LORD FAIRFAX COMMUNITY COLLEGE BOARD MEETING

MINUTES NO. 257

April 7, 2022

CALL TO **O**RDER

Board Chair Michael Wenger convened a regular meeting of the Lord Fairfax Community College (LFCC) Board at 12:00 p.m., Thursday, April 7, 2022, in 'The Barn' at the Fauquier campus.

Members Present	Kimberly P. Blosser	Lord Fairfax Community College	
Wichibers Freschi	Edwin C. Daley	Warren County	
	Krista Farris	City of Winchester	
	Benjamin C. Freakley	Shenandoah County	
	Brad A. Hodgson	City of Winchester	
	Kimberly Jenkins	Fauguier County	
	Paul Johnson	Page County	
	Michael A. Lake	Frederick County	
	Pamela M. McInnis	Warren County	
	Maryam Tabatabai	Clarke County	
	Michael Wenger	Rappahannock County	
Members Absent	Renard Carlos	Fauquier County	
	Michael Czinkota	Page County	
	Andrew C. Keller	Shenandoah County	
	Brandon Monk	Frederick County	
Others Present	Jeanian Clark, vice preside	Jeanian Clark, vice president of Workforce Solutions	
	Chris Coutts, vice presiden	Chris Coutts, vice president of communications and planning; Fauquier	
	campus provost		
	Anne Davis, vice president	Anne Davis, vice president of academic and student affairs	
	Ashley Hansen, executive a	Ashley Hansen, executive assistant to the president	
	Liv Heggoy, associate vice	Liv Heggoy, associate vice president of development; executive	
	director of LFCC Education	director of LFCC Educational Foundation	
	Craig Short, vice president	Craig Short, vice president of financial and administrative services	
Approval of Minutes No. 256		On a motion made by Brad Hodgson, seconded by Kim Jenkins, Minutes No. 256 were unanimously approved.	

New Business		
LFCC Institutional Priorities AY 2021-22 progress report (Information Item)	LFCC President Kim Blosser reviewed with board members the LFCC Institutional Priorities AY 2021-22 progress report (Attachment No. 1) and highlighted numerous goal progress areas.	
	A link to the president's performance evaluation electronic survey will be emailed to all board members. All survey responses remain	

	anonymous. Survey responses will be tabulated by LFCC's research, analytics, and data systems unit and provided to the board chair and vice chair for review and inclusion in the president's evaluation letter to the Chancellor. The board chair and vice chair will draft a letter of evaluation for board review. Upon board consensus, the evaluation letter will be sent to the Chancellor in late May. This was an information item and required no further action. (Attachment No. 1; 7 pages)	
Enrollments in Community Colleges – A Look at the Last Decade and Goals for the Future; a presentation by LFCC President Kim Blosser	t LFCC President Kim Blosser presented on the topic of enrollment trends in community colleges and reviewed content in the attached slide deck with board members. This was an information item and required no further action.	
(Information Item)	(Attachment No. 7; 21 slides)	
College Board Governance Ad Hoc Committee update (Information Item)	Board Vice Chair Ben Freakley reported to board members that the Governance Ad Hoc Committee members include himself, Mike Wenger, Kim Blosser, Mike Lake, Ed Daley, Maryam Tabatabai, and Ashley Hansen. The committee will begin work on drafting revisions to the current College Board Bylaws to include language incorporating the state's recent authority permitting public board electronic meeting attendance under certain conditions. The committee will also work on developing a College Board code of ethics. The committee plans to propose draft bylaw revisions to the collective board for approval at the June 2022 meeting. A draft code of ethics is planned to be presented for review and comment from the collective board at the June meeting. This was an information item and required no further action.	
Recommendation to approve Naming of Three Instructional Labs in the new Trades Building at the Fauquier Campus (Action Item)	Liv Heggoy recommended the naming of three instructional labs in the new trades building at the Fauquier campus for board approval. Board members reviewed the attached justifications. The names are recommended by the Foundation Board as a result of three donations to the 'Building the Future Fund: Expanding Career & Technical Education at the Fauquier Campus.' The proposed names are as follows: Trades Lab 5: S.W. Rodgers Company, Inc. Trades Lab 4: VAMAC, Inc. Plumbing, Well & Onsite Septic Supply Trades Lab 2: Genesis Home Improvement and Restoration	

	On a motion made by Ed Daley, seconded by Ben Freakley, the named spaces were unanimously approved. Kim Jenkins abstained from voting. (Attachment No. 2; 4 pages)	
Recommendation to approve Gas Utility Easement for Hazel Hall (Action Item)	Craig Short recommended the attached gas utility easement for Hazel Hall to board members for approval. On a motion made by Kim Jenkins, seconded by Brad Hodgson, the easement was unanimously approved. (Attachment No. 3; 7 pages)	
Recommendation to approve AY 2022-23 College Board meeting dates (Action Item)	Board Vice Chair Mike Wenger reviewed with board members the proposed Laurel Ridge Community College Board meeting dates for the 2022-23 academic year (Attachment No. 4). On a motion made by Paul Johnson, seconded by Maryam Tabatabai, the AY 2022-23 college board meeting dates were unanimously approved. (Attachment No. 4; 1 page)	
Recommendation to approve LFCC President Executive Compensation FY 2022 (Action Item)	Liv Heggoy reviewed with board members that the VCCS policy on executive compensation permits the college's foundation to supplement the president's salary in the form of a housing allowance up to \$25,000 per year. This is a fairly common practice at four-year universities and is becoming more common at community colleges. The LFCC Foundation Board and executive committee has set aside \$18,000 in the Foundation budget that can be used to supplement the president's salary annually. Authorization for the president to receive this benefit must be recommended by the local college board, funded by the foundation, and approved by the chancellor. On a motion by Ed Daley, seconded by Brad Hodgson, the recommendation for a president housing allowance in the amount of \$18,000 to be received by LFCC President Kim Blosser and funded by the LFCC Foundation was approved unanimously. (Attachment No. 5; 1 page)	

REPORT OF THE COLLEGE BOARD CHAIRMAN

Board Chair Mike Wenger recently coordinated with college leadership to organize a tour of the Fauquier campus and newly constructed Hazel Hall for educational and county leaders of Rappahannock County. This activity proved to be a great awareness and discussion opportunity among all involved. Wenger encouraged other board members to consider coordinating a similar activity among their respective localities' leaders and the college.

REPORT OF THE EDUCATIONAL FOUNDATION BOARD REPRESENTATIVE

Brad Hodgson, LFCC Educational Foundation Board representative, reported on the following:

- The Foundation Board approved the construction contract for the Trades Building at the Fauquier campus.
- The Foundation is reporting that approximately \$640,000 has been raised to date for the Building the Future Fund expanding career and technical education at the Fauquier campus.
- The Foundation has received over \$1 million in donations to date for the 2022 fiscal year.

REPORTS OF THE COLLEGE

(Attachment No. 6; 9 pages)

IMPORTANT DATES			
Date	Activity	Time	Location
Friday, April 15, 2022	LFCC Educational	11:00 a.m.	Carl & Emily Thompson
	Foundation		Conference Center, Corron
	Appreciation		Community Development
	Luncheon		Center, Middletown Campus
Tuesday, May 10, 2022	Middletown Student	5:00 p.m.	Car & Emily Thompson
	Academic Awards		Conference Center, Corron
	Ceremony		Community Development
			Center, Middletown Campus
Wednesday, May 11,	Fauquier Student	6:30 p.m.	The Barn, Fauquier Campus
2022	Academic Awards		
	Ceremony		
Thursday, May 12,	LFCC Employee	10:30 a.m.;	Carl & Emily Thompson
2022	Recognition Ceremony	luncheon begins	Conference Center, Corron
	& Luncheon	at 12 Noon	Community Development
			Center, Middletown Campus
Thursday, May 12,	TRiO Graduate	6:00 p.m.	McCoy Theater, Alson H. Smith
2022	Celebration		Hall, Middletown Campus
Friday, May 13, 2022	LFCC Commencement,	2:00 p.m.	Middletown Campus
	Health Professions		
	Programs		
Saturday, May 14, 2022	LFCC Commencement,	11:00 a.m.	Middletown Campus
	Non-Health		
	Professions Programs		
Thursday, June 2, 2022	We Are Laurel Ridge	11:00 a.m.	Luray-Page County Center
	Flag Raising Ceremony		
Thursday, June 2, 2022	College Board meeting	12:00 p.m.; lunch	Luray-Page County Center;
		served at 11:30	room TBD
		a.m.	

ADJOURNMENT

On a motion by Brad Hodgson, seconded by Kim Jenkins, Board Chair Mike Wenger declared the meeting adjourned at 1:34 p.m.

SUBMITTED BY:

APPROVED BY:

Kimberly P. Blosser

President of the College and Secretary to the Lord Fairfax Community College Board Michael S Wenger

Chair

Lord Fairfax Community College Board

Copy + Attachments to: All College Board Members and Cabinet members.

Copy of Approved MINUTES NO. 256 (February 3, 2022) filed with Glenn DuBois, Chancellor, Virginia Community College System.





