

LAUREL RIDGE COMMUNITY COLLEGE
BOARD MEETING
MINUTES NO. 259
September 1, 2022

CALL TO ORDER																											
Board Chair Michael Wenger convened a regular meeting of the Laurel Ridge Community College Board at 12:00 p.m., Thursday, September 1, 2022, at the Middletown campus.																											
Members Present	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 50%;">Kimberly P. Blosser</td><td style="width: 50%;">Laurel Ridge Community College</td></tr> <tr><td>Renard Carlos</td><td>Fauquier County</td></tr> <tr><td>Edwin C. Daley</td><td>Warren County</td></tr> <tr><td>Krista Farris</td><td>City of Winchester</td></tr> <tr><td>Benjamin C. Freakley</td><td>Shenandoah County</td></tr> <tr><td>Brad A. Hodgson</td><td>City of Winchester</td></tr> <tr><td>Kimberly Jenkins</td><td>Fauquier County</td></tr> <tr><td>Paul Johnson</td><td>Page County</td></tr> <tr><td>Andrew C. Keller</td><td>Shenandoah County</td></tr> <tr><td>Michael A. Lake</td><td>Frederick County</td></tr> <tr><td>Brandon Monk</td><td>Frederick County</td></tr> <tr><td>Maryam Tabatabai</td><td>Clarke County</td></tr> <tr><td>Michael Wenger</td><td>Rappahannock County</td></tr> </table>	Kimberly P. Blosser	Laurel Ridge Community College	Renard Carlos	Fauquier County	Edwin C. Daley	Warren County	Krista Farris	City of Winchester	Benjamin C. Freakley	Shenandoah County	Brad A. Hodgson	City of Winchester	Kimberly Jenkins	Fauquier County	Paul Johnson	Page County	Andrew C. Keller	Shenandoah County	Michael A. Lake	Frederick County	Brandon Monk	Frederick County	Maryam Tabatabai	Clarke County	Michael Wenger	Rappahannock County
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Members Attending Virtually	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 50%;">Michael Czinkota</td><td style="width: 50%;">Page County</td></tr> </table> <p><i>Members attending virtually have received prior approval from the College Board chair in accordance with Virginia Code § 2.2-3708.2 and the Laurel Ridge Community College Board Policy 60003.</i></p>	Michael Czinkota	Page County																								
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Members Absent																											
Others Present	<p>Jeanian Clark, vice president of Workforce Solutions Chris Coutts, vice president of communications and planning; Fauquier campus provost Anne Davis, vice president of academic and student affairs Ashley Hansen, executive assistant to the president Liv Heggoy, associate vice president of development; executive director of Laurel Ridge Educational Foundation Craig Santicola, dean of professional programs Craig Short, vice president of financial and administrative services</p>																										
Approval of Minutes No. 258	On a motion made by Michael Lake, seconded by Ed Daley, Minutes No. 258 were unanimously approved.																										

NEW BUSINESS	
<p><i>Laurel Ridge Community College School of Professional Programs; a presentation by Dr. Craig Santicola, Laurel Ridge dean of professional programs</i> (Information Item)</p>	<p>Laurel Ridge Community College Dean of Professional Programs Dr. Craig Santicola presented a comprehensive overview of the college’s school of professional programs.</p> <p>This was an information item and required no further action.</p> <p>(Attachment A; 7 pages)</p>
<p>Review of Laurel Ridge Institutional Priorities AY 2022-23 (Informational Item)</p>	<p>President Kim Blosser reviewed the Laurel Ridge Institutional Priorities for academic year 2022-23 with board members (Attachment No. 2).</p> <p>Institutional priorities include:</p> <ol style="list-style-type: none"> 1. Remove barriers to student onboarding and enrollment. 2. Increase inquiries and applications to the college and the net enrollment yield. 3. Assess student success and course-level data to identify disparities and develop strategies to address gaps. 4. Seek innovative and inclusive approaches to scale facilities to meet the needs of instructional programs and student support services. 5. Support our One College mission by redefining programs through the lens of career training or college transfer. <p>These priorities were determined through a process including faculty, staff and administration. Once determined by the college leadership, the priorities were submitted to the VCCS Interim Chancellor for review and approval. Near the conclusion of the 2022-23 academic year, the president will provide the College Board with an institutional priorities progress report as part of the president’s annual evaluation by the board.</p> <p>This was an information item and required no further action.</p> <p>(Attachment No. 1; 8 pages)</p>
<p>Recommendation to approve Laurel Ridge Community College Board Code of Conduct and Ethical Standards (Action Item)</p>	<p>Board Vice Chair Ben Freakley recommended the Laurel Ridge Community College Board Code of Conduct and Ethical Standards Bylaws revision for approval. Board members reviewed the draft content (Attachment No. 2).</p> <p>On a motion made by Ben Freakley, seconded by Ed Daley, the Laurel Ridge Community College Board Code of Conduct and Ethical Standards was unanimously approved.</p> <p>Ed Daley suggested the college establish a procedure for annual board member acknowledgment and pledge to abide by the newly established code and standards.</p>

