

Laurel Ridge

COMMUNITY COLLEGE

EMS PROGRAM

Program Information Booklet

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Mission Statement

To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician.

To prepare competent entry-level Advanced Emergency Medical Technician in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.

Vision Statement

By working with regional EMS agencies, the Healthcare community, and the community at-large the Laurel Ridge EMS Program will identify strategies and secure resources to:

- Provide an environment that is conducive to the educational process.
- Provide opportunities in the lab, clinical and field settings sufficient for students to demonstrate proficiency in the knowledge and skills required for the provider level they are seeking.
- Develop a pool of providers sufficient to meet the personnel needs of local EMS agencies.

Introduction

The EMS Program at Laurel Ridge is a challenging series of courses designed to prepare the student to perform as an entry-level Basic (BLS) and/or Advanced Life Support (ALS) pre-hospital provider. Topics covered include Medical/Legal issues, Anatomy and Physiology, Pharmacology, Patient Assessment, and treatment strategies for medical and trauma patients. Upon successful completion of applicable course work the student will be eligible to take the appropriate certification exam for that provider level (i.e., EMT, Advanced EMT, or Paramedic). The classroom, lab, clinical and field rotations require a serious commitment of time and effort on the part of the student. Although the program is demanding, the benefits of a career in EMS, and the opportunity to serve the community, are extremely rewarding.

Program Overview

The purpose of the program is to prepare interested students in

preparing to certify and function as an entry-level pre-hospital care provider. Currently there are two educational tracks. Applicants with no EMS certification would enter the BLS track. This is a one-semester curriculum that prepares the student for National certification at the EMT level. Current EMT's or ALS provider enter the curriculum according to their current level and the certification level they seek to obtain. These tracks are outlined in the Program Outline section of this document.

The program provides classroom instruction consistent with National and Virginia EMS Education Standards in combination with hands-on patient care with the region's EMS systems and medical facilities.

Students who complete work through to the Paramedic level are eligible to apply for an Associate's in Applied Sciences Emergency Medical Services degree. The program also offers the opportunity for a certified Registered Nurse (RN) to acquire Paramedic certification.

Program Accreditation

"The Laurel Ridge EMS Program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

Commission on Accreditation of Allied Health Education Programs
9355 - 113th St. N, #7709
Seminole, FL 33775
727-210-2350
www.caahep.org

To contact the CoAEMSP:
8301 Lakeview Parkway, Suite 111-312
Rowlett, TX 75088
214-703-8445
Fax: 214-703-8992
www.coaemsp.org"

Admission

The EMS Program is open to students who provide evidence of interest, motivation, and aptitude in pre-hospital health care. Students are selected based on established criteria and without regard to age, race, creed, sex, or national origin. All students

must satisfy the requirements listed below:

Students entering BLS (EMT) track:

- Be proficient in reading, writing, and speaking the English language.
- Be a minimum of 16 years of age at the beginning date of the EMT course. If you are less than 18 years of age, you must provide your instructor with a completed parental permission form with the signature of a parent or guardian verifying approval for enrollment in the course.
- Have no physical or mental impairment that would render you unable to perform all practical skills required at the EMT level.
- Hold a current certification in an Virginia Office of Emergency Medical Services (VAOEMS) [approved cardiopulmonary resuscitation \(CPR\) course](#) by the end date of the EMT course (corequisite). This certification must also be current at the time of state or national testing.
- Meet the requirements listed in the Virginia Office of Emergency Medical Services document *Prerequisites for EMS training Programs, Criminal History and Standards of Conduct*
- Have not been convicted of or found guilty of any crime, offense or regulatory violation, or participated in any other prohibited conduct identified in state EMS regulation [12VAC5-31-910](#).
- Be clean and neat in appearance.
- May not be under the influence of any drugs or intoxicating substances that impairs your ability to provide patient care or operate a motor vehicle while in class or performing clinicals, while on duty or when responding or assisting in the care of a patient.
- Laurel Ridge placement tests (if required*) and completion of any developmental work that may be identified by the placement test. Must show competency in MDE-10 and be eligible for ENG 111 to satisfy requirements without taking remediation. Results must be within the last 5 years.
- Residents from outside the Laurel Ridge Community College Service Area are admitted only after all applicants who reside in the College Service Area have been considered.

Students entering ALS (AEMT or Paramedic) track.

- Must be at least 18 on the first day of class.
- Meet the requirements listed in the Virginia Office of

Emergency Medical Services document *Prerequisites for EMS training Programs, Criminal History and Standards of Conduct*.

- High school graduate or GED.
- Satisfy admission requirements for Laurel Ridge.
- Current Virginia or National Registry EMT certification or higher (must remain current for duration of program) or successful completion of EMT curriculum through a VCCS Program.
- Have not been convicted of or found guilty of any crime, offense or regulatory violation, or participated in any other prohibited conduct identified in state EMS regulation [12VAC5-31-910](#)
- Current Healthcare Provider CPR Certification approved by the Commonwealth of Virginia Office of EMS (must remain current for duration of program).
- No physical limitations rendering the student unfit to perform all required duties.
- To complete the Clinical and Field Internship portions of the program, submit results of a physical exam completed within the last 12 months with proof of immunizations or resistance to measles, mumps, rubella, Tdap, polio, Hepatitis B Vaccination, and TB Skin test within the last 12 months. If PPD is positive, submit results of chest x-ray showing negative for active TB.
- Laurel Ridge placement tests (if required*) and completion of any developmental work that may be identified by the placement test. Must show competency in MDE-10 and be eligible for ENG 111 to satisfy requirements without taking remediation. Results must be within the last 5 years.
- Residents from outside the Laurel Ridge Community College Service Area are admitted only after all applicants who reside in the College Service Area have been considered.

*Applicants that have completed equivalent college level math or English courses or meet current VCCS standards for math and English proficiency

Laurel Ridge Community College does not discriminate based on race, sex, color, national origin, religion, age, veteran status, political affiliation or disability in its programs or activities.

Required Documentation for all students.

- Birth Certificate. If birth certificate is not available, valid passport or other government ID (e.g., driver's license) with Date of Birth.
- Background check, drug screen and fingerprinting verifying the student meets the requirements, completed by designated Laurel Ridge vendor*. Student is responsible for cost, payable directly to the designated vendor.
- High School Transcript/GED.
- Copy of valid EMT certification card (for ALS tracks) that must remain current throughout the program. Card must be presented by drop date for full refund for the semester as printed on the school calendar.
- Copy of a current Healthcare Provider CPR Card (for ALS tracks) issued through a course approved by Virginia Office of EMS that must remain current throughout the program.
- Physical exam completed within the last 12 months signed by a primary care physician (must use the Laurel Ridge form).
- Documentation of required vaccinations (must use the Laurel Ridge form).