INSTITUTIONAL PRIORITIES

>------2021-22-----∘



Engage full-time and adjunct faculty in professional development and meaningful dialogue to broaden their understanding of equity gaps in student success.

Why is this a priority?

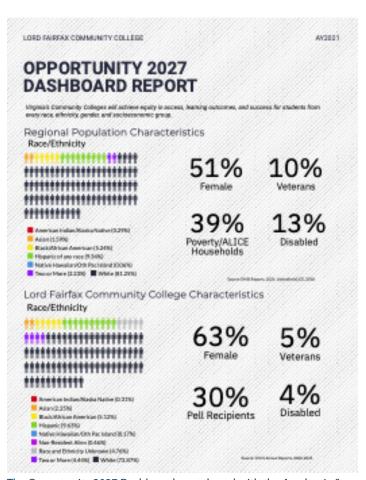
The first step to fully understanding gaps in student success is to review the data and disaggregate in meaningful ways to determine the exact nature of the gaps. Once we take a deep dive into the data, strategies can be implemented to address the known gaps.

What professional development has taken place?

- The Teaching Excellence Committee selected "From Equity Talk to Equity Walk" as a shared teaching book. All college faculty and staff were encouraged to read it. A series of three Book Talks was held, and the lead author, Tia Brown McNair, presented in March to the campus community.
- Our Faculty Fellows provided professional development to the entire Virginia Community College System in an hour-long presentation on Universal Design Learning and Assessment.
- The Instructional Technology Office and Assessment offices led an information session on how faculty discipline teams could submit proposals for actionresearch projects that forward program learning in relation to helping all students achieve learning outcomes.
- All student services staff completed training in trauma informed care.

What data sharing initiatives have taken place?

- Assessment Day, Oct 29 faculty worked in discipline areas to discuss strategies for improving learning outcomes.
- All College Day, November 22 The director of academic assessment, evaluation, and analytics presented student and employee equity data related to the Engage 2027 strategic plan to the college community.



The Opportunity 2027 Dashboard, was shared with the Academic & Student Affairs leadership team at a retreat in August.

What's Next?

- The April 1, 2022 faculty meeting includes additional data sharing and reflection. The data will be shared within departments, programs and discipline areas to include in their program reviews.
- Summer 2022 Faculty Fellows will continue with a focus on Universal Design Learning, but with more emphasis on inclusivity.



2

Provide students with connections to programs and community resources that address non-academic barriers to success by expanding the use of SingleStop.

Why is this a priority?

Students face more than academic barriers to success. We must provide holistic student support services to assist with barriers that impact student success.

In Fall 2020:

- √ 32% of students in the Hope survey reported experiencing Food Insecurity; 38% reported Housing Insecurity; 6% reported homelessness.
- √ 80% of students in the Current Student Survey reported feeling anxious; 78% felt overwhelmed; and 59% experienced depression.

What connections to programs and community resources have been provided?

SingleStop has been introduced at faculty and college-wide meetings. Our Student Services team held information sessions about SingleStop for faculty, staff and students.

- A survey for students applying to the College helps identify those who would benefit from the SingleStop screener.
- ✓ The SingleStop office is administering United Way emergency funds and referring students to local resources for assistance.
- ✓ The college is currently serving 75 SingleStop students.

TimelyMD, which is a mental health care provider for health coaching, counseling, and psychiatry was implemented.

- ✓ Students are using all the Timely Care offerings. As of February 28, 2022, there were 105 visits including 64 counseling sessions, 31 talk now sessions, 3 psychiatry appointments, and 7 health coaching appointments.
- Our partnership with TimelyMD was picked up by Diverse Issues In Higher Education and we will be a featured school.

Our Educational Foundation provided \$29,434.75 in emergency funding through the end of March 2022 to help 49 students with expenses like rent, utilities, gas gift cards, textbooks, medical bills, internet access and more.

A *donation of 49 laptops from Navy Federal Credit Union* through our Educational Foundation will be distributed to students with technology needs.

What's Next?

Outreach to students who qualify for PELL grants (credit students) or FANTIC financial assistance (Workforce students) will be completed by May 2022.



97%

rated positively (very good or good) that LFCC promotes a culture of caring;

93%

said LFCC made them feel like they belong here.



3

Align curricular content with the expressed business needs of employers, including periodic review and updates by advisory committees; Develop methods and schedules to update all credentialing programs with a frequency that ensures consistent alignment with industry changes.

Why is this a priority?

To prepare our graduates with the necessary skills for employment and career advancement, the College will ensure our programs are well-aligned with workplace needs.

What advisory committee work has taken place?

Curriculum Advisory Committee (CAC) membership was approved by the College Board at the November 2021 meeting. Programs have sought input from the CACs as curricular issues have arisen. For example:

- An engineering and engineering technology-specific CAC is being formed with participation from industry partners and other stakeholders.
- An Administration of Justice CAC has started with local law enforcement/legal agencies.
- ✓ With feedback from the CAC, the software development career studies certificate has been updated to include more relevant programming, including Python Programming and Introduction to Game Design.
- A welding advisory meeting was conducted in Fauquier County.
- ✓ Corporate Training team has:
 - o Held 3 advisory group meetings: Leadership basecamp, Leadership Institute, and Page County Business Roundtable
 - o Performed one large employer survey
 - o Conducted 12 formal employer needs assessments
- ✓ Workforce Open Enrollment team has:
 - Conducted 4 program assessments (scorecards) to determine program viability: 3 in Information Technology areas and 1 in diesel.
 - Conducted 15 needs assessments in the following areas: Information Technology, Manufacturing, Trades, and overall programming in Page County.

What else have we done to align programs and courses with industry changes?

- Credit faculty developed two small Unmanned Aircraft Systems (drone) certificates.
- HyFlex delivery options are being incorporated in classrooms.
- Corporate Training team
 has conducted three program
 scorecards (including Partners, DEI, and Prepare for Production),
- Corporate Training added new programming in: Diversity, Equity, and Inclusion; Plumbing; and PACE certifications for the Department of the Army.
- ✓ To date, Workforce has added 7 new credential programs to meet local needs.

Associate of Applied
Science graduates wages
averaged:

\$48,786
with

83%
employed



4

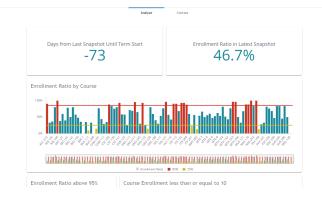
Build academic schedules to prioritize the needs of adult working students and expand access to underrepresented groups; Fully utilize Ad Astra Platinum Analytics to build schedules that ensure students can get the courses they need when they need them.

Why is this a priority?

Moving to more strategic scheduling can reduce time to completion, saving students time and money, and lead to greater credential attainment. By increasing the number of students in currently underrepresented demographic populations, we can both bolster enrollment at the college and better serve the needs of learners in our region.

What strategic scheduling initiatives have taken place?

- The academic leadership team held two scheduling meetings to review the strategic initiatives and consider ways to include them in the upcoming class schedules.
- ✓ The director of academic assessment, analytics, and evaluation attended Ad Astra training. She provides data to support deans with scheduling.
- Reviewed data from Ad Astra Platinum Analytics.



What changes have we made to the credit course schedule?

Based on an analysis of student success by looking at session length and modality, we are:

✓ Moving to reduce the number of 12-week session courses and increase the number of 7-week session courses to allow students more options within the same scheduling time block.

FALL 2021 Current Student Survey

85%

strongly agree or agree on the need for alternative class schedules

- Providing more T/TH or M/W schedule options at convenient and sequential times in high enrolledprograms, building out some pre-set options with blocks of courses for students.
- Offering two-course sequences in one semester for multiple courses. For example:
 - For the fall 2022 schedule, sequenced BUS 100 and MKT 100 in first 7-week/second 7-week format for Management AAS students.
 - o For the fall 2022 schedule, sequenced ITD 110 and ITD 130 in first 7-week/second 7-week format for Information Systems Technology AAS students.
 - o In the school of Humanities and Social Sciences, increased 7-week offerings by 31% from fall 2021 to fall 2022.
- √ To help assure students have maximum access to core general education classes, especially classes like Math and English at Luray, deans are collaborating to avoid conflicts in critical gateway courses.
- Coordinating scheduling collegewide to avoid overlaps of high-demand class offerings at all sites.
- Offering multiple section classes across the week, daytime and evenings, online, hybrid and face to face.
- ✓ Creating a full-year academic schedule.





Diversity: Review hiring process to ensure candidates understand equity focus.

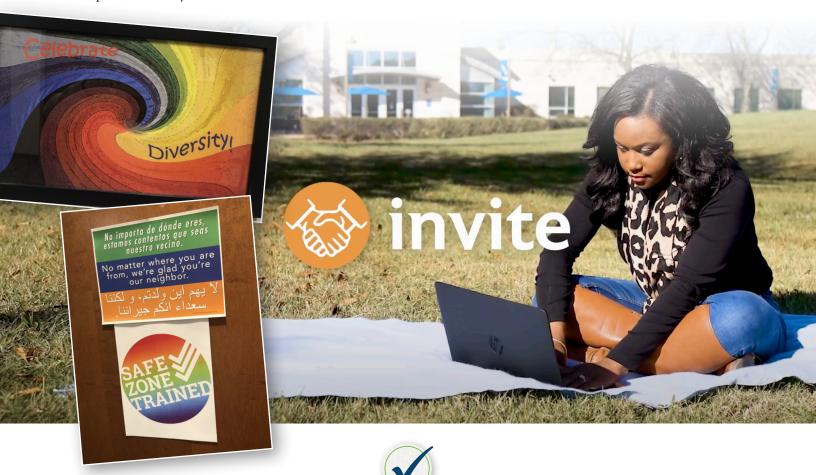
Why is this a priority?

