

**LORD FAIRFAX COMMUNITY COLLEGE**  
**BOARD MEETING**  
**MINUTES NO. 253**  
**June 3, 2021**

**CALL TO ORDER**

The Lord Fairfax Community College Board convened an electronic meeting in accordance with § 2.2-3708.2 of the Code of Virginia and Chapter 1283 of the 2020 Acts of Assembly to conduct regular business on Thursday, June 3, 2021 at 12:00 p.m. The meeting was transmitted virtually via Zoom video and phone conference at <https://vccs.zoom.us/j/83211228290> or +1 301 715 8592 (Meeting ID 832 1122 8290). A video recording of the meeting can be viewed by visiting <https://lfcc.edu/about-lfcc/college-board/>

<b>Members Present</b>	Kimberly P. Blosser Renard Carlos Michael Czinkota Edwin C. Daley Krista Farris Benjamin C. Freakley Brad A. Hodgson Kim Jenkins Paul Johnson Andrew C. Keller Michael A. Lake Brandon Monk Maryam Tabatabai Michael Wenger	Lord Fairfax Community College Fauquier County Page County Warren County Winchester City Shenandoah County City of Winchester Fauquier County Page County Shenandoah County Frederick County Frederick County Clarke County Rappahannock County
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<b>Members Absent</b>	Pamela M. McInnis	Warren County
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<b>Others Present</b>	Kelly O'Keefe, CEO, Brand Federation Jeanian Clark, vice president of Workforce Solutions and Continuing Education Chris Coutts, provost Fauquier campus and vice president of communications and planning Anne Davis, vice president of academic and student affairs Jim Guiliano, LFCC retiree, professor emeritus and naming task force member Ashley Hansen, executive assistant to the president Liv Heggoy, associate vice president of development Craig Short, vice president of financial and administrative services
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<b>Approval of Minutes No. 252</b>	On a motion made by Michael Lake, seconded by Maryam Tabatabai, Minutes No. 252 were unanimously approved.
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**NEW BUSINESS**

<p><b>Local Board recommendation for new college name</b> (Action Item)</p>	<p>Board members reviewed a video presentation created by Brand Federation that communicated a high-level summary of the new college name recommendation process. Link to video presentation in Attachment No. 1.</p> <p>President Kim Blosser presented the following information.</p> <p>In July 2020, the State Board for Community Colleges passed a resolution asking the local college advisory boards of each of the 23 colleges to review the appropriateness of its college, campus(es), and facilities names to determine if those names are consistent with our mission and values, and support the principles of diversity, equity, and inclusion. The LFCC local board voted in February to move forward with a new name for Lord Fairfax Community College.</p> <p>Since February, the college has engaged in a process to solicit and review suggested new names. A 15-member renaming task force was formed that consisted of current students, faculty and staff members, community members, a retiree, alumni, and a local board member. A community-wide Town Hall meeting was held in May to solicit feedback on five finalist names that had been proposed by the renaming task force, and a web form was created for any community member to provide feedback.</p> <p>After review of all task force and community feedback concerning the five finalist names, President Kim Blosser recommended to board members the name Laurel Ridge Community College as the new college name.</p> <p>The background and rationale for the new name is as follows:</p> <p>In multiple community, employee, and student roundtables, the most important criteria for a new name was:</p> <ul style="list-style-type: none"> <li>• It should symbolize the positive spirit and can-do values that LFCC is known for</li> <li>• It should express to students that all individuals can succeed here</li> <li>• It should reflect the natural beauty of this region</li> </ul> <p>With that criteria in mind, Laurel Ridge was chosen for the following rationale:</p> <p>“Laurel”</p> <ul style="list-style-type: none"> <li>• With the goal of a global message of ‘a positive spirit’ and ‘you can succeed here’, the laurel, since Greek and Roman times, has been a symbol of victory and achievement that many countries recognize. Early and recent Olympic champions are wreathed with laurel as a mark of honor.</li> <li>• More importantly for a college name, the term laurel communicates academic achievement. Thousands of students</li> </ul>
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each year earn a baccalaureate degree. The term laureate is bestowed upon those who have accomplished outstanding creative or intellectual achievement, such as a Poet or Nobel Laureate.