* Students who are absent from the program for more than one semester must repeat the application process including background check & drug screen.

Criminal Background Check, Drug Screen, Fingerprinting

Based on the requirements of the various facilities and agencies used for clinical instruction, and the Virginia Office of EMS for its approved instructional programs, students must provide information and payment for a Criminal Background Search, Drug Screen and Fingerprinting to be conducted. No other process may be substituted for this requirement. Students found to have documented issues that may impact patient care situations (e.g., felonies) may be denied access to the clinical facilities and therefore be required to withdraw from the program or be denied admission to the program.

The vendor will conduct the required searches and compare findings against the following criteria:

- Adult or child sexual offenses

- Adult, child, or elder abuse or neglect
- Assault or battery
- Fraud
- Narcotics or other drugs, including prescription drugs.
- Felonies of any type

Due to agreements with our clinical and field partners, previous background checks, drug screens and fingerprinting cannot be used for this part of the application process. It must be completed through our vendors.

High School Graduation Documentation (*for ALS curriculum*)

An official copy of high school transcript, GED certificate or equivalent must be sent to the Office of Admissions to complete the EMS program application. Transcripts can be hand-delivered if they have been sealed by the high school in a tamper-evident envelope that remains intact.

Applicants who are pending high school graduation should have an official transcript sent along with an official document indicating current courses. This is important to document those pre-requisites have been completed. An official final transcript will be required following high school graduation. Applicants who were home schooled must provide a transcript documenting completion of required pre-requisites.

Graduates from international high schools must provide a transcript in English. Translation when needed must be provided by a recognized organization subject to approval by Laurel Ridge.

Application Process

The application process for the summer semester begins December 1 and closes on April 1. The fall semester process begins January 1 and closes on June 1. There are two phases to the application process. All components of the process must be completed before an applicant will be authorized to enroll in any courses with an EMS prefix. The process is outlined below:

Phase 1

- Apply for admission to Laurel Ridge Community College
- Complete and submit an EMS Program application.

- Submit copies of provider and CPR certification cards (ALS applicants)
- Submit proof of age
- Submit documentation showing that math and English requirements have been met.

Phase 2 (documents sent to applicants meeting min. req.)

- Submit fee and documents for background check and drug screen.
- Complete fingerprinting through Field Print (details given at orientation)
- Document physical exam and vaccinations (must use Laurel Ridge form)
- Attend EMS Student Orientation (To be announced, 2-3 weeks after application cutoff date)

Admission Priorities

When enrollments must be limited because the number of applicants exceeds available space, priority will be given to qualified applicants in the following order.

1. Students who are currently enrolled in the program and are continuing to the next level, and who are not on academic probation (i.e., grade average <80%)
2. Students who have successfully completed a certification level through the Laurel Ridge program and are returning with less than 2 years absence.
3. New students residing within the Laurel Ridge service region.
4. New students residing outside the Laurel Ridge service region.

Financial Aid

Prospective students are encouraged to meet with a financial aid counselor to apply for financial aid. These counselors will help determine qualification for federal or state financial aid opportunities. Financial aid counselors will also provide information on how to apply for these scholarships. It is important to submit needed financial aid applications as early as possible.

Some of the scholarship opportunities that may be available are:

- Timothy R. Lee EMT Scholarship (Laurel Ridge)
- ALS EMS Scholarship (Laurel Ridge)

- Virginia Office of EMS

More information on these and other resources can be obtained through the Laurel Ridge Financial Aid Office.

What is the G3 Program?

The G3 Program is a tuition assistance program for any Virginia resident who qualifies for in-state tuition and whose family income falls below an identified threshold. Eligible students may enroll in designated programs leading to jobs in high-demand fields.

<https://laurelridge.edu/?s=scholarships>

Non-Discrimination Policy

Laurel Ridge Community College does not discriminate based on race, sex, color, national origin, religion, age, veteran status, political affiliation or disability in its programs or activities. For more information, please contact: JoAnn Ellwood, Human Resource Manager, 173 Skirmisher Lane, Middletown, VA 22645, JEllwood@lrc.edu.

Disability Accommodation Policy

"Laurel Ridge Community College is committed to ensuring that students with documented disabilities have the opportunity to take part in educational programs and services in accordance with the requirements of the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973. Students seeking accommodations must make application with the Disability Coordinator in the Office of Student Success. Accommodations will be made in the class in accordance with the Accommodation Letter from the Disability Coordinator." Decisions on accommodations will be made in accordance with the functional job description from the Virginia Office of EMS

Program Resource and Technical Requirements

Resources need for successful completion of the BLS, and ALS Programs are.

- Designated textbook and online resources (bundled package available through college bookstore and must be a new book as they contain an access code)
- All students must purchase the FSDAP "whole

shebang” assessment package for their corresponding course.

- Computer with camera and microphone
- Reliable internet access
- Other applications designated by Instructor (specified in course syllabi such as Kahoot)

To sit for *any* certification exam students must

- satisfy all admission requirements, meet mandatory attendance requirements (85% minimum attendance)
- pass all EMS or program required or co-requisite courses with a grade of “C” or better, maintain an 80% Program average including a minimum of 70% in all three domains (affective, cognitive & psychomotor)
- complete all elements of the Internship, the Capstone Field Experience, and receive positive recommendations from the Physician Course Director and Program Director.
- All students must also achieve a minimum passing score on the Program’s cumulative Capstone exam.

To qualify for state certification, the applicant must at a minimum:

- meet minimum state entry requirements.
- <https://www.vdh.virginia.gov/emergency-medical-services/education-certification/how-to-become-an-emergency-medical-services-provider-in-virginia/>
- meet course requirements such as attendance and grades.
- successfully complete all certification/licensure examination(s).
- Competencies
- The Provider must demonstrate competency in handling emergencies utilizing basic and advanced life support equipment and skills in accordance with the objectives in the Virginia EMS Education Standards for the EMT and Advanced EMT and the U.S. Department of Transportation National EMS Education Standards for the Paramedic to include having the ability to:
 - verbally communicate in person, via telephone and telecommunications using the English language.
 - hear spoken information from co-workers, patients, physicians, and dispatchers and in sounds common to the
 - emergency scene.
 - ability to lift, carry, and balance up to 125 pounds (250 pounds with assistance)
 - ability to interpret and respond to written, oral, and

- diagnostic form instructions.
- ability to use good judgment and remain calm in high-stress situations and take on the role of a leader.
- read road maps; drive vehicle, accurately discern street signs and address numbers.
- read medication/prescription labels and directions for usage in quick, accurate, and expedient manner.
- communicate verbally with patients and significant others in diverse cultural and age groups to interview patient, family members, and bystanders.
- discern deviations/changes in eye/skin coloration due to patient's condition and to the treatment given.
- document, in writing, all relevant information in prescribed format considering legal ramifications of such.
- perform with good manual dexterity all tasks related to advanced emergency patient care and documentation.
- bend, stoop, balance, and crawl on uneven terrain.
- withstand varied environmental conditions such as extreme heat, cold, and moisture.
- perform quickly, precise, practical mathematical calculations pertinent to ratio and proportion of medication and supplies used in emergency patient care.