Engaging candidates for College positions at the onset conveys the importance of varied perspectives and ensures the candidates and college's value of diversity, equity and inclusion (DEI) is aligned. This communicates to candidates that all individuals are welcomed in our workforce.

What hiring initiatives have taken place?

✓ Every job posting includes a section entitled, "Embracing Equity and Our One Virginia Plan." This includes a statement that reflects our commitment to equity in hiring and our goals in building a culturally diverse and pluralistic faculty and staff.

- All full-time positions are posted to diversity partner job boards, and template email communications to candidates have been crafted for inclusivity and to offer accommodation resources.
- ✓ To welcome and include current and future employees, the Human Resources office incorporated art and wall decor that is representative of our inclusive values.
- The college is currently implementing a new onboarding system with the VCCS Shared Service Center, resulting in a comprehensive review of our onboarding communications and process.



IN PROGRESS



Diversity: Evaluate and improve faculty recruitment and retention efforts to ensure hiring reflects demographics of college community.

Why is this a priority?

Need to identify and prioritize root causes of systemic inequities and barriers to change, and then develop strategies to mitigate the findings. Our data currently shows that minority applicants do not reflect the availability pool as they move through the hiring process.

Diversity data of employees shows LFCC has 6% minority representation, whereas the service region comprises 10.5% minority populations. Full-time minority faculty only make up 4% of the total.





6% minority representation

4% full-time minority faculty



94%

rated LFCC positively (very good or good) as a welcoming and supportive climate that values diversity and inclusion

What changes have been made to recruitment efforts?

- Human Resources and Institutional Research are tracking applicants through each stage of the recruitment process to determine where the percent minority is lower than the pool. This diversity data is shared with the President, Search Advocate, Search Chair, and AVP of Human Resources at each stage of the hiring process.
- ✓ Providing professional development to all employees through Implicit Bias sessions scheduled for June.
- An ad hoc committee has been formed to provide resources and best practices to our search committee members, chairs, and advocates for every stage of the recruitment process.
- ✓ VCCS is providing online training for faculty search committees and a course on the Influence of Unconscious Bias in Decision Making.



LORD FAIRFAX COMMUNITY COLLEGE 173 Skirmisher Lane Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO:	Kimberly P. Blosser, President		
FROM:	Liv Heggoy, Executive Director, LFCC Foundation		
DATE:	3/29/22		
SUBJECT:	Item Recommendation for College Board Agenda		
The following	item is recommended for the agenda of the next College Board meeting:		
Inform	ation Item: \square or Action Item: \boxtimes		
	Agenda (be specific): Naming of Three Instructional Labs in the new Trades Fauquier Campus		
_	inistrator's Recommendation (If funding is involved, please indicate appropriate m number and title.) Click or tap here to enter text.		
constructed at as a result of t	pproval of naming three instructional labs in the new Trades Building to be the Fauquier Campus. These names are recommended by the LFCC Foundation hree donations to the Building the Future Fund: Expanding Career & Technical he Fauquier Campus.		
Trades Lab 2 A gift from Ge	nesis Home Improvement and Restoration		
Trades Lab 4 A gift from VA Plumbing, We	MAC, Inc. Il & Onsite Septic Supply		
Trades Lab 5 A gift from S.V	V. Rodgers Company, Inc.		
Attachments (List supporting documents): Background Information		

Recommend Approval of Facility Naming: 3 Classrooms in the new Trades Building at the Fauquier Campus

Background

Per VCCS policy (page 3), the naming of college facilities requires the final approval of the College Board, whether the named facility is honorific or as a result of a philanthropic gift.

LFCC Foundation Recommendation

In Fall 2021, the LFCC Foundation set a \$1.5 million fundraising goal to support the *Building the Future Fund: Expanding Career and Technical Education at the Fauquier Campus*.

The LFCC Foundation Board may recommend to the College Board the naming of facilities in recognition of philanthropic gifts or corporate licensing agreements. At its February 3, 2022 meeting, the LFCC Foundation board voted to recommend to the College Board that the following 3 classrooms be named as a result of philanthropic gifts:

1. Trades Lab 5 will be used primarily for the Heavy Equipment Operator program.

The plaque will read:

Trades Lab 5

A gift from S.W. Rodgers Company, Inc.

Steve Rodgers founded S.W. Rodgers in 1980. He served on the College Board from 1996-2000. His company assisted with site work during the construction of Wolk Hall at the Fauquier Campus.

S.W. Rodgers is a heavy highway, civil site development, and utility contractor providing a full range of services, including earthwork, grading, erosion control, excavating, drilling, blasting, concrete installation, demolition, asphalt paving, project management, and much more in Northern VA, including Prince William, Loudoun, Fairfax, Fauquier, and Stafford counties and throughout the surrounding areas. https://www.swrodgers.com/

2. Trades Lab 4 will be used primarily for plumbing.

The plaque will read:

Trades Lab 4

A gift from VAMAC, Inc.

Plumbing, Well & Onsite Septic Supply

Founded in 1915, VAMAC, Inc. has evolved from a single well drilling contractor and supply business to a 20 location plumbing, well, & septic wholesale company servicing the Mid-Atlantic region. Our vision is to be the preferred partner of independent contractors and select manufacturers, and our purpose is to build strong relationships with our business family through integrity, exceptional service, with shared and sustainable prosperity. As a 3rd generation family-owned and operated company with the 4th generation active in the business, VAMAC celebrates its 105th anniversary, honoring our humble beginnings, and excitedly to go forward into the next 100 years. We welcome you to our business family, and be a part of "The Family Advantage." Company Web Site: https://www.vamac.com/aboutus

3. Trades Lab 2 will be used primarily for carpentry.

The plaque will read:

Trades Lab 2

A gift from Genesis Home Improvement and Restoration

The company's home improvement services include remodeling, renovations, repairs, finishing basements, and building / new construction. Kim and Mark Jenkins are the co-owners of the company. https://www.ghiva.com/ - company web site. Kim Jenkins serves on the College Board representing Fauquier County.

LFCC Foundation Gift Agreement

The gift agreement with the LFCC Foundation includes the following clauses related to the termination or modification of a naming:

<u>Termination of Naming</u>. In addition to any rights and remedies available at law, the Foundation may terminate this Agreement and all rights and benefits of the donor hereunder, including terminating the Naming, due to the following events:

- a. The Donor defaults in payment of the Gift as provided in this Agreement.
- b. The Donor is involved in legal impropriety or other act which brings dishonor to the College or would adversely impact the reputation, mission, or integrity of the College. The named facility then becomes subject to reconsideration and possible termination by the College Board. In the event of a removal, the College and the Foundation shall have no further obligation or liability to the Donor and shall not be required to return any portion of the Gift already paid.
- c. A Corporate Donor retains the named designation until the corporation is no longer in existence.

<u>Modification of Naming</u>. A named facility will generally retain that name as long as the facility exists. However, this does not assure that the name will remain beyond the useful life of the facility. If the facility is closed, destroyed, severely damaged, demolished, or faces similar circumstances, then the Naming will cease. In such an event, an alternate form of recognition may be provided.

State Board Policy

By policy, the State Board maintains authority for the naming of colleges and campuses, as detailed in Section 2A.09.D.3.h.c of the VCCS Policy Manual. In addition, policy provides each College Board with the authority to name all other facilities.

2A.09.D.3.h.c

c. The college board shall submit its recommendations to the State Board for a name for the community college and each campus of a multi-campus college. In the name of each community college shall be included the phrase "Community College." The college board shall be authorized to provide names for any facilities on the college campus.

The naming of a Virginia community college should reflect the values of inclusive and accessible education articulated in the VCCS mission statement and be relevant to the students it seeks to serve and to the geography of its service region.

Each college shall adopt procedures regarding the naming of major facilities on its campus(es). The procedures may provide for naming on the basis of significant service, but should also provide incentives and recognition for private sector giving to support the college. Recognition for private sector giving should typically occur after the gift has been received rather than on a prospective basis.

A current copy of the procedures should be provided to the Office of Facilities Management Services.

Individuals are not eligible for a naming award if they are currently employed at the college or elsewhere within the Virginia Community College System, are serving on the local college board, or serving on the State Board for Community Colleges. In addition, per the Code of Virginia, no college building, park, road, bridge, or other structure shall be named after a sitting member of the General Assembly. A separation from such employment or service of at least one month is a prerequisite for consideration for eligibility of an award.