- Laurel also signifies the beauty and geography of our region as the Mountain Laurel blooms in spectacular fashion in our parkways, forests, and various landscapes. The evergreen plant is native to the eastern U.S.

“Ridge”

- Ridge symbolizes the beauty of our region and pays tribute to the Blue Ridge Mountains, which serve as a connecting point between the wide-ranging communities in our service area. All localities we serve feel a connection to the Blue Ridge Mountains – whether it’s at the foothills, along Skyline Drive, or in the Valley.
- Ridge is also associated with the concept of achievement. The term is used in literature as a symbol of reaching new heights.

Upon local board approval of this recommendation, the college will send this recommendation to the State Board for Community Colleges for approval at their July meeting. If the new name is approved, the timeline will be to complete the new brand identity and begin implementation of the new name ahead of our summer 2022 semester.

Lengthy and thoughtful discussion was held among board members in response to the recommendation. Board members agreed on the importance of communicating the decision of this action item with locality appointing bodies (boards of supervisors within LFCC service region) prior to the information being shared with the LFCC community at large and local media.

Ed Daley made a motion to approve the recommended name of Laurel Ridge Community College. Ben Freakley seconded the motion. The following board members voted in favor of the recommendation: Brad Hodgson, Krista Farris, Maryam Tabatabai, Renard Carlos, Paul Johnson, Ben Freakley, Andrew Keller, Ed Daley and Mike Wenger. The following board members voted not in favor of the recommendation: Kim Jenkins, Michael Lake, Brandon Monk and Michael Czinkota. The recommendation was approved with a majority of the present quorum in favor (9 members) and 4 members not in favor.

(Attachment No. 1; 1 page)

<p><b>Recommendation to approve nomination of Brad Hodgson, Winchester City, as the College Board Representative to the LFCC Educational Foundation Board for AY 2021-22</b></p> <p>(Action Item)</p>	<p>LFCC President Kim Blosser recommended the nomination of Brad Hodgson, representing the City of Winchester, to serve as the College Board Representative to the LFCC Educational Foundation Board for AY 2021-22.</p> <p>This is a one-year term and can be extended for an additional year. The Foundation Board meetings have been scheduled to match the College Board meeting dates, with the Foundation Board meeting at 9 am and the College Board meeting at 12 pm.</p> <p>On a motion made by Brandon Monk, seconded by Michael Lake, Brad Hodgson was unanimously approved to serve as the LFCC Educational Foundation Board Representative from July 1, 2021 through June 30, 2022.</p> <p>Board Vice Chair Mike Wenger extended gratitude to Michael Lake for his dedicated service to the College Board as the LFCC Educational Foundation representative for 2019-21.</p>
<p><b>Recommendation to approve College Board meeting dates for AY 2021-22 term</b></p> <p>(Action Item)</p>	<p>Board Vice Chair Mike Wenger reviewed with board members the proposed LFCC Board meeting dates for the 2021-22 term (Attachment No. 2). A correction was noted on the proposed November meeting date, which should be Thursday, November 4, 2021.</p> <p>On a motion made by Ed Daley, seconded by Maryam Tabatabai, the College Board meeting dates for AY 2021-22 were unanimously approved.</p> <p>(Attachment No. 2; 1 page)</p>

#### REPORT OF THE COLLEGE BOARD CHAIRMAN

In the interest of time, there was no report of the College Board chairman.

#### REPORT OF THE EDUCATIONAL FOUNDATION BOARD REPRESENTATIVE

Michael Lake, LFCC Educational Foundation Board representative, reported on the following:

- The LFCC Educational Foundation continues to explore the possibility of establishing a separate LLC for real estate holdings.
- The Foundation has accepted an additional 12-acre gift of land from Fauquier County to support the construction of a trades lab facility at the Fauquier campus.
- The Foundation has received \$1.4 million in donations through March 2021.

