### Human Resources 2016-17

Institution: Lord Fairfax Community College (232575)

User ID: P2325751

### Overview

### **Human Resources Overview**

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

### **Data Reporting Reminders**

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

### Resources:

- To download the survey materials for this component: Survey Materials
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2010 Standard Occupational Classfication (SOC) codes. Additional information and resources can be found in the <u>IPEDS HR/SOC Information Center</u>, including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, frequently asked questions, and web tutorials.

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

## **Human Resources Screening Questions**

Does your institution	n have any <u>part-time</u> staf	f?		
	his question, you will be p	rovided the screens to rep	ort part-time staff.	
ONo				
<b>⊙</b> Yes				
Does your institu	tion have graduate assista	ants?		
		be provided the screens to	o report graduate assistants.	
0	No			
0	Yes			
Does your institution	h have 15 or more <u>full-tin</u>	ne staff?		
ONo				
<b>⊙</b> Yes				
Does your institu	tion have a tenure system	?		
		be provided the screens to	o report some data by tenure status.	
0	No			
0	Yes			
1, 2015 and Oct	ober 31, 2016 either for th	e first time (new to the ins	uded on the payroll of the institution between <b>Novemb</b> stitution) or <b>after a break in service</b> ? (Exclude persor aff who are working less-than-9-month contracts.)	
		be provided the screens to	o report full-time permanent new hires in Part H.	
0	No			
0	Yes			
Do ALL of the instru	ctional staff at your insti	tution fall into any of the	e following categories?	
		y, you will <b>NOT</b> be required ng data for full-time non-ins	d to report <b>Part G - Salaries</b> for instructional staff. structional staff.	
<b>⊙</b> No	^	Yes	Are ALL of the instructional staff military personnel?	
_			Do ALL of the instructional staff contribute their	
<b>⊙</b> No	_		services (e.g., members of a religious order)?	
You may use the spa	ace below to provide cor	ntext for the data you've i	reported above.	

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## Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> Not on Tenure Track - <u>Multi-Year Contract</u>

### As of November 1, 2016

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

### Men

Gender and race/ethnicity		Ac		No academic			
		Associate	Assistant			rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	0	0

### Women

Gender and race/ethnicity		Ac	ademic Rar	nk		No academic	
		Associate				rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	C	0
Hispanic/Latino	0	0	0	0	0	C	0
American Indian or Alaska Native	0	0	0	0	0	C	0
Asian	0	0	0	0	0	C	0
Black or African American	0	0	0	0	0	C	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	C	0
White	0	0	0	0	0	C	0
Two or more races	0	0	0	0	0	C	0
Race and ethnicity unknown	0	0	0	0	0	C	0
Total women	0	0	0	0	0	C	0
Total (men+women)	0	0	0	0	0	C	0

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## Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> Not on Tenure Track - Annual Contract

## As of November 1, 2016

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

### Men

Race/ethnicity		Ac		No academic			
		Associate	Assistant			rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
<u>Asian</u>	0	0	0	0	0	0	0
Black or African American	0	1	0	0	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	7	12	4	4	0	0	27
Two or more races	0	0	1	0	0	0	1
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	7	13	5	4	0	0	29

Women							
Race/ethnicity		Ac	ademic Rar	nk		No academic	
			Assistant			rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	1	0	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	12	16	16	2	0	0	46
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total women	12	16	17	2	0	0	47
Total (men+women)	19	29	22	6	0	0	76
Total from prior year							74

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## Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

## Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u>

## Not on Tenure Track - Less-than-annual Contract

### As of November 1, 2016

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

### Men

111011							
Race/ethnicity		Ac	ademic Ran	ık		No academic	
		Associate	Assistant			rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
<u>Asian</u>	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	0	0

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Race/ethnicity		Ac	ademic Rar	nk		No academic	
		Associate				rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

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## Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status -**Indefinite duration Contract**

