition I
CST 100 Principles of Public Speaking
[After]
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
[After]
ELECTIVES Math (excluding Liberal Arts Degrees)

Spring Semester

ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[Before]
HIS 111 World Civilizations Pre-1500 CE
[Right] OR
HIS 112 World Civilizations Post-1500 CE
[Right] OR
HIS 121 United States History to 1877
[Right] OR
HIS 122 United States History Since 1865
[After]
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[After] Communications (CST) Elective 3 cr.1

Fall Semester

ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[After] Communications (CST) Elective 3 cr.1

Spring Semester

ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)
[After] ELECTIVES Transfer Electives (excluding Liberal Arts Degrees) 3 - 5 cr.
Communications (CST) Elective 3 cr.1
Communications (CST) Elective 3 cr.1

Program Total: 60 Credits

[1] The following courses may be used as communication electives: **ENG 211**, **ENG 212**, or any CST course.

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

124

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Arts and Sciences

Program Type   Arts and Communication

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status   ◯ Active-Visible   ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.
New Program Proposal – Associate of Science in Social Sciences Degree Communication

Major

Initiating Administrator's Recommendation   Click or tap here to enter text.
The rationale for proposing the Communication Major under the parent degree Associate

of Science Social Science (AS Social Science) is to replace the General Studies -

Communication Specialization, AA&S which will be discontinued after the 2023-2024

academic year. This discontinuance has been mandated by the VCCS.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in Social Sciences Degree Communication Major

2024-25 Program New

General Catalog Information

School*
Humanities, Social Sciences and Student Development

Type of Program*
◉ Program
○ Shared Core

Transfer
☐ Associate of Arts (AA)
☑ Associate of Science (AS)

Occupational/Technical/Applied
☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other
☐ Specialization (only available for AAS or AAA degrees)
☑ Major - Transfer Virginia Pathway
☑ Major - Institutional Pathway

Purpose and Rationale*
The rationale for proposing the Communication Major under the parent degree Associate of Science Social Science (AS Social Science) is to replace the General Studies - Communication Specialization, AA&S which will be discontinued after the 2023-2024 academic year. This discontinuance has been mandated by the VCCS.

Social sciences are focused on the study of human interactions and society, emphasizing analysis, critical thinking, and qualitative and quantitative methods of research. Under the umbrella of the social sciences, communication courses within this major will look to understand the complex ways humans relate to themselves and groups through beliefs, values, organizations, systems, and social institutions. The Communication Major under the parent degree Associate of Science Social Science (AS Social Science) provides a framework for students planning to transfer to a four-year college or university to complete a Bachelor's Degree in Communication. The Communication Major under the parent degree Associate of Science Social Science (AS Social Science) allows students to take courses typically taught during the Freshman and Sophomore years at 4-year colleges or universities. The Communication Major is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree program in communication or related fields. Students in the Communication Major may wish to major in the following fields: communication, creative writing, journalism, mass media, popular culture, radio and telecommunications, speech or theatre arts.

Program Title *
Associate of Science in Social Sciences Degree Communication Major

Catalog Description*
Program Description/Purpose: Designed for students who plan to transfer to a four-year institution to complete a degree in communications or related fields. Students in the communications specialization may wish to major in the following fields: communication, mass media, radio, telecommunications, or speech.

Program Student Learning Outcomes*

1. Students will produce oral messages in personal, social, academic, and business situations appropriate to the audience, occasion, context, and topic.
2. Students will use critical thinking skills to demonstrate information literacy in the areas of finding, understanding, and evaluating information and applying, integrating, creating, and sharing information.
3. Students will analyze how individual and cultural similarities and differences impact the way we create and present messages.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Prospective Curriculum *

Program Curriculum

128

Fall Semester

SDV 100 College Success Skills
ENG 111 College Composition I
SOC 200 Introduction to Sociology
ELECTIVES UCGS Math
[Right] 1
CST 100 Principles of Public Speaking

Spring Semester

CST 114 Survey of Mass Media
ENG 112 College Composition II
ELECTIVES UCGS History
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
PSY 200 Principles of Psychology

Fall Semester

ELECTIVES UCGS Lab Science
CST 126 Interpersonal Communication
ELECTIVES UCGS Humanities
[Right] OR
ELECTIVES UCGS Art
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
ELECTIVES Communication Studies
[Right] OR
ENG 211 Creative Writing I

Spring Semester

ELECTIVES UCGS Literature
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
CST 201 Introduction to Communication Theory and Research
CST 229 Intercultural Communication
ELECTIVES UCGS Lab Science

Program Total: 60 Credits

[1] Check with transfer institutions regarding Math requirements. MTH 155 or MTH 245 may be recommended.