	(Attachment No. 2; 2 pages)
<p>Recommendation to approve <i>College Board Budget FY 2023-24</i> (Action Item)</p>	<p>Craig Short recommended the FY 2023-24 College Board Budget for board approval.</p> <p>The localities, which provide funding for this budget, start requesting our budget proposals for the next fiscal year in the fall. This budget runs July 1, 2023 through June 30, 2024. The College Board Budget consists of various funds spent by different departments within the college including scholarships set aside for each of the localities.</p> <p>As in previous years, the college is recognizing the economic impacts of the pandemic and the current uncertainties in the economy with the attached budget by proposing to maintain the same funding request as the originally approved fiscal year 21, 22 and 23 (notwithstanding any interim reductions during the current fiscal year).</p> <p>On a motion made by Ed Daley, seconded by Kim Jenkins, the FY 2023-24 College Board Budget was unanimously approved.</p> <p>Ed Daley requested board members be provided a report of line item expenditures and carryover of FY 22 College Board budget at the November College Board meeting.</p> <p>(Attachment No. 3; 2 pages)</p>

REPORT OF THE COLLEGE BOARD CHAIR

Board Chair Mike Wenger shared a recent personal experience at a local healthcare provider. He noted how nearly all medical service providers (CNAs, RNs, EMTs) he encountered during this engagement shared with him that they were educated and trained at Laurel Ridge Community College. He found each professional to be extremely competent and they all spoke very highly of their experience at Laurel Ridge.

REPORT OF THE EDUCATIONAL FOUNDATION BOARD REPRESENTATIVE

Brad Hodgson, Laurel Ridge Educational Foundation Board representative, reported on the following:

- The Foundation Board approved the establishment of three separate LLCs for the Foundation’s real estate asset management.
- The Build the Future Fund for construction of the Skilled Trades Building at the Fauquier campus is currently just shy of \$1 million with a goal of \$1.5 million.
- There are still a few naming opportunities for Hazel Hall at the Fauquier campus with the grand opening scheduled for September 21.
- The Laurel Ridge Wits for Wellness 5K Run/Walk is being held September 17 with some proceeds benefitting the Educational Foundation.
- The Foundation Board currently has members seats available and is particularly seeking representation from the Shenandoah County service area.

REPORTS OF THE COLLEGE

President

Kim Blosser reported on the following:

College Engagements

- President Blosser held a welcome luncheon for all full-time, first-year faculty members and college senior leadership on Monday, August 15.
- Laurel Ridge retired professor of engineering technology, Bill Lewis, and retired professor of anatomy and physiology, Ramon Selove, were honored with professor emeritus distinction at a ceremony held on August 16 at the Middletown campus. Retired professor of mathematics Frank Borleske, retired VCCS Chancellor Glenn DuBois, Shenandoah University President Tracy Fitzsimmons, and former Lord Fairfax Health District Health Director Colin Greene were presented college Medallions.
- The President will hold two virtual open forums throughout the Fall 2022 semester, and they are scheduled as follows:
 - Tuesday, August 30 at 12:30 pm
 - Wednesday, November 2 @ 12:30 pm
- The college Employee and Student Fall Picnic is scheduled for September 13 from 12 noon to 2 pm at the Fauquier campus, on September 20 from 12 Noon to 2 pm at the Middletown campus, and on September 22 from 11 am to 1 pm at LPCC.
- All College Day (ACD) is scheduled for Friday, September 30 from 8 am - 12 noon at the Middletown campus. ACD is an important day of collective visioning, professional development, and planning for the college. ACD 2022 will focus on moving forward and gaining traction with the college's Engage 2027 Strategic Plan. A light breakfast will be provided. Lunch is sponsored by Old Dominion University. Dress is casual.
- President Blosser will host a lunch and open forum for students:
 - Tuesday, November 1 at 1:00 pm, Fauquier Campus
 - Monday, November 7 at 1:00 pm, Middletown Campus

College / VCCS Updates

- Grow Your Own – James Madison University (JMU) partnered with Laurel Ridge and Blue Ridge Community College last year on a pilot program to address the teacher shortage. In this past year's state budget, JMU received \$4.2M to provide scholarships for students to attend Laurel Ridge and then transfer to JMU to complete their teacher education program. The school divisions JMU identified to participate include: Warren County, Frederick County, Harrisonburg City, Rockingham County, Portsmouth, and Petersburg. Last week, Laurel Ridge signed an MOU with JMU and Warren County Public Schools and Frederick County Public Schools. Students eligible to participate will receive full scholarships for all four

	<p>years. Additionally, a second part of the program allows paraprofessionals working in the school divisions to receive full scholarships to earn their associates degree and then transfer to JMU’s education program.</p> <ul style="list-style-type: none"> • Lab Schools – the College has indicated that we are interested in exploring a lab school concept. To date, we have had preliminary discussions with JMU, who is partnering with Blue Ridge Community College, and with Shenandoah County Public Schools. • The VCCS is identifying our 2023 Legislative Priorities and once established, the President will be reaching out to legislators to discuss the impact of those priorities on Laurel Ridge. • Chancellor’s Search – the establishment of the search committee has begun, and the membership of the committee is expected to be announced by the beginning of September. The State Board Chair, Douglas Garcia, is committed to engaging members of the VCCS community who are not on the search committee. The President will provide board members with regular updates on the progress of this search.
<p>Workforce Solutions</p>	<p>Jeanian Clark, vice president of Workforce Solutions, reported on the following:</p> <p>Report provided in <i>Workforce Solutions Quarterly Performance Update, Fourth Quarter, FY22</i> (Attachment No. 5)</p>
<p>Communications and Planning</p>	<p>Chris Coutts, vice president of communications and planning and Fauquier campus provost, reported on the following:</p> <p><u>Fall Enrollment Marketing Campaign</u></p> <ul style="list-style-type: none"> • Leveraging the new Laurel Ridge brand architecture and messaging strategies developed early in 2022, multiple paid and non-paid strategies will continue through the fall for leads captured and students reenrolling to complete a program or start their next course/program. • Leads generated during these campaigns are responded to in real-time by outreach staff and sent through email nurturing sequences that provide program information, student success stories, and call-to-action for application and/or enrollment. • Strategic "just in time" email marketing campaigns are ongoing specific programs targeting leads captured and past interest. Data gathered during the fall digital campaigns will be leveraged for the winter-spring enrollment campaigns and better positioned for audiences with higher probability to convert. • Winter-spring enrollment campaigns and efforts will begin in September with direct mail (viewbook and course catalog), digital Omni channel advertising (paid search, email, social

media, and Twitch ads), and radio advertising as well as other paid and non-paid strategies to support college-wide open house events, information sessions, and targeted program recruitment strategies.

Grants

- We have completed several year-end reporting requirements and have been prepping for foundation and partnership applications over the next year (ex. Dominion, Truist, VCCS).
- We applied to the Department of Education for the Child Care Access Means Parents in School grant (\$122,762 x 4 years) that would provide childcare subsidies to student-parents based on their estimated family contribution to tuition.
- We have been engaged in several meetings and activities related to GO Virginia contract negotiations and project launch for the Technology Academies in Rappahannock and Fauquier.
- We are helping to gather and synthesize data for an annual impact report
- We helped with other writing and editing projects (such as the Laureate).
- We are beginning work on another grant for the Department of Education, "Strengthening Community Colleges". We are still working out project details. The project is being led by Dr. Craig Santicola.