## Number of Full-time Instructional Staff With Faculty Status

## Not on Tenure Track - Indefinite duration contract

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men
Gender and race/et

Gender and race/ethnicity		Ac	ademic Rar	nk		No academic	
			Assistant			rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	C	0	0	0	0	0	0

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Gender and race/ethnicity		Ac	ademic Rar	nk		No academic	
			Assistant			rank	Total
	Professors	professors	professors	Instructors	Lecturers		
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	C	0
Total (men+women)	0	0	0	0	0	C	0

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## Part A1 - Full-time Instructional Staff - Without Faculty Status

## Number of Full-time Instructional Staff

## Without Faculty Status

As of November 1, 2016

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only
- •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

### Men

Race/ethnicity	Without Faculty Status
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
<u>White</u>	0
Two or more races	0
Race and ethnicity unknown	0
Total men	0

### Women

Without Faculty Status
0
0
0
0
0
0
0
0
0
0
0

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## Part A2 - Full-time Instructional Staff by Function Number of Full-time Instructional Staff

## As of November 1, 2016

• Report Primarily Instruction and Instruction Combined with Research and Public Service separately, as indicated below.

		Without	Total			
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)	Faculty Status	
Instructional staff	0	76	0		(	76
Total carried forward from previous screens	0	76	0	0	(	76
Primarily Instruction	0	76	0	0	(	76
Exclusively credit		75				75
Exclusively not-for-credit						0
Combined credit/not-for-credit		1				1
Instruction/research/public service staff						0

Total number of Full-time Instructional Staff									
As of Nov	ember 1, 2016								
Race/ethnicity	Total men	Total women	Total (men+women)						
Nonresident alien	0	0	0						
Hispanic/Latino	0	0	0						
American Indian or Alaska Native	0	0	0						
Asian	0	0	0						
Black or African American	1	1	2						
Native Hawaiian or Other Pacific Islander	0	0	0						
White	27	46	73						
Two or more races	1	0	1						
Race and ethnicity unknown	0	0	0						
Total	29	47	76						
Total from prior year			74						

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## Part B1 - Full-time Non-instructional Staff by Occupational Category Number of Full-time Non-instructional Staff

## by Occupational Category

## As of November 1, 2016

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

### Men

141011			
Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	0	0	0
Hispanic/Latino	0	0	0
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Black or African American	1	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	27	0	0
Two or more races	1	0	0
Race and ethnicity unknown	0	0	0
Total men	29	0	0

### Women

Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
0	0	0
0	0	0
0	0	0
0	0	0
1	0	0
0	0	0
46	0	0
0	0	0
0	0	0
47	0	0
76	0	0
74		
	(carried forward from Part A)  0 0 0 0 1 0 46 0 47	(carried forward from Part A)       0     0       0     0       0     0       0     0       1     0       0     0       46     0       0     0       47     0

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## Part B1 - Full-time Non-instructional Staff by Occupational Category Number of Full-time Non-instructional Staff

## by Occupational Category

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

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111011				
Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	0	0	1
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
Total men	0	0	0	1

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Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	0	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	1	0	14
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
Total women	0	1	0	15
Total (men+women)	0	1	0	16
Total from prior year		1		17

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## Part B1 - Full-time Non-instructional Staff by Occupational Category Number of Full-time Non-instructional Staff

by Occupational Category

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

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Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	1	0	0	0
Black or African American	1	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	14	2	10	0	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total men	15	3	10	0	0

Women					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	1	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	1	0	0
Black or African American	1	0	1	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	40	13	6	2	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total women	42	13	8	2	0
Total (men+women)	57	16	18	2	0
Total from prior year	59	12	18	2	

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## Part B1 - Full-time Non-instructional Staff by Occupational Category Number of Full-time Non-instructional Staff

by Occupational Category

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Support	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-	Grand Total (All full- time staff)
Nonresident alien	C	) (	) (	(	) (	) 0
Hispanic/Latino	C	C	C	)	) (	0
American Indian or Alaska Native	C	) (	C	)	) (	0
<u>Asian</u>	C	C	C	)	0	) 1
Black or African American	C	) (	) C	)	0 (	) 2
Native Hawaiian or Other Pacific Islander	C	) (	(	(	0 (	) 0
White	4	C	5	5 9	9 (	72
Two or more races	C	C	C	)	) (	) 1
Race and ethnicity unknown	C	0	) C			) 0
Total men	4	C	5	5	9	76