REPORTS OF THE COLLEGE	
<b>President</b>	<p>Kim Blosser reported on the following:</p> <p>President Blosser will hold two virtual open forums for employees during Summer 2021. They will be held via Zoom on Tuesday, June 22 at 3:00 p.m. and Monday, August 16 at 9:00 a.m. Board members are welcome to join. Access information can be found in this agenda's 'Important Dates' section.</p> <p>State Board for Community Colleges meeting will be held July 21-22, 2021. Any proposed new college names will be reviewed and acted upon at this meeting.</p> <p>With the recent changes in the CDC Guidelines and Governor Northam's lifting of restrictions regarding masks and distancing for fully vaccinated individuals, LFCC and other Virginia community colleges are working on a plan for both employees and students ahead of the fall semester. As soon as our return-to-work guidelines are revised and shared with our college community, the president will share those with the board as well.</p> <p>LFCC will be receiving additional federal funds from the American Rescue Plan Act. As with previous federal appropriations, approximately 50% of those funds must be distributed to students in the form of direct payments. As we receive additional guidance on approved uses of the funds, the president will share the College's plan with the board.</p>
<b>Workforce Solutions and Continuing Education</b>	<p>Jeanian Clark reported on the following:</p> <p>Please see <i>Third Quarter LFCC Workforce Solutions Performance Update</i>. (Attachment No. 4)</p> <p>The Educational Consortium returns this summer for the 12<sup>th</sup> year of the regional collaboration between local school systems and Workforce Solutions and Continuing Education. LFCC conducts professional development for the teacher, staff, and administrators in Frederick, Warren, Shenandoah, Rappahannock, Fauquier, and Winchester City School systems. WSCE is currently recording the largest pre-registration of teachers in the history of the program. There are currently 1,681 teachers registered for 55 workshops this summer with numbers are growing by the day.</p>
<b>Communications and Planning; Fauquier campus</b>	<p>Chris Coutts reported on the following:</p> <p>The Commencement drive-thru's and virtual ceremony were a great success. The College is conducting a survey of participants to gather feedback and ideas for improvement next year.</p> <p>Chris Coutts held weekly forums with the college community to discuss</p>

	<p>the name change process, hear feedback, and answer questions. The forums provided an opportunity to discuss other projects, including Commencement and return to campus.</p>
<b>Academic and Student Affairs</b>	<p>Anne Davis, vice president of academic and student affairs, reported on the following:</p> <p>The G3 is a tuition assistance program for any Virginia resident who qualifies for instate tuition and whose family income falls below an identified threshold. Eligible students may enroll in designated programs leading to jobs in high-demand fields. The designated programs fall into five targeted career areas that are in high demand in Virginia: Healthcare, Technology, Manufacturing and Skilled Trades, Early Childhood Education, and Public Safety. Funding for the program starts July 1. Visit <a href="http://www.lfcc.edu/G3">www.lfcc.edu/G3</a> to see LFCC's G3 programs.</p> <p>A 2+2 articulation agreement in General Studies with Shepherd University has been signed recently and a signing event will happen shortly. Shepherd has been a great partner and is the institution with which we have the most articulation agreements. They want our students and give a 25% discount to transfer students.</p> <p>The college's academic support service team is partnering with Adult Education to create a program that supports students in being academically prepared for college level work for fall 21.</p> <p>A cohort of six faculty have been selected to serve the college as a Faculty Fellows during the academic year 2021-22. As part of this inaugural cohort of faculty instructional leaders, the Fellows will take a deep dive into Universal Design Learning this summer and develop peer-led PDs that will be delivered during the next academic year to build capacity among our faculty, and help advance the strategic equity initiatives of the college. The Faculty Fellows are: Jeff Hollar, Curtis Morgan, Polly Nesselrodt, Naomi Simpson, Rachel Dodson, Soyoung Burke.</p> <p>The application for approval of substantive change for the Physical Therapy Assistant (PTA) program was reviewed by the Commission on Accreditation in Physical Therapy Education (CAPTE) at its most recent meeting - and the expansion site at LFCC was approved.</p> <p>LFCC's Medical Lab Tech (MLT) Program has been granted "Serious Applicant Status" from NAACLS accreditation body. This means that the cohort that graduates in May will be able to sit for the ASCP board exam, which is required for employment as an MLT. There are still a few steps before the college is officially accredited, but this status is acknowledgement from NAACLS that all of the requirements for accreditation have been met.</p>