LORD FAIRFAX COMMUNITY COLLEGE P.O. Box 47 Middletown, VA 22645

TO:	Kimberly Blosser, President		
FROM:	Craig Short, Vice President of Financial and Administrative Services		
DATE:	April 7, 2022		
SUBJECT:	T: Recommended Item for College Board Agenda		
The following	gitem is recommended for the Agenda of the next College Board meeting:		
Information Item:			
Action	Action Item: X		
Agend	a Item Title: Request for local board approval of gas utility easement for Hazel Hall		
Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):			
Recommend the College Board approve and grant authorization to forward a recommendation for the execution of utility easement for gas line expansion to accommodate the Hazel Hall project as illustrated in the attachment, and in accordance with the State Board Policy Manual 10.0.0.4.			
Attachments (List supporting documents.):		
Colum	Columbia Gas Line easement exhibit Hazel Hall 3.18.2022		



DATE: March 18, 2022

TO: Robert B. Jones, Associate Vice Chancellor

FROM: Monica Melville, Assistant Program Manager

SUBJECT: Lord Fairfax Fauquier Campus

Hazel Hall, Project Code 260-18161

Authorization and Approval to Grant an Easement to Columbia Gas of Virginia, Inc.

3/18/22

State Board Policy Manual §10.0.0.4.0 delegates to the Chancellor "authorization and approval of easements and rights of way". In accordance with this delegation from the State Board, I hereby approve the Project described in the attached package, namely, the conveyance of an easement to Columbia Gas of Virginia, Inc.to extend an existing underground gas line to serve the Hazel Hall building.

Robert B. Jones, Associate & Chancellor for

Facilities Management Services, VCCS

Chancellor's designee

Attachment

Cc: Craig Short

Forrest Nichols

TITLE: LORD FAIRFAX COMMUNITY COLLEGE

FAUQUIER CAMPUS

HAZEL HALL

UTILITY EASEMENT-GAS

PROJECT CODE: 260-18161-000

BACKGROUND:

Lord Fairfax Community College requests approval to grant an easement to Columbia Gas for the purpose of extending an existing underground gas line to serve the new Hazel Hall building currently under construction on our Fauquier Campus.

On February 18, 2021, LFCC received the building permit for the construction of a Classroom/Lab building on the Fauquier Campus. Subsequent to that, the contractor "Kjellstrom & Lee" began construction under the direction of VCCS project manager Forrest Nichols.

On March 16, 2022, representatives from Columbia Gas provided a sketch of the proposed Right-of-Way Easement path for the extension of an existing underground gas line to the building as a result of field coordination discussions that brought about the need for the extension. As such, an as-built easement plat and deed of easement are needed for recordation. An easement of 10' wide by approximately 2,482' in length will cover a total area of approximately 24,820 s.f. as shown conceptually on the attached exhibit.

LOCAL BOARD RECOMMENDATION FOR APPROVAL:

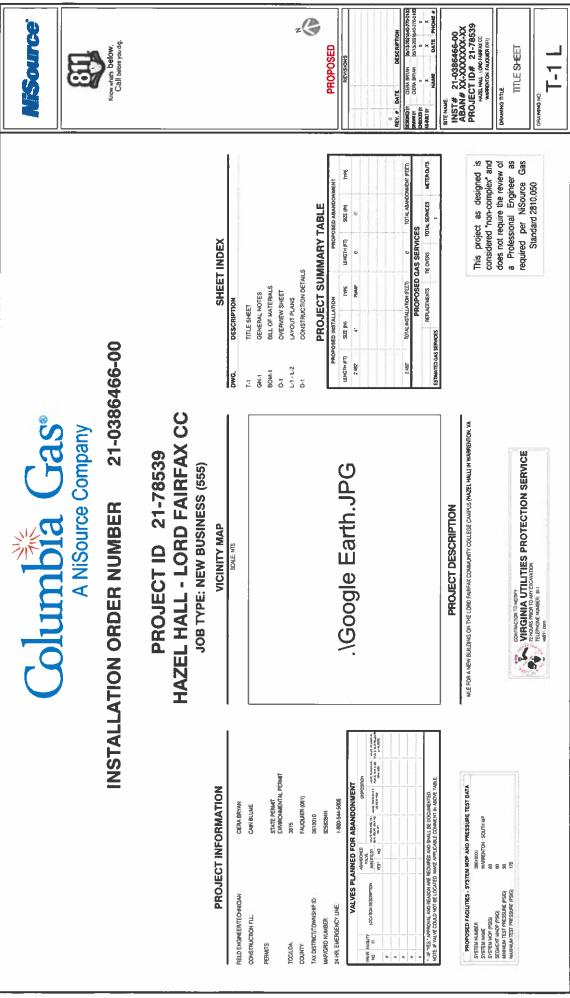
The Community College Local Advisory Board will review this easement request in April 7, 2022 for approval of the request.

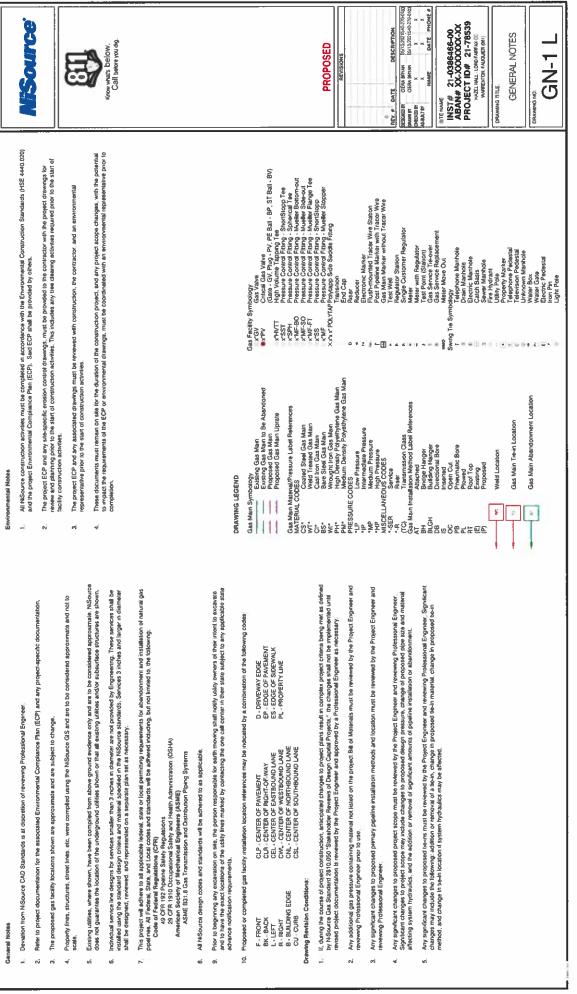
RECOMMENDATION:

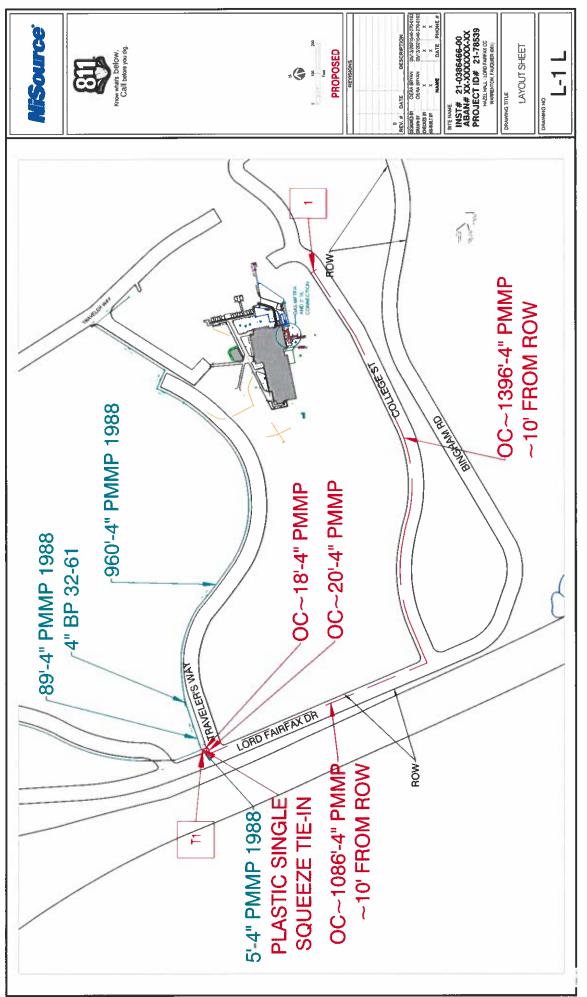
In accordance with Virginia Community College System Policy Manual, § 10.1.1, it is recommended that the State Board for Community Colleges approve execution of this Easement contingent upon satisfaction of all applicable requirements of the Commonwealth and Virginia Community College System Policy.