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	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000		Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49	Production, Transportation, and Material Moving Occupations 51-0000 + 53-	Grai Tota (All time staff	al full-
Nonresident alien	(	) (	) (	)	0	0	0
Hispanic/Latino	(	) (	) (		0	0	1
American Indian or Alaska Native	(	) (	) (		0	0	0
Asian	(	(	) (		0	0	1
Black or African American	(	) (	) (		0	0	4
Native Hawaiian or Other Pacific Islander		) (	) (	)	0	0	0
White	C	) (	) 24	1	2	1	149
Two or more races	(	) (	) (	)	0	0	0
	(	) (	) (	)	0	0	0

Race and ethnicity unknown Total women	0	0	24	2	1	155
Total (men+women) Total from prior	4	0	29 <b>27</b>	11 <b>11</b>	1	231 <b>225</b>

Part B2 - Full-time Non-instructional Staff by Occupational Category and Contract Length

Lengtn											
Number of <u>Full-time</u> Non-instructional Staff											
As of November 1, 2016											
Occupational category			With Faculty Status			Tota					
	Multi-year		Less-than-annual		Faculty Status						
		contract	contract	(continuing or at- will)	Status						
Research staff				<u>,</u>		(					
Public Service staff						(					
Archivists, Curators, and Museum						(					
Technicians 25-4010											
Librarians					1	1					
25-4020					·						
Library Technicians						(					
25-4030					16	16					
Student and Academic Affairs and Other Education Services Occupations					10						
25-2000 + 25-3000 + 25-9000											
Management Occupations					57	57					
11-0000						40					
Business and Financial Operations Occupations					16	16					
13-0000											
Computer, Engineering, and Science					18	18					
Occupations											
15-0000 + 17-0000 + 19-0000 Community, Social Service, Legal, Arts,					2	2					
Design, Entertainment, Sports, and Media					2	-					
Occupations											
21-0000 + 23-0000 + 27-0000						,					
Healthcare Practitioners and Technical Occupations						(					
29-0000											
Total	0	0	(	0	110	110					
Total from prior year					109	109					

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## Part C - Full-time Summary

## **Summary of Full-time Staff**

## As of November 1, 2016

## •Data will not be generated on this screen until the relevant screens in the previous section have been completed.

Occupational category		Without	Total			
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)	Faculty Status	
Primarily Instruction	0	76	0	0	0	76
Exclusively credit		75				75
Exclusively not-for-credit						0
Combined credit/not-for-credit		1				1
Instruction/research/public service staff						0
Research staff						0
Public Service staff						0
Archivists, Curators, and Museum Technicians 25-4010						0
Librarians 25-4020					1	1
Library Technicians 25-4030						0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000					16	16
Management Occupations 11-0000					57	57
Business and Financial Operations Occupations 13-0000					16	
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000					18	
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					2	2
Healthcare Practitioners and Technical Occupations 29-0000						0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39- 0000						4
Sales and Related Occupations 41-0000						0
Office and Administrative Support Occupations 43-0000						29
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						11
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						1
Total						231

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### **Part G - Salaries Worksheet**

## Number of Full-time Instructional Staff

### For Calculation of Total Number of Months

## Annual Salary, 2016-17

- •Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- •Include ONLY full-time instructional staff
- •Include instructional staff with faculty status and without faculty status
- •Include instructional staff regardless of tenure status