The ALS/BLS Provider must:

- be independent, confident, able to work independently without defined structure, have good stable reasoning.
- ability with ability to draw valid conclusions expediently relevant to patient's condition, often, using limited information.
- have knowledge and skills relevant to position and be able to implement them in stressful situations.
- be cognizant of all legal, ethical, and moral obligations inherent within scope of practice.
- be able to perform mathematical calculations/ratios and apply them in expedient, practical manner.
- have successfully completed an approved curriculum with achievement of passing scores on written and
- practical certification examinations as defined by program guidelines and at any given time, performs any or all tasks performed by a lower level EMT.
- may supervise activities of students or interns, and/or may engage in

writing of journal articles or teach. Meets qualifications within the functional job analysis.

<https://www.vdh.virginia.gov/content/uploads/sites/23/2016/05/TR-14A-ALS-Functional-Job-Description-1-2-20.pdf>

- <https://www.vdh.virginia.gov/content/uploads/sites/23/2016/05/TR-14B-BLS-Functional-Job-Description-11-29-18.pdf>
- meet minimum vision requirements to operate a motor vehicle within the state.

Scheduling and fees for certification exams (i.e., cognitive & psychomotor) are the responsibility of the graduate and are not included in tuition.

Curriculum Outlines

Course of Study for EMT

Summer Semester Open Course

| | | |
|----------------------|---------------------------------------|----------|
| EMS 100 | CPR for Healthcare Providers | 1 |
| EMS 111 | Emergency Medical Technician I | 7 |
| EMS 120 | Emergency Medical Technician Clinical | 1 |
| Program Total | | 9 |

EMT Academy (dual enrollment

for high schools only)First

Semester (fall semester)

| | | |
|---------|--------------------------------|---|
| EMS 100 | CPR for Healthcare Providers | 1 |
| EMS 112 | Emergency Medical Technician I | 4 |
| Total | | 5 |

Second Semester (spring semester)

| | | |
|---------|---------------------------------------|---|
| EMS 113 | Emergency Medical Technician II | 2 |
| EMS 120 | Emergency Medical Technician Clinical | 1 |
| Total | | 3 |

Program Total 8

Upon successful completion of the program and approvals of the Physician Course Director and the Program Director, the

student is eligible to sit for the National Registry EMT exam.

Completion of SDV 100 or 101, ENG 111 and PSY 230 entitles the student to receive the EMT Career Studies Certificate.

Course of Study Advanced EMT (AEMT)

Entry to this Program requires successful completion of the EMT curriculum through Laurel Ridge, or current EMT certification. (EMT certification must be presented by the drop with refund date for the semester or the student will be dropped from the program)

First semester (fall):

EMS 121 Preparatory Foundations 2
EMS 123 EMS Clinical Preparation 1
EMS 125 Basic Pharmacology 1
EMS 126 Basic Pharmacology Lab 1
EMS 127 Airway, Shock & Resuscitation 1
EMS 128 Airway, Shock & Resuscitation Lab 1
EMS 135 Emergency Medical Care 2
EMS 136 Emergency Medical Care Lab 1
EMS 137 Trauma Care 1
EMS 175 Paramedic Clinical Experience I 2
EMS 138 Trauma Care Lab 1
BIO 145 Basic Human Anatomy and Physiology 4

Total 18 credits

Program total

27

Completion of SDV 100/101 entitles the student to receive the Advanced EMT Career Studies Certificate.

Upon successful completion of the program and approvals of the Physician Course Director and the Program Director, the student is eligible to sit for the National Registry AEMT exam.

Course of Study for Paramedic

Current EMT certification, or completion of the EMT curriculum through Laurel Ridge and completion of a Human Anatomy & Physiology course, with a lab (e.g., BIO 145) are prerequisites for acceptance into the Paramedic curriculum.

First semester (fall)

EMS 121 Preparatory Foundations 2
EMS 123 EMS Clinical Preparation 1
EMS 125 Basic Pharmacology 1
EMS 126 Basic Pharmacology Lab 1
EMS 127 Airway, Shock & Resuscitation 1
EMS 128 Airway, Shock & Resuscitation Lab 1
EMS 135 Emergency Medical Care 2
EMS 136 Emergency Medical Care Lab 1
EMS 137 Trauma Care 1
EMS 175 Paramedic Clinical Experience I 2
EMS 138 Trauma Care Lab 1
BIO 145 Basic Human Anatomy and
Physiology 4
Total 18 credits

Second Semester (Spring)

ENG 111 College Composition I 3
EMS 141 EKG and Cardiovascular Care 2
EMS 142 Cardiovascular Care Lab 1
EMS 202 Paramedic Pharmacology 2
EMS 203 Advanced Patient Care 2
EMS 204 Advanced Patient Care Lab 2
EMS 248 Paramedic Comprehensive Field
Experience 2
EMS 139 Special Populations 1
EMS 140 Special Populations Lab 1
EMS 210 EMS Operations 1
Total 17 credits

Third Semester (Summer)

EMS 206 Pathophysiology for Health
Professions 3
EMS 247 Paramedic Clinical Experience II 1
EMS 212 Leadership and Professional
Development 1
EMS 165 Advanced Cardiac Life Support 1
EMS 163 Prehospital Trauma Life Support
(PHTLS) 1
EMS 164 Advanced Medical Life Support
(AMLS) 1
EMS 167 Emergency Pediatrics Course 1
EMS 216 Paramedic Review 1
EMS 249 Paramedic Capstone Experience 2
Total 12 credits

Completion of the Program entitles the student to receive the Paramedic Careers Studies Certificate.

Upon successful completion of the program and approvals of the Physician Course Director and the Program Director, student is eligible to sit for the National Registry Paramedic Exam.