Strategic Planning

- We have been meeting and coordinating activities related to implementation of the strategic plan, including finalizing work and recommendations of an Equity Ad Hoc Committee.

Public and Community Relations

- The second edition of The Laureate was produced and mailed in July with the theme of Overcoming Barriers. You can view online editions of the magazine at laurelridge.edu/magazine, and you can request additional hard copies by emailing bboies@laurelridge.edu. The third edition of The Laureate will be released in early November and will focus on ways in which Laurel Ridge is leading the way through innovation.
- Our team continues to work with internal and external partners to plan, promote, and implement various events on our campuses. In June and July, the college hosted events with the Page County Chamber of Commerce, Page County Public Schools, Belle Grove, Virginia Department of Motor Vehicles and the United Way among others. Recently, we were honored to host Leadership Fauquier's Bob Mosier Celebration at the Fauquier Campus.
- Over the next two months, our campuses will be visited by leaders and event participants from Fauquier County Public Schools, V3 Veteran Services Program, Shenandoah County

	<p>Chamber of Commerce Leadership Program, Skyline Criminal Justice Academy, Lord Fairfax Emergency Medical Services Council, Page Alliance for Community Action, Valley Middle School Cross Country teams, Society for Financial Awareness, Northwestern Community Services Board, and more. These efforts continue to build positive and supportive relationships across our communities.</p> <ul style="list-style-type: none"> • Our public relations coordinator, Sally Voth, continues to capture all of our great stories and latest news, and to elevate our profile through press coverage of our programs and success stories, and by growing our social media following. You can keep up with the latest news and success stories at laurelridge.edu/news or follow us on social media @laurelridge. We encourage you to send success story leads and news leads to media@laurelridge.edu. • Survey results from the 2022 commencement showed overwhelming support for continuing with the same location and similar format for 2023. As a result, the 2023 commencement ceremonies are planned for 2 p.m. Thursday, May 11, for Health Professions, and 2 p.m. Friday, May 2, for all other programs on the Middletown Campus. Health profession pinnings are scheduled for 4 p.m. Thursday, May 11. As commencement planning continues, you can view details at laurelridge.edu/commencement. • We invite board members to join us for the United Way Day of Caring, Friday, Sept. 16. The Day of Caring brings together volunteers who dedicate their day to painting, landscaping, cleaning, and more across Winchester, Frederick County, Clarke County, Shenandoah County and Page County. Projects usually begin around 9-10 a.m., and finish up in the early afternoon. • Our department is in the process of gathering data for the 2021-22 college Impact Report. The report will capture college data in a visually appealing format that can be used to strengthen donor relations, community engagement, and more. The impact report will be distributed at the November College and Foundation Board meetings.
<p>Academic and Student Affairs</p>	<p>Anne Davis, vice president of academic and student affairs, provided the following written report:</p> <p><u>Academic Affairs Highlights</u></p> <p>School of Professional Programs – Dean Craig Santicola</p> <ul style="list-style-type: none"> • Drone Courses launch in fall - Courses launch this fall in the Small Unmanned Aircraft Systems (sUAS) Flight Tech and Small Unmanned Aircraft Systems (sUAS) Flight Operator programs. The full Career Studies Certificates are currently under consideration by our accrediting body, SACSCOC, to offer in January 2023. Lots of excitement has been generated in the

region around the drone flight tech and operator programs. As part of National Night Out, Virginia Department of Aviation brought their ICON A-5 plane to Laurel Ridge's Aug. 2 Drone Day, where many other vendors also participated to showcase the myriad applications of drone in our region. Over hundred people attended Drone Day and 67 people completed the training for recreational drone pilot.