Program New to VCCS? * ◯ Yes ⦿ No

Program will be delivered in the following modes (select all that apply): * ☑ Face-to-Face ☑ Virtual/Online ☑ Hybrid

Have you contacted the program lead in impacted areas? * ⦿ Yes ◯ No

Attachments* ○ Attachments Included
⊙ No Attachments

College Code:* `LF298`   **FICE Code:*** `008659`

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2025

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☑ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required?* ○ Yes   ⊙ No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ○ Yes   ⊙ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 10

FTES Enrollment Projection: Second Year* 15

FTES Enrollment Projection: Third Year* 15

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 7

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ○ Yes   ⊙ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?* ○ Yes   ⊙ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ○ Yes   ⊙ No

129

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Arts and Sciences

Program Type   Arts and Communication

Acalog Catalog Owner

Acalog Catalog Status   ○ Active-Visible   ○ Inactive-Hidden

Acalog Catalog Administrator - Do Not Modify

Degree Type   Associate of Arts and Sciences

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

         Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – General Studies – Human Services Specialization, AAS

Initiating Administrator's Recommendation Click or tap here to enter text.
Specializations will no longer be offered, according to the SHCEV transfer framework. This specialization will be replaced with a new AS, Social Sciences, Human Services Major.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

General Studies - Human Services Specialization, AA&S

2024-25 Program Discontinuation

General Catalog Information

School*
<div style="border:1px solid #ccc; display:inline-block; padding:4px;">Humanities, Social Sciences and Student Development</div>

Type of Program*
- ⦿ Program
- ◯ Shared Core

Transfer
- ☐ Associate of Arts (AA)
- ☐ Associate of Science (AS)
- ☑ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied
- ☐ Associate of Applied Science (AAS)
- ☐ Associate of Applied Arts (AAA)
- ☐ Certificate
- ☐ Career Studies Certificate (CSC)

Other ☑ Specialization

Program Title* General Studies - Human Services Specialization, AA&S

VCCS Program Code 697-02   **CIP Code** 24.0101

Program Start Date

Description*

Program Description/Purpose: With a focus on the helping professions, the Human Services specialization offers students the background knowledge and flexibility to transfer into Bachelor programs focusing on psychology, social work, human services, sociology, counseling, and education. Additionally, the Human Services specialization provides students interested in helping careers, and those currently working within a helping organization, opportunities to enhance their qualifactions and skills, specific to personal, social, and cultural development.

Occupational Outcomes: Occupational titles, depending on educational achievement, of human service workers may include Case Worker, Case Management Aide, Eligibility Counselor, Social Service Aide, Probation Officer, Mental Health Counselor or Crisis Intervention Manager.

Program Student Learning Outcomes

1. Students will appraise the way social environments promote or inhibit personal and professional growth.
2. Students will practice empathic listening skills and engaging mock clients in a meaningful way.
3. Students will practice empathic listening skills and engaging mock clients in a meaningful way.
4. Students will use active listening skills, appropriate to client needs, within a human services organization or when engaging in a human services capacity.
5. Students will determine the relevance of professional communication with marginalized or minoritized groups within a human services organization or engaging in a human services capacity.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Discontinued as part of the VCCS Transfer Framework Transition Plan, will be replaced by:

AS Social Science

Have you contacted the program lead in impacted areas?* ⦿ Yes   ◯ No

Program Course List *

Program Curriculum

Fall Semester

SDV 100 College Success Skills
ENG 111 College Composition I
HMS 100 Introduction to Human Services
[After]
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
[After]
ELECTIVES Math (excluding Liberal Arts Degrees)
[Right] 1

Spring Semester

ENG 112 College Composition II
[Right] OR
ENG 113 Technical-Professional Writing
[After]
HMS 121 Basic Counseling Skills
[After]
CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
HIS 111 World Civilizations Pre-1500 CE
[Right] OR
HIS 112 World Civilizations Post-1500 CE
[Right] OR
HIS 121 United States History to 1877
[Right] OR
HIS 122 United States History Since 1865
[After]
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 2

Fall Semester

ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Human Services

Spring Semester

HMS 290 Coordinated Internship
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Human Services

Program Total: 60 Credits

[1] Students interested in pursuing a Bachelor of Science degree in human services areas like psychology, social work and counseling

may need a statistics course (**MTH 245**) for transfer.

2 Recommended Social Science electives include SOC 200 or PSY 200.

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type
Associate of Arts and Sciences

Program Type
Public Service and Safety

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status ◯ Active-Visible   ◯ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/26/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.
New Program Proposal – Associate of Science in Social Sciences Degree Human Services
Major

Initiating Administrator's Recommendation   Click or tap here to enter text.
The discontinuation of all Associates of Arts and Sciences Degrees and Specializations,
including the Human Services Specialization, mandated by the VCCS is an important
justification for proposing the Human Services Major for the AS Social Sciences Degree.
Enrollment in the human services specialization remains strong and developing a major is
an opportunity to implement strategies from the Human Services Specialization Program
Review (2017-2021) to create and enhance opportunities for student success.