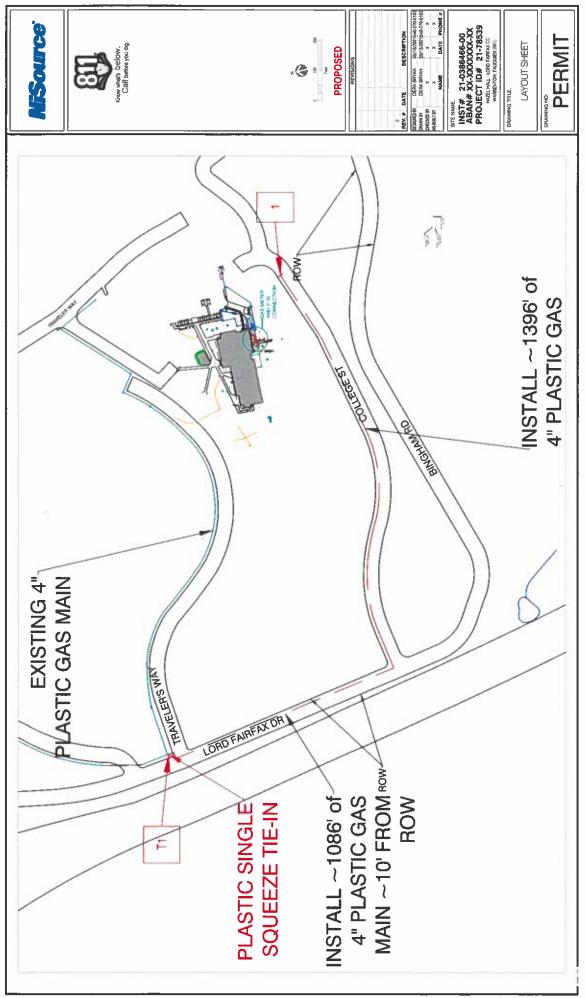
RESOURCE PERSONS:

Craig Short, Vice President FAS Lord Fairfax Community College (540) 868-7129 <u>shortce@lfcc.edu</u> Mr. Robert B. Jones, RA, CBO, VCCO Associate Vice Chancellor for Facilities Management Services Virginia Community College System (804) 819-4917 bjones@vccs.edu











LAUREL RIDGE COMMUNITY COLLEGE BOARD

2022-23 Calendar of Scheduled Meetings

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
September 1, 2022	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
November 10, 2022	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
February 2, 2023	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
April 6, 2023	12:00 p.m.	The Barn, Fauquier Campus
June 1, 2023	12:00 p.m.	Luray-Page County Center

Note: All College Board meetings are scheduled to begin at 12:00 p.m.; a light lunch is served at 11:30 a.m. Dates, times and meeting locations are subject to change due to unforeseen circumstances.

LORD FAIRFAX COMMUNITY COLLEGE 173 Skirmisher Lane Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO:	LFCC College Board
FROM:	Liv Heggoy, executive director, LFCC Foundation
DATE:	March 2022
SUBJECT:	Recommended Item for College Board Agenda
The following	item is recommended for the Agenda of the next College Board meeting:
Inform	nation Item: or Action Item:
	Fitle for Agenda (be specific): Recommend to VCCS Chancellor a housing nee for the LFCC President, Kim Blosser, to be funded by the LFCC Foundation.
	ing Administrator's Recommendation (If funding is involved, please indicate priate budget line item number and title.):
has per housin the exe noting	any years, the executive compensation plan outlined in the VCCS policy manual rmitted a college foundation to supplement the college president's salary with a g allowance. In 2013, the Virginia State Board for Community Colleges amended ecutive compensation policy and increased the housing allowance limit to \$25,000, that the change was consistent with the increased priority that Virginia community e presidents are expected to place on foundation work, with fundraising in that.
	rization for a president to receive this benefit must be recommended by the local e board, funded by the college's foundation, and approved by the chancellor.
On Fel	oruary 3, 2022, the LFCC Foundation Board approved allocating \$18,000 in its

2022 operating budget for this benefit during Dr. Blosser's 2022-2023 contract year.

Attachments (List supporting documents.):

Reports of the College

Lord Fairfax Community College Board Meeting No. 257 April 7, 2022

a. President, Kim Blosser

State Budget

The regular General Assembly session adjourned without passing a budget. On March 23, Governor Youngkin announced that a special session to address the budget and other unfinished legislation has been called for Monday, April 4, 2022.

To date, the major items we are following include:

Operational Budget Items	House	Senate
Increase G3 Capacity	\$0	\$24M year 1
Continue/Increase Affordable	\$24.1M each year*	\$20.2M each year
Access	*Requires capping tuition increase at 3% in FY23	
Increase Academic Advising	\$3M each year	\$6.2M each year
Capacity		
Increase Financial Aid	\$10M total	\$30M total
Enhance Cybersecurity	\$0	\$5M total
Compensation Increases and	House	Senate
Healthcare		
Compensation	4% raise + 1% bonus each	5% raise each year + one-
	year	time \$1,000 bonus
State Share of Compensation	Provided	Provided
Increase		
Institutions' Share of	Supported via Affordable	Supported via Affordable
Compensation Increase	Access - \$27.8M	Access - \$20M
Health Insurance Premiums	No increase in Yr1; 2.5% increase in Yr2 for employee and employer	2% increase in Yr1 and 2.5% increase in Yr2 for employee and employer

College Events

- The next president's virtual open forum for employees is scheduled for Thursday, April 14 at 2:30 p.m.
- The president held open houses with new employees (non-faculty) in late March at both the Middletown and Fauquier campuses.
- The president held three open forums for students during the week of March 28. One was held via Zoom, and the others were held on the Middletown campus and the Fauquier campus.

 Various other end-of-year student and employee recognition ceremonies are scheduled for the end of April and beginning of May. Please see the listing of 'Important Dates' in the agenda for further details.

Commencement

- Health Professions Commencement, Friday, May 13, 2022 at the Middletown campus beginning at 2:00 p.m. (expected event length 90 minutes). Board members asked to arrive by 1:15 p.m. for robing and processional line-up.
- Commencement (all other academic programs), Saturday, May 14, 2022 at the Middletown campus beginning at 11:00 a.m. (expected event length 90-120 minutes). Board members asked to arrive by 10:15 a.m. for robing and processional line-up.
- Please RSVP via the link provided in Ashley Hansen's email by Friday, April 15. More information regarding commencement can also be found at www.lfcc.edu/commencement

Community Outreach

The college has sponsored the first Juneteenth Community Celebration event being organized by the Winchester NAACP and Museum Shenandoah Valley scheduled for June 19, 2022. The college's outreach team as well as members of the college's Diversity, Equity and Inclusion Committee will be present at the event.

b. **Workforce Solutions and Continuing Education,** Jeanian Clark, vice president of Workforce Solutions and Continuing Education

Workforce Solutions will be partnering with Rappahannock County and Fauquier County Public Schools this Spring to offer graduating seniors Heavy Equipment Operator Training. The class max capacity has already been reached. All students will have the opportunity to interview with employers before graduating from high school later this Spring.

The Workforce Solutions Corporate Training Team hosted a webinar for employers on March 15 entitled "Pivot Strategies for the Great Resignation". A panel of five leaders in industry from our area shared strategies they are employing to stem the tide of resignations within their workforce. The webinar had over 60 attendees, including participants from five different states.

c. Communications and Planning; Fauquier Campus, Chris Coutts, vice president of communications and planning, Fauquier Campus provost

Community and Public Relations

Our Public Relations team, led by Director Brandy Boies, continues to uncover and highlight college news and success stories about our alumni, students, faculty, and staff. Read all stories at lfcc.edu/media

A few of our recent student success stories highlight the following:

- Niesha Clark: LFCC helped her achieve nursing dreams After working for low pay in a
 nursing home, Niesha Clark enrolled in LFCC, earned her LPN and is graduating with her
 RN degree this spring. She hopes to become a nurse practitioner.
- Skysundieas "Sky" Goyang: The future is bright Sky Goyang moved in with a friend in Virginia after losing her jobs during the pandemic. With help from LFCC, she is on her way to a promising career in cybersecurity.
- Childhood experiences led LFCC student to nursing career Suffering asthma as a child,
 Kush Kapur received excellent care from doctors and nurses. He knew when he grew up,
 he wanted to help others, and now is about to graduate from LFCC's RN program.

Creative Services

Under the leadership of Creative Director Aaron Riddle, the College is well prepared. The domain name laurelridge.edu has been obtained and secured for the college's use. It can be used immediately as it simply redirects to lfcc.edu (example laurelridge.edu/future-students goes to lfcc.edu/future-students). On June 2, 2022, that process will switch so laurelridge.edu will become the main domain for the college and lfcc.edu will redirect to it. Other name change collateral such as college signage, stationery, name tags, etc. have been ordered or are in the process of being ordered and are on schedule for a June 2 (or prior) implementation.

Grants

Since January, Melissa DeDomenico-Payne in the Grants Office has submitted nearly \$24.6 million in grant requests: four Letters of Intent/Pre-applications, two Federal grants, five Foundation grants, and documents to complete one Partnership grant opportunity w/ODU. Most notices of award will come out between April and October; several more grant requests/submissions will go out before the end of the fiscal year.

Strategic Planning

The Engage 2027 Strategic Plan was launched in Fall 2021, and we are nearing completion of the first year of the six-year plan. The strategic planning goals are incorporated into the budget requests that are being prepared for the next fiscal year. An ad hoc committee is wrapping up its work on the operational plans and objectives for Engage 2027. The first annual Engage 2027 status report summarizing the first year of the plan will be produced in Summer 2022.