- Med Lab Tech - The MLT program has received the official accreditation stamp of approval and students will now graduate from a fully accredited program! Program lead Kate Gochenour lead this initiative.
- Cybersecurity - The cybersecurity program and the AAS in cybersecurity degree was renewed as a designated National Center of Academic Excellence in Cyber Defense! Program lead Melissa Stange lead this initiative.

School of Humanities and Social Sciences – Dean Jay Gillispie

- Artists for ERA Exhibit - In late August and early September at Middletown and late September and early October at Fauquier, Laurel Ridge is thrilled to have the Artists for ERA exhibit. In 2020, Virginia became the 38th state to vote for the Amendment, the number required for ratification and addition to the Constitution. Come see and encourage students to attend and participate in this important and historic exhibit dedicated to, "raising awareness of the effort to add gender equality to the U.S. Constitution."

School of STEM – Dean la Gomez

- Engineering Camps - The engineering department hosted two engineering camps this summer titled "Branch into an Engineering Career". Activities include 3D printing, engineering design, and robotics. It is an all-day exciting and informative event with lunch included for attendees. Engineering program leads Liz Palffy and Alex Peebles lead this initiative.

Early College & High School Partnerships – Dean Brenda Byard

- New Leadership - Melissa (Missy) Spielman started in July as the new Dean of Early College and High School Partnerships. Missy comes to us from Frederick County Public Schools where she served as the Work-based Learning Coordinator since 2016. Previous employment includes teaching agriculture for 12.5 years at both the middle and high school levels in Frederick County Public Schools and working as a career coach in the Early College Office situated at Strasburg High School. Missy's professional recognitions include Frederick County Middle School Teacher-of-the-Year; James Wood High School Teacher-of-the-Year, and most recently Work-Based Learning Professional-of-the- Year, 2021, by the National Council for Technical Education. Missy brings depth and breadth in building

relationships and connecting resources within the community, higher education, and secondary schools. We will have a chance to recognize all of Dean Brenda Byard contributions to the college during the December 2022 college celebrations. Brenda remains on staff at the college through December of 2022 to ensure a successful transition of dual enrollment.

- Credential Completion - Approximately 314 high school students completed at least one college credential and graduated with Laurel Ridge at Commencement. The Early College held two Student Award ceremonies to distribute medallions and participated in one for each of the Governor's Schools the region serves—Mountain Vista and Massanutten Regional Governor's School.
- Opportunity Scholars - A MOU was signed between Laurel Ridge Community College and Opportunity Scholars on May 18. Opportunity Scholars (OS) is an organization that seeks to provide pathways to success for students in the Laurel Ridge Community College service region and reduce the cycle of poverty while improving equitable opportunities in our communities regardless of socio-economic status. The collaborative partnership will provide students with resources that will enable them to pursue a pathway that will allow for their employment in their community for a sustainable wage at the least cost to student and family in one of the high-need area: Public Service, Healthcare, Education, Business, IT, or Professional Trades.

Student Affairs Highlights

Dr. Caroline Wood, AVP for Student Services and Academic Support

- New Student Orientation Platform Launches - Student Services launched "Laurel Lead-In" our new On demand Orientation platform to expand timely access to enrollment for new students, while still providing comprehensive new college student information and support services.
- Tele-mental Health Usage - Students are using all the Timely Care offerings as much as any college in the VCCS. Our partnership with Timely was picked up by *Diverse Issues In Higher Education* and we will be a featured school. The addition of tele-mental health services has freed up time for our student support team to dig deep on other issues and focus on other wrap around services. The combination of SST, Single Stop, grant money, and Timely MD is making our money, time, and assistance stretch much farther for students.
- Military Friendly Designation - Laurel Ridge has been named a Military Friendly School for the 12th consecutive year, and for the first time has been named Military Spouse Friendly. From inquiry to graduation, Veteran Services is dedicated to serving student veterans, active-duty service members, guardsmen and women, reservists, and their spouses and dependents through an array of support services designed to help them