Attachments (List supporting documents): C&I Approved Curricular Proposal

Associate of Science in Social Sciences Degree Human Services Major

2024-25 Program New

General Catalog Information

School*   Humanities, Social Sciences and Student Development

Type of Program*   ◉ Program
    ○ Shared Core

Transfer   ☐ Associate of Arts (AA)
    ☑ Associate of Science (AS)

Occupational/Technical/Applied   ☐ Associate of Applied Science (AAS)
    ☐ Associate of Applied Arts (AAA)
    ☐ Certificate
    ☐ Career Studies Certificate (CSC)

Other   ☐ Specialization (only available for AAS or AAA degrees)
    ☑ Major - Transfer Virginia Pathway
    ☑ Major - Institutional Pathway

Purpose and Rationale*

The discontinuation of all Associates of Arts and Sciences Degrees and Specializations, including the Human Services Specialization, mandated by the VCCS is an important justification for proposing the Human Services Major for the AS Social Sciences Degree. Enrollment in the human services specialization remains strong and developing a major is an opportunity to implement strategies from the Human Services Specialization Program Review (2017-2021) to create and enhance opportunities for student success.

Additionally, the U.S. Department of Labor June 2023 jobs report suggests continued growth in public sector and social service employment. The Human Services Major offers students interested in these career paths opportunities to clarify interests and develop initial skills.

The VCCS Comon Curriculum for Pre-Social Work (see attached) was used to develop this Human Services Major.

Program Title*   Associate of Science in Social Sciences Degree Human Services Major

Catalog Description*

The Human Services Major allows students the flexibility of moving into transfer programs focused on psychology, social work, human services, sociology, and other fields. Occupational titles, depending on educational attainment, of human service professionals may include Case Manager (Substance Use Disorder, Drug Courts, Developmental and Intellectual Disabilities), Family Services Specialist, Human Services Assistant, Case Management Aide, Benefit Program Specialist, Adult/Child Services Worker, Probation Officer, Mental Health Counselor, Peer Support Specialist, or Crisis Intervention Manager.

With a focus on the helping professions, the Human Services Major offers students the background knowledge and flexibility to transfer into Bachelor programs focusing on psychology, social work, human services, sociology, counseling, and education. Additionally, the Human Services Major provides students interested in helping careers, and those currently working within a helping organization, opportunities to enhance their qualifications and skills, specific to personal, social, and cultural development.

Transfer students will want to determine four-year requirements, including World Language requirements. These specifics are available in transfer guides that have been and continue to be, developed. Additionally, transfer and social science electives may be chosen from courses not yet meeting TransferVA requirements. This does not impact transfer agreements but courses not a part of TransferVA may not have specific course equivalencies at all four-year institutions.

Program Student Learning Outcomes*

In addition to AS Social Sciences SLO's:

1. Students will appraise how social environments promote or inhibit personal and professional growth.
2. Students will identify how differences in experience and life situations including oppression, minoritization, and alienation as well as privilege and power affect individuals, families, and communities.
3. Students will Identify the elements of culture, including norms, values, symbols, and beliefs, and explain the impact that culture has on human interactions.
4. Students will explain the interaction of environmental and biological factors in development.

Prospective Curriculum *

Fall Semester

SDV 100 College Success Skills
CST 100 Principles of Public Speaking
ENG 111 College Composition I
MTH 154 Quantitative Reasoning
[Right] OR
MTH 155 Statistical Reasoning
[Right] OR
MTH 245 Statistics I
[Right] 1
SOC 200 Introduction to Sociology

Spring Semester

ELECTIVES UCGS History
ENG 112 College Composition II
HMS 100 Introduction to Human Services
ITE 152 Introduction to Digital Literacy and Computer Applications
PSY 200 Principles of Psychology

Fall Semester

BIO 101 General Biology I
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
HMS 121 Basic Counseling Skills
PSY 230 Developmental Psychology
ELECTIVES UCGS Art
[Right] OR
ELECTIVES UCGS Humanities

Spring Semester

ELECTIVES UCGS Literature
BIO 102 General Biology II
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
SOC 266 Race and Ethnicity
PSY 215 Psychopathology
[After] OR
SOC 268 Social Problems
[After] OR
HMS 290 Coordinated Internship
[Right] 2

Notes

[1]**Check for transfer requirements. MTH 155 or MTH 245 may be recommended. for Bachelor of Science transfer.**

[2]**SOC 268, PSY 215, or HMS 290: Students may select from the following courses based on their interests and educational/career planning.**

Program New to VCCS? * ○ Yes ⦿ No

Program will be delivered in the following modes (select all that apply): *
☑ Face-to-Face
☑ Virtual/Online
☑ Hybrid

Have you contacted the program lead in impacted areas? * ⦿ Yes ○ No

Attachments* ◉ Attachments Included
◯ No Attachments

College Code:* `LF298`   **FICE Code:*** `008659`

Anticipated FALL Start Year:* 2024

Proposed 1st Degree Conferral:* Spring 2025

Costs to be funded by: (check all that apply)
☐ Increased enrollments in existing courses taught at the college
☑ Savings through program restructuring or discontinuances
☐ Savings through attrition from other programs
☐ Enrollments in new courses
☐ Other

If other, please explain:

Additional Funding Required?* ◯ Yes   ◉ No

Additional Funding: Facilities

Additional Funding: Equipment

Additional Funding: Operations

Additional Funding: Other

Additional Faculty Required?* ◯ Yes   ◉ No

Additional Faculty: First Year Full Time

Additional Faculty: First Year Adjunct

Additional Faculty: Second Year Full Time

Additional Faculty: Second Year Adjunct

FTES Enrollment Projection: First Year* 25

FTES Enrollment Projection: Second Year* 50

FTES Enrollment Projection: Third Year* 80

If after 3 years the program does not sustain an enrollment of _____ FTES, the program will be analyzed to determine whether or not it should be continued.* 30

