



Policy No.	30010
Effective Date	06/10/2020
Revision Date	
Revision No.	
Approved By:	K. Blosser, President
Date:	06/10/2020

## Policy on Delayed Payment of GI Bill

### 1. Purpose

This policy maintains compliance with Veterans Benefits and Transition Act of 2018, section 3679 of title 38, United State Code.

### 2.0 Revisions History

This is a new policy.

### 3.0 Applicability

This policy provides exceptions for standard policies to *covered individuals* as defined below in Section 5.0.

### 4.0 Policy

Effective August 1, 2019, and per Section 103 of Veterans Benefits and Transition Act of 2018 (section 3679 of title 38), students using Chapter 31 or Chapter 33 education benefits:

- a. Covered individuals that are currently enrolled cannot be denied the right to attend courses, if the following documentation is provided:
  - i. Certificate Of Eligibility (COE), prior to first day of session
  - ii. Written request to use such entitlement
  - iii. Additional information as required to submit proper certificate of enrollment, including but not limited to, domiciliary documentation, social security number, etc.
  
- b. Will not receive penalty, including late fees, denial of access to classes, libraries or school facilities, or be required to borrow additional funds due to his or her financial obligations to LFCC as a result of delayed payments by VA for education assistance under Chapter 31 or 33. This period will begin on the date student provides the COE (or statement of benefits from eBenefits) and will end on the earlier of the following dates:
  - i. The date on which payment from VA is received by LFCC
  - ii. 90 days after the date LFCC certified tuition and fees in VA Once

- c. Will not be denied access to any school resource available to any current student.
- d. Will be required to pay tuition and fees minus the anticipated VA payment, if they have less than 100% eligibility

## **5.0 Definitions**

*Covered Individual:* any student who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post 9/11 GI Bill benefits.

*Chapter 31, Vocational Rehabilitation and Employment:* provides educational assistance to veterans with a declared service-connected disability.

*Chapter 33, Post 9/11 GI Bill:* provides education benefits for service members who have served on active duty for 90 or more days since Sept. 10, 2001. Chapter 33 can also be utilized by family member if eligible service members transferred their unused benefits or a recipient of the Fry Scholarship.

*Certificate of Eligibility (COE):* Letter issued by Department of Veterans Affairs to an eligible individual showing approval to pursue a stated program of education, the remaining entitlement of the eligible individual, and the ending date of the individual's eligibility, if applicable.

*eBenefits:* an online website managed jointly by the United States Department of Veterans Affairs and the United States Department of Defense to provide Service members, Veterans and eligible dependents the ability to manage their VA and DoD benefits, claims, and military documents online.

## **6.0 Responsibilities**

The Veterans Affairs Office in conjunction with the Vice President for Academic Affairs and the Vice President for Finance and Administrative Services shall ensure that the policy and associated procedures are well disseminated, carefully explained, and properly administered.

Students are required to notify Veterans Services to initiate these processes and submit relevant supportive documentation by the first day of the term for which the covered individual is enrolled.

## **7.0 Procedures**

Any covered individual intending to utilize Chapter 31 or Chapter 33 education benefits shall:

- a. Provide proof of education benefits prior to the first day of term, in one of the following ways:
  - i. COE
  - ii. eBenefits screenshot
- b. Completed LFCC admission application as well as new student steps

- c. Notify LFCC in writing requesting to use education benefits via [VA Certification Request Form](#) found at [www.lfcc.edu/veteran](http://www.lfcc.edu/veteran)
- d. Provide all required documentation and information for proper certification
- e. Students who receive less than 100% coverage will be required to pay any remaining balance not paid by the veterans benefits to Lord Fairfax Community College (LFCC), per the same standards as any other student.

To ensure the students maintain access to enrollment and to prevent any penalty to the student, LFCC shall complete the following.

- a. LFCC Veteran Services shall place an indicator on the student account within the Student Information System (SIS), reflecting use of military education benefits. This indicator will ensure students are not dropped from enrollment due to unpaid tuition.
- b. LFCC Veteran Services shall update the students record in SIS to reflect military affiliation, including specific education benefit program and eligibility.
- c. LFCC Business Office may place a financial hold on the student account if
  - i. VA payment is not received 90 days after the date LFCC certifies tuition and fees in VA Once

## **8.0 Sanctions**

## **9.0 Interpretation**

Authority for interpretation of this policy rest with the Vice President of Financial and Administrative Services.

## **10.0 Authority/Reference**

Veterans Benefits and Transition Act of 2018, section 3679 of title 38, United States Code