Gender and	Months worked						Total staff for salary	Total number of
academic rank	12 months	11 months	10 months	9	< 9 months	Staff	reporting	months
Men								
Professors	0	0	0	7	0	7	7	63
Associate professors	0	0	1	12	0	13	13	
Assistant professors	0	0	0	5	0	5	5	45
Instructors	0	0	0	4	0	4	4	36
Lecturers	0	0	0	0	0	0	0	0
No academic rank	0	0	0	0	0	0	0	0
Total men	0	0	1	28	0	29	29	262
Total men full-time in	structiona	I staff fron	n Part A			29		
Women								
Professors	1	0	0	11	0	12	12	111
Associate professors	0	0	0	16	0	16	16	144
Assistant professors	1	0	0	16	0	17	17	156
Instructors	1	0	0	1	0	2	2	21
Lecturers	0	0	0	0	0	0	0	0
No academic rank	0	0	0	0	0	0	0	0
Total women	3	0	0	44	0	47	47	432
Total women full-time	e instructio	nal staff f	rom Part	A		47		
Total (men + women)	3	0	1	72	0	76	76	694
Total (men +women)	full-time in	nstruction	al staff fro	m Part A		76		

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Part G - Salary Outlays for Instructional Staff

## **Salary Outlays**

## for Full-time Instructional Staff

## **Annual Salary Outlays, 2016-17**

•Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen

Gender and	Total staff for Total number of			Salar	Weighted average			
academic rank	salary reporting (from Part G, screen 1)	(fr	onths om Part G, creen 1)	12 months	11 months	10 months	9 months	monthly salaries
Men								
Professors		7	63	0	0	0	480,878	
Associate professors		13	118	0	0	77,452	755,664	
Assistant professors		5	45	0	0	0	304,432	
Instructors		4	36	0	0	0	195,346	5,426
Lecturers		0	0	0	0	0	0	
No academic rank		0	0	0	0	0	0	
Total men		29	262	0	0	77,452	1,736,320	6,923
Women								
Professors		12	111	84,634	0	0	732,469	
Associate professors		16	144	0	0	0	964,456	6,698
Assistant professors		17	156	41,664	0	0	872,833	
Instructors		2	21	62,168	0	0	50,195	5,351
Lecturers		0	0	0	0	0	0	
No academic rank		0	0	0	0	0	0	
Total women		47	432	188,466	0	0	2,619,953	6,501
Total (men + women)		76	694	188,466	0	77,452	4,356,273	6,660

Part G - Average Salary by academic rank

Part G - Average Salary by academic rank												
Average Salary by academic rank												
for Full-time Instructional Staff												
A												
Annual Average Salaries, 2016-17												
Gender and academic rank		Average			Equated 9-month Average Salary							
	12 months	11 months	10 months	9 months								
Men												
Professors				68,697								
Associate professors			77,452	62,972	63,490							
Assistant professors				60,886	60,886							
Instructors				48,837	48,837							
Lecturers												
No academic rank												
Total men			77,452	62,011	62,277							
Women												
Professors	84,634			66,588	66,329							
Associate professors				60,279	60,279							
Assistant professors	41,664			54,552	53,181							
Instructors	62,168			50,195	48,411							
Lecturers												
No academic rank												
Total women	62,822			59,544	58,751							
Total (men + women)	62,822		77,452	60,504	60,096							
•												

User ID: P2325751

Sales and Related Occupations 41-0000

51-0000 + 53-0000

Office and Administrative Support Occupations 43-0000

Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000

Production, Transportation, and Material Moving Occupations

Part G - Salary Outlays for Non-instructional Staff											
Salary Outlays											
for Full-time Non-instruction	al Staff										
Annual Salary Outlays, 201	16-17										
Occupational category	Number of full-time staff (carried forward from previous screens)	Total annual salary outlays									
Research staff	0	0									
Public Service staff	0	0									
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	17	571,684									
Management Occupations 11-0000	57	3,890,885									
Business and Financial Operations Occupations 13-0000	16	808,203									
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	18	949,471									
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	2	98,365									
Healthcare Practitioners and Technical Occupations 29-0000	0	0									
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	4	199,650									
	^										