Is this program defined as a, "High Risk" Instructional program; a program that has identified hazards, either known hazards or potential hazards, with the propensity to cause injury or illness?* ◯ Yes   ◉ No

Do you recommend this program be considered for G3 funding eligibility based on alignment with the G3 targeted industry sectors?* ◯ Yes   ◉ No

Estimated Annual Job Openings Local

Source and Date of Data

Is the program eligible for Title IV support? ◯ Yes   ◯ No

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Acalog Catalog Administrator - Do Not Modify

Degree Type

Program Type

Acalog Catalog Owner

Acalog Catalog Status ○ Active-Visible ○ Inactive-Hidden

Acalog Catalog Administrator - Do Not Modify

LORD FAIRFAX COMMUNITY COLLEGE
173 Skirmisher Lane
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: Kimberly P. Blosser, President

FROM: Caroline Wood, Interim VP of ASA

DATE: 10/16/2023

SUBJECT: Item Recommendation for College Board Agenda

The following item is recommended for the Agenda of the next College Board meeting:

        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – General Studies Recreation and Outdoor Leadership
Specialization AA&S

Initiating Administrator's Recommendation Click or tap here to enter text.
Discontinued as part of the VCCS Transfer Framework Transition Plan.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

General Studies - Recreation and Outdoor Leadership Specialization, AA&S

2024-25 Program Discontinuation

General Catalog Information

School* Science, Integrated Technologies, Engineering and Math

Type of Program* ● Program
○ Shared Core

Transfer ☐ Associate of Arts (AA)
☐ Associate of Science (AS)
☑ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied ☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other ☑ Specialization

Program Title* General Studies - Recreation and Outdoor Leadership Specialization, AA&S

VCCS Program Code 697-03   **CIP Code** 24.0101

Program Start Date 2018

Description* **Program Description/Purpose:** Allows students the flexibility of moving into transfer programs in leisure science, wellness, and health promotion, parks and outdoor recreation, forestry or camp management, sport management/marketing/coaching, hospitality and travel, tourism, and events management, non-profit leadership, therapeutic recreation, and similar fields of study.

Occupational Outcomes: Prepares students for leadership and management positions in sports, recreation, tourism, non-profit, and therapeutic recreation.

Program Student Learning Outcomes

1. Students will recall knowledge related to the history, leadership, programming, and outdoor skills involved in pursuing a career in the recreation industry.
2. Students will demonstrate effective communication skills and use recreation professionalism standards during each of their two 32-hour practicum experiences.
3. Students will recall knowledge related to the history, leadership, programming, and outdoor skills involved in preparing for a career in the recreation industry.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Discontinued as part of the VCCS Transfer Framework Trasition Plan.

Have you contacted the program lead in impacted areas?* ● Yes   ○ No

Program Course List*

Program Curriculum

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Fall Semester

ENG 111 College Composition I
[Before]
ITE 152 Introduction to Digital Literacy and Computer Applications
[Right] OR
CSC 110 Principles of Computer Science
[After]
RPK 100 Introduction to Recreation, Parks & Leisure Studies
SDV 100 College Success Skills
ELECTIVES History (excluding Liberal Arts Degrees)
[Right] 1
ELECTIVES Math (excluding Liberal Arts Degrees)

Second Semester

ENG 112 College Composition II
RPK 120 Outdoor Recreation
RPK 265 Risk Management
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Third Semester

PED 183 Outdoor Adventures
RPK 141 Leadership and Supervision
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 3
ELECTIVES Social/Behavioral Sciences (excluding Liberal Arts Degrees)
[Right] 2
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Fourth Semester

CST 100 Principles of Public Speaking
[Right] OR
CST 110 Introduction to Human Communication
[After]
RPK 135 Program Planning
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Science with Labs (excluding Liberal Arts Degrees)
[Right] 3

Program Total: 61 Credits

[1] For students taking more than one history course, it is strongly recommended that you begin the sequence by taking HIS 111 or HIS 121 prior to HIS 112 or HIS 122.

[2] PSY 200, PSY 215 and PSY 230 may be needed for those entering Therapeutic Recreation.

[3] BIO 141/BIO 142 may be needed for Therapeutic Recreation. Check with your transfer institution. A one-year sequence of biology, chemistry, geology or physics is recommended; however, depending on the requirements of four-year institutions, two one-semester courses in different sciences may be substituted with advisor approval.

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type
Associate of Arts and Sciences

Program Type
Business and Hospitality

Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status ○ Active-Visible   ○ Inactive-Hidden

LORD FAIRFAX COMMUNITY COLLEGE
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        Information Item: ☐   or   Action Item: ☒

Item Title for Agenda (be specific): Click or tap here to enter text.

