

## Academic Renewal

### **PURPOSE:**

The purpose of an Academic Renewal is to adjust the cumulative grade point average (GPA) of an eligible student who has previously earned a grade(s) of “D” or “F.”

### **ELIGIBILITY:**

- Student must have been separated from Laurel Ridge Community College for a minimum period of five years (60 months) of continuous non-enrollment
- AND**
- Student must have earned at least a 2.50 GPA for the first 12 semester hours (credit bearing) completed after re-enrollment. Developmental course work will not count in these 12 credit hours.

**NOTE: Both eligibility requirements must be satisfied prior to applying for Academic Renewal.**

### **CONDITIONS:**

- Student must submit a completed Academic Renewal Application to the office of Admissions and Records with an accompanying letter explaining the situation at the time the “D” and/or “F” was earned, and how they plan to be successful from this point on should academic renewal be granted.
- Grades of “D” and “F” earned prior to re-enrollment will be deleted from the calculation of the cumulative and curriculum grade point average (GPA) and will NOT count toward satisfying future graduation requirements.
- ALL previously earned grades will remain on the student’s academic record.
- Academic renewal may be granted only one time.
- Once granted by LFCC, Academic Renewal cannot be revoked.
- The granting of Academic Renewal does NOT affect any previous academic, financial, or administrative determination made by Laurel Ridge.
- An ‘Academic Renewal’ notation will be made on the student’s permanent academic record.



# Academic Renewal Application

Laurel Ridge Records / Office of the Registrar  
173 Skirmisher Ln · Middletown, VA 22645  
Telephone: 540-868-7105 Email: Records@laurelridge.edu Fax: 540-868-7005

Student ID# \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MM DD YYYY

Name: \_\_\_\_\_  
Last First Middle Former

**I hereby petition for academic renewal and meet the following eligibility requirements:**

- I have been separated from Laurel Ridge Community College for a minimum period of 5 years (60 months) of continuous non-enrollment
- I have earned (at least) a 2.5 grade point average (GPA) for the first 12 credits (credit bearing) completed after re-enrolling from my 5-year separation.

**I understand that:**

- Academic renewal may be granted only one time
- Once granted by Laurel Ridge, academic renewal cannot be revoked
- Academic renewal includes both "D" and "F" grades
- Although my cumulative GPA will be adjusted, all of my previously earned grades will remain on my academic record
- Any course credit with a "D" earned during the academic renewal adjustment period will not count toward future graduation requirements
- An academic renewal notation will be made in my academic records
- The granting of academic renewal does not affect any previous academic, financial, or administration decision made by the College.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I voluntarily consent to the use of an electronic record of my Laurel Ridge student file. I acknowledge that, by logging into the MyLaurelRidge system with my unique credentials and emailing from my @email.vccs.edu account to provide Laurel Ridge with this data, I have given my electronic signature which has the same legal and binding effect as a "wet" or handwritten signature.

FOR INTERNAL USE ONLY	
Not enrolled: _____ - _____	Re-enroll Term: _____
Re-enrollment GPA: _____	Renewal Eff. Date: _____ Eff. Term: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Processed by: _____ Date: _____
_____ Registrar Signature	Copy to Student: _____