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1,078,144

396,461

42,636

User ID: P2325751

## Part D - Part-time Staff by Occupational Category Number of Part-time Staff by Occupational Category

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

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Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	0	0	0
Hispanic/Latino	0	0	0
American Indian or Alaska Native	0	0	0
Asian	3	0	0
Black or African American	5	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	120	0	0
Two or more races	0	0	0
Race and ethnicity unknown	0	0	0
Total men	128	0	0

Women			
Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	0	0	0
Hispanic/Latino	3	0	0
American Indian or Alaska Native	1	0	0
Asian	2	0	0
Black or African American	1	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	163	0	0
Two or more races	2	0	0
Race and ethnicity unknown	0	0	0
Total women	172	0	0
Total (men+women)	300	0	0
Total from prior year	259		

User ID: P2325751

## Part D - Part-time Staff by Occupational Category Number of Part-time Staff by Occupational Category

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services  Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	0	0	1	1
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total men	0	0	0	1	1

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Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians</u> 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	1	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	0	0	7	7
Two or more races	0	0	0	1	1
Race and ethnicity unknown	0	0	0	0	0
Total women	0	0	0	9	9
Total (men+women)	0	0	0	10	10
Total from prior year				21	21

User ID: P2325751

## Part D - Part-time Staff by Occupational Category Number of Part-time Staff

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	2	3	1	1	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total men	2	3	1	1	0

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Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	1	0	1	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	9	11	1	0	0
Two or more races	1	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total women	11	11	2	0	0
Total (men+women)	13	14	3	1	0
Total from prior year	17	5	2	2	

User ID: P2325751

## Part D - Part-time Staff by Occupational Category Number of Part-time Staff

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Men						
Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000		Natural Resources, e Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien	(	) (	0 (	0	) (	) 0
Hispanic/Latino	)	) (	C	0	(	) 1
American Indian or Alaska Native		) (	0 (	0	) (	) 0
<u>Asian</u>	(	) (		1 (	) (	) 4
Black or African American		(	0	1 (	) (	) 7
Native Hawaiian or Other Pacific Islander		) (	0	0	) (	
White	15	5 (	0	7	3	159
Two or more races		(	) (	0	) (	) 1
Race and ethnicity unknown		) (	0	0 (	) (	
Total men	17	7	9	9	1	172

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Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupation 41-0000		Natural Resources, //e Construction, and Maintenance Occupations 45-0000 + 47-0000 +	Production, Transportation and Material Moving 49- Occupations 51-0000 + 53-	Grand Total (All part- time staff)
Nonresident alien		)	0	0	0	0 0
Hispanic/Latino	)	1	0	0	0	0 4
American Indian or Alaska Native		0	0	0	0	0 1
Asian		ס	0	1	0	0 3
Black or African American		0	0	0	0	0 4
Native Hawaiian or Other Pacific Islander		0	0	0	0	0 0
White		5	0	15	2	0 213
Two or more races		0	0	1	0	0 5
Race and ethnicity unknown		D	0	0	0	0 0

Total women	6	0	17	2	0	230
Total (men+women)	23	0	26	11	1	402
Total from prior year	16		29	11	1	363

Total from prior year

Part E - Part-time Staff by Occu		I Categ r of <u>Part-ti</u>		act Length		
	As of N	November	1, 2016			
Occupational category		V	With Faculty Status		Without	To
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at- will)	Faculty Status	
Primarily Instruction	0	0	300		0	3
Exclusively credit			261			20
Exclusively not-for-credit			31			:
Combined credit/not-for-credit			8			
nstruction/research/public service staff						
Research staff						
Public Service staff						
Archivists, Curators, and Museum Fechnicians 25-4010						
Librarians 25-4020						
<u>library Technicians</u> 25-4030						
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000					10	
Management Occupations 1-0000					13	
Business and Financial Operations Decupations 13-0000					14	
Computer, Engineering, and Science Occupations 5-0000 + 17-0000 + 19-0000					3	ļ
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 11-0000 + 23-0000 + 27-0000					1	
Healthcare Practitioners and Technical Occupations						
Total	0	0	300	0	41	34
		_				