Program Discontinuance – General Studies – Recreation and Outdoor Leadership Specialization with Therapeutic Recreation Focus, AA&S

Initiating Administrator's Recommendation   Click or tap here to enter text.
Discontinued as part of the VCCS Transfer Framework Transition Plan.

Attachments (List supporting documents): Click or tap here to enter text.

- C&I Approved Curricular Proposal

General Studies - Recreation and Outdoor Leadership Specialization with Therapeutic Recreation Focus, AA&S

2024-25 Program Discontinuation

General Catalog Information

School* Science, Integrated Technologies, Engineering and Math

Type of Program* ● Program
○ Shared Core

Transfer ☐ Associate of Arts (AA)
☐ Associate of Science (AS)
☑ Associate of Arts and Science (AA&S)

Occupational/Technical/Applied ☐ Associate of Applied Science (AAS)
☐ Associate of Applied Arts (AAA)
☐ Certificate
☐ Career Studies Certificate (CSC)

Other ☑ Specialization

Program Title* General Studies - Recreation and Outdoor Leadership Specialization with Therapeutic Recreation Focus, AA&S

VCCS Program Code 697-03

CIP Code 24.0101

Program Start Date 2018

Description* **Program Description/Purpose:** Allows students the flexibility of moving into accredited transfer programs in Therapeutic Recreation, Adaptive Recreation, and Recreation Therapy. Also beneficial to students moving on to programs in Kinesiology, Athletic Training, Physical/Occupational Therapy, and various medical fields.

Occupational Outcomes: Adaptive Leader, Therapeutic Recreation Aid, Special Needs Assistant, Senior Living Recreation Coordinator, and other adaptive/therapeutic fields.

Program Student Learning Outcomes

1. Students will demonstrate effective communication skills and use recreation professionalism standards during each of their two 32-hour practicum experiences.
2. Students will recall knowledge related to the history, leadership, programming, and outdoor skills involved in preparing for a career in the recreation industry.

Transfer Information: Students should consult with their advisor to ensure that they select electives that best prepare them for the specific requirements of their intended transfer university's program of study. More information can also be found at www.laurelridge.edu/transfer.

Courses are displayed under the semester in which they are regularly offered and are recommended to be taken in this sequence to ensure timely graduation. It is possible that a course shown in a particular semester may not be offered due to low enrollment or other factors.

Term and Year program closed to new enrollments* Fall 2024

Term and Year program deactivated for data submission/closed* Summer 2026

Reason(s) for Discontinuance* Discontinued as part of the VCCS Transfer Framework Transition Plan.

Have you contacted the program lead in impacted areas?* ● Yes ○ No

Program Course List*

Program Curriculum

Fall Semester

SDV 100 College Success Skills
BIO 141 Human Anatomy & Physiology I
CST 100 Principles of Public Speaking
ENG 111 College Composition I
PSY 230 Developmental Psychology

Spring Semester

BIO 142 Human Anatomy & Physiology II
ENG 112 College Composition II
PSY 200 Principles of Psychology
RPK 120 Outdoor Recreation
ELECTIVES Math (excluding Liberal Arts Degrees)

Fall Semester

PED 183 Outdoor Adventures
PSY 215 Psychopathology
RPK 100 Introduction to Recreation, Parks & Leisure Studies
RPK 141 Leadership and Supervision
ELECTIVES History (excluding Liberal Arts Degrees)
[Right] 1

Spring Semester

RPK 135 Program Planning
RPK 265 Risk Management
ELECTIVES Humanities Fine Arts (excluding Liberal Arts Degrees)
ELECTIVES Literature (excluding Liberal Arts Degrees)
ELECTIVES Transfer Electives (excluding Liberal Arts Degrees)

Program Total: 61 Credits

[1] For students taking more than one history course, it is strongly recommended that you begin the sequence by taking HIS 111 or HIS 121 prior to HIS 112 or HIS 122.

Attached* ☑ Enrollment Data

Attached* ☑ List of Program Placed Students

Attached* ☑ Teach out plan

Acalog Catalog Administrator - Do Not Modify

Degree Type Associate of Arts and Sciences

Program Type Public Service and Safety

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Acalog Catalog Owner

Acalog Item Id

Acalog Catalog Status ○ Active-Visible ○ Inactive-Hidden

President, Kim Blosser

- President Blosser will hold open houses for new hires (classified staff and administrative faculty) since spring 2023 at both the Middletown on November 6 and Fauquier campus on November 8.
- The president is also hosting "Pizza with the Prez" - an open forum with students – at the Middletown campus on November 6 and Fauquier on November 8.
- Also on November 6 at Middletown and November 8 at Fauquier, the president will host a "Sweet Enrollment" celebration to say thanks for everyone's work to get enrollments up in ALL areas of the college and at all locations.
- Ashley Hansen is working with SIR on scheduling one-on-one interviews with various employee "thought leaders" across both campuses who were identified by college leadership to participate. These interviews are one phase of the qualitative research that SIR is conducting as part of the culture climate study. The next phase of qualitative research will be conducted through focus group conversations across both campuses.
- Finalist candidates for the position of vice president of academic and student affairs participated in an interview and open forums on both the Middletown and Fauquier campuses. The final candidate of five who came to campus wrapped up on October 24. The president hopes to finalize the last steps in the search process within the next two weeks.
- The Lab School application has been approved by the subcommittee of Virginia Dept of Education and moves to the next step in the final approval process. The application will be available for public comment for 30 days and will go before the full Board of Education. It is expected we will have a final decision in early 2024.