*Current Virginia EMT-Intermediates will be awarded the following credits to apply to this Program.

| | |
|---|------------|
| EMS 121 ALS Foundations | 2 |
| EMS 125 Basic Pharmacology | 1 |
| EMS 126 Basic Pharmacology Lab | 1 |
| EMS 127 Airway Shock & Resuscitation | 1 |
| EMS 128 Airway, Shock and Resuscitation Lab | 1 |
| EMS 135 Emergency Medical Care | 2 |
| EMS 136 Emergency Medical Care Lab | 1 |
| EMS 137 Advanced Trauma Care | 1 |
| EMS 138 Advanced Trauma Care Lab | 1 |
| EMS 139 Advanced Care for Special Populations | 1 |
| EMS 140 Advanced Care for Special Populations Lab | 1 |
| EMS 141 Cardiovascular Care | 2 |
| EMS 142 Cardiovascular Care Lab | 1 |
| EMS 175 Paramedic Clinical Experience I | 1 |
| Total | 17 credits |

Program Total 47 credits

Course of Study from RN through Paramedic

Applicants to the RN to Paramedic program must be:

- Currently licensed in Virginia as a Registered Nurse
- Certified as an EMT
- Currently participating as an active EMS field provider or actively working as an RN (The term “active” as used above for both the field provider and RN is defined as a minimum average of eight (8) hours a week over the two previous years or a total of eight hundred thirty-two (832) hours within the previous two years (8 hours / week X 2 years = 832 hours).

First semester (fall)

EMS 121 Preparatory Foundations 2
EMS 123 EMS Clinical Preparation 1
EMS 127 Airway, Shock & Resuscitation 1
EMS 128 Airway, Shock & Resuscitation Lab 1
EMS 137 Trauma Care 1
EMS 175 Paramedic Clinical Experience I 2
EMS 138 Trauma Care Lab 1
Total 9 credits

Second Semester (Spring)

ENG 111 College Composition I 3
EMS 141 EKG and Cardiovascular Care 2
EMS 142 Cardiovascular Care Lab 1
EMS 203 Advanced Patient Care 2
EMS 204 Advanced Patient Care Lab 2
EMS 248 Paramedic Comprehensive Field Experience 2
EMS 210 EMS Operations 1
Total 13 credits

Third Semester (Summer)

EMS 247 Paramedic Clinical Experience II 1
EMS 212 Leadership and Professional Development 1
EMS 165 Advanced Cardiac Life Support 1
EMS 163 Prehospital Trauma Life Support (PHTLS) 1
EMS 164 Advanced Medical Life Support (AMLS) 1
EMS 167 Emergency Pediatrics Course (EPC) 1
EMS 216 Paramedic Review 1
EMS 249 Paramedic Capstone Experience 2
Total 9 credits

Program Total 31 credits

RN's seeking this option must contact the Virginia Office of EMS to "challenge" the EMT exam unless they are currently certified as an EMT. Students must also have current AHA ACLS certification to be eligible for the National Registry Paramedic Exam (NREMT).

Upon completion of required electives (see AAS degree below) the student will be eligible to apply for the AAS degree in EMS.

Upon successful completion of the program and approvals of the Physician Course Director and the Program Director,

student is eligible to sit for the National Registry Paramedic Exam

Associate in applied sciences EMS Degree

First semester (summer)

| | |
|---|----------|
| SDV 101/100 Orientation to Health Professions | 1 |
| EMS 100 CPR for Healthcare Providers ^{1,2} | 1 |
| EMS 111 Emergency Medical Technician Basic ^{1,3} | 7 |
| EMS 120 EMT-Basic Clinical ¹ | 1 |
| ENG 111 English Composition | <u>3</u> |
| Total | 13 |

Second semester (fall)

| |
|--|
| EMS 121 Preparatory Foundations 2 |
| EMS 123 EMS Clinical Preparation 1 |
| EMS 125 Basic Pharmacology 1 |
| EMS 126 Basic Pharmacology Lab 1 |
| EMS 127 Airway, Shock & Resuscitation 1 |
| EMS 128 Airway, Shock & Resuscitation Lab 1 |
| EMS 135 Emergency Medical Care 2 |
| EMS 136 Emergency Medical Care Lab 1 |
| EMS 137 Trauma Care 1 |
| EMS 175 Paramedic Clinical Experience I 2 |
| EMS 138 Trauma Care Lab 1 |
| BIO 145 Basic Human Anatomy and Physiology 4 |
| Total 18 credits |

Third Semester (Spring)

| |
|--|
| EMS 141 EKG and Cardiovascular Care 2 |
| EMS 142 Cardiovascular Care Lab 1 |
| EMS 202 Paramedic Pharmacology 2 |
| EMS 203 Advanced Patient Care 2 |
| EMS 204 Advanced Patient Care Lab 2 |
| EMS 248 Paramedic Comprehensive Field Experience 2 |
| EMS 139 Special Populations 1 |
| EMS 140 Special Populations Lab 1 |
| EMS 210 EMS Operations 1 |
| Total 17 credits |

Fourth Semester (Summer)

| |
|---|
| EMS 206 Pathophysiology for Health Professions 3 |
| EMS 247 Paramedic Clinical Experience II 1 |
| EMS 212 Leadership and Professional Development 1 |
| EMS 165 Advanced Cardiac Life Support 1 |
| EMS 163 Prehospital Trauma Life Support (PHTLS) 1 |

EMS 164 Advanced Medical Life Support (AMLS) 1
 EMS 167 Emergency Pediatrics Course 1
 EMS 216 Paramedic Review 1
 EMS 249 Paramedic Capstone Experience 2
 Total 12 credits

| | |
|---|-----------|
| Fifth Semester | 3 |
| PSY 230 Developmental Psychology ⁵ | |
| Elective Course ⁶ | <u>3</u> |
| PHI 220 Ethics | <u>3</u> |
| Total | 9 |
| Program total | 66 |

Footnotes:

1. Applicants with current EMT certification will be awarded credit for EMS 100, 111, and 120
2. HLT 105 is an approved substitute.
3. Completion of EMS 112 & 113 may be substituted for EMS 111
4. Taking both BIO 141 and 142 are an approved substitute for BIO 145
5. PSY 200, 205, 235 and 236 are approved substitutes for PSY 230
6. This Elective must be a course in one of the general education categories – communication, natural science/math, social behavioral, or humanities/fine arts.
7. All EMS or EMS program required classes must be passed with at least a C to get credit for prior learning.

Internship

Clinical and Field Rotations must successfully be completed to meet the competency and hourly requirements established by the Virginia Office of EMS. To be eligible to sit for any certification exam, a student must have completed the minimum hours and competencies with satisfactory performance based on preceptor evaluations.