	<p>Valley Health is partnering with SU and LFCC to offer the high school level Health Sciences Academy June 22-25 to 28 regional youth. The purpose is to (1) spark interest in a variety of health professions; (2) promote regional academic health professions programs; (3) introduce the acute care environment (WMC); (4) have fun using experiential/hands-on learning and onsite activities with all.</p> <p>We are working with United Way to become part of their Unite Virginia system as a referral for agencies to refer students and as an agency that can refer students for assistance to other agencies.</p> <p>College outreach is premiering a series on social media with Leo the Lion and our transfer institution mascots.</p> <p>Face-to-face services in all of our offices return June 1.</p> <p>Live Chat getting close to 200 chats a week.</p>
<b>Institutional Advancement</b>	<p>Liv Heggoy, associate vice president of development and executive director of the LFCC Educational Foundation reported on the following:</p> <p>A Hazel Hall beam signing celebration will be held Wednesday, June 2, at 8:00 a.m.</p> <p>The Luray-Page County Center ribbon cutting will be held Friday, September 10 at 11:00 a.m.</p> <p>We are working with the CHASE committee to secure sponsorships for the Wits for Wellness 5K on Friday, September 18 at the Middletown Campus. This is a very family-friendly event – participants can run or walk. Some of the proceeds will support our student Helping Hand (emergency) fund.</p> <p>The LFCC Foundation received a \$2,000 gift from the Food Lion Feeds Charitable Foundation to support the food pantries at the Middletown and Fauquier campuses. Recently the Fauquier Campus used Foundation funds to prepare meal kits for breakfast, lunch and dinner. The meal kits included a container for preparation and utensils. The financial aid office emailed students and within 24 hours, all kits were reserved, 22 students were assisted and 92 family members in total.</p> <p>With the increased focus on equity and inclusion, the Foundation has been asked to research whether scholarships through the LFCC Foundation can be established that are race-, ethnicity- or gender-exclusive. These types of scholarships trigger heightened judicial scrutiny under federal nondiscrimination law and are generally to be avoided or limited to a large extent. However, marketing strategies to encourage a diverse applicant pool will be focused on and other neutral aid efforts, which are consistent with the college's diversity and</p>

	enrollment goals, will be considered.
<b>Financial and Administrative Services</b>	<p>Craig Short, vice president of financial and administrative services, reported on the following:</p> <p><b>Business Office</b> Open positions have been filled for student facing positions for counter service in late Summer/Fall 2021. Currently in early stages of constructing the FY 22 budget with unit input. Anticipate preliminary funding analysis from VCCS; projecting flat enrollment. Received notice of projections for additional American Rescue Plan “ARP” funding of nearly \$9,000,000, slightly more than half of which is designated for student aid.</p> <p><b>Auxiliaries and Facilities Planning</b> Hazel Hall sitework is underway. Contractor is working on footings and foundations; in slab groundwork and masonry for stairs and elevator shaft has begun. Wolk Hall design planning for the lower-level classrooms are in progress. Fauquier Trades lab preliminary planning study documents complete; county has agreed to provide additional acreage. In discussions with landlord for options for lease renewal at Vint Hill for an additional year if necessary. Smith Hall Addition bid March 25 came in at \$1.6 million with Lantz Construction; pre-construction meeting held on May 11, however, actual construction postponed until Sept 1 to accommodate supply chain issues with steel joists and decking with planned completion of June 2022. Subway and Fitness Center at Middletown remain closed with Subway being permanently closed and de-branded; bookstore operations remote and online with plans for Summer/Fall 2021 re-opening on a limited basis. Final vaccination clinic held on May 12.</p> <p><b>Facilities Management</b> Director of Facilities position remains in recruitment; doing reference checks on finalist. Testing Lab interior work complete. Exterior/parking and sidewalk work for Middletown and Fauquier campuses complete. Continue to work on accommodations for the COVID pandemic including joint scope for major HVAC Controls upgrade college wide.</p> <p><b>LFCC Police</b> Continuing to maintain COOP posture as a result of the COVID pandemic. COOP Campus Coordination team continues to meet for planning Summer and Fall course delivery.</p> <p><b>Information and Instructional Technologies</b> Continued support with temporary staffing and re-assignment from the IT side of the operation. Software for remote access has been purchased and initially set up and in test for security and operation. In collaboration with faculty and staff, established prototype and standard for HyFlex Classroom Technology for the college and identified classrooms on both campuses and LFCC for application.</p>