Workforce Solutions, Jeanian Clark, vice president of Workforce Solutions

Workforce Solutions Quarterly Performance Update FY24 Q1 July – September 2023
(<u>Attachment pg. 154</u>)

Communications and Planning; Fauquier Campus; Chris Coutts, vice president of communications and planning, Fauquier campus provost

<u>Grants and Sponsored Programs</u>
- Awarded $5,000 from the Shenandoah Community Foundation for student scholarships related to CTE and Trades.
- Awarded $25,000 from the Loeb Foundation for the "Building the Future Fund" in Fauquier.
- Awarded $85,500 for the Mike Rowe Works grant. Workforce Solutions will implement the Mike Rowe Works curriculum within their course offerings.

- Awarded $5,000 from Anthem to support Great Expectations students. Great Expectations provides comprehensive support services for students who were formerly in foster care.
- Awarded $1,000 from the Community Foundation of the Northern Shenandoah Valley to offset Selah Theatre production costs at the College.

<u>Marketing</u>
- Laurel Ridge's Spring Enrollment Campaign uses print and digital strategies to find prospective audiences searching for careers in "helping professions", transferring to a 4-year institution, and non-traditional student (older adults) looking to reskill in the new year. In Quarter 2, new billboard ads will be displayed in Kernstown and Warrenton supporting WSCE fast-track programs, and new standalone signage will be installed at the Apple Blossom Mall showcasing transfer programs, G3 programs, and fast-track programs.

<u>Public Relations, Creative Services and Events</u>
- The Fall 2023 Edition of The Laureate hit mailboxes on Friday. The spring 2024 edition will feature our veterans. If there are any board members who are veterans, we would love the chance to highlight them. Please let us know.
- We do mousepads! Creative Services designed a logo for the E-Sports Student Organization and printed these on gamer mousepads for them. Link here: https://www.dropbox.com/scl/fi/38ck74sk6yf936y7mu45i/mousepad.jpg?rlkey=uiqxkzldrjhoai0nmeuvb0m6r&dl=0
- Laurel Ridge hosted the following external events:
    - TEDX Warrenton
    - Shenandoah Area Boy Scouts Rally
    - NAACP Annual Freedom Fund
    - The Alliance Conference
    - Skyline Regional Criminal Justice Academy Graduation
    - Shenandoah Valley Computer Science Regional Partnership
    - Valley Middle School Conference Cross Country Meet
    - VSCPA Accounting Student Night
- Upcoming Events:
    - Meteors, meteorites and asteroids oh my! -https://laurelridge.edu/event/meteors-meteorites-and-asteroids-oh-my/
    - Holiday Book Fair - https://laurelridge.edu/laurel-ridge-holiday-book-fair/
    - Employee Holiday Celebration – Dec. 15

Academic and Student Affairs, Caroline Wood, interim vice president of academic and student affairs

- Enrollment is up across the board for Fall 2023! Non-Dual Enrollment is up 2%, Dual Enrollment is up 5%, Full Time is up 10%! We are now registering for spring!
- The SCHEV Transfer Framework passed through the Laurel Ridge Curriculum and Instruction Committee is before the board today. The framework eliminates the Associate of Arts and Science degrees and specializations and replaces it with Associate of Science and Associate of Arts degrees with majors and advising pathways. Majors will be noted on transcripts, advising pathways will not.
- The General Education Committee has met and begun work on refining how the college assesses general education requirements across the curriculum. The work the committee is doing this

year will be implemented next year with assessing Critical Thinking and Civic Engagement across the curriculum. The State Higher Education Commission for Virginia (SCHEV) requires institutions to assess six core competences across the curriculum. Four are required by SCHEV including, written communication, civic engagement, quantitative reasoning, and critical thinking. Institutions have two local core competencies of their choosing. At Laurel Ridge we have adopted Scientific Literacy and Professional Readiness. The assessment runs in three-year cycles with two every year. This year we are doing written communication and professional readiness.

