



Revision: 06/06/2023

# Recent High School Graduate Completion Status

Middletown Campus  
173 Skirmisher Lane | Middletown, VA 22645

Fauquier Campus  
6480 College Street | Warrenton, VA 20187

Phone: 540-868-7110 | Fax: 540-868-7005

Email: [Admissions@laurelridge.edu](mailto:Admissions@laurelridge.edu)

Students planning to complete high school graduation requirements at the end of the senior year fall term may desire to enroll at Laurel Ridge Community College the spring or summer semester. Laurel Ridge must confirm high school completion before moving forward in the enrollment process.

**Seeking Financial Aid:** Students must complete a FAFSA for the current year. In keeping with Federal Title IV Guidelines (34 CFR 668.32(e)(1)) and 34 CFR 668.32(b), Laurel Ridge will ONLY consider a student eligible to receive Title IV funding if they meet all of the requirements listed in the Federal Student Aid Handbook. *Questions about Financial Aid? Go to [laurelridge.edu/fahelp](http://laurelridge.edu/fahelp)*

**Federal Student Aid Policy:** *A student enrolled in elementary or secondary school is not eligible for aid from the FSA programs, even if she is simultaneously enrolled in an eligible college program. A student is considered to be enrolled in secondary school if she is pursuing a high school diploma or if she has completed the requirements for a diploma, has not yet received it, and either she is taking college coursework for which her high school gives credit or her high school still considers her to be enrolled there.*

This form must be submitted to the [Enrollment Services](#) for processing. Once processed, it will be provided to the [Financial Aid Office](#) to determine your eligibility for federal student aid for the upcoming semester.

## A. Student Information

Student's Name (Last, First, M.I.) \_\_\_\_\_

Laurel Ridge Student ID - **REQUIRED** \_\_\_\_\_

## B. High School Completion Status

*To be completed by superintendent, principal or designated high school official.*

High School Name: \_\_\_\_\_

High School Official Name & Title \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Intended Laurel Ridge Starting Semester: \_\_\_\_\_ Anticipated Issue Date of Diploma: \_\_\_\_\_

**As of the first day of the above Laurel Ridge semester**, this student has met all the requirements below – Initial each requirement as confirmation. *The student will only be considered for federal and state financial aid if all 4 items are initialed.*

\_\_\_\_\_ Student has completed all the required coursework for the high school diploma.

\_\_\_\_\_ Student has completed all the required proficiency examinations for the high school diploma.

\_\_\_\_\_ Student is not enrolled in the high school.

\_\_\_\_\_ Student is not being reported as enrolled for funding purposes in the high school.

## C. Certification and Signatures

Each person signing below certifies that all the information reported on this form is complete, correct, and any additional information is attached. The student and high school official **MUST** sign and date this section.

**WARNING: If you purposely give false or misleading information on this worksheet you may be fined, sentenced to jail, or both.**

Student's Signature \_\_\_\_\_

\_\_\_\_\_ Date

Superintendent, Principal, or Designated High School Official Signature \_\_\_\_\_

\_\_\_\_\_ Date