	<p>navigate their transition to higher education and to ultimately achieve their educational goals. Not only do Jeanmarie and Sharon do a wonderful job serving our veterans, but faculty and other staff do as well. A big thanks to faculty who work closely with our veterans to ensure they get what they need in the classroom to achieve their goals.</p> <ul style="list-style-type: none"> • Student Engagement – Director, Chris Lambert Student Engagement is hosting many activities for students and staff this fall. Welcome Week is returning to bring our students back with fanfare. Don't miss the fall picnics being held 12-2 on Tuesday September 13th at Fauquier and Tuesday, September 20th at Middletown, and 11-1 on Thursday, September 22nd at Luray. Also keep your eye on E-Sports, coming soon to Laurel Ridge. • Adult Education – Director, Sharon Hetland Adult Education is working directly with businesses to support English Language Learning for employees. A big success story for students and a local business is a partnership with Trex. Trex is paying their employees to attend the class that has been especially designed for their employees. Adult Education provides free English to speakers of other languages as well as free GED and Citizenship classes throughout the region. • Library/Learning Resource Center – Director, David Gray The library has close to 100 computers in our loaner laptop program. In addition, there are some hot spots with unlimited data to support student success.
<p>Development; Laurel Ridge Educational Foundation</p>	<p>Liv Heggoy, associate vice president of development and executive director of the Laurel Ridge Educational Foundation, reported on the following:</p> <p><u>Wits for Wellness 5K</u> The 8th annual Wits for Wellness 5K will be held on Saturday, September 17. Money raised will support the Laurel Ridge Foundation. This is a very family friendly walk or run – we are inclusive of all fitness levels! Children can also participate. We are grateful for the sponsorship support of Anthem, United Bank, and Costco. www.laurelridge.edu/5K. You can also help us by sharing the information with people in your community and on social media.</p> <p><u>Party in the Garden Fundraiser</u> On Friday, October 14, the Foundation will host our first fundraiser at the Luray-Page County Center. Enjoy dinner, drinks, and live music in a beautiful setting with mountain views. Tickets are \$100 and limited to 80 seats. Contact Andy Gyurisin at agyurisin@laurelridge.edu</p>

	<p><u>Center for Skilled Trades at the Fauquier Campus</u> The ceremonial groundbreaking for the new building was held on August 2. All six trades labs have been named. The Foundation has signed the contract with Miller Brothers Inc. (general contractor).</p> <p><u>Building the Future Fund</u> One of the college’s strategic priorities is raising \$1.5 million to expand career and technical education opportunities at the Fauquier Campus. To date, \$875,000 has been raised.</p> <p><u>Hazel Hall Grand Opening</u> We hope you can join us on Wednesday, September 21 for the long-awaited grand opening of our new academic building for science, engineering, and health professions. There are still a few naming opportunities available including two beautiful science labs and the board room. Please contact Liv Heggoy if you have any leads.</p> <p><u>Student Support</u> The Foundation continues to provide assistance to students with urgent needs. We recently covered the \$3,200 cost for six new hotspots and the one-year broadband plan for thirteen hotspots. The library handles lending these out to students.</p> <p><u>Scholarships</u> On August 15, we received amazing and unexpected news that we are going to receive an additional one-time gift from a donor of \$160,000 to support scholarships for Fauquier County residents.</p>
<p>Financial and Administrative Services</p>	<p>Craig Short, vice president of financial and administrative services, reported on the following:</p> <p><u>Business Office</u></p> <ul style="list-style-type: none"> • 3-year APA audit by the Auditor of Public Accounts (APA) just concluded. • Working to have old debts (2012-2017) released by the Attorney General's office. • Finished year end reporting to the VCCS. • Completed construction of the FY 23 Operating Budget and issued budget approvals to all departments. • Calculating FY24 requests to localities for submittal over the next quarter. <p><u>Auxiliaries and Facilities Planning</u></p> <ul style="list-style-type: none"> • Hazel Hall substantially complete for beneficial occupancy; first classes took place in August, 2022. There are remaining items to be completed due to supply chain challenges with materials, etc., however, the building is now in full use.