Fauguier Campus

Construction on Hazel Hall, our new science, engineering and health professions facility, is nearing completion, and we are on track to begin classes in August 2022. The new building promises to add innovative and adaptive space for the more science, career and technical education programs at the Fauquier Campus. Renovation work is scheduled to begin soon in the science and health professions labs in Wolk Hall, as these programs move across to the new Hazel Hall. This work will continue through the summer and early fall. New flexible classrooms will provide space for cybersecurity, technology, business, general studies and art classes. Work continues on development of the Trades and Career Technical Training Building, and once proposals have been received from contractors we hope to move forward quickly to construction.

d. Academic and Student Affairs, Anne Davis, vice president of academic and student affairs

New Horizons – VCCS professional development conference presenters

- Stacey Ellis, a faculty member, and Chris Lambert, Coordinator of Student Engagement, will be presenting at New Horizons on the redesign of our student development courses and lessons learned in a session entitled: Academic and Student Affairs Collaboration Leads to Enhanced SDV 100 Engagement Initiatives.
- Stacey Ellis will also be presenting with two colleagues from Germanna in a session called *College Success Skills Collaboration Session*.
- Dr. Anne Davis is presenting as part of a New Horizon's panel on *Quality Assurance n Distance Learning in the Post Pandemic World*.
- Dr. Erin Mills, instructional designer, is presenting on Introduction to *Universal Design* and Classroom Learning.

New Horizon's Excellence in Education Award Winners

Four Excellence in Education awards were presented at the New Horizon's conference. LFCC is the recipient of the VCCS New Horizon's *Excellence in Education (EIE) award for Building Opportunity through INCLUSIVITY*. The award recognizes the Faculty Fellows program, a cohort-based peer professional development program for faculty, launched last year to examine Universal Design for Learning and its application to authentic assessment. The inaugural cohort of six faculty, Polly Nesselrodt, Naomi Simpson, Rachel Dodson, Curtis Morgan, Soyoung Burke, and Jeff Hollar, along with program facilitators Dr. Erin Mills and Amy Judd, Director of Academic Assessment, Evaluation and Analytics, are the award recipients.

Dr. Erin Mills, Instructional Designer, and Gannon Nordberg, Instructional Technologist, are sharing in an *Excellence in Education (EIE) award for Building Opportunity through COLLABORATION* for work of the statewide eLearning Committee in developing training materials for building student engagement in online courses.

School of Professional Programs Highlights

- Launch of drone courses the LFCC press release garnered attention and was picked up by the Royal Examiner, Page Valley News, 95.3 The River and Q102 (Chris & Rosie Show). Had several contacts to the college regarding enrolling in courses and possible partnerships. See https://lfcc.edu/drone-courses-fall-2022/
- Space Grant Award Dr. Melissa Stange was awarded a Virginia Space Grant Consortium Innovative Project grant with goal to attract more women to become drone pilots. LFCC will have a variety of opportunities to get more young women interested in becoming drone pilots.

These include:

- Zoom Webinars exploring history of Women in Flight, March 21, March 30, April 4 and April 15, all 6-7 p.m., open to all ages
- Summer camps: June Explorers for ages 13-15, and July Flyers for ages 16-18
- Drone Community Day in August
- 10 scholarships for women to enroll in a drone course at the college this fall
- Warner Award on Saturday March 12 at the Epsilon Pi Tau (honor society technology)
 for breakfast at the International Technology Educators Association conference Dr.
 Melissa Stange received the Region 2 Warner Award for exemplary achievements as a
 practitioner in a technology profession.

- Commonwealth Cyber Fusion Competition Virginia Cyber Cup LFCC takes first place in community college division.
- Medical Laboratory Technician Program (not official until the accreditor's April board meeting) – LFCC's MLT Program is recommended for initial accreditation for five years. NAACLS had three choices: not recommend, recommend for two years, or recommend for five years. This was the best possible result.

School of STEM Highlights

- Dr. Alex Peebles, engineering faculty who has a bioengineering background, recently published two papers, one in Biomechanics, and the other one on development of virtual reality games for patients with low back pain.
- The School of STEM is planning several STEM outreach activities. Two engineering days, one on each campus, open to high school juniors and seniors. Each is a full day event with hands on activities including 3D printing and engineering design, and more. Other STEM outreach activities are being planned for underrepresented groups in STEM such as women and minorities. A National DNA Day celebration on April 25 is planned. This day marks the commemoration of the discovery of the DNA double helix structure.

School of Humanities and Social Sciences Highlights

• Adjunct Professor of History, Mike St. Jacques, in collaboration with the Dean of Humanities and Social Sciences, Dr. Jay Gillispie and Student Life and Engagement Coordinator, Chris Lambert gave an exceptional presentation that was shared with the College community, and larger community, via ZOOM on March 3. The presentation was a historical context of the situation between Russia and Ukraine and a discussion of what is going on presently and how we got here. Mike's professional military career was in that part of the world as was his graduate history work at Carnegie Mellon and James Madison. It was very well received, and participants asked a lot of questions, something that continued at the Middletown Campus well after the program ended. There was such lively interest the program, questions, and discussion. Chris Lambert and Jay Gillispie are actively discussing more such programs.

Student Services and Academic Support Highlights

- Tele-mental Health Usage students are using all the Timely Care offerings. As of Feb 28 there were 105 visits including 64 counseling sessions, 31 talk now sessions, three psychiatry appointments, and seven health coaching will be a featured school. The addition of tele-mental health services has freed up time for our student support team to dig deep on other issues and focus on other wrap around services. The combination of SST, Single Stop, grant money, and Timely MD is making our money, time, and assistance stretch much farther for students.
- Donated Laptops Navy Federal Credit Union donated 49 laptops for students. We have
 a few students in line for them already, but we are going to go through the loaner
 laptop list at the library to see who has needed a computer and start there. These are
 also open to Workforce and Adult Ed students as well. These computers are for students
 to keep, not just borrow.
- Career Fair LFCC's Career Office hosted a career fair at the Middletown Campus on March 22 with nearly 100 employers. It was a great opportunity to welcome the community back onto campus while giving our students a chance to meet with potential employers.

Job Fair – LFCC's Outreach team in conjunction with the Page County Chamber of
Commerce will host a Job Fair and Workshop on April 29 from 10 am – 6 pm at Jenkins
Hall in Luray. The high schools plan to bring students and the whole community is
invited. There will be over 30 employers in addition to resume assistance, and a
program fair for LFCC programs. We are excited to showcase Jenkins Hall to the
community, particularly our high schoolers in Page County.

Early College and High School Partnerships Highlights

LFCC is preparing to sign a Memorandum of Agreement with Opportunity Scholars in May. Opportunity Scholars (OS) is an organization that seeks to provide pathways to success for students in the Lord Fairfax Community College service region and reduce the cycle of poverty while improving equitable opportunities in our communities regardless of socio-economic status. It is the philosophy of Opportunity Scholars that all students have a chance for success when they have partners on the pathway to success. Opportunity Scholars provides a low personal/family debt pathway to graduate with a college or university degree or professional trade certificates or medical certifications and/or licenses. The purpose of this collaborative partnership is to provide students with resources that will enable them to pursue a pathway that leads to sustainable wage at the least expensive cost to student and family in one of these high need, high wage, high skill areas: Public Service, Healthcare, Education, Business, IT, or Professional Trades and work in their community upon completion of education. Winchester and Frederick County Public Schools also have agreements with Opportunity Scholars.

Instructional Technology Office (ITO) Highlights

An article on *Strategies for Embracing Diversity in the Classroom*, written by ITO team members Dr. Erin Mills, Kaila Kea, and Gannon Nordberg was featured on, The Study Hall, an online blog sponsored by Instructure, the parent company of our learning management system Canvas, The article was translated into Spanish and shared with Instructure's international audience. LFCC has gone global! https://www.instructure.com/canvas/resources/higher-education/strategies-for-embracing-diversity-in-the-classroom

- e. **Development; LFCC Foundation,** Liv Heggoy, associate vice president of development, LFCC Educational Foundation executive director
 - We received a gift of \$925,000 in February on Valentine's Day to establish a new endowed scholarship. While the scholarship criteria has not been finalized, the donor would like for some of the funds to support students with financial need who are interested in pursuing a career in education.
 - A special thank you to College Board member Brad Hodgson, who has helped facilitate a
 gift of 49 laptops from his employer, Navy Federal Credit Union, to the Foundation to be
 given to students. The laptops were delivered on March 23.
 - We are pleased that HB200 sponsored by Delegate Mike Webert passed the General Assembly this year. With this technical correction to a section of the Virginia code, nonprofit organizations such as the LFCC Foundation can transfer property into a limited liability corporation (LLC) and maintain the existing tax exemption for the property. Without this technical correction, the tax exemption would not have extended

to an LLC whose sole owner is a nonprofit organization. We intend to establish the LLC as soon as possible in 2022 so that we can separate our property assets from our other financial assets. https://lis.virginia.gov/cgi-bin/legp604.exe?221+sum+HB200

- After a two-year hiatus, the Foundation's annual Appreciation Luncheon will be held on Friday, April 15, 2022. A formal invitation was mailed to all College Board members.
- **f. Financial and Administrative Services,** Craig Short, vice president of financial and administrative services

Business Office

Continuance of assembly of information for the APA audit underway as well as having sent out the ARMICS survey on 3/28. HEERF related grant expenditures continue to be monitored. Budget Requests for the FY23 budgets went out 3/17, accompanied by a request to link budgets with the college's strategic plan.