259

47 306

**Part F - Part-time Summary** 

Sur	nmary of F	art-time	Staff			
A	s of Noven	nber 1, 20	016			
Occupational category		W	ith Faculty Status		Without	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)	Faculty Status	
Primarily Instruction	0	0	300	0	0	300
Exclusively credit			261			261
Exclusively not-for-credit			31			31
Combined credit/not-for-credit			8			8
Instruction/research/public service staff						0
Research staff						0
Public Service staff						0
Archivists, Curators, and Museum Technicians 25-4010						0
Librarians 25-4020						0
Library Technicians 25-4030						0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000					10	
Management Occupations 11-0000					13	
Business and Financial Operations Occupations 13-0000					14	
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000					3	3
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					1	1
Healthcare Practitioners and Technical Occupations 29-0000						0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39- 0000						23
Sales and Related Occupations 41-0000						0
Office and Administrative Support Occupations 43-0000						26
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						11
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						1
Total						402

User ID: P2325751

## Part H - New Hires, Full-time Instructional Staff by Contract Length

Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between November 1, 2015 - October 31, 2016)

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only
- •Include both Primarily Instruction and Instruction Combined with Research and Public Service

### Men

Race/ethnicity			Total			
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)	Faculty Status	
Nonresident alien	0	0	0	<u>, , , , , , , , , , , , , , , , , , , </u>	0	0
Hispanic/Latino	0	0	0		0	0
American Indian or Alaska Native	0	0	0		0	0
Asian	0	0	0		0	0
Black or African American	0	0	0		0	0
Native Hawaiian or Other Pacific Islander	0	0	0		0	0
White	0	0	0		0	0
Two or more races	0	0	0		0	0
Race and ethnicity unknown	0	0	0		0	0
Total men	0	0	0	0	0	0

Women						
Race/ethnicity		Without	Total			
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)	Faculty Status	
Nonresident alien	0	0	0		0	0
Hispanic/Latino	0	0	0		0	0
American Indian or Alaska Native	0	0	0		0	0
Asian	0	0	0		0	0
Black or African American	0	0	0		0	0
Native Hawaiian or Other Pacific Islander	0	0	0		0	0
White	0	4	0		0	4
Two or more races	0	0	0		0	0
Race and ethnicity unknown	0	0	0		0	0
Total women	0	4	0	0	0	4
Total (men+women)	0	4	0	0	0	4

User ID: P2325751

## Part H - New Hires, Full-time Staff by Occupational Category Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2015 - October 31, 2016)

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Race/ethnicity	Instructional	Research	<u>Public</u>	Library and Student and Academic Affairs and Other
	<u>Staff</u>	<u>staff</u>	Service	Education Services Occupations
	(from Part H,		staff	25-4000 + 25-2000 + 25-3000 + 25-9000
	screen 1)			
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or	0	0	0	0
Alaska Native				
Asian	0	0	0	0
Black or African	0	0	0	0
American				
Native Hawaiian or Other	0	0	0	0
Pacific Islander				
White	0	0	0	0
Two or more races	0	0	0	0
Race and ethnicity	0	0	0	0
unknown				
Total men	0	0	0	0

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Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	4	0	0	0
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
Total women	4	0	0	0
Total (men+women)	4	0	0	0

User ID: P2325751

## Part H - New Hires, Full-time Staff by Occupational Category Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2015 - October 31, 2016)

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
<u>Asian</u>	0	0	0	0	0
Black or African American	1	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	1	1	0	0	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total men	2	1	0	0	0

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Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	5	2	0	1	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total women	5	2	0	1	0
Total (men+women)	7	3	0	1	0

User ID: P2325751

## Part H - New Hires, Full-time Staff by Occupational Category Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2015 - October 31, 2016)