- Wolk Hall remains on hold pending resolution of DPB release of funds and contractor re-pricing for the project.
- Smith Building substantially complete; first classes took place in June, 2022. Final walkthrough took place on 8/23/2022.
- Trades Lab; contracts for site and building signed, site permit obtained August and passed on to Miller Brothers and the Architect to obtain the SWPPP and site disturbance permit as well as submit for the building permit (for the building portion only).
- Wolk Hall Chiller replacement project is complete and operational.
- Continued maintenance of and deployment of air purification units throughout all campuses.
- Wolk Hall Projects design complete and in procurement with VCCS Project Management: Police Desk relocation, Student Success Suite renovation, Bookstore relocation.
- Fauquier Projects design complete and in procurement with VCCS Project Management: Veterans Suite renovation, Room 501 Office separation, and vending area improvements.
- Lighting upgrades in Wolk Hall at 95 percent complete.
- Major HVAC controls upgrade project at Middletown Campus underway at approximately 30 percent complete.

Police

- Continuing to fill vacant positions; almost fully staffed.
- Laurel Ridge Police Department coordinated the “National Night Out” event on the Middletown Campus on 8/2/2022.
- Hosted Threat Assessment Training in partnership with DCJS on 7/12 and 7/13.
- Continue to coordinate training with local law enforcement and first responder agencies in our service region.

Information Technologies

- Recruitment for CIO nearly complete. Finalists have been identified.
- Backfilling open positions remains a high priority to build out staffing. Currently, 3 full-time and 2 part-time positions in process for recruitment are: Computer Tech II and a part-time computer operator at the Fauquier campus, An Endpoint Manager and part time computer operator at the Middletown Campus and a Network/Security Tech II College-Wide.
- HyFlex installations continue to be underway at Middletown and Fauquier Campuses and are expected to continue through the Fall semester without interruption to class schedules. Classrooms that have been or are in the process of being upgraded to HyFlex at this time are Jenkins Hall rooms 105 (Claude Moore Lab), and rooms 207/208/209 and room 201 (conference room). Fauquier Campus – Wolk Hall rooms 201/203, 202/206, 205/207, 208/210, 103 (innovation space

	<p>renovation), 104 (renovation), 105 (cyberlab renovation), 106 (renovation), 107, 109 (renovation), 111, 115 and the existing cyberlab. Hazel Hall rooms 103 (Barkman Conference Center), 105 (conference room), 106, 109, 110 (conference room) 123A, 123B, 204, 205, 207, 210 (conference room), 211, 214 (conference room), 228 (conference room). Middletown Fairfax Hall rooms 300, 304, 306 (cyberlab), 307, 309, 601, 602, 603, and room 201 (innovation space). Science Health Professions rooms 136/138, 145, and 234. Student Union rooms 118/119.</p> <ul style="list-style-type: none"> • Scope development for Hazel Hall complete and installation underway for ETF and Project Based funded items. There are some components of the systems that have yet to be received/manufactured which are causing delays in project completion and resulted in having to make temporary “work-arounds” but the infrastructure, WIFI capability and major components have been installed and commissioned. Classrooms are operational until final components can be delivered in September.
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IMPORTANT DATES			
Date	Activity	Time	Location
Wednesday, September 21, 2022	Hazel Hall Grand Opening & Ribbon Cutting	11:00 a.m.	Fauquier Campus
Friday, September 30, 2022	Laurel Ridge All College Day	8:30 a.m. – 12 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
Friday, October 14, 2022	Luray Page County Center Fundraiser – Party In the Garden <i>(ticketed event)</i>	TBA	Luray Page County Center
Thursday, November 10, 2022	College Board meeting	12:00 p.m.; lunch provided at 11:30 a.m.	Middletown Campus

ADJOURNMENT
On a motion by Mike Lake, seconded by Renard Carlos, Board Chair Mike Wenger declared the meeting adjourned at 1:16 p.m.

SUBMITTED BY:



Kimberly P. Blosser
President, Laurel Ridge Community College;
Secretary, Laurel Ridge Community College Board

APPROVED BY:



Michael S Wenger
Chair, Laurel Ridge Community College Board

Copy + Attachments to: All College Board Members and College Senior Leadership members.

Copy of Approved MINUTES NO. 258 (June 2, 2022) filed with Glenn DuBois, Chancellor, Virginia Community College System.