Auxiliaries and Facilities Planning

Hazel on track at 83% complete. Interior MEP Fixtures, millwork, and finishes are in the mid stages. The technology scope of work has been re-engineered to fit within previously established budget with purchase order received 3/9 with material ordered immediately after. Substantial Completion Date is scheduled for May 16th. (Final completion is after but that milestone needs to be met to stay on track) Wolk Hall design planning and permitting for the lower-level classrooms was completed, with anticipated start date of April 1 through September 2022. Early GMP budget issues were resolved, however, emergent issues with fire alarm integration and navigation of the DEB process are impacting that schedule. Whitney Miller continues to coordinate the move for that area to have been completed by end of March with Faculty and staff. Anticipated temporary changes in parking at the upper lot of Wolk Hall took place on 2/14 to transition to all ADA for at least 60 days through mid-April: still on track for reopening lot on April 15. Fauguier Trades lab remains on an aggressive schedule with RFP proposals back 3/22/2022 with an apparent low bidder of Miller Brothers. Will adjust project schedule based on feedback from selected contractor once negotiations have been complete. Anticipate that supply chain and labor issues will push completion into first guarter of 2023. Smith Hall Addition underway with masonry and structural steel being installed on slab and MEP ongoing in the interior and masonry on exterior; on schedule for planned completion of June 2022; Currently at 85% complete. The Janet Shimel Memorial Garden and landscaping at Jenkins Hall is at 90% complete overall with the trellis constructed, tree plantings in and the paver area and seat walls constructed at 90% complete. Securing proposal for plaque and monument sign this month. Based on feedback from the admin council, looking at road conditions at the entrance of the Middletown Campus including proposed reduction in speed limits, crosswalk and sidewalk plans from the town.

Purchasing for Hazel Hall

Technology, furniture, fixtures, and equipment purchasing for Hazel Hall continues with coordination between FAS and faculty/staff utilizing a combination of FFE funding for the project, ETF funding for the college and various pools of grant funding.

Facilities Management

Ongoing efforts being made in response to the COVID pandemic for future preparations, including major HVAC Controls upgrades college wide (Procurement complete and vendor in process of securing equipment), continued maintenance of and deployment of air purification units throughout all campuses, and further distribution of cleaning supplies for all classrooms. Wolk Hall Chiller replacement and modernization (permit received 3/25/22; chiller pre-ordered to avoid delays), exhaust air improvements at Fauquier Campus. Other projects at Wolk Hall include an atrium lighting upgrade (in design), concrete pad replacement at rear dock, Police Desk relocation (design complete, permitting in process), bookstore relocation (design complete, permitting in process), Student Success Suite renovations (design complete, permitting in process), classroom lighting upgrades to accommodate HyFlex tech installations (In process), and mini split installation for IT Closets to support HyFlex equipment (complete). Additional projects going through the VCCS process for design and procurement at the Middletown campus include Fairfax Hall Office 501 wall installation (design complete in process for permitting), Veterans Suite (design complete in process for permitting), B&G Operations Center, and Warehouse office separations (design complete in process for permitting), vending area improvements (schematics in review with LFCC), and the completion of the replacement of a vacuum pump and lab controls in Science and Health Professions lab.

LFCC Police

Currently recruiting for two full-time and three part-time police officer positions at Middletown and Fauquier Campuses. We have locked in the two-day DCJS training on Campus Threat Assessment for July 12-13, 2022. Ongoing projects police continue working on include: (1) bodyworn cameras (2) improving first responder radio reception/transmission in campus buildings (3) name change related coordination.

Information Technology

Student and faculty/staff Multi-Factor Authentication (MFA) are now live and in place to help protect students, faculty and staff from unauthorized access. There are a handful of remaining students/staff from time to time but overall adopted at the college-wide level at this point. HyFlex installations continue to be underway at Middletown and Fauquier Campuses and are expected to continue through the Fall semester without interruption to class schedules. Classrooms that have been or are in the process of being upgraded to HyFlex at this time are Jenkins Hall rooms 105 (Claude Moore Lab), and rooms 207/208/209 and room 201 (conference room). Fauquier Campus – Wolk Hall rooms 201/203, 202/206, 205/207, 208/210, 103 (innovation space renovation), 104 (renovation), 105 (cyberlab renovation), 106 (renovation), 107, 109 (renovation), 111, 115 and the existing cyberlab. Hazel Hall rooms 103 (Barkman Conference Center), 105 (conference room), 106, 109, 110 (conference room) 123A, 123B, 204, 205, 207, 210 (conference room), 211, 214 (conference room), 228 (conference room). Middletown Fairfax Hall rooms 300, 304, 306 (cyberlab), 307, 309, 601, 602, 603, and room 201 (innovation space). Science Health Professions rooms 136/138, 145, and 234. Student Union rooms 118/119.

Scope development continues for the Fauquier Trades Lab building technology. ETF purchasing to begin in late 2021 and IT continues to solicit needs from faculty and staff for hardware related to remote and mobile delivery of service and instruction if necessary. AdAstra and Chatbot implementation in progress with the provision of information to consultants and VCCS project managers.

Name Change Working Group

Internal group continues to meet on a weekly basis with additional KPMG meetings for LFCC staff. We have created a shared drive for placement of documents and itemized tracking and to use for basis of notifications. Eddie Edwards given direction on signage needs for monumental as well as directional and incidental signs at Middletown and Fauquier. Highway signage remains scheduled for changeover in late May with VDOT.

Enrollments at Community Colleges

The Last Decade and a Look to the Future

LFCC College Board Meeting

April 7, 2022

Definition of Success over Time



Definitions

- Headcount = the number of individual, non-duplicated students enrolled in classes
- FTE = Full-time equivalent (One FTE is equal to 15 credits)
- FTES = Full-time equivalent (credit) students
- Formula for computing FTES
 - Take the headcount and add up all the credits each student is enrolled in. This
 equals Total Credits Generated
 - Take the Total Credits Generated and divide by 15
 - This equals the number of Full-time Equivalent Students (FTES)

Community College 1.0 = Access

From the 1970's until the mid-2000's – the focus was on Access

- Increased course and program offerings to meet access demand
- Increased developmental education because of underprepared students
- Typical student in the 1970's was a young man who attended full-time, took classes during the day, and worked approximately 20 hours per week
- Typical student in the 1980's was a 28-year old female who attended part-time and took classes in the evenings
- Funding was based on FTES

Community College 2.0 = Access + Completion Beginning in mid-2000's through late 2010's – the focus moved beyond just Access to Completion of a Degree or Credential

- Performance Based Funding started across the country and in Virginia
- Reforms that launched:
 - Completion by Design
 - Guided Pathways
 - Alternatives to developmental education
- Funding to support non-credit/workforce enrollment was established to support student credential attainment
- Students should not take more credits than they need (for the job or transfer) and should not leave a community college with a 'bag of credits'

Community College 3.0 = Access + Completion + Post-college Success Beginning in the late 2010's until the present – Access and Completion are Important but Not Enough

- Students are coming with an end-goal in mind; either a job or a bachelor's degree
- Some applied degrees don't have value without passing a certification or licensure test and some transfer degrees don't have value without earning a bachelors
- All credentials don't have equal value
- In 2018, community colleges became majority non-white serving institutions
- Transfer VA Reform is underway

Impacts on Enrollment



Impacts from Reforms

Completion by Design and Guided Pathways

- Both were initiatives for credit programs designed to:
 - Ensure programs included only the minimum number of credits students needed for the job or the transfer degree
 - Ensure all the credit classes offered were accepted for transfer at the primary transfer colleges/universities

Results:

- LFCC evaluated every credit certificate and degree to ensure it was at the minimum number of credits needed (60 credits for a degree) and several programs reduced the required number of credits
- LFCC evaluated every course being taught for transfer and removed many courses from the catalog that did not readily transfer