	Jenkins Hall Technology Installation complete, including pilot HyFlex technology. ITO will be critical to the HyFlex rollout with ensuring that it is ready for faculty in the Fall. Evaluated unified ticket systems for IT, ITO, and Facilities for ease of use on the user interface through Team Dynamix and moved into early stages of the procurement process for use with IT Support Services first. Continue to solicit needs from faculty and staff for hardware related to remote and mobile delivery of service and instruction.
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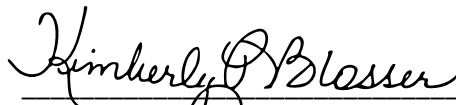
### IMPORTANT DATES

Date	Activity	Time	Location
Thursday, September 2, 2021	College Board meeting	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown campus
Tuesday, June 22, 2021	President's Virtual Open Forum	3:00 p.m.	Via Zoom; <a href="https://vccs.zoom.us/j/86971700671">https://vccs.zoom.us/j/86971700671</a>
Monday, August 16, 2021	<b>President's Virtual Open Forum</b>	9:00 a.m.	Via Zoom; <a href="https://vccs.zoom.us/j/88367957302">https://vccs.zoom.us/j/88367957302</a>

### ADJOURNMENT

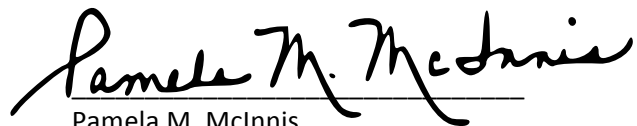
Board Vice Chair Mike Wenger declared the meeting adjourned at 1:56 p.m.

#### SUBMITTED BY:



Kimberly P. Blosser  
President of the College and  
Secretary to the Lord Fairfax  
Community College Board

#### APPROVED BY:



Pamela M. McInnis  
Chair  
Lord Fairfax Community College Board

Copy + Attachments to: All College Board Members and Cabinet members.

Copy of Approved MINUTES NO. 252 (April 1, 2021) filed with Glenn DuBois, Chancellor, Virginia Community College System.

LORD FAIRFAX COMMUNITY COLLEGE  
173 Skirmisher Lane  
Middletown, VA 22645

RECOMMENDATION FOR COLLEGE BOARD

TO: LFCC College Board

FROM: Kim Blosser, LFCC president

DATE: June 2021

SUBJECT: Recommended Item for College Board Agenda

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The following item is recommended for the Agenda of the next College Board meeting:

Information Item: ☐ or Action Item: ☒

Item Title for Agenda (be specific): Local Board recommendation for new College name

Initiating Administrator's Recommendation (If funding is involved, please indicate appropriate budget line item number and title.):

Dr. Kim Blosser, LFCC president, will make a final recommendation to the local LFCC Board of a new name for Lord Fairfax Community College. Per VCCS policy, the name of a VCCS college must be recommended by the local College Board and then approved by the VCCS State Board.