- Laurel Ridge hosted and competed in the Collegiate Forensics Association (CFA) Tournament this past weekend 10/20-21. Six Laurel Ridge students participated and two took home medals. Buddy Happ placed 1st in Single dramatic Interpretation and Tristan Price placed first in Prose. Six schools including Laurel Ridge participated. Special thanks to Professor Sarah Pangle for organizing and guest judges Michelle Cummins, Naomi Simpson, John Owens, Cristy Stefnoski, Alyson Thompson, Joseph Walls, Kerry Kilpatrick, and Helen Fleming.
- Adult Education completed fall registration with an enrollment of 659 students, which is the enrollment target for the year. The program has a waiting list and efforts are made to transition students into classes whenever possible.
- Kirk Jordan, the full-time adult education instructor at Northwestern Adult Regional Detention Center, was named Employee of the Quarter for the facility. Kirk has been instrumental in facilitating the Integrated Education and Training programs at NRADC. Inmates participated in a Horticulture course that led to an industry-recognized NOCTI certification. The facility has a green house and a crew of interested inmates. Adult Ed worked with an employee of the jail, who is also a Master Gardener, to provide the instruction necessary to earn the credential. This included several planting projects. Two cohorts are planned for this year.
- Five inmates participated in the Heavy Equipment Operator course through Workforce Solutions and earned the certification. These are work-release inmates who work all week outside the jail. They attended the class on campus for five weekends. Kirk was available to support these students with academic support, digital skills to complete on-line homework modules, and resumes. Plans are underway to offer this cohort again.
- Trex has requested another round of ESL workplace classes for their Spanish-speaking employees. This class will be offered at another facility and will serve two crews at a time. Trex will allow 6 people off the line from each shift. The class will be offered during the shift change. The employees are paid for one hour of attendance in the two-hour class. The class will be repeated in the spring to accommodate the other two crews. Meeting the schedule demands of two shifts requires two instructors for the course. Trex has made a donation to the Foundation on behalf of Adult Education in appreciation of our efforts.
- Sharon Hetland was recruited by State Director of Adult Education to lead a webinar on workplace literacy based on the classes at Trex and Sysco. Sharon will also present a session on this for the VAACE (Virginia Association of Adult Education and Continuing Education) conference.

Financial and Administrative Services, Cory Thompson, vice president of financial and administrative services

- Skilled Trades Center is open and classes are in session
- Onboarded new HVAC technician and in the process of getting all systems up to date
- MVGS vacated the modular building and relocated to Wolk Hall
- Lighting upgrade to the interior lights of Middletown Campus scheduled for end of the summer
- The Distributed Antenna System is operational at the Middletown Campus; there are a few minor issues to resolve. There's significant improvement to the first responder radio reception and cell services.
- Campus Police has two vacant positions posted.
- The 2023 Annual Safety Report (ASR) was compiled by Major Gregory Voorhees and distributed to the College community. Major Voorhees attended an extensive training seminar on the Cleary Act to ensure the College remains compliant with Cleary requirements.
- Campus Police received an electric Gator, six patrol rifles with accessories, and gun safes from the American Rescue Plan Act (ARPA) Higher Education Equipment Grant Program.
- Campus Police is exploring options for electronic door access systems, upgrades for existing camera system, and streamlining the college ID process.
- Sgt. Laura Bridges is scheduled to attend the National Threat Assessment Conference on November 23-26th. Updates will be presented to the College's Threat Assessment Management Team.
- The VCCS Director of Emergency Planning, Safety & Security and regional Virginia Department of Emergency Management staff are scheduled to visit Laurel Ridge on November 15th to discuss planning for the 2024 emergency response drills.
- Chief Coor working with Dr. Naomi Simpson to develop an online platform for Emergency Response Coordinators (ERC). We have over two dozen faculty and staff who volunteered to serve as ERCs.
- Alertus is now fully implemented.
- ITS onboarded a part-time helpdesk technician.
- eSports arena is complete and ready for use.
- Pavion Hyflex installations are complete.
- Initiated installation of our version of Hyflex for non-Pavion Hyflex classrooms. We are 25% complete with upgrades.
- ITS account creation and termination processes are now fully automated.
- ITS is working on a replacement for the Testing Center's Vision Netops software.
- The VCCS single sign-in process is operational. ITS plans to switch computer labs and teacher stations to VCCS sign-ins in the Spring.
- The Barn in Fauquier Campus has been updated to improve events.
- The VCCS Virtual Computer Lab is live and available for student use.
- ITS is continuing the UPS installations throughout the campuses.
- Ad Astra event scheduling is live; an interface between SIS, Ad Astra, and Workforce was created
- Initiated process for an internal User Access Security Audit
- ITS is developing a Human Resources Vision Application Modification for Supervisors. This will include a dashboard to manage HR related documents, direct report security approvals, and other deliverables
- Digital signature capabilities within Vision EAS was upgraded to include ability to assign prerequisites for a signature request and adding variable release to signs after specified others have signed.
- Imported daily employee data updates into Vision EAS and developed edit/error reports for User Access Security

- Successful completion of ARMICS process – closing on November 2nd
- Onboarded new full-time employee in the Business Office, Shannon Miller. The Business Office is now fully staffed.
- Onboarded new Director of Business Operations, Mary Ong.
- Work progressing on the WES audit by VCCS internal auditor staff in Workforce and the Finance Department.
- Beginning to accept tuition payments for the Spring 2024 semester.
- Finance staff are preparing and sending packets for local jurisdictions to provide college board budget contributions.
- Space Planning Questionnaire closes on October 31st; we've received 150 responses thus far.

Development; Laurel Ridge Foundation; Liv Heggoy, associate vice president of development and executive director of the Laurel Ridge Foundation

- We have several new scholarships:
  - The Cloyd and Joan Aarseth Memorial Scholarship has been established by the Aarseth family. Cloyd served on the College Board from 1991-1995. Preference given to single parents.
  - F&M Bank Winchester/Frederick County Scholarship
  - Front Royal Elks Skilled Trades Scholarship
  - Less Cancer Scholarship
  - The Shenandoah Community Foundation has awarded $5,000 for eligible Shenandoah County residents enrolled in a skilled trades program or the high school dual enrollment program.