Upon completion of each rotation, the student is required to submit the following documents:

- Field/Clinical Evaluation Form (completed by the preceptor, returned in sealed/signed envelope as designated in course syllabus)

- Patient Contact Information (entered in the Program clinical tracking system by deadline identified in syllabus).
- Preceptor Evaluation Form (completed on Program tracking system immediately following entry of rotation data)

Forms are to be submitted to the instructor at the class session immediately following the rotation. If the rotation is on the same day as the next class, then paperwork should be turned-in at that class. Students are to regularly check their competency status on the clinical tracking system and inform the Clinical Coordinator of any discrepancies. Discrepancies from the previous semester will not be considered unless already reported. The Clinical Coordinator will provide feedback through critiques of data entries and comments from preceptors as they are available based on student activity. Failure to submit paperwork or complete data entry as identified in the relevant syllabus will be subject to deletion. This will result in the loss of the hours and any competencies obtained during that rotation. If the rotation is part of the minimum hours required for the course, those hours must be repeated.

The Clinical Coordinator will review all data for completeness and accuracy. The Clinical Coordinator will provide regular feedback on preceptor observations. The Physician Course Director and Program Director will be advised of any inappropriate or unsafe actions identified during rotations. In the event of such an occurrence, the student will meet with the Clinical Coordinator to determine the appropriate remedial action(s). Students who fail to attend 2 scheduled rotations without advanced notification or mitigating circumstances will be considered for dismissal from the program. The Physician Course Director and Program Director after review of all pertinent facts and the student file will make this decision.

Because of the intensive nature of the hourly and competency demands, students are expected to schedule most of their clinical and field rotations at sites with sufficient patient traffic and census to offer a reasonable expectation of completion in the hours allotted. Laurel Ridge's busiest clinical and field sites include:

- Winchester Medical Center for Clinical Experience
- Winchester Fire & Rescue Department for Field Experience
- Frederick County Fire and Rescue Department for Field Experience

The program has affiliation agreements with additional sites to offer variety in experience and give further geographically diverse opportunities. However, this may vary by semester depending on the requirements of the clinical and field partners. These include:

- Valley Health Systems (Page, Shenandoah, Warren, Winchester Hospitals & Urgent Care centers)
- Fauquier Health Systems (Fauquier Hospital)
- Valley Medical Transport
- Warren County Fire and Rescue Department
- Clarke County Emergency Services
- Shenandoah County Fire and Rescue Department
- Manassas Park Fire & Rescue
- Rockingham County Fire & Rescue
- Washington Vol. Fire & Rescue
- (The clinical and field sites are subject to change without notice due to contractual agreements)

Students are expected to schedule most of their Clinical/Field hours with the high-traffic sites. If students schedule rotations with low-traffic sites, they may not be able to meet program requirements within the time allotted.

Students are encouraged to fulfill their clinical/field hours and competencies at locations other than their customary place of employment. The EMS Program discourages the completion of all field/clinical time at the student's place of employment or affiliation because part of the learning process is expanding the student's breadth of understanding of the EMS profession. It is recognized, however; that the student may well have their greatest opportunity for successful competency attainment at an employer or affiliated agency that is one of the high-traffic sites. Therefore, consistent with state and national accrediting agencies, the EMS Program maintains the following policies:

1. Students completing rotations at their place of employment may not be precepted by someone that they have a supervisor/supervisory relationship with. Furthermore, students may not precept with immediate family members (i.e., parents, siblings, spouses, and/or those they cohabitate with).
2. Skills/competencies which are within the scope of practice for the NEW level of training but not in the student's customary scope of practice cannot be performed and verified when the student is part of "minimum staffing." The new skills or competencies, if performed on the ambulance or at the hospital place of employment, must be performed while the student is not part of minimum staff and with an EMS Program-approved and trained preceptor.
3. Where an employer customarily compensates students for "training time" while in a clinical/field experience away from their place of employment, it is permissible for the student to receive training pay for skills/competencies.
4. Students enrolled in the RN to Paramedic bridge program may have those competencies verified as they perform them with their manager or supervisor.

Any student who is asked to perform patient care as an “essential” team member (i.e., transporting a patient without an approved preceptor, acting as attendant in charge without an approved preceptor present and in supervision on the unit), should point out that this is beyond his/her scope of practice as a student and decline to carry out the direction. Students should also report this to the Clinical Coordinator by noting the circumstances on the relevant Clinical or Field Shift Evaluation form.

All student skills performed during a clinical/field rotation are to be completed under the supervision of a Program-Approved and trained Preceptor. The Preceptor must be certified at or above the level for which the student is training and is responsible for all final patient care decisions. The clinical/field rotations are learning experiences and, as such, students are expected to ask Preceptors for explanations of patient care decisions at an appropriate time. The function of the student is NOT to argue about the appropriateness of the Preceptors’ practice. Students are guests at clinical/field sites and should conform to the site’s customary rules and practices. The student can expect periodic spot checks at all rotation sites by the Clinical Coordinator.

Students may not start their clinical/field experiences unless they have first completed the orientation, infectious disease control, and HIPAA confidentiality session. In addition, students must have completed their medical history and physical examination before beginning clinical/field rotations.

Internship Extensions

Since students MUST acquire the minimum competencies before they can test, any student not accomplishing the expected competencies by the end of the relevant semester will receive a grade of “Incomplete” if they have completed the minimum required course work. A timeline for the completion of the remaining work will be developed and agreed upon by the student and the Program Director.. If, by the end of the timeline, the student has not obtained the required competencies, the student must submit a written explanation of why they were unable to complete. The Physician Course Director and the Program Director will review the explanation. After review of the explanation and student file, they will determine if additional time will be granted. **At no point will it extend past 6 months from the scheduled graduation date, or the course will need to be repeated** Students that have demonstrated a lack of commitment to the Internship program or fail to communicate promptly with the Clinical Coordinator or other program staff will not be granted extensions and will be dropped from the program.

Precepting of Students

Students will be supervised by and report to approved Preceptors at both the Clinical and Field Internship sites. Preceptors will be selected, trained, and approved through their EMS Agencies Precepting Program or the Medical Facility. Preceptors are considered an extension of the Program faculty and are expected to share their observations of student performance with the Program and other preceptors involved with the students' Internship. Information sharing is strictly related to the educational process (i.e., identifying strengths and areas requiring remediation). A student may not be precepted by a member of their immediate or extended family, significant other or persons they cohabitate with.

Advanced Placement

The Laurel Ridge EMS Program recognizes the experience of a provider who has obtained and maintained ALS certification. Students entering the program with current ALS certification will be eligible to be considered for being awarded the equivalent hands-on experience related to the competencies required to take the certification exam for their current level. The student must have maintained certification and have had not sanctions imposed upon them by the Virginia Office of EMS or other state health agencies during their certification.

As part of the first lab current ALS providers will complete a skills evaluation. The skills evaluation will consist of:

- Medical Patient Assessment
- Trauma Patient Assessment
- Cardiac Arrest Management (AED or ACLS)
- IV Access & Medication Administration
- Adult Airway Management
- Pediatric Airway Management

The Program will use the results to determine the existing competency of the student seeking advanced placement. A student must acquire at least 80% of the possible points and commit no critical criteria errors to be considered for the total possible competencies for a specific level. Students who fail to meet these criteria will receive a reduced award. This reduced award may be a lower total or no competencies within a given category. The Program Director and Physician Course Director will make the final decision. (See Appendix B)

Capstone Field Experience

At the conclusion of a specific curriculum (i.e., EMT, AEMT, or Paramedic) all graduates are required to complete a Capstone Field Experience. This is a requirement of the Virginia Office of EMS and all Nationally Accredited Paramedic programs. After all didactic work has been completed graduates will schedule enough rotations to acquire required Team Leader experiences for their

designated certification level (see Competencies list). The number of rotations necessary will differ depending on call volume.

To begin the Capstone portion of the Program a student must:

- Pass level specific Capstone exam and Skills testing.
- Complete level specific Competencies (90% for AEMT and 100% for Paramedic)
- Completion of level specific Field Experiences (see Competency list)
- Approval of Program Director and Physician Course Director

Upon meeting the above criteria, the student transitions to the Internship portion of the Program. During Capstone rotations the Intern will function as the Team Lead on all dispatches. The expectation is that the Intern will manage all aspects of the event with little to no direction from the Preceptor, except for crew and/or patient safety concerns. At the conclusion of each call, the Preceptor will provide the Intern with feedback on their performance and determine if they met the performance standard. The Intern is expected to demonstrate the following abilities:

- Correctly identify adequacy of initial resources (e.g., need or do not need extra personnel)
- Efficiently manage team resources (e.g., task assignment)
- Demonstrate effective Closed-loop communication (e.g., clear direction and follow-up)
- Correctly anticipate intervention(s) needed (e.g., securing the airway, medications)
- Correctly identify patient disposition (e.g., AMI to PCI center)
- Correctly identify treatment and transport priorities
- Correctly diagnose and treat for patient based-on assessment findings.

Paramedic graduates must also complete a 4-hour rotation with the Program Medical Director as part of their Capstone experience. Additional hours and/or Team Leads events may be assigned to address documented areas requiring remediation. Any remediation assigned will be after consultation between the Program Director and Program Medical Director. A specific remediation plan will be provided to the Intern.

Program Performance Requirements

To sit for any certification exam students must:

- Meet mandatory attendance requirements.

- Pass all EMS or EMS required or co-requisite courses with a grade of “C” or better.
- Maintain a 70% average in all domains (affective, cognitive, psychomotor) for each class.
- Maintain an 80% program average.
- Complete all elements of the Internship and the relevant Capstone Field Experience
- Receive positive recommendations from the Physician Course Director and Program Director
- Achieve a minimum passing score on the relevant Cumulative exam for the level sought.

An absence is counted when a student arrives 30 minutes after class has begun. For labs that have a morning and afternoon session, each session will count as an absence when either or both are missed. Students who have acquired approximately 50% of the allowable absences will be counseled by their instructor to identify any underlying causes. An action plan to reduce absences will be developed by the student in consultation with the instructor. If further absences occur the student will be advised when it is determined that they are at the maximum allowable absences and in danger of being ineligible for certification testing.

The course instructor will evaluate each student's performance in the cognitive, psychomotor, and affective (see Appendix A) domains on a regular basis. Student's whose grade average falls below 80%, or show a deficiency in any domain (i.e., less than 70%), will be counseled by their instructor and an action plan will be developed to include a timeline for improvement. If the student is unsuccessful in meeting the action plan timeline, both the Program Director and Physician Course Director will review the student's file to decide if an extension or dismissal from the program is warranted.

All courses must be passed with a grade of “C” or better and a minimum of 70% in each domain. Students who do not meet this standard for any course will be remediated and retested as needed. A remediation plan will be agreed to by the student, the program and medical director. If after remediation, the domain threshold is not met, the student will have to repeat that course to be considered eligible for any certification exams.

Grading

The student is required to maintain an 80% average during the course. Students who do not maintain this average will not be eligible for certification testing and may be dismissed from the program. The student's percentage is based on the following weighted averages:

Classroom/lab

| | |
|------------------|------------|
| Cognitive | 50% |
| Psychomotor | 35% |
| <u>Affective</u> | <u>15%</u> |
| Total | 100% |

Clinical/field rotations

| | |
|-------------------------|------------|
| Rotation attendance | 20% |
| Data entry | |
| 20% | |
| Data entry on time | 20% |
| Completeness | 20% |
| <u>Affective domain</u> | <u>20%</u> |
| Total | 100% |

The grading scale used in all EMS didactic courses is as follows:

- A = 92 – 100
- B = 91 – 83
- C = 82 – 74
- D = 73 – 65
- F = 64 and below

Incomplete grade: At least **60%** of the course requirements must be completed for a student to be eligible for assignment of a grade of “Incomplete”. The determination for this grade will be made by the Program Director in consultation with the Program Medical Director and based-on the student’s overall performance within the program (e.g., lack of academic or behavioral counseling).

Outstanding Graduate

Each academic year the Program will consider a student within each certification level (i.e., EMT, AEMT, EMT-I & Paramedic) to receive recognition as an Outstanding Graduate. This award is sponsored by the Laurel Ridge Educational Foundation and is awarded near the end of the spring semester. Assignment of the award will be based upon the graduates’ performance in all three domains (cognitive, psychomotor, affective) and level of community service. Course instructors will recommend students to the Program Director. The decision to award this recognition will be made by the Program Director in consultation with the Program Medical Director after reviewing the nominee’s performance and considering comments from faculty and preceptors.

Honors Credit

Honors credit may be earned in certain courses through the completion of an additional project/paper and an Honors Seminar course. Interested students should make a proposal to their instructor regarding honors credit no later than the 3rd class meeting.

Academic Probation

When students are not meeting Program requirements (i.e., attendance, affective, cognitive, or psychomotor domain goals) they will be counseled and an action plan with a timeline will be developed. Students that need 2 counseling sessions within an academic year for the same issue (e.g., grades, skills performance, behavior) will be placed on Academic Probation. This designation will result in the following actions.

- Student will receive written notification of status (i.e., Academic Probation)
- Student will provide the PD with a written explanation of the circumstances for the issues involved.
- The PD and PMD will review of the students’ statement and file.
- A meeting will be scheduled with the PD, PMD and student.

The purpose of the meeting will be to develop an action plan that addresses the specific issues involved (e.g., additional assignments, lab time or rotations). The plan will include weekly meetings with the PD to review student progress and a timeline for meeting goals identified in the action plan. If all goals are met by the timeline the student will be removed from Academic Probation. Should a student fail to meet the goals of the Action Plan within the designated timeline, they will be considered for dismissal.