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Men						
Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupation 41-0000		Natural Resources, e Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49	Production, Transportation, and Material Moving Occupations 51-0000 + 53-	Grand Total (All full- time new hires)
Nonresident alien	C	)	0	0	0	0 0
Hispanic/Latino	C	)	0	0	0	0 0
American Indian or Alaska Native	C	)	0	0	0	0 0
Asian	C	)	0	0	0	0 0
Black or African American	C	)	0	0	0	0 1
Native Hawaiian or Other Pacific Islander	C	)	0	0	0	0 0
White	4	ı	0	0	1	0 7
Two or more races	C	)	0	0	0	0 0
Race and ethnicity unknown	C	)	0	0	0	0 0
Total men	4	l	0	0	1 (	8 0

Women						
Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupation 41-0000	Office and Administratives Support Occupations 43-0000	Natural Resources, e Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien	C		0	0	) (	) 0
Hispanic/Latino	C		0	0	) (	) 0
American Indian or Alaska Native	C		0	0	) (	) 0
Asian	C		0	0 (	) (	) 0
Black or African American	C		0	0	) (	) 0
Native Hawaiian or Other Pacific Islander	C		0	0	) (	
White	C		0	3 (	) (	15
Two or more races	C		0	0	) (	) 0
	C		0	0	) (	0

Race and ethnicity unknown Total women	0	0	3	0	0	15
Total (men+women)	4	0	3	1	0	23

Human Resources Survey Evaluation Were any staff members difficult to categorize? If so, please explain in the box below.					
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User ID: P2325751

## Prepared by

This survey component was	prepared by:	
Keyholder	O SFA Contact	O HR Contact
Finance Contact	Academic Library Contact	Other
Name: Nancy Smith		
Email: nsmith@lfcc.edu	J	
How long did it take to prepare survey component?	this 4 hours	0 minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers. The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary

## **Human Resources Component Summary**

User ID: P2325751

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <a href="Data Center">Data Center</a> and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or <a href="mailto:ipedshelp@rti.org">ipedshelp@rti.org</a>.

Occupational category	Reported	d values	FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	231	402	365
Instructional Staff	76	300	176
Primary Instruction	76	300	176
Exclusively credit	75	261	162
Exclusively not-for-credit	0	31	10
Combined credit/not-for-credit	1	8	4
Instruction/research/public service	0	0	0
Research Staff	0	0	0
Public Service Staff	0	0	C
Library and Student and Academic Affairs and Other Education Services Occupations SOC	17	10	20
Librarians, Curators, and Archivists SOC 25-4000	1	0	1
Archivists, Curators, and Museum Technicians SOC 25-4010	0	0	C
Librarians SOC 25-4020	1	0	1
Library Technicians SOC 25-4030	0	0	C
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	16	10	19
Management Occupations SOC 11-0000	57	13	61
Business and Financial Operations Occupations SOC 13-0000	16	14	21
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	18	3	19
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	2	1	2
Healthcare Practitioners and Technical Occupations SOC 29-0000	0	0	C
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	4	23	12
Sales and Related Occupations SOC 41-0000	0	0	C
Office and Administrative Support Occupations SOC 43-0000	29	26	38
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	11	11	15

Number of staff by employment status and occupational category: Fall 2016					
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	1	1	1		

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

## Salaries of full-time instructional staff by contract length and academic rank: Academic year 2016-17

	,								
	Months Covered by Annual Salary				Total Staff	Total	_	Weighted	
Academic rank	12 months	11 months	10 months	9 months	for Salary reporting	Number of Months	Salary Outlays	Average Monthly Salaries	
All Ranks	3		1	72	76	694	\$4,622,191	\$6,660	
Professor	1			18	19	174	\$1,297,981	\$7,460	
Associate professor			1	28	29	262	\$1,797,572	\$6,861	
Assistant professor	1			21	22	201	\$1,218,929	\$6,064	
Instructor	1			5	6	57	\$307,709	\$5,398	
Lecturer									
No academic rank									

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

**Human Resources** 

**Lord Fairfax Community College (232575)** 

There are no errors for the selected survey and institution.