- The retirees are coming! Our annual gathering of retired Laurel Ridge employees will be held on November 1 at 10:00 at the Middletown Campus.

- Irmengard Lewis Art Reception – November 4. Fun fact: Irmengard Lewis, the late grandmother of English professor Jessi Lewis, was invited to the White House to present a Clarke County Easter egg with her original artwork on it! On Saturday, November 4 (4:00 – 6:00 p.m.), the college is co-sponsoring an art reception and sale featuring her paintings of local landmarks, wildlife, and landscapes. The art will be on exhibit at Barns of Rose Hill in Berryville through December 30. Proceeds benefit Laurel Ridge Foundation and Barns of Rose Hill. For more information, please visit: https://laurelridge.edu/event/irmengard-lewis-art-show-and-reception/

- The Party in the Garden fundraiser on September 14 netted $10,000 to support the Laurel Ridge Foundation.

The Laurel Ridge Foundation has been pleased to celebrate the 35th anniversary of the Fauquier Campus in three ways this fall:

1. Fall for Fauquier Fundraiser

One of our board members, Kellie Post, hosted a lovely fundraiser at her home to support the Laurel Ridge Foundation:

https://www.flickr.com/photos/laurelridgeedu/albums/72177720311809371

A special thanks to Tami O'Brien for coordinating the event and to Dr. Craig Santicola, Dan Stange, Cody Williams (alumnus), and Ben Stange (student) for setting up a drones station. Guests had the opportunity to learn more about our program and to fly a drone.

Our featured speaker was Laurel Ridge graduate Aidan Gould, who completed an associate degree in business, followed by four levels of our plumbing program and several levels of our electrical program. Aidan started a plumbing business – Top Tier Trades – in 2021 with two business partners. He represents our college and the profession very well.

2. Grand Opening of the Fauquier Campus Skilled Trades Center

The grand opening of the new Skilled Trades Center on October 12 was a great day for the college – and the Laurel Ridge Foundation, too. Thanks to the generosity of donors in our community, we are proud to have contributed almost $2 million to support this new facility, which was built on property owned by the foundation.

3. An Evening with Jeannette Walls

In September, we sponsored best-selling author Jeannette Walls. It was a wonderful opportunity to showcase the arts and humanities and welcome many new people to our Fauquier Campus. Her personal story is so inspiring, and there was a very long line of devoted fans who happily waited after the event to speak with her and have their books signed.

QUARTERLY PERFORMANCE UPDATE

New Welding Program Launches as the Fauquier Campus Skilled Trades Center Expands Offerings

Laurel Ridge Workforce Solutions added a brand-new, state-of-the-art welding lab at the Fauquier campus; the department also updated the welding curriculum to amplify the program. When meeting with area employers, the request for more student hands-on time in the lab was top of the list. Funding to offset the cost of tuition for this expensive program was also vitally important. Workforce Solutions has now secured grant funding for two of the more expensive programs through the Fast Forward program. Welding Fundamentals (104 hours) and Welding Fabrication (64 hours) are now eligible for grant funding to Virginia residents. By increasing time in the lab, adding more theory and a comprehensive textbook, and securing tuition funding, Laurel Ridge will produce a more well-rounded and better-prepared group of welders to our region.

HIGHLIGHTS

Workforce Corporate Training Builds Leaders for the Future!

Southeastern Container Inc., CCAP Winchester, Fauquier County Government, Blue Ridge Hospice, Virginia Department of Transportation, Clark County Department of Social Services, Golden Rule Builders Inc., Commissioners of Revenue Association, UVA Community Health, First Bank, Monoflo International, Thermo Fisher Scientific, Ashworth Brothers Inc., Town of Woodstock, Kraft Heinz Co., Powell's Plumbing.

What do all these companies have in common? They partner with Workforce Solutions Corporate Training to build their "tomorrow leaders." With over 20+ industry instructors, certified instructors, and subject matter experts, the corporate training team delivers on customized requests for facilitation, training, and special projects. Congrats to this awesome team for going above and beyond their 1st quarter goals!!

ADDITIONAL UPDATES & INITIATIVES

Workforce Partners with Northern Regional Adult Detention Center to Provide Skills and Jobs

WSCE partnered with NRADC and Adult Basic Ed to help upskill six individuals participating in a workforce re-entry program by way of a Heavy Equipment Operator (HEO) class. The three organizations worked together to provide tutoring, transportation, and employment opportunities for these students. The Workforce Solutions HEO class is no easy course! There is a lot of construction math and blueprint reading. At the end of the class, Instructor, Ken Torian, says the students were engaging, smart, and all have bright futures ahead of them. Each student interviewed with four area companies who will all be hiring at the conclusion of the class. Efforts such as these are, in part, why the State of Virginia enjoys one of the lowest recidivism rates in the Nation.