Dismissal policy

Students will be considered for Dismissal from the Program for the following criteria:

Demonstrated safety concerns (e.g., aggressive behaviors, sexual misconduct, or disregard for patient safety)
Failure to meet the timeline for an Academic Probation action plan.

Such a designation will result in the following actions:

- Student will receive written notification of status (i.e., considered for dismissal from the Program)
- Student will provide the PD with a written explanation of the circumstances for the issue(s) involved.
- The PD and PMD will review of the students' statement and file.

This review will be to decide if additional counseling and actions plans are warranted, or the student should be dismissed from the Program. If circumstances warrant it, a new action plan and timeline will be developed. Should the student fail to meet the goals of this additional plan then they will automatically be considered for dismissal.

Students that have been considered for dismissal will be advised, in writing, of the decision. The student will have 10 business days from the date of notification to respond, in writing, their intent to appeal the decision and the basis for their appeal. If there are no patient, student or faculty safety issues, the student will be allowed to remain enrolled in and EMS courses during the appeal process.

Upon receipt of notification of an appeal, a meeting with the PD, PMD and student will be scheduled. The purpose of the meeting will be to review the relevant documentation and provide the student an opportunity to present information that might result in overturning the decision to dismiss. If the student wishes the attendance of any third parties at the meeting, they will be required to provide the appropriate FERPA release(s) in advance of the meeting.

The possible results of this meeting are:

- The decision is upheld.
- The decision is rescinded.

If the decision is upheld, the student will have 5 business days from the date of being notified to respond to the PD, in writing, their intent to continue the appeal process. This notification will be forwarded to the Dean of Health Professions to schedule a meeting with the Dean and the student. Any subsequent appeals will follow the guidelines set forth in the Laurel Ridge Student Handbook for the current academic year. Once the appeal process has been completed, and there is no change in the decision, the student will be removed from certification testing roster and be issued the appropriate letter grade for all EMS courses.

If the decision is rescinded, the student will continue with courses that they are currently enrolled in and be considered on Academic Probation. The PD and PMD will develop an Action Plan, with a timeline, which will be specific to the issues related to the decision to dismiss. This will include weekly meetings with the PD and/or PMD. Additional cognitive and/or psychomotor requirements may be assigned as they relate to the issues involved. The Action Plan will also clearly identify parameters that would result in removal from academic probation, or the reinstatement of the decision to dismiss the student. If the student is once again considered for dismissal, they will be notified as in the original instance and have the same appeal options.

Reentry policy

Students who are dismissed from the Program must wait at least 1 academic year before applying to reenter the Program.

The steps to reenter are:

- Submit a written notice of the desire to reenter the Program, including an explanation of what actions they have taken to ensure success in the Program.
- Meet with the PD and PMD to discuss their request.

If approved, the applicant will complete the full application process as for all new students and join the next available cohort.

Student Services

Students are encouraged to take advantage of the services provided by Student Learning Services and the Career Development Office. Student Learning Services can provide access to tutoring. The Career Development Office counselors can help in areas such as stress management.

Access to more information on these services can be found on the Laurel Ridge Community College web site at:

[Support and Resources ▶ Laurel Ridge Community College](#)

Academic Honesty

Cheating and plagiarism are unacceptable behavior. If a student is suspected of cheating on a test or plagiarism the Program Director will investigate the matter. If a student is found to be guilty, they will be subject to the following disciplinary actions:

Cheating

- First offense – grade of zero on the assignment and a 10% reduction of their affective grade for the course
- Second offense – a grade of F for the course and dismissal from the EMS program

Plagiarism

- First offense – grade of zero on the assignment and a 10% reduction of their affective grade for the course
- Second offense – a grade of F for the course and consideration for dismissal from the EMS program

Complete and accurate documentation is a critical component of an EMS system. Students are responsible for the data entered into the tracking system for their rotations. Posting false or inaccurate data is a serious offense and subject to the following disciplinary action:

- First offense – deletion of the hours and patient contacts for the applicable rotation and a 10% reduction of their affective grade for the course
- Second offense – a grade of F for the course and dismissal from the EMS program

Student Conduct

The following class rules apply to all class related activities:

1. No running calls from class
2. All radios, pagers, and cellular phones will be turned-off, or on silent mode.
3. No disruptive behavior
4. Closed-toe shoes must be worn for all labs.
5. Active participation in all lectures and labs (this is also factored into the “attendance” part of your grade)
6. No smoking or use of tobacco vaping products during class or within 25’ of any building entrance
7. Students shall not be under the influence of alcohol or other drugs.

Students are expected to comply with the Laurel Ridge Code of Conduct, [Code of Conduct ► Laurel Ridge Community College](#) and the Class Rules. This includes treating the faculty and fellow students with respect, participating in all classroom and lab exercises. Conduct should not delay or distract from any educational aspect of the course.

When representing the program on or off-campus the student is to behave in a manner consistent with the affective domain evaluation sheet that is distributed at the beginning of the program. Any student found to be in violation of the conduct rules will be counseled and subject to the following disciplinary actions:

- First offense – a 10% reduction of their affective grade for the course
- Second offense – a grade of F for the course and considered for dismissal from the program.

Immediate dismissal from the program will be considered for **ANY** violent offenses (e.g., striking or threatening). The decision for immediate dismissal will be made by the Program Director in consultation with the Physician Course Director.

Electronic Devices

The use of electronic devices (e.g., laptops, tablets, smartphones) in class is permitted. These devices are to be used in conjunction with in-class exercises, note taking and as an additional resource when allowed by the instructor. Students found to be misusing such devices (e.g., texting, using social media, listening to music, podcasts, etc.) will receive a warning and the incident will be documented in their file. Wearing earbuds is not allowed in class or clinicals unless there is a documented reason for them. (Noise cancelling with physician approval) A second offense will result in the student being prohibited from bringing any such device into the classroom.

Any student that brings a proscribed device into the classroom will be dismissed from that class and marked as absent. In the event of such an occurrence the Physician Course Director and Program Director will review the student's file to consider their dismissal from the program.

Social Media Policy

Social media are internet-based tools for sharing and discussing information. Both in professional and educational roles, students need to follow the same behavioral standards online as they would in real life. The same laws, professional expectations, and guidelines for interacting utilizing these communication platforms apply as in any other situation. All patient information obtained during patient care experiences is completely confidential without exception. Organizational information you may see or hear during your clinical and field shifts is also considered confidential and should not be shared via social media. No unauthorized recording (photographs, drawings, voice, or visual representations) is permitted without express permission to do so.

