

Academic Libraries 2014-15

Institution: Lord Fairfax Community College (232575)

User ID: P2325751

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenditures, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

The Academic Libraries survey component is new to IPEDS for the 2014-15 collection cycle. The Academic Libraries component for IPEDS replaced the previous Academic Libraries Survey, which was collected from degree-granting postsecondary institutions every other year in odd-numbered years. The new Academic Libraries component is mandatory and will be collected annually in the spring starting with the 2014-15 data collection cycle. Visit the [Academic Libraries Resource](#) page for more information on reporting changes.

Data Reporting Reminders

Report all data for fiscal year (FY) 2014. Fiscal year 2014 is defined as the most recent 12-month period that ends before October 1, 2014, that corresponds to the institution's fiscal year.

Coverage:

A screening question in the Institutional Characteristics (IC) Header component determines the institutional level of reporting for degree-granting institutions on the Academic Libraries component. If the total library expenditures = 0, the institution will not submit the Academic Libraries component. If annual total library expenditures are > 0, the institution will submit Section I of the Academic Libraries component. Institutions with total library expenditures >\$100,000 will report additional expenditures and interlibrary services information in Section II of the Academic Libraries component.

Resources:

To download the survey materials for this component: [Survey Materials](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Question

Is the library collection entirely electronic?

Yes

No

Library Collections/Circulation

Section I:		
For all degree-granting institutions with library expenditures >0 as reported on IC Header		
NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2014.		
Library Collections	Physical	Digital/Electronic
Books	77,513	1,602
Databases		215
Media	7,393	1,308
Total	84,906	3,125
Library Circulation	25,432	267

Expenditures and Interlibrary Services

Section II:
**For degree-granting institutions with
 library expenditures > \$100,000 as reported in IC Header**

Library expenditures should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2014.

? Indicate the number of **branch and independent libraries** (exclude the main or central library). 1

? **Expenditures**

	Amount
Total salaries and wages from the library budget	428,125

Are staff fringe benefits paid out of the library budget?

<input checked="" type="radio"/>	Yes	Total Fringe benefits	163,578
<input type="radio"/>	No		

Materials/services expenditures

One-time purchases of books, serial backfiles, and other materials	88,470
Ongoing commitments to subscriptions	71,082
All other materials/service cost	0
Total materials/services expenditures	159,552

Operations and maintenance expenditures

Preservation services	523
All other operations and maintenance expenditures	34,143
Total operations and maintenance expenditures	34,666

Total Expenditures ⚠ 785,921

Total Expenditures (as reported in IC Header) 540,663

Interlibrary Services

	Number
Total interlibrary loans and documents provided to other libraries	569
Total interlibrary loans and documents received	221

Does your library support virtual reference services?

Yes No

You may use the space below to provide context for the data you've reported above.

Prepared by

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name: Sarah Murphy		
Email: smurphy@lfcc.edu		

How long did it take to prepare this survey component?	10hours	minutes
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	77,513	1,602
Databases		215
Media	7,393	1,308
Total Collection	84,906	3,125
Total Circulation	25,432	267

Expenditure	Amount
Salaries and wages	\$428,125
Fringe benefits	\$163,578
Materials/services expenditures	\$159,552
Operations and maintenance expenditures	\$34,666
Total Expenditures	\$785,921

Academic Libraries

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Source	Description	Severity	Resolved	Options
Screen: Expenditures and Interlibrary Services				
Perform Edits	The amount entered for Total Expenditures is outside the expected range of between \$432,531 and \$648,795 when compared to the Total Expenditures reported in IC Header. Please correct your data or explain. (Error #15003)	Explanation	Yes	
Reason:	A mistake was made when entering total expenditures on the IC Header survey. The value entered on this survey are correct to the best of my knowledge.			