Impacts from Reforms

Developmental Education

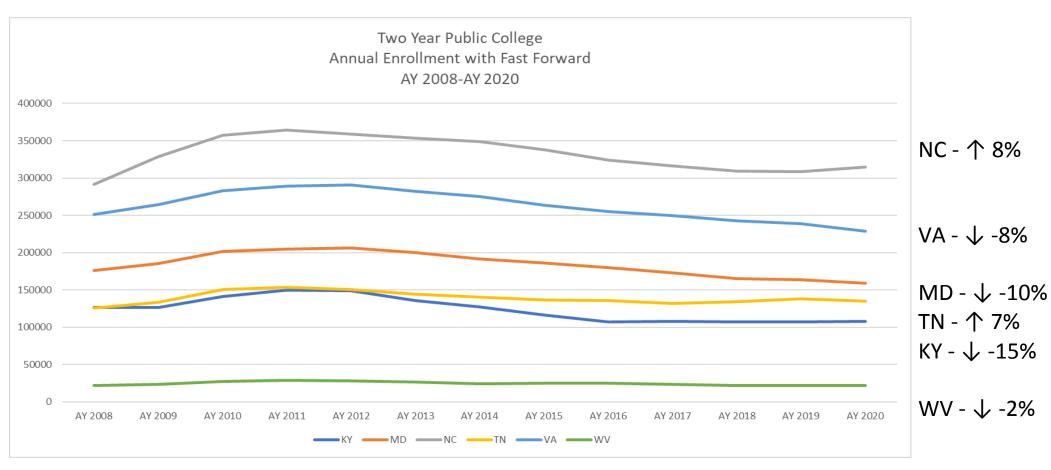
- Developmental education was not leading to degree completion
- VCCS and LFCC enacted reforms to place students directly into college-level classes based on performance in high school
- Results:
 - 2011-12: FTES generated from developmental education courses = 242
 - 2020-21: FTES generated from developmental education courses = 66
 - A 73% decrease in developmental education FTE

Impacts from Reforms

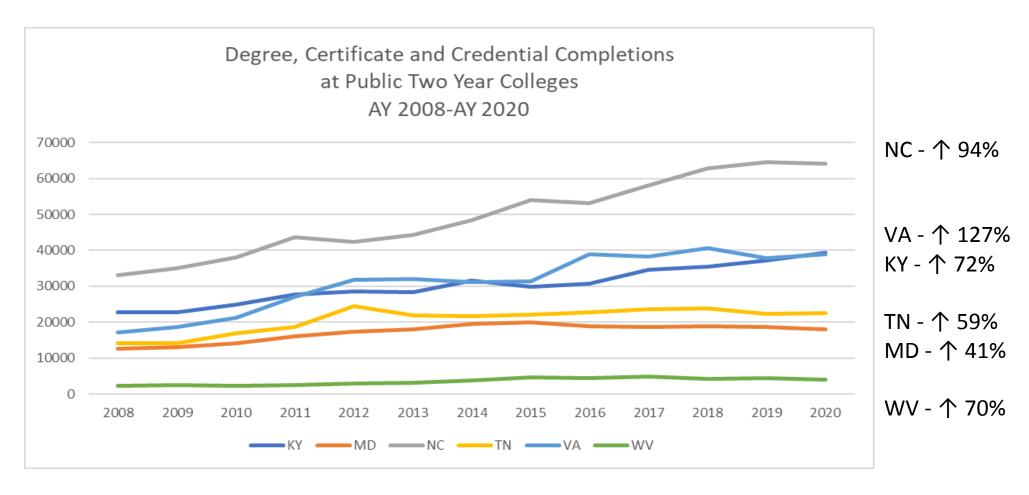
Focus on Non-Credit/Short-term Workforce Programs

- Workforce Credential Grant (WCG) aka FastForward began in 2016-17
 - For the first time, students received grant funding to support workforce credential programs
 - Enrollments in FastForward programs have increased from 368 in 2016-17 to 829 in 2020-21 (a 125% increase)
 - Enrollments in all non-credit career and technical education programs (including FastForward) were 547 in 2011-12; in 2020-21 enrollments were 1,410 (a 158% increase)
- NOTE: None of these students are included in state enrollment reporting

National Impacts: Virginia's enrollment decline (including FastForward students)

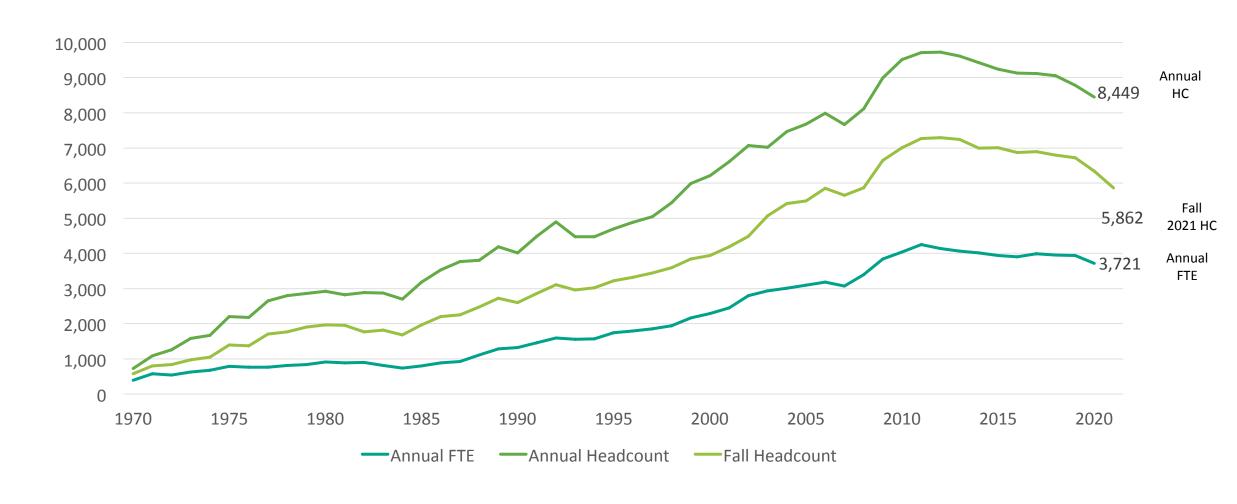


National Impacts: Virginia's completion increase (including FastForward credentials)

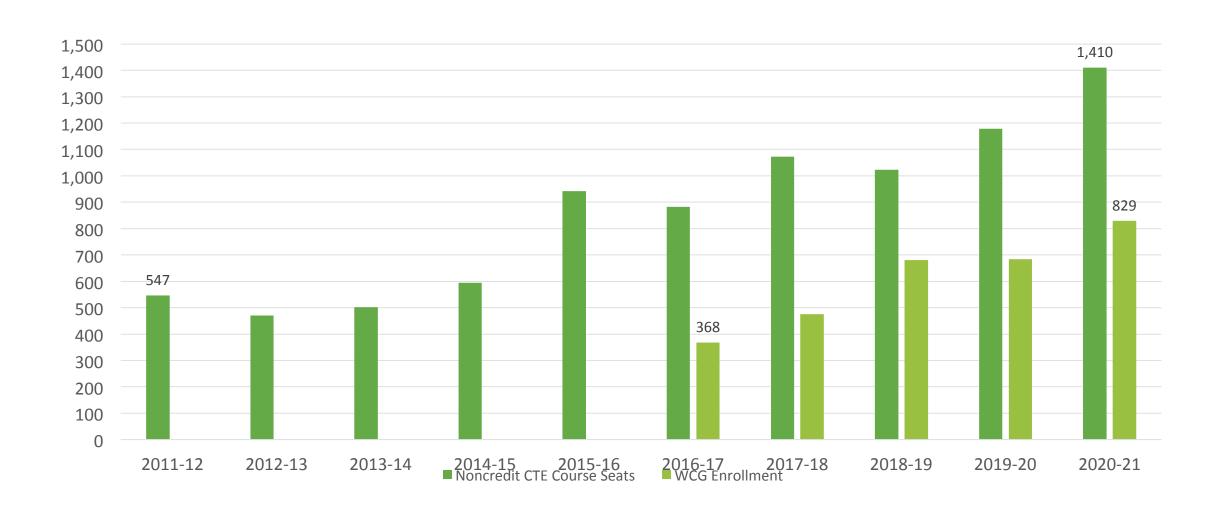


Nearly 22,000 more VCCS students earned awards (degrees, credentials, certs) in 2020 than in 2008

Credit Enrollment Trends at LFCC



Non-Credit Enrollment Trends at LFCC



LFCC Overall Enrollment – Last 5 years

- 2016-17
 - Annual Headcount in non-credit CTE and Credit = 10,011
- 2017-18
 - Annual Headcount in non-credit CTE and Credit = 10,202
- 2018-19
 - Annual Headcount in non-credit CTE and Credit = 10,127
- 2019-20
 - Annual Headcount in non-credit CTE and Credit = 9,957
- 2020-21
 - Annual Headcount in non-credit CTE and Credit = 9,859

-152 students

Conclusions



Take-aways from the last decade

- Enrollment numbers reported by the State Council of Higher Education for Virginia (SCHEV) and in newspapers almost always <u>only</u> reflect credit student enrollment and are most often reported based on FTES
- Over the last 5-6 years, there has been less of an enrollment decline and more of an enrollment re-alignment to shorter-term, career training programs
- Initiatives that have improved student success, completion and seamless transfer have had a negative impact on FTE

Our Future



Why does student success matter so much?

- Education is strongly correlated with economic opportunity and social mobility
- Our regions' businesses rely on us for talent development
- The health of our local economy is dependent on our all of our students succeeding
- Greater education = healthier communities

Our Strategic Plan – Engage 2027

- An even greater focus on engaging employers for talent development
- A closer alignment with 4-year schools to ensure seamless transfer and completion
- Focus on increasing overall enrollment and making sure we are enrolling students from underserved populations
- Ensuring all students succeed
- Aligning marketing and outreach efforts college-wide
- Redesigning our student onboarding experience
- Creating a culture of care for all students and employees

Questions?