Students are fully responsible and liable for anything posted to social media sites, including any comments in such postings that may be believed to be defamatory, profane, obscene, proprietary, libelous, or otherwise illegal. Sharing of any information considered to be confidential may result in immediate dismissal from the program.

When participating in social media, the following best practices are recommended:

- **Think twice before posting:** Privacy does not exist in the world of social media. Consider what could happen if a post becomes widely known and how that may reflect both on the

poster and the EMS profession. Search engines can turn up posts years after they are created, and comments can be forwarded or copied. If you would not say it at a conference or to a member of the media, consider whether you should post it online. If you are unsure about posting something or responding to a comment, seek input from Program faculty.

- **Strive for accuracy:** Get the facts straight before posting them on social media. Review content for grammatical and spelling errors.
- **Be respectful.**

Dress Code

Classroom dress for lectures is to be in good taste; slacks, jeans, and shorts are acceptable, “short shorts” and short skirts are not permitted. Closed toe shoes are required during class. Students are to wear the Internship uniform for all labs. You may be required to lift, bend, squat or lay on the floor in class or during a clinical or field rotation, as part of learning skills, so consider your choice of clothing when participating in class activities.

The Internship uniform is:

- Blue Laurel Ridge shirt (available through the Uniform Store, Winchester, VA)
- Dark/Navy blue pants (no jeans)
- Watch or timekeeping device other than phone.
- Pen
- Black belt
- Black shoes (recommend OSHA approved safety shoes)
- Program ID
- Facility specific issues are covered in Internship syllabi.

Tardiness

Students who arrive 30 minutes after class has begun will be counted as absent. This will apply to the 85% attendance minimum.

Student Rights

Each student has the right to a fair and impartial evaluation of his/her performance by instructors in the classroom and clinical settings, and assurance that information discussed with instructors during individual conferences will not be shared with other students. If at any time, a student feels his/her rights have been compromised she/he is responsible for discussing the situation with a faculty member or the Physician Course Director.

Grievance Procedure

8/2022 (07/2023 rev)

Students in the EMS program are provided the following guidelines for handling difficulties arising during the program.

1. The student(s) having trouble involving a relationship with a faculty member, preceptor or classmate is (are) to request a conference with their instructor to identify the problem and devise a solution.
2. If this does not correct the situation, the student(s) is (are) to request a meeting with the Program Director and/or Physician Course Director. In advance of the meeting, the student(s) is (are) to submit an objective written account of the issue.
3. If the student (s) and the Program Director and/or Physician Course Director fail to resolve the issue, the student(s) will be referred to the Dean of Health Professions for additional assistance in resolving the conflict or concern. The College Student Handbook describes processes to resolve grievances if the student is unable to resolve the issue at this level.

Student Health & Safety

Each student is responsible for their own health care. Should illness or injury occur during class or Internship rotations, the student should notify the instructor/preceptor as soon as possible. Medical or health insurance is the students' responsibility.

If a potential exposure to a blood borne pathogen occurs (e.g., needle stick, contact between bodily fluids and unprotected skin) during a lab or rotation the student should cleanse the exposure site and follow the applicable exposure plan (i.e., Laurel Ridge on campus, Agency on rotations). The student is to notify the Designated Infection Control Officer (DO) for the Program within 48 hours of the suspected exposure. The student should also write a narrative of the incident(s) leading to the exposure and forward it to the DO.

In the event of a hazardous situation on campus (e.g., intruder, severe weather, fire), students should follow the direction of the instructor.

Class Schedule During Inclement Weather

Regular classes and rotations will be held unless Laurel Ridge Community College cancels classes. If the campus is closed the student is not required to attend any rotations scheduled for that day. The student must notify the Clinical Coordinator via e-mail as soon as possible. Students are encouraged to subscribe to Laurel Ridge Alerts for timely notification of class cancelations.

Inclement weather: If the campus for this course closes due to inclement weather or other reasons the class will be canceled or moved online at the discretion of the instructor. Students are directed to sign-up for Laurel Ridge Alert (<https://laurelridge.edu/emergency-alerts>) to remain up to date on campus status. If the instructor deems conditions unsafe, or cancels class for other reasons (e.g., illness) an announcement will be posted on the course Canvas site and

the course may be moved online at the option of the instructor. When class is canceled for any reason students are to log-in to the Canvas site for specific instructions.

The student should always use his/her best judgment regarding the safety of traveling to class, or the rotation site. In the event of illness, the student may view the class online at the discretion of the instructor. If conditions deteriorate while attending a rotation, early dismissal will be at the discretion of the preceptor.

Certification Testing

All graduates must complete the National Registry Certification Testing process to be authorized to function as a provider at the level for which they have completed a particular curriculum. Students are to familiarize themselves with the provider specific testing process prior to their eligibility to test by obtaining information materials at www.nremt.org. All testing fees, including any retesting needs, are the sole responsibility of the graduate.

Student who are in good academic standing, and have passed the provider specific skills testing, will be considered eligible for the relevant Psychomotor exam. Students requiring remediation will not be considered eligible for any certification testing (i.e., cognitive, psychomotor) until successful completion of a remediation plan approved by the Program and subsequent retesting.

To be considered a graduate, and eligible for the Cognitive exam, a student must have:

- Met all Program requirements for successful completion of the specific curriculum.
- Passed provider specific cumulative exam and skill testing.
- Obtained provider specific Competencies.
- Completed Capstone experience.
- Approval of Program Director and Physician Medical Director

Competency Minimum Requirements

Competency requirements are subject to change without notice and will be listed in the clinical syllabi and can be accessed at the following links.

<https://coaemsp.org/resource-library> Scroll down to program minimum numbers and then open student minimum competencies.

Fee Schedule*

| | |
|---------------------------|--|
| Tuition (per credit) | \$183.15 |
| Background check | \$84 |
| Textbooks | \$855 (Paramedic), \$450 (EMT) (includes Clinical/Skills tracker) EMS Leadership \$116 |
| ACLS Heart Code | \$179 |
| NAEMT Hybrid classes | \$130 each (includes hybrid fee and class materials, there may be an additional charge of \$35 for the card) |
| Summative exam | \$30.00 |
| Uniform shirt (blue) | \$50 |
| Uniform pants (dark blue) | \$30 (x2) |
| Uniform belt (black) | \$5 |
| Uniform shoes (black) | \$100 (OSHA approved recommended but not required) |
| Stethoscope | \$30(suggested) |
| Blood Pressure cuff | \$25 (adult) (suggested) |
| Skills testing | \$200-450 (ALS only, may be phased out in 2024) |
| Registry cognitive exam | \$130 to 200 depending on level. |
| Physical | \$100 |

*The fees listed are estimates and are subject to change without notice