Attachments (List supporting documents.):

Supporting information for this action item can be viewed at:

[https://drive.google.com/file/d/1dKKHyOF0NoYnpY\\_sOKQSpO94lmjNZ7lc/view](https://drive.google.com/file/d/1dKKHyOF0NoYnpY_sOKQSpO94lmjNZ7lc/view)



## LORD FAIRFAX COMMUNITY COLLEGE BOARD

### 2021-22 Calendar of Scheduled Meetings

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<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
September 2, 2021	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
November 2, 2021	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
February 3, 2022	12:00 p.m.	Carl & Emily Thompson Conference Center, Corron Community Development Center, Middletown Campus
April 7, 2022	12:00 p.m.	The Barn, Fauquier Campus
June 2, 2022	12:00 p.m.	Luray-Page County Center

***Note: All College Board meetings are scheduled to begin at 12:00 p.m.; a light lunch is served at 11:30 a.m. Dates, times and meeting locations are subject to change due to unforeseen circumstances.***

# QUARTERLY PERFORMANCE UPDATE

FY21Q3: JANUARY - MARCH 2021

**Spring Has Sprung in 2021!** Looking back at what we were faced with in 2020, it is great to know that there was still a lot of good to come out of last year, despite all the challenges. The pandemic and subsequent economic crisis created opportunities that none of us saw coming! We partnered with several municipalities to introduce scholarships for those financially affected by COVID-19. One of these scholarships, the Barbara J. Byrd Clarke County Success Fund, helped pave the way for one Clarke County high school grad to fast-track his career. Luis Camacho-Bruno spent two years studying engineering at a four-year university before changing his career perspective at the onset of the pandemic. With a father in construction, he enjoyed the construction work environment so in fall 2020, he enrolled in two LFCC Workforce Solutions courses – construction project management and the HVAC Level 1 Bootcamp -- which will help kick start his new career.

[>>> READ MORE AT LFCCWORKFORCE.COM/LUIS](https://www.lfccworkforce.com/luis)



## HIGHLIGHTS



### Corporate Training Team Lands Mid-Atlantic Region Wide Training for Large Corporation

Wagman General Construction is a third-generation, family-owned, PA-based, heavy construction company, deeply rooted in strong values to provide employees with continuous learning opportunities. We engaged with Wagman in a conversation regarding customized training for 15 of their superintendents and crafted a curriculum that embodied the organization's

core values and responded to the skills gaps in supervisor communications, delegation/time management, and generational differences, diversity awareness, and work/life balance for these vital leaders. Course instruction will take place at FOUR Wagman job sites across two states and represents the first mid-Atlantic corporate training client served by Workforce Solutions.

### New Corporate Training Product to be Added for Employers Who Need to Upskill Their Entry Level Supervision Staff

The pivot from an individual contributor to supervising others is one of the most challenging skill and mindset shifts. A recent employer survey in our region strongly identified that frontline supervision and very specific skills training are in high demand in our region, particularly within the manufacturing and construction industries. Our response culminated in a first-tier supervision training series to enable frontline supervisors to create work environments that foster productive communication, improve team performance, and increase employee retention and satisfaction.



### Workforce Adds New FastForward Credentialing Program for Pharmacy Technician

In March, Workforce Solutions received state approval for FastForward funding for the Pharmacy Technician certification program. The popular certification is awarded through the National Healthcareer Association (NHA) and brings our students career opportunities in clinical, hospital, and retail pharmacy settings. FastForward funding will now cover two-thirds the cost of tuition, leaving students to cover just \$645 for the program. Additionally, the program has been submitted for G3 approval in the healthcare career pathway and is on the May state board agenda for approval.

## ADDITIONAL UPDATES & INITIATIVES

### Smith Building Addition Construction Contract Awarded to Increase Technical Lab Capacity for Workforce Training

Bids were received on March 24, 2021 for the 3,900 SF addition to Smith Hall. The expansion will allow for three additional technical labs to host Workforce Trades and Manufacturing programs for students and employers. Lantz Construction was deemed the "apparent low bidder" on the project out of a pool of four contractors, coming in at just below \$1.7 million dollars. The VCCS is in the process of award verification, processing signature documents and otherwise lining up the contractor to begin work on the addition later this Summer. More details on the schedule to follow once the award has been made and pre-